



## MEMO

To: Asheboro Redevelopment Commission  
From: John N. Ogburn, III, City Manager  
Date: April 29, 2014  
RE: Asheboro Redevelopment Commission Regular Meeting

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The Asheboro Redevelopment Commission will have its regularly scheduled meeting on **Monday, May 5, 2014** at **9:00 a.m.** in the City Council Chambers located at 146 North Church Street.

AGENDA  
ASHEBORO REDEVELOPMENT COMMISSION  
Monday, May 5, 2014  
9:00 AM

- I. Call To Order
- II. Welcome New Member Ms. Ann McGlohon
- III. Approve Minutes of Last Meeting (April 7, 2014)
- IV. Update on Wayfinding, Crosswalk, and Downtown Parking Projects
- V. Potential Opportunities to Partner with Developing Businesses
- VI. Discussion of Van Tour Planned for June's Meeting
- VII. Adjourn

**Minutes**  
**Asheboro Redevelopment Commission**  
**April 7, 2014**  
**9:00 AM**

The Asheboro Redevelopment Commission held its meeting on Monday, April 7, 2014, at 9:00 AM in the City Council chambers located at 146 N. Church Street, Asheboro, NC.

Members Present:

Linda Carter, Chair  
Cynthia Bailey, Vice Chair  
David Jarrell  
Michael Moore  
Martha Norman  
Katie Snuggs  
Roger Spoon

Members Absent:

Tommy Lemonds

Also present were John Ogburn, City Manager; John Evans, Assistant Community Development Division Director; Brad Morton, Planning Technician/Deputy City Clerk; Trevor Nuttall, Community Development Division Director

No citizens were present at this time.

Ms. Carter called the meeting to order.

**Approval of Minutes**

Mr. Moore made a motion to approve the March 3, 2014 regular meeting minutes. Ms. Snuggs seconded the motion and the motion carried unanimously.

**Report on Efforts to Close the First Time Home Buyers Loans**

Mr. Nuttall reported on the progress of the Combined Housing Opportunities Program (CHOP), more specifically the First Time Home Buyers Down Payment Assistance Program. He gave the commission a little more information on the program, stating that it ran for around two (2) years, from 1993 to 1995, and during that time there were around 36 total cases created. Out of the 36, around 28 have been closed, leaving 8 cases pending for further investigation. He stated that staff would be taking a more proactive approach to these remaining cases so that they could be completed in a timely manner. He also stated that the City of Asheboro

does not offer this program anymore, however the state of North Carolina has a similar project.

### **Update on Pending Action to Fill Ms. Martha Norman's Vacancy**

Mr. Nuttall stated that an application from Ms. Ann McGlohon had been submitted to fill the vacancy of Ms. Martha Norman. This would be reviewed and acted upon by the City Council at their next stated meeting, which would be Thursday, April 10, 2014. He stated that there were no other applications for the Redevelopment Commission at this time.

### **Report on Cranford Property**

Mr. Ogburn reported that the City Council had discussed this property at their last stated meeting. He stated that they would be sending a letter to the property owners with an offer to purchase the property. He stated that the building value was not very high. He then stated that they could potentially purchase around July or August.

### **Recognize Retiring Member Ms. Martha Norman for Outstanding Service**

Mr. Ogburn and Ms. Carter, Chair of the Commission, presented Ms. Norman with an award for outstanding service on the Redevelopment Commission. Mr. Nuttall stated that Ms. Norman had been appointed in January of 1988. Ms. Norman thanked the Redevelopment Commission for allowing her to serve. She stated that it was a great pleasure to be a part of the Redevelopment Commission.

### **Adjournment**

There being no further business, Ms. Snuggs made a motion to adjourn the meeting. Ms. Bailey seconded the motion and the motion was carried, afterward the meeting was adjourned.

Brad Morton, Secretary  
Asheboro Redevelopment Commission