



## JULY 2018 EMPLOYEE NEWSLETTER

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### **Updated Policies and Procedures Manual Online**

The current version of the Employee Policies and Procedures Manual is online at

<http://www.asheboronc.gov/Services/hr.html>. Please be sure to refer to this manual if you have questions regarding matters covered by this policy.

### **Reminder of Safety Shoe Policy**

Employees who are required to wear safety shoes are reminded to obtain authorization from the Department Head prior to purchasing shoes. With authorization, an employee may purchase

### **JULY** **BIRTHDAYS**

WALKER MOFFITT  
JOSHUA WAY  
TIM MARLEY  
TONY MANESS  
RANDY ROBBINS  
BEN HICKS  
BRIAN LEWIS  
ALEX SNIDER  
MJ AUMAN  
LOGAN CONNER  
MATTHEW KISER  
OLIVIA MORRIS

approved safety shoes up to \$150.00 and should do so between July 15 and October 15. The Safety Shoe Policy is available from the Human Resources Department.

### Promotion Celebration for Major Robbie Brown, July 9th

**You are Invited to join the**  
**Asheboro Police Department as**  
**we celebrate the**  
**Promotion of**  
**Captain Robbie**  
**Brown to the**  
**rank of Major**



**Date:** Monday,  
July 9th, 2018

**Time:** 12:00 p.m. - 2:00 p.m.

**Where:** City of Asheboro  
Public Works Conference Room

### Live Healthy, Work Healthy Series, July 10th

The details of the third and final in this series are as follows:

Tuesday, July 10<sup>th</sup> 12p – 1p: Knowing Your Numbers  
Public Works Conference Room

Instructed by Ashley Duggins of Prevo Drug & Steve and  
Michelle Caudill

The presentation will teach you how to read your own lab results, communicate with your doctor during visits, and how to understand & manage common symptoms. Attending all three sessions gets you entered into a drawing for a Fitbit Versa. There will be giveaways, gift card drawings and refreshments. Make your plans to attend today!

JODY WILLIAMS  
CHUCK HAMILTON  
ROBBIE BROWN  
JIM MOORE

JEFFREY EDMISTEN

EDDIE HOWELL  
JEFF JOYCE  
CLAY BRADY  
DAVID WILBURN  
TODD SNIDER

MADELINE RUMBLEY

BIANCA BULLOCK

NATALIA CARMINELLI

JOHN CARL

#### PROMOTIONS:

Robbie Brown  
Police Captain to  
Police Major

Kristen Terry  
HR Office Assistant  
to HR & Benefits  
Coordinator

Stewart Gatlin  
Facilities Technician  
II to Facilities  
Technician III

Michael Hinshaw  
Fleet Mechanic I to  
Fleet Mechanic II

#### NEW HIRES:

Rodney Beane  
Public Services  
Equip. Operator I

Mike Nelms  
Public Services  
Equip. Operator I

#### YEARS OF SERVICE

Jim Mendez, Police  
15 years

Gary Rippey, Police

## Protect Your Hearing - Hearing Tests for Certain Employees

Please be sure to schedule your hearing test if you are required to be evaluated as part your duties. Tests are scheduled to occur September 18th - 20th and you need to schedule your appointment in advance. If you have not yet signed-up, please contact Safety Coordinator Steve Paye (spaye@ci.asheboro.nc.us).

### Calendar of Upcoming Events

There are several events at Sunset Theatre this month, including 3 remaining movies and 2 musical performances. Check out the complete schedule at [sunsettheatre.org](http://sunsettheatre.org). And don't forget about this weekend's Summer Concert in Bicentennial Park featuring *The Fantastic Shakers* and the July 22 concert with *Envision!*

10 years

Sarah Laughlin  
Waste Water  
Treatment Plant  
5 years

Charles Shimp  
Fleet Maintenance  
15 years

Scottie Hicks  
Fire  
20 years

Brian Wood  
Fire  
20 years

Jason Joines  
Fire  
20 years

### MARRIAGES

Jessica Lowe  
(Recreation  
Services) was  
married to Selorn  
Kuebuafor on June  
28<sup>th</sup>. Congratulations  
to Jessica and her  
new husband,  
Selorn!

### CONDOLENCES

Brent Powell's (Fire  
Department) father,  
James Lee Powell,  
passed away Friday,  
June 8, 2018.

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If you'd like your name added to the City Express mailing list, please email Trevor Nuttall at [tnuttall@ci.asheboro.nc.us](mailto:tnuttall@ci.asheboro.nc.us)

#### **Our mailing address is:**

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