



**ADOPTED OPERATING BUDGET
FISCAL YEAR 2015-2016**

Submitted to
The Mayor and City Council
by
John N. Ogburn, III, City Manager

Adopted June 29, 2015

Mission Statement

“To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all.”



A Brief History of Asheboro

1780	Citizens demand that the county seat be relocated from Johnstonville to a place more convenient for citizens of Randolph County. Asheboro, named for former governor Samuel Ashe, came into being on land owned by Jesse Henley.
1793	First session of court held in Asheboro.
1796	Asheboro received its charter from the State Legislature on Christmas Day.
1805	Large two-story frame building housed the court. The town began to take form on a 50-acre tract with the focal point as the courthouse on Main Street. For almost the first century of the town's existence, court-related business was the primary business of town.
1814	Asheboro designated a post office
1824	Jonathan Worth, a 22-year-old lawyer, took up residence in Asheboro and became the town's most prominent citizen. After serving six terms in the Legislature and two terms as state treasurer, he served two terms as governor, from 1865 to 1868.
1829	Formal government created. The town petitioned the legislature to reincorporate and appoint new commissioners so that improvements could be made.
1834	The first church in Asheboro, the Methodist Episcopal Church, was built.
1836	Lawyer and editor Benjamin Swain published the town's first newspaper, Southern Citizen, weekly from 1836-1844. In one of his editions, Swain called Asheboro an "uncommonly healthy and pleasant" village of about 100 inhabitants.
1850-51	The Fayetteville and Western Plank Road section through Asheboro was completed. At this time, Asheboro had 32 households totaling 154 people, including 11 free blacks. By this time, much of the wealth of the town resulted from gold mining operations nearby.
1876	A period of stagnation followed the Civil War. In 1876, Asheboro's population had grown to about 200. Asheboro still had only two churches and two academies, one for males and one for females. Two hundred bales of cotton were sold at the Asheboro market that year.
1889	The High Point, Randleman, Asheboro and Southern Railroad arrived in Asheboro, marking the beginning of a period of prosperity and growth. Competition came in 1896 with the arrival of the Montgomery Railroad, from Star to Asheboro. The railroad depots and a disastrous fire caused the center of town to shift from Main Street to Sunset Avenue.
1890	Population was 510
1897	The Bank of Randolph and Asheboro Telephone Company were established.
1900	Population was 992
1908	Acme Hosiery Mills was chartered on December 19, 1908. The original product was cotton stockings.
1909	County courthouse completed on Worth Street at a cost of \$34,000
1910	Population was 1,865
1911	Asheboro Fire Department was organized

1912

There already were about 30 stores in Asheboro plus two roller mills, two chair manufacturers, a lumber plant, hosiery mill, wheelbarrow factory and foundry.

1920

Population was 2,559

1930

Population was 5,021

1950s

The business tempo of the 1920s was smothered by The Great Depression and World War II, but the aftermath of World War II resulted in a flurry in industrial plants to augment the cluster of hosiery plants here.

1979

North Carolina Zoo opens its first permanent exhibit



Taken from L. Barron Mills, Jr.'s History of Asheboro, compiled for the 1996 Bicentennial.

Geographic Characteristics

Location

Asheboro is at the geographic center of Randolph County and is the county seat. The terrain is more rolling than that usually found in the Piedmont because of the Uwharrie Mountains to the southwest. Randolph County has an area of 787 square miles and Asheboro contains approximately 16.69 square miles.

Climate

The climate is typical of central North Carolina with moderate winters and ninety-degree summers, tempered by adequate rainfall for crops. The average rainfall is 45.43 inches per year. The current mean temperature in June is 77; and in January the current mean temperature is 44. Asheboro's central location within the State, climate and terrain provide the ideal location for the North Carolina Zoological Park.

Population

The 2010 Census indicates Asheboro had a population of 25,284 people and the population of Randolph County was counted to be 142,466. Asheboro is within fifty miles of the fast growing Piedmont Triad region of the state. Charlotte, the state's largest city, is less than 75 miles to the southwest and the State Capitol is 75 miles to the east.



City Council

David Smith, Mayor
Talmadge Baker, Mayor Pro Tempore
Clark Bell, Council Member
Eddie Burks, Council Member
Linda Carter, Council Member
Walker Moffitt, Council Member
Charles Swiers, Council Member
Katie Snuggs, Council Member

City Manager

John N. Ogburn, III

City Attorney

Jeff Sugg

Department Heads

Debbie Reaves, Finance and Utility Billing & Collection

Jeff Sugg, Legal Services

Todd Stout, Information Technology

Trevor Nuttall, Community Development/Planning & Zoning/Marketing

Jody Williams, Police

Roy Wright, Fire

Randy Purvis, Building Inspections

Mike Jones, Fire Inspections

David Hutchins, Operations

Jeff Fox, Fleet Maintenance

Dwain Maness, Street Maintenance

Michael Leonard, Engineering

Rusty Turner, Interim Environmental Services

Stacy Griffin, Human Resources

Jonathan Sermon, Recreation Services/Cultural & Recreation Services

Jimmy Cagle, Facilities Maintenance

Andrew Connor, Water & Sewer Maintenance and

Water Meter Operations

Michael Rhoney, Water Resources Division

Bryan Lanier, Water Plant

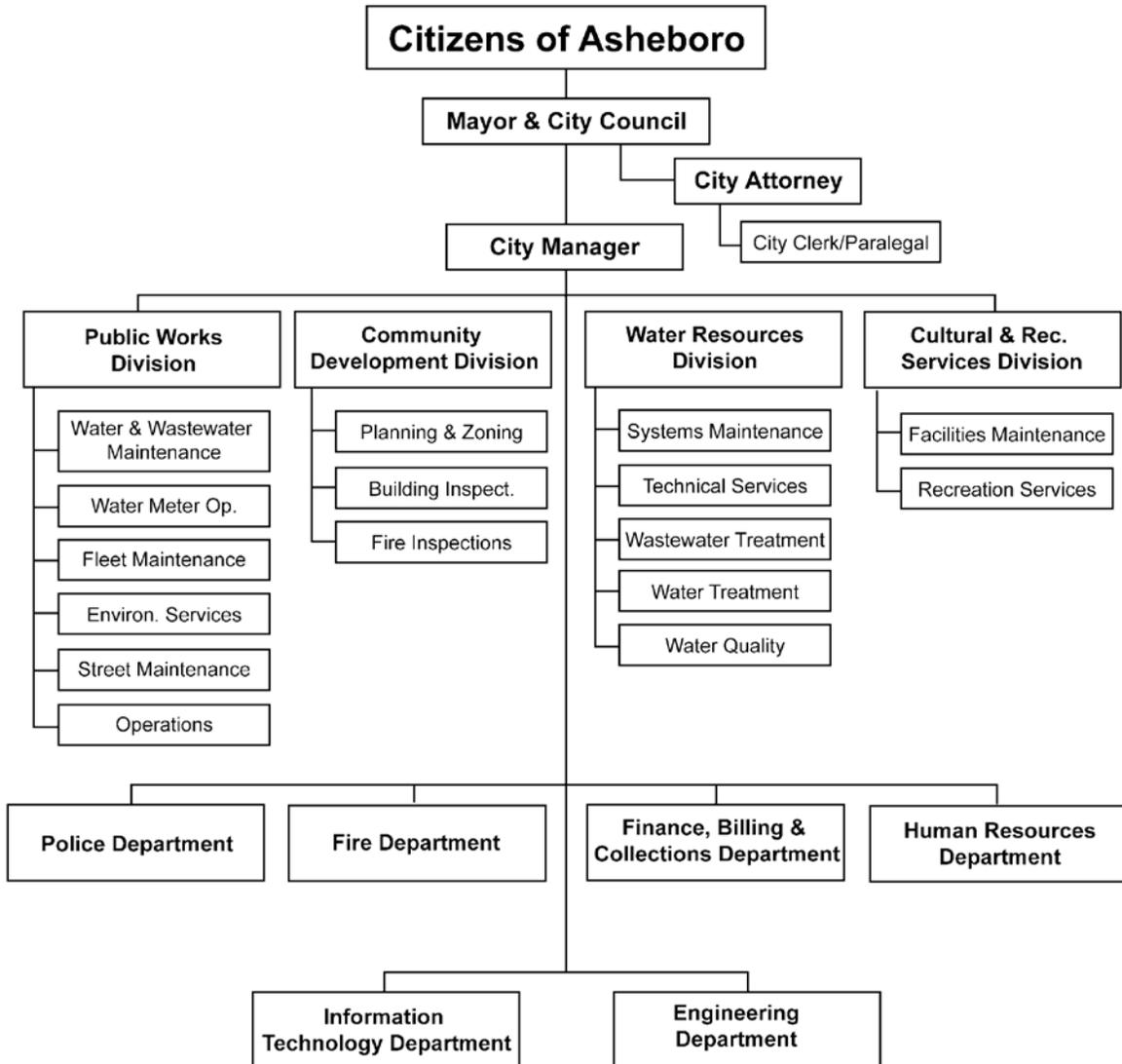
Michael Wiseman, Wastewater Treatment Plant

Jeff Cagle, Systems Maintenance

Michele Dawes, Technical Services

Bernadine Wardlaw, Water Quality

Organizational Chart City Divisions & Departments



Authority, Board, Commission & Committee Members

Airport Authority

Steve Knight, *Chair*
Murray Marsh, Jr.
Jim Rich
Curtis Williams
Bob Crumley

Alcoholic Beverage Control Board

J. Brooke Schmidly, *Chair*
Stephen R. Knight
Robert E. Morrison

Planning Board/ Board of Adjustment

Van Rich, *Chair*
James Lindsey, *Vice Chair*
Ritchie Buffkin
Lynnette Garner
David Henderson
Dave Whitaker
Thomas Rush

Redevelopment Commission

Linda Carter, *Chair*
Cynthia Bailey, *Vice Chair*
Tommy Lemonds
Ann McGlohon
Katie Snuggs
Roger Spoon
David Jarrell
Jonna Libbert

John N. Ogburn, III
City Manager
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CITY OF ASHEBORO

146 North Church Street
Post Office Box 1106
Asheboro, NC 27204-1106

June 23, 2015

To: Mayor David Smith
Council Member Talmadge Baker, Mayor Pro Tem
Council Member Clark Bell
Council Member Eddie Burks
Council Member Linda Carter
Council Member Walker Moffitt
Council Member Katie Snuggs
Council Member Charles Swiers

From: John N. Ogburn III, City Manager

Subject: 2015-2016 Annual Budget

THE CITY OF ASHEBORO 2015-2016 ANNUAL OPERATING BUDGET

1. Introduction

In accordance with the North Carolina General Statutes Article 159-11, I present the 2015-2016 annual budget representing the financial and operational plan for the upcoming fiscal year. The fiscal year 2015-2016 budget is balanced at \$39,482,671.

2. Recommended property tax rate of \$0.665 per \$100 valuation.

Under NC Law, property taxes are the primary source of revenue for local governments. The General Assembly eliminated the local privilege license tax and this is requiring a \$.02 property tax increase from \$0.63 to \$0.65. We also need \$0.015 property tax increase to cover increased operating expenses including employee health insurance. Therefore, an adjustment in the tax rate to \$0.665 is recommended.

3. General Fund Revenues

I recommend that the property tax rate be increase from \$0.63 cents to \$0.665 cents per \$100.00 value for this budget year.

Aside from ad valorem tax revenues, our other main sources of revenue consist of Sales Tax, Powell Bill (gas tax) and Utilities Franchise Tax. Although the economy is showing signs of improvement, these revenue sources, which are consumer driven, remain relatively flat in comparison to last few years.

Prior to the economic recession, Sales Tax revenue grew at a rate of 3%-4%. In budget year 2007-2008, there was a zero percent increase in sales tax revenue followed by a 9% decrease in 2008-2009. Considering an average growth rate of 3.5% prior to the recession, the City of Asheboro has lost over \$701,000 in sales tax revenue that would have been available to support operations over the past few years if there had not been a recession. In this budget, we anticipate sales tax to increase 1.5% as opposed to the historic 3-4%

Powell Bill revenue is generated from the gas tax paid by consumers at the gas pump and is distributed by the State of North Carolina to municipalities across the state to support maintenance and repair of the road / highway system. Distribution is primarily based on city limit population and street miles.

I am recommending that we revise the rate structure for the 90 gallon can collection and dumpster collection services in preparation of the possible future operation of this service thru an Environmental Services Enterprise Fund. I am recommending that the rate per 90 gallon garbage can collection be set at \$12.00 per month and the 90 gallon recycling can be set at \$2 per month.

4. Water & Sewer Fund Revenues

The City of Asheboro Water & Sewer fund is fully supported by revenues generated from its operations. The major sources of revenue from water and sewer fund operations come from water and sewer charges, sampling and monitoring fees, surcharges and septic tank discharge fees. Water and sewer charges are paid by all users – individuals, businesses and industry. All other major sources noted above are paid by businesses and industry.

I am recommending the minimum water bill inside city limits remain at \$13.91 and the minimum bill for sewer services inside city limits remain at \$17.18. I am also recommending the water consumption rate remain at \$2.74 per 100 cf. over first 150 cf. usage and the sewer consumption rate remain at \$2.81 per 100 cf over first 150 cf usage. For an inside water & sewer city limit customer, the minimum bill is only \$31.09 per month or \$1.03 per day.

5. Fund Allocations:

Fund allocations are as follows:

General Fund:	\$26,398,207
Water and Sewer Fund:	<u>\$13,084,464</u>
Total:	\$39,482,671

CITY OF ASHEBORO FISCAL YEAR 2015-2016 BUDGET HIGHLIGHTS

General Fund Property Tax Rate

- Property tax rate of \$0.665 per \$100.00 value.

General Fund Departmental Expenditure allocations are as follows:

General Government:	
Mayor & Governing Body	\$141,646
City Manager's Office	201,597

General Government Cont:

Finance Office	399,132
Legal & City Clerk	169,847
Information Technology	162,126
Planning & Zoning	542,608
Marketing & Communication	81,415
Municipal Building	108,800
Fleet Maintenance	1,259,026
Human Resources	457,855
Total	<u>\$3,524,052</u>

Public Safety

Police	7,687,896
Fire	4,832,969
Building Inspection	156,410
Fire Inspection	274,022
Total	<u>\$12,951,297</u>

Transportation

Operations	877,384
Street	2,679,849
City Engineer	176,925
Airport Authority	97,050
Total	<u>\$3,831,208</u>

Environmental Services Division

Environmental Services	\$2,268,907
Transfer Station	194,459
Total	<u>\$2,463,366</u>

Culture and Recreational

Arts & Cultural Services	529,545
Recreation Services	954,100
Municipal Golf Course	194,794
Library	70,800
Facilities Maintenance	1,879,045
Total	<u>\$3,628,284</u>

Water & Sewer Fund Rates

Water and Sewer Rate recommended as follows:

- The minimum bill for all customers includes 150 cf usage.
- Inside City Limits: water minimum bill \$13.91 and sewer minimum bill \$17.18
- Inside City Limits water consumption fee of \$2.74 per 100 cf over minimum
- Inside City Limits sewer consumption fee of \$2.81 per 100 cf over minimum
- Outside City Limits water minimum bill \$34.78 and sewer minimum bill \$42.95
- Outside City Limits water consumption fee of \$6.85 per 100 cf over minimum
- Outside City Limits sewer consumption fee of \$7.03 per 100 cf over minimum

Water & Sewer Fund Departmental Expenditure allocations are as follows:

Billing & Collection	\$375,409
Water Meter Operations	753,154
Water Maintenance	1,345,370
Wastewater Maintenance	1,463,172
Water Resources Division	
Water Supply & Treatments	2,891,405
Wastewater Treatment	4,062,708
Technical Services	196,354
Systems Maintenance	1,299,909
Water Quality	696,983
Total	<u>\$13,084,464</u>

The original draft of the 2015-2016 fiscal year budget was presented at a special meeting of the Asheboro City Council on Thursday May 28, 2015. The Council convened a public hearing at the regular council meeting on June 4, 2015 where the above referenced revised budget was presented. The budget adoption is scheduled for 12:00 noon on Monday June 29, 2015. A copy of the proposed budget will be available in the City Clerk’s office for public inspection during regular business hours.

In closing, on behalf of the Department Heads and staff, Asheboro is exactly where we want to be!

Respectfully Submitted,

s / John N. Ogburn III

John N. Ogburn, III
City Manager

CITY OF ASHEBORO BUDGET ORDINANCE

BE IT ORDAINED by the City Council of the City of Asheboro, North Carolina in session assembled:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
10-410	Mayor and Governing Body	141,646
10-420	City Manager's Office	201,597
10-440	Finance Office	399,132
10-450	Legal & City Clerk	169,847
10-480	Information Technology	162,126
10-490	Planning/Community Development	542,608
10-495	Marketing & Communication	81,415
10-500	Municipal Building Headquarters	108,800
10-510	Police Department	7,687,896
10-530	Fire Department	4,832,969
10-540	Building Inspections Department	156,410
10-545	Fire Inspections Department	274,022
10-550	Operations Division - Public Works	877,384
10-555	Fleet Maintenance	1,259,026
10-565	Street Maintenance	2,679,849
10-575	City Engineer Office	176,925
10-580	Environmental Services	2,268,907
10-585	Recycling Transfer Station	194,459
10-590	Human Resources	457,855
10-615	Arts & Cultural Services	529,545
10-620	Recreation Services	954,100
10-625	Municipal Golf Course	194,794
10-630	Library	70,800
10-640	Facilities Maintenance	1,879,045
10-650	Airport Authority	97,050
	Total Appropriations	26,398,207

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Ad Valorem Taxes (Real & Vehicle)	14,876,323
Tax Penalties & Interest	53,000
Penalties & Interest- vehicles	26,500
Tax on Short Term Rental Vehicles	28,000
ABC Board Revenue	197,000
Beer & Wine Tax Revenue	95,000
TW Cable TV Franchise	23,000
Concessions and Merchandise	64,800
Contracted Maintenance NCDOT	32,000
Utilities Franchise Tax - State	2,100,000
Powell Bill Allocation - State	675,000
Local Sales Tax & Hold Harmless Funds	4,530,428
Building Permits	40,000
Inspection Fees	30,000
Rezoning, Stone, Burial Fees & Cemetery Fees	20,000
Court Costs, Fees & Charges, parking fees	10,250
Charges for Services - Refuse Collection	1,868,206
Recycling Revenues	21,000
Recreation Program Revenues	343,400
Sales of Fixed Assets / Materials	40,000
Proceeds of Lease Purchase Financing	920,000
Reimbursement from Asheboro City Schools –SRO Officers	240,000
All Other Revenues	164,300
Fund Balance Allocation	
 Total Estimated Revenues	 26,398,207

Section 3: There is hereby levied a tax at the rate of sixty six and a half cents (\$.665) per one hundred (\$100) valuation of property as listed for taxes as of January 1st for the purpose of raising the revenue listed as "Current Year's Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$2,306,227,964, and an estimated rate of collection of 97.0%.

Section 4: The following General Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2015.

Sanitation Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
90 Gallon Residential Garbage Can / per month	\$12
90 Gallon Commercial Can / per month	\$12
90 Gallon Residential Recycle Can / per month	\$2
90 Gallon Commercial Recycle Can / per month	\$2
Residential Dumpster / per pick-up	\$31
Commercial Dumpster / per pick-up	\$31
Above Dumpsters billed <u>monthly</u> based on annualized collection schedule	
Missed Residential Dumpster / per pick-up	\$40
Missed Commercial Dumpster / per pick-up	\$44
Compaction Dumpster / per pick-up	\$44
Missed Compaction Dumpster / per pick-up	\$54
Dumpster Rent / per month	\$21
Dumpster Clean / Replace / each	\$100
Cardboard Dumpster / per pick-up	\$20
Recycling Dumpster / per pick-up	\$20
Yard Waste Collection per scoop	
First and Second scoop*	\$0
Each scoop thereafter*	\$12
*Applicable to brush that is within specifications	
Waste left in ditch, curb or street per scoop	\$24
Waste out of Specs per scoop	\$24
Waste after hours / emergency collection- cost per scoop	\$50
Tires Collection / each	\$5
C&D /Building Materials / per scoop	\$20
Curb side pick-up	\$10
Electronics Collection	\$10
White Goods Collection	\$10

Recycling Transfer Station Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Tipping Fee per Ton	\$48

Planning Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Rezoning	\$200
Text Amendment (Ordinance, use list)	\$200
Map of CU district Only	\$200
SU/CU Permit or amendments	\$350
BOA: Appeal	\$0
Variance	\$250
Interpretation	\$250
Watershed Permit	\$25
Flood Zone Permit	\$75
Zoning Compliance Permits:	
SF Res	\$25
Duplex	\$100
MF Res	\$250
Commercial	\$250
Industrial / Institutional	\$250
SF Accessory Structure	\$25
Accessory Structure Commercial	\$50
Accessory Structure Industrial	\$50
Accessory Structure Institutional	\$50
Soil Evaluation	\$10
Change Occupancy	\$25
Change Use	\$250
Sign / sign type	\$25
Land Disturbance Permit	\$50
Temp Produce/Seasonal Sales Permit	\$50
Limited Duration Event Permit	\$50
Certificate of Zoning Compliance:	
SF Res	\$25
Duplex	\$25
MF Res	\$50
Commercial	\$100
Industrial	\$100
Change use	\$100

Planning Department Fees Cont:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Subdivision	
Sketch	\$100
Preliminary	\$200
Final	\$200 + \$25 per lot
Minor	\$100
Industrial	\$100
Change use	\$100
Zoning Verification Official Letter	
Residential	\$25
Non-Residential	\$75

Inspection Department Permit Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Building Permit	\$5/\$1000 up to \$150,000; \$1.50/\$1,000 thereafter
Minimum Permit	\$30
Minimum Sign	\$30
Non-bid Jobs (new)	\$40/ sq. ft
Habitable Space	\$20/ sq. ft
Mobile Home	\$100
Swimming Pool	\$100
Demolition	\$60
Relocate Structure	\$120
Plumbing Permit	\$5 per fixture, \$30 minimum
Sewer Line: House	\$30
Sewer Line: Commercial/Large	\$100
Heating/ AC Permit	
Boiler	\$0.0005/BTU
Gas Line-Residential	\$30
Gas Line-Commercial	\$50
Gas Furnace/Gas Pack	\$50
Heat Pump	\$50
Oil Furnace	\$50
Air Conditioners: Under 5 tons	\$50

Inspection Department Fees (cont):

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Heating/ AC Permit	
Air Conditioners:	
Additional per ton over 5	\$10
Unit Change out (no duct work)	\$25 Residential
Unit Change out (no duct work)	\$50 Commercial
Commercial Grease Hood	\$50
Mobile Home Heating/ AC Unit	\$40
Gas Appliances	\$10 each
Minimum Permit	\$30
Electrical Permits	
Temporary service	\$30
Residential	\$50
Commercial	\$100 first 5000 sq ft plus \$5/1000 sq ft
Service Charge	\$30
Service Repair	\$30
Mobile Home Service	\$50
Sign	\$30
Duplex	\$100
Apartments (each)	\$40
Fee for work started without permit	\$100 Maximum

*The Inspection Department fee for work started without required permit(s) shall be double the standard permit fee identified above, up to a maximum of \$100, per project notwithstanding the number of permits required.

Fire Inspection Department Permits & Penalties:

Permit: Operational & Construction	\$100
Fee for work started without required Permit	\$100*
Annual Fire Inspection Re-inspection Fee:	\$35
Penalties	
Non-Life Safety / offense /day until corrected before re-inspection	\$50
Non-Life Safety/offense/day until corrected after re-inspection	\$100
Non-Occupancy Life Safety / offense /day until corrected before re-inspection	\$150
Non-Occupancy Life Safety/offense/day until corrected after re-inspection	\$300
Occupancy Life Safety / person over limit	\$100
Exit Life Safety/ locked, blocked, obstructed exit	\$500

*The Fire Inspection Department fee for work started without required permit(s) shall be \$100 per project notwithstanding the number of permits required.

Parks & Recreation Fees:

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Lake Lucas:			
	Daily Fishing Permit	\$3	\$4
	Annual Fishing Permit	\$35	\$50
	Daily Jon Boat Rental	\$8	\$12
	Daily Canoe / Kayak Rental	\$6	\$10
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Daily launch fee	\$7	\$9.50
	Annual launch fee	\$100	\$135
	Kayak Rental Spaces	\$60	\$85
	Boat Rental Spaces	\$150	\$200
	Annual Kayak/Canoe Launch	\$35	\$50

Parks & Recreation Fees:

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Lake Reese:			
	Daily launch fee	\$7	\$9.50
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Annual launch fee	\$100	\$135
	Daily Duck hunting (per boat)	\$12.50	\$16
Baseball/Softball Field Rental:			
	Rental per Hour (no lights)	\$15	\$20
	Rental Per Hour (lights)	\$25	\$35
	Tournament rental per weekend		
	One field facility	\$175	\$255
	Two field facility	\$300	\$400
	Concession Stand/Restroom	\$50	\$65
	Additional Maintenance	\$45	\$60
Youth Sports Fees:			
	Registration fee	\$30	\$50
	Late fee applied after registration deadline	\$10	\$10
Sunset Theatre Rentals- Applies to All			
	Security Deposit	\$100	
	Dark/Rehearsal (multi day, 4 hour max)	\$60	
	Non-Profit/ Gov't/ School (single day 8 hour max)	\$175	
	General Meeting/Party Rental (4 hour max)	\$100	
	Private Event (8 hour max)	\$300	
	Commercial/ For Profit (8 hour max)	\$450	
Rotary Pavilion at BicentennialPark Rental			
	Security Deposit	\$75	\$75
	Daily Rate	\$325	\$400
	Non-Profit Government Rate	\$225	\$225

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
SkatePark			
	Daily admission	\$1	\$2
	15 admissions pass	\$10	\$25
	1 year unlimited pass	\$150	\$300
Room Rental (Skate Park)			
	1 hour	\$20	\$25
	½ day	\$60	\$75
	Full day	\$100	\$125
Shelter Rental			
	Memorial Park: 10am-3pm; 3:30pm-dark	\$18	\$35
	Full day	\$35	\$70
	All other Parks: 10am-3pm; 3:30pm-dark	\$10	\$20
	Full day	\$20	\$40
Tennis Courts			
	Lights per hour per court	\$3	\$4
Pools:			
	Public Swim (day)		
	2 years & under w/ paying adult	\$0	\$0
	3 years & older	\$2.50	\$3.25
	Groups (15+)	\$2	\$2.75
	Public Swim (night)		
	2 years & under w/ paying adult	\$0	\$0
	3 years & older	\$2	\$2.75
	Public Lap Swim	\$1	\$1.75
	Public Senior Swim	\$1	\$1.75
	Swimming lessons (group)	\$25	\$30
	Swimming lessons (private)	\$50	\$60
	Swim Pass (15 admissions)	\$30	\$40
	Pool Rental (2 hr min) 0-49	\$150	\$225
	Pool Rental (2 hr min) 50+	\$200	\$300

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Golf Course:			
	Walking Only	\$8	\$10
	Riding 9 holes- w/ green fees	\$15	\$18
	Riding 18 holes- w/ green fees	\$21	\$25
	Twilight (after 3pm) 18 holes w/ green fees	\$16	\$20
Membership Fees			
	Junior (Summer June-August)	\$75	\$125
	Individual	\$365	\$465
	Senior	\$290	\$390
	Senior Couple	\$475	\$575
	Family	\$600	n/a
Member Cart Fees			
	Nine holes	\$6	\$7
	Eighteen holes	\$11	\$13
Disk Golf Course			
	Tournament Rental per day (8 hrs)	\$100	\$175

**City Resident/Non-Resident rates are established according to the residence of the individual. City Residents need to obtain a REC card to receive the City Resident Rate.

Downtown Farmer's Market	Member	Additional Space
Daily Fee	\$5	\$10

Section 5: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
30-720	Billing and Collecting	375,409
30-810	Water Meter Operations	753,154
30-820	Water Supply and Treatment	2,891,405
30-830	Wastewater Treatment	4,062,708
30-840	Water Maintenance	1,345,370
30-850	Wastewater Maintenance	1,463,172
30-860	Technical Services	196,354
30-870	Systems Maintenance	1,299,909
30-880	Water Quality	696,983
	Total Appropriations	13,084,464

Section 6: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Sale of Water	6,658,162
Sewer Charges	5,157,000
Sampling and Monitoring Fees	25,000
Surcharges	100,000
Septic Tank Discharges	43,000
Water and Sewer Connection Fees	43,000
Late & Return Check Fees	365,500
Other Revenues	175,300
Retained Earnings	517,502
Total Estimated Revenues	13,084,464

Section 7: The following Water & Sewer Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2015.

Water and Sewer Billing Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Monthly Cost		
Water Minimum Fee	\$13.91	\$34.78
Sewer Minimum Fee	\$17.18	\$42.95
Above referenced minimum bill includes 150 cubic ft usage		
Consumption Fee- above min. for all above referenced customers		
Water-per 100 cu. ft. over 150 cu. ft.	\$2.74	\$6.85
Sewer-per 100 cu. ft. over 150 cu. ft.	\$2.81	\$7.03
Water Only Service (metered)		
Minimum fee (includes 150 cf usage)	n/a	\$34.78
Consumption Fee per 100 cf over min	n/a	\$6.85
Sewer Only Service (metered)		
Minimum fee (includes 150 cf usage)	\$17.18	\$42.95
Consumption Fee per 100 cf over min	\$2.81	\$7.03
Sewer Only Service (non metered)	\$22.80	\$45.60
Deposit for Service	\$140	\$160
Deposits on accounts are applied to final bill upon termination of service		
Low Pressure Sewer System (per pump)	\$10	
Fees:		
Return Check/Draft Fee	\$25	\$25
Partial Payment Fee	\$10	\$10
Tamper Fee- First Occurrence	\$150	\$150
Tamper Fee- Second Occurrence	\$500	\$500
Late Payment- Tier 1	\$10	\$10
Late Payment- Tier 2	\$20	\$20
Cleaning/ Inspection Connection	\$10	\$10

* Payments must be received by 5:00 pm on the due date to avoid the late payment charge. Payments “in route” are subject to the late fee as they are not yet received.

Water and Sewer Maintenance Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Water Tap Rates		
¾" Complete Service	\$2,000	\$3,000
1" Complete Service	\$2,450	\$3,675
1 ½" Complete Service	\$4,100	\$6,150
2" Complete Service	\$4,200	\$6,300
¾" New Tap	\$1,000	\$1,500
1" New Tap	\$1,225	\$1,838
1 ½" New Tap	\$2,050	\$3,075
2" New Tap	\$2,100	\$3,150
¾" New Meter, Setter, Box	\$1,000	\$1,500
1" New Meter, Setter, Box	\$1,225	\$1,838
1 ½" New Meter, Setter, Box	\$2,050	\$3,075
2" New Meter, Setter, Box	\$2,100	\$3,150
¾" New Meter, existing svc.	\$250	\$375
1" New Meter, existing svc.	\$400	\$600
1 ½" New Meter, exist. svc.	\$600	\$900
2" New Meter, existing svc.	\$750	\$1,125
Services not listed	Cost	Cost plus 50%
Sewer Tap Rates		
4" Complete Service	\$1,300	\$3,250
6" Complete Service	\$1,700	\$4,250
Services not listed	Cost	Cost plus 100%

Grinder Pump Station Install for low pressure sewer system inside City Limits: \$8000

Water Resources Division Fees

WATER/WASTEWATER PARAMETER ANALYSIS

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Acidity	\$8.00	Nitrite Nitrogen	\$15.00
Alkalinity	\$10.00	Total Kjeldahl Nitrogen	\$18.00
Ammonia Nitrogen	\$18.00	Phosphorus - Total	\$15.00
BOD (5-day)	\$25.00	Phosphorus - Ortho	\$12.00
Chlorine	\$10.00	pH & Temperature	\$8.00
ULR Chlorine	\$15.00	Total Solids	\$10.00
Chloride	\$15.00	Total Suspended Solids	\$10.00
COD	\$20.00	Settleable Solids	\$8.00
Conductivity	\$10.00	Sulfate	\$15.00
Cyanide	\$30.00	TOC	\$30.00
Dissolved Oxygen	\$8.00	Turbidity	\$10.00
DOC	\$40.00	UV254	\$25.00
Fluoride	\$15.00	Fecal Coliform	\$30.00
Hardness - Total	\$12.00	E-coli (P/A)	\$25.00
Hardness - Calcium	\$12.00	Total Coliform (P/A)	\$25.00
Hardness - Magnesium	\$10.00	Heterotrophic Plate Count	\$25.00
Nitrate Nitrogen	\$20.00	Source Water (Quanti-Tray)	\$30.00

METALS ANALYSIS

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Aluminum	\$25.00	Manganese	\$20.00
Arsenic	\$20.00	Mercury	\$30.00
Cadmium	\$20.00	Molybdenum	\$20.00
Chromium	\$20.00	Nickel	\$20.00
Copper	\$20.00	Selenium	\$20.00
Iron	\$20.00	Silver	\$20.00
Lead	\$20.00	Zinc	\$20.00

Analysis fees not specified will be provided by commercial laboratory at contracted cost.

Water Resources Division Fees (continued)

LABORATORY/COMPOSITE SAMPLING CHARGES

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Thermometer Certification (NIST)	\$25.00	Annual Curve – Spec Parameter	\$100.00
Sampling Cost per day for sites requiring City provided flow proportional sampler	\$55.00	Sampling Cost per day for sites with customer provided flow proportional sampler	\$30.00

HAULED WASTEWATER CHARGE

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Any tanker truck size up to 2,500 gallons/load (excludes Recreational Vehicles)	\$65.00	Recreational Vehicle Tank	\$10.00

INDUSTRIAL SURCHARGES

All industrial users of the POTW are subject to industrial waste surcharges on discharges, which exceed the following levels:

Parameter	First Limit	Charges per Pounds In Excess
BOD	300 mg/l	\$0.15
COD	750 mg/l	\$0.06
TSS	300 mg/l	\$0.31
TKN	45 mg/l	\$0.92

Section 8: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He/she may transfer between line item expenditures within a department without limitation and without a report being required.
- b. He/she may transfer amounts between departments, within the same fund. He/she must make an official report on such transfers in excess of \$5,000 at the next regular meeting of the Governing Board.
- c. He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 9: The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board.

Section 10: Copies of this Budget Ordinance shall be furnished to the City Clerk, to the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds. A copy will also be available at the City of Asheboro website- www.asheboronc.gov or www.ci.asheboro.nc.us

TOTAL GROSS BUDGET \$39,482,671

Adopted this the 29th day of June 2015.

S/ David H. Smith

David H. Smith, Mayor

ATTEST:

S/ Holly H. Doerr

Holly H. Doerr, CMC, NCCMC, City Clerk

CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2015-2016

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
INSTALLMENT PURCHASE	03/27/01	\$850,000	2000-14	\$710,311				\$139,689
TRANSFER STATION		Rate: 5.57%	2014-15	\$78,142				\$61,547
			2015-16		\$61,547	\$1,751	\$63,298	\$0
TOTAL				\$788,453	\$61,547	\$1,751	\$63,298	
INSTALLMENT PURCHASE	4/27/2011	\$822,835	2010-2011	\$25,740				\$797,095
VEHICLES & EQUIPMENT		Rate: 3.34%	2011-2012	\$157,479				\$639,616
(510-30%, 550- (3%),		final pmt 3-27-16	2012-2013	\$162,820				\$476,796
580-59%, 640-8%)			2013-2014	\$168,342				\$308,454
			2014-2015	\$174,052				\$134,402
			2015-2016		134,402	1,877	136,279	(\$0)
TOTAL				\$688,433	134,402	1,877	136,279	
INSTALLMENT PURCHASE	1/19/2012	\$138,483	2011-2012	\$13,993				\$124,491
VEHICLES & EQUIPMENT		Rate: 1.69%	2012-2013	\$33,987				\$90,504
(565- 45%		final pmt 1-19-2016	2013-2014	\$34,566			-	\$55,938
W&S Fund 55%)			2014-2015	\$35,155				\$20,783
			2015-2016		20,783	117	20,900	(\$0)
TOTAL				\$117,701	\$20,783	\$117	\$20,900	
INSTALLMENT PURCHASE	9/20/2012	\$1,200,000	2012-2013	\$128,571				\$1,071,429
Sunset Theatre		Rate: 1.86%	2013-2014	\$171,429				\$900,000
		final pmt 9-20-19	2014-2015	\$171,429				\$728,571
			2015-2016		\$171,429	\$12,356	\$183,784	\$557,142
			2016-2017		\$171,429	\$9,167	\$180,596	\$385,714
			2017-2018		\$171,429	\$5,979	\$177,407	\$214,285
			2018-2019		\$171,429	\$2,790	\$174,219	\$42,857
			2019-2020		\$42,857	\$199	\$43,057	(\$0)
TOTAL				\$471,429	\$728,571	\$30,491	\$759,062	\$3,899,998
INSTALLMENT PURCHASE	5/13/2013	\$1,106,360	2012-2013	\$18,189	\$0		\$0	\$1,088,172
Vehicles and Equipment		Rate: 1.26%	2013-2014	\$219,754				\$868,418
(510- 30%, 550- 5%, 555- 4%		final pmt 4-13-18	2014-2015	\$222,530				\$645,888
580- 27%, 640- 5%,			2015-2016		\$225,342	\$6,818	\$232,160	\$420,545
Water Fund 29%)			2016-2017		\$228,188	\$3,971	\$232,160	\$192,357
			2017-2018		\$192,357	\$1,109	\$193,466	\$0
TOTAL				\$460,473	\$645,887	\$11,899	\$657,786	

CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2015-2016

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
INSTALLMENT PURCHASE	4/29/2014	\$25,550	2013-2014	\$830			\$0	\$24,720
		Rate: 1.79%	2014-2015	\$5,031				\$19,689
Vehicles and Equipment (530 7%, W&S 93%)			2015-2016		\$5,122	\$311	\$5,433	\$14,567
		final pmt 3-29-19	2016-2017		\$5,214	\$218	\$5,432	\$9,353
			2017-2018		\$5,309	\$124	\$5,433	\$4,044
			2018-2019		\$4,044	\$30	\$4,074	\$0
TOTAL				\$5,861	\$19,689	\$683	\$20,372	
INSTALLMENT PURCHASE	5/19/2015	\$690,040	2014-2015	\$11,247				\$678,793
		Rate: 1.61%	2015-2016		\$136,142	\$9,927	\$146,069	\$542,651
Vehicles and Equipment (530- 62.05%, 565- 23.50%)			2016-2017		\$138,351	\$7,719	\$146,069	\$404,300
Police 14.45%)		final pmt 4-27-202	2017-2018		\$140,595	\$5,474	\$146,069	\$263,705
			2018-2019		\$142,875	\$3,194	\$146,069	\$120,831
			2019-2020		\$120,831	\$893	\$121,724	(\$0)
TOTAL					\$678,793	\$27,208	\$706,001	
TOTAL GENERAL FUND LONG-TERM DEBT				PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL DUE	
				\$2,532,349	\$2,289,673	\$74,026	\$2,363,698	
SUMMARY OF MATURITIES ON CURRENT OBLIGATIONS			FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
			2000-14	\$2,017,439	\$0	\$0	\$0	\$2,297,218
			2014-15	\$686,339	\$0	\$0	\$0	\$2,289,672
			2015-16	\$0	\$754,766	\$33,157	\$787,923	\$1,534,905
			2016-17	\$0	\$543,181	\$21,075	\$564,257	\$991,724
			2017-18	\$0	\$509,689	\$12,686	\$522,375	\$482,035
			2018-19	\$0	\$318,347	\$6,014	\$324,362	\$163,687
			2019-20	\$0	\$163,688	\$1,093	\$164,781	(\$0)
TOTAL GENERAL FUND LONG-TERM DEBT				\$2,703,778	\$2,289,673	\$74,026	\$2,363,698	

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT
Fiscal Year 2015-2016

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
SANITARY SEWER	12/1/1995	\$5,000,000	1995-97					\$5,000,000
STATE BOND			1997-2013	\$4,000,000				\$1,000,000
LOAN PROGRAM		Rate: 3.43%	2013-14	\$250,000				\$750,000
E-SBF-T-95-00018			2014-15	\$250,000				\$500,000
Annual Principal Pmt: \$250,000			2015-16		\$250,000	\$17,150	\$267,150	\$250,000
			2016-17		\$250,000	\$8,575	\$258,575	\$0
TOTAL				\$4,500,000	\$500,000	\$25,725	\$525,725	
STATE REVOLVING	3/4/2005	\$2,462,986	2005-2013	\$985,194				\$1,477,792
LOAN PROGRAM								
SEWER PROJECT		Rate: 2.66%	2013-2014	\$123,149				\$1,354,643
PROJ #CS370403-04			2014-2015	\$123,149				\$1,231,494
STATE PROJ #E-SRF-T-02-0126			2015-2016		\$123,149	\$27,906	\$151,055	\$1,108,345
Annual Principal Pmt: \$123,149			2016-2017		\$123,149	\$25,115	\$148,264	\$985,195
			2017-2018		\$123,149	\$22,325	\$145,474	\$862,046
			2018-2019		\$123,149	\$19,534	\$142,683	\$738,897
			2019-2020		\$123,149	\$16,743	\$139,893	\$615,748
			2020-2021		\$123,149	\$13,953	\$137,102	\$492,598
			2021-2022		\$123,149	\$11,162	\$134,312	\$369,449
			2022-2023		\$123,149	\$8,372	\$131,521	\$246,300
			2023-2024		\$123,149	\$5,581.12	\$128,730	\$123,150
			2024-2025		\$123,150	\$2,791	\$125,941	\$0
TOTAL				\$1,231,492	\$1,231,494	\$153,481	\$1,384,975	
STATE REVOLVING	12/31/2006	\$4,823,273	2005-2006					\$4,823,273
LOAN PROGRAM			2006-2007					\$4,987,267
WATER PROJECT			2007-2008					\$4,987,267
STATE PROJ# H-LRX-F-02-0911		\$3,233,573	2008-2009					\$4,987,267
STATE PROJ# H-LRX-F-99-0911		\$1,589,700	2009-2013	\$997,453				\$3,989,814
STATE PROJ# H-LRX-R-DW-0911								
Annual Principal Pmt: \$249,363		Rate: 2.66%	2013-2014	\$249,363				\$3,740,451
			2014-2015	\$249,363				\$3,491,088
			2015-2016		\$249,363	\$92,863	\$342,226	\$3,241,725
			2016-2017		\$249,363	\$86,230	\$335,593	\$2,992,361
			2017-2018		\$249,363	\$79,597	\$328,960	\$2,742,998
			2018-2019		\$249,363	\$72,964	\$322,327	\$2,493,635
			2019-2020		\$249,363	\$66,331	\$315,694	\$2,244,271
			2020-2021		\$249,363	\$59,698	\$309,061	\$1,994,908
			2021-2022		\$249,363	\$53,065	\$302,428	\$1,745,545
			2022-2023		\$249,363	\$46,431	\$295,795	\$1,496,181
			2023-2024		\$249,363	\$39,798	\$289,162	\$1,246,818
			2024-2025		\$249,363	\$33,165	\$282,529	\$997,454
			2025-2026		\$249,363	\$26,532	\$275,896	\$748,091
			2026-2027		\$249,363	\$19,899	\$269,263	\$498,728
			2027-2028		\$249,363	\$13,266	\$262,629	\$249,364
			2028-2029		\$249,364	\$6,633	\$255,997	\$0
TOTAL				\$1,496,179	\$3,491,088	\$696,472	\$4,187,560	
INSTALLMENT	1/19/2012	\$169,258	2011-2012	\$17,102				\$152,155
PURCHASE		final pmt 1-19-2016	2012-2013	\$41,540				\$110,615
VEHICLES & EQUIPMENT			2013-2014	\$42,247				\$68,368
(830 -20%, 840 -9%		rate: 1.69%	2014-2015	\$42,967				\$25,401
850- 9%, 860- 7%, 870- 10%)			2015-2016		25,401	143	25,544	\$0
TOTAL				\$143,856	\$25,401	\$143	\$25,544	

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT
Fiscal Year 2015-2016

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
INSTALLMENT	5/13/2013	\$451,894	2012-2013	\$7,429				\$444,464
PURCHASE		final pmt 4-13-18	2013-2014	\$89,759				\$354,705
Vehicles and Equipment			2014-2015	\$90,893				\$263,812
(GF 71%,		rate: 1.26%	2015-2016		\$92,041	\$2,785	\$94,826	\$171,772
810- 2%, 840- \$5%, 850- 2%,			2016-2017		\$93,204	\$1,622	\$94,826	\$78,568
870- 16%, 880- 2%, 830- 2%)			2017-2018		\$78,568	\$453	\$79,021	\$0
TOTAL				\$188,081	\$263,813	\$4,860	\$268,673	
INSTALLMENT	4/29/2014	\$339,450	2013-2014	\$11,025				\$328,425
PURCHASE		final pmt 3-29-19	2014-2015	\$66,843				\$261,582
Vehicles and Equipment			2015-2016		\$68,049	\$4,126	\$72,175	\$193,533
(GF- 7%,		Rate 1.79%	2016-2017		\$69,277	\$2,898	\$72,175	\$124,256
820- 8%, 830- 74%			2017-2018		\$70,527	\$1,647	\$72,175	\$53,729
870- 11%)			2018-2019		\$53,729	\$401	\$54,130	(\$0.00)
TOTAL				\$77,868	\$261,582	\$9,072	\$270,654	
STATE REVOLVING	12/31/2013	\$475,857	2014-2015	\$39,655				\$436,202
LOAN PROGRAM			2015-2016		\$39,655	\$0	\$39,655	\$396,547
WATER PROJECT		Rate: 0.00%	2016-2017		\$39,655	\$0	\$39,655	\$356,893
STATE PROJ# H-LRX-F-11-1718			2017-2018		\$39,655	\$0	\$39,655	\$317,238
			2018-2019		\$39,655	\$0	\$39,655	\$277,583
Debt Service for WTP			2019-2020		\$39,655	\$0	\$39,655	\$237,928
			2020-2021		\$39,655	\$0	\$39,655	\$198,274
			2021-2022		\$39,655	\$0	\$39,655	\$158,619
			2022-2023		\$39,655	\$0	\$39,655	\$118,964
			2023-2024		\$39,655	\$0	\$39,655	\$79,309
			2024-2025		\$39,655	\$0	\$39,655	\$39,655
			2025-2026		\$39,655	\$0	\$39,655	(\$0)
TOTAL					\$436,202	\$0	\$436,202	
SUMMARY OF MATURITIES								
BY FISCAL YEAR			1997-2013	\$6,048,718	\$0	\$0	\$0	\$7,022,686
			2013-2014	\$765,543				\$6,596,593
			2014-2015	\$862,870				\$6,209,580
			2015-2016		\$847,658	\$144,972	\$992,631	\$5,361,922
			2016-2017		\$824,648	\$124,440	\$949,088	\$4,537,274
			2017-2018		\$561,263	\$104,022	\$665,285	\$3,976,011
			2018-2019		\$465,896	\$92,899	\$558,795	\$3,510,114
			2019-2020		\$412,167	\$83,074	\$495,241	\$3,097,947
			2020-2021		\$412,167	\$73,650	\$485,818	\$2,685,780
			2021-2022		\$412,167	\$64,227	\$476,394	\$2,273,612
			2022-2023		\$412,167	\$54,803	\$466,971	\$1,861,445
			2023-2024		\$412,167	\$45,380	\$457,547	\$1,449,277
			2024-2025		\$412,168	\$35,956	\$448,124	\$1,037,109
			2025-2026		\$289,018	\$26,532	\$315,550	\$748,091
			2026-2027		\$249,363	\$19,899	\$269,263	\$498,728
			2027-2028		\$249,363	\$13,266	\$262,629	\$249,364
			2028-2029		\$249,364	\$6,633	\$255,997	\$0
TOTAL DEBT								
WATER AND SEWER FUND				\$7,677,131	\$6,209,580	\$889,753	\$7,099,333	



CITY OF ASHEBORO GENERAL FUND

**CITY OF ASHEBORO ANNUAL BUDGET
GENERAL FUND REVENUES
FY 2015-2016**

Code: 10

ACCOUNT	Number	FY 15-16	
		Manager Recommended	Council Approved
TAX COLLECTIONS- Vehicle & Real	302-20xx	14,829,751	14,829,751
TAX PENALTIES AND INTEREST	317-0000	53,000	53,000
PENALTIES AND INTEREST - VEHICLES	317-0200	26,500	26,500
ABC BOARD REVENUE	320-0000	186,000	186,000
ABC BOARD LAW ENFORCEMENT FEE	320-0001	11,000	11,000
CABLE FRANCHISES - TWC	325-0200	23,000	23,000
REZONING, STONE & BURIAL FEES	326-0000	20,000	20,000
INTEREST EARNED ON INVESTMENTS	329-0000	11,000	11,000
CONCESSIONS & MERCHANDISE - GOLF	331-0001	6,000	6,000
CONCESSIONS & MERCHANDISE - LAKES	331-0002	9,800	9,800
CONCESSIONS & MERCHANDISE - PARKS	331-0003	8,000	8,000
CONCESSIONS & MERCHANDISE - ATHLETIC	331-0004	13,000	13,000
CONCESSIONS & MERCHANDISE - RECREATION	331-0005	500	500
CONCESSIONS & MERCHANDISE-SUNSET THEATER	331-0006	18,000	18,000
CONCESSIONS & MERCHANDISE - POOLS	331-0008	9,500	9,500
RENTS	331-0100	3,600	3,600
AIRPORT REVENUE	331-0200	5,400	5,400
MISCELLANEOUS REVENUE - VARIOUS	335-0100	100,000	100,000
PAYMENT IN LIEU OF TAXES	335-0200	27,000	27,000
LOCAL FIRE PROTECTION - STATE	335-0400	1,000	1,000
CONTRACTED MAINTENANCE - NCDOT	335-0900	32,000	32,000
CONCERT SERIES SPONSORSHIP REVENUE	335-1300	15,000	15,000
RENTAL/VEHICLES - LOCAL TAX	336-0000	28,000	28,000
UTILITIES FRANCHISE TAX - STATE	337-0000	2,100,000	2,100,000
POWELL BILL ALLOCATION - STATE	343-0000	675,000	675,000
1% LOCAL SALES TAX - STATE-ARTICLE 39	345-0000	1,452,000	1,452,000
1/2% LOCAL SALES TAX - STATE-ARTICLE 40	346-0000	1,160,000	1,160,000
1/2% LOCAL SALES TAX - ARTICLE 44	346-0100	1,000	1,000
1/2% LOCAL SALES TAX - ARTICLE 42	346-0300	724,000	724,000
CITY HOLD HARMLESS - ARTICLE 14	346-0400	1,240,000	1,240,000
SOLID WASTE DISPOSAL TAX (7/1/08)	347-0000	14,000	14,000
ALCOHOLIC BEVERAGE TAX DISTRIBUTION	348-0000	95,000	95,000

CITY OF ASHEBORO ANNUAL BUDGET

GENERAL FUND REVENUES FY 2015-2016 (Continued)

Code: 10

ACCOUNT	Number	FY 15-16	
		Manager Recommended	Council Approved
COURT COSTS, FEES AND CHARGES	351-0000	10,000	10,000
PARKING VIOLATION PENALTIES	352-0000	250	250
BUILDING PERMITS	355-0000	40,000	40,000
CERTIFICATE OF OCCUPANCY	356-0000	300	300
INSPECTION FEES	357-0000	25,000	25,000
FIRE INSPECTION FEES	357-1000	5,000	5,000
CHARGES FOR SERVICES - REFUSE COLL.	358-0000	764,461	764,461
CHARGES FOR SERVICES - RESIDENTIAL GARBAGE \$5	358-0001	947,152	947,152
CHARGES FOR SERVICES - RES RECYCLE \$1	358-0002	156,593	156,593
RECYCLING REVENUES	358-0200	21,000	21,000
SALE OF CEMETERY LOTS	361-0000	2,000	2,000
Golf - City Am	364-0001	15,000	15,000
GOLF COURSE FEES - TWILIGHT PROGRAM	365-0000	1,000	1,000
GOLF COURSE GREEN FEES	365-0100	58,000	58,000
GOLF COURSE ELECTRIC CART FEES	365-0200	45,000	45,000
GOLF COURSE ANNUAL DUES	365-0300	25,000	25,000
SWIMMING POOL FEES AND LESSONS	365-0400	50,000	50,000
TENNIS COURTS - RECEIPTS	365-0500	500	500
FISHING LAKES - PERMITS	365-0600	46,000	46,000
ATHLETIC PROGRAMS	365-0700	25,000	25,000
OTHER RECREATION PROGRAMS	365-0800	11,000	11,000
OTHER GOLF PROGRAMS	365-0900	2,600	2,600
PARK/SHELTER RESERVATIONS	365-1100	8,800	8,800
SUNSET THEATER REVENUE	365-1200	35,000	35,000
SKATE PARK REVENUE	365-1300	500	500
FARMERS MARKET	365-1400	5,000	5,000
SALE OF MATERIALS - SERVICES	381-0000	10,000	10,000
SALE OF FIXED ASSETS	383-0000	30,000	30,000
PROCEEDS FROM LEASE PURCHASE	385-0100	920,000	920,000
REIMB. ASHEBORO CITY SCHOOLS	397-2100	240,000	240,000
GENERAL FD. REV. EST.		26,398,207	26,398,207
FUND BALANCE ALLOCATION			
TOTAL GENERAL FUND REVENUE		26,398,207	26,398,207

CITY OF ASHEBORO
GENERAL FUND EXPENDITURE SUMMARY
FY 2015-2016

ACCT	DEPARTMENT OR FUNCTION	Department Requested	Manager Recommended	Council Approved
410	MAYOR AND GOVERNING BODY	141,646	141,646	141,646
420	CITY MANAGER'S OFFICE	202,897	201,597	201,597
440	FINANCE OFFICE	399,515	399,132	399,132
450	LEGAL & CITY CLERK	169,847	169,847	169,847
480	INFORMATION TECHNOLOGY	182,226	162,126	162,126
490	PLANNING/COMMUNITY DEVELOPMENT	592,608	542,608	542,608
495	MARKETING & COMMUNICATIONS	91,415	81,415	81,415
500	MUNICIPAL BUILDING	184,500	108,800	108,800
510	POLICE	8,672,425	7,687,896	7,687,896
530	FIRE	4,993,227	4,832,969	4,832,969
540	BUILDING INSPECTIONS	159,960	156,410	156,410
545	FIRE INSPECTIONS	279,672	274,022	274,022
550	OPERATIONS	942,010	877,384	877,384
555	FLEET MAINTENANCE	1,640,137	1,259,026	1,259,026
565	STREET MAINTENANCE	3,732,932	2,679,849	2,679,849
575	CITY ENGINEER OFFICE	245,425	176,925	176,925
580	ENVIRONMENTAL SERVICES	2,682,277	2,268,907	2,268,907
585	RECYCLING TRANSFER STATION	246,972	194,459	194,459
590	HUMAN RESOURCES	517,475	457,855	457,855
615	ARTS & CULTURAL SERVICES	609,496	529,545	529,545
620	RECREATION SERVICES	1,431,600	954,100	954,100
625	MUNICIPAL GOLF COURSE	213,294	194,794	194,794
630	LIBRARY	120,400	70,800	70,800
640	FACILITIES MAINTENANCE	1,999,505	1,879,045	1,879,045
650	AIRPORT AUTHORITY	127,050	97,050	97,050
	GENERAL FUND TOTAL	30,578,512	26,398,207	26,398,207

CITY OF ASHEBORO

MAYOR & GOVERNING BODY



GENERAL INFORMATION

The City Council is the legislative and policy making body of the city. It is composed of a Mayor and seven council members elected at large. The Mayor presides at meetings and serves as the ceremonial head of government. The City Council meets in regular session the first Thursday following the first Monday of the month at 7:00 P.M. The Council also sits for special meetings as is needed.

The mission of the Asheboro City Council is: "To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all."

GENERAL INFORMATION

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OBJECTIVES

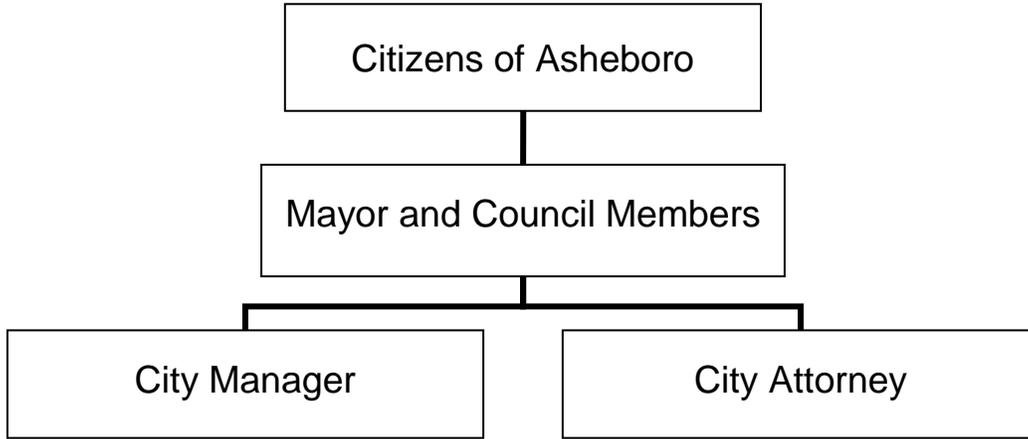
At each of the past Planning Retreats, the City Council has conducted a careful study and review of the existing goals and objectives for the City of Asheboro and discussed events and matters affecting the city which may be undertaken during future fiscal years.

In the 2005-2006 fiscal year, the City Council began participating in a community wide Strategic Planning Process to gather insight from others in the community and to carefully re-identify where their focus needs to be going forward. The Strategic Plan Steering Committee established the vision of Asheboro - "Asheboro will be a model community in North Carolina as a place to live, work, and play." This vision guided the Steering Committee and task forces in their 18 month study and analysis.

The strategic planning process culminated in March 2007 with the production of the Asheboro 20/20 strategic plan report. Contained in this report were a series of goals and strategies that now guide and help provide focus to the City Council as they make decisions for the future. The four areas of focus for these goals and strategies are:

1. Economic Development
2. Growth, Annexation and Infrastructure
3. Quality of Life
4. North Carolina Zoo

City of Asheboro
Mayor & Governing Body
Organizational Chart



**MAYOR AND GOVERNING BODY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-410

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-410-0200	40,590	40,590	40,590
FRINGE: HOLIDAY	10-410-0701	500	500	500
FRINGE: FICA	10-410-0702	3,106	3,106	3,106
FRINGE: INSURANCE	10-410-0704	76,000	76,000	76,000
TRAVEL,SCHOOLS,CONFERENCES	10-410-1400	12,000	12,000	12,000
ELECTIONS & REFERENDUMS	10-410-4700	6,000	6,000	6,000
DUES & SUBSCRIPTIONS	10-410-5300	1,250	1,250	1,250
MISC EXPENSE	10-410-5700	2,000	2,000	2,000
WORKERS COMP	10-410-5800	200	200	200
TOTALS		141,646	141,646	141,646



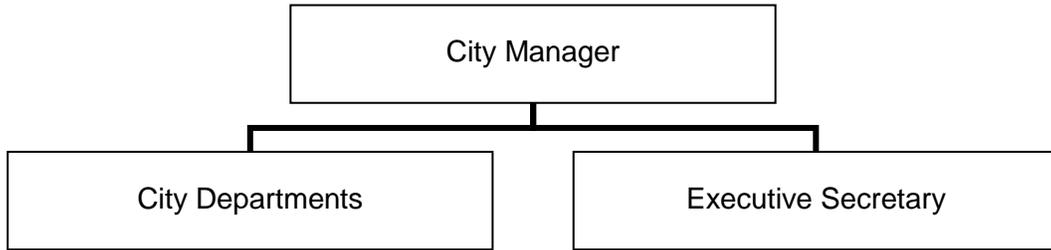
GENERAL INFORMATION

The City Manager is the chief administrative officer of the City of Asheboro and is responsible for the general management of all municipal operations. The City Manager is directly responsible and accountable to the Mayor and City Council and administers the policies and goals of the City Council. He also is responsible for informing the City Council of all issues involving the City. The Manager is the budget officer for the City and is responsible for the preparation and implementation of the Annual Operating Budget.

OBJECTIVES

- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government.
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To develop an annual balanced budget which serves as the financial plan for the city.
- To evaluate past accomplishments and strategically plan for future needs of service delivery, capital requirements, and demographic demands of the city.

CITY OF ASHEBORO
City Manager
Organizational Chart



**CITY MANAGER'S OFFICE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-420

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-420-0200	124,686	124,686	124,686
N C MUNICIPAL LEAGUE FEE	10-420-0500	21,000	21,000	21,000
FRINGE: FICA	10-420-0702	9,540	9,540	9,540
FRINGE: INSURANCE	10-420-0704	14,250	14,250	14,250
FRINGE: RETIREMENT	10-420-0705	8,820	8,820	8,820
TELEPHONE	10-420-1100	850	850	850
TRAVEL, SCHOOLS, CONFERENCES	10-420-1400	3,500	2,500	2,500
OFFICE SUPPLIES - PRINTING	10-420-3300	2,200	2,100	2,100
AWARDS/RECOGNITIONS	10-420-4000	1,500	1,300	1,300
SCHOOL OF GOVT (UNC)	10-420-4900	3,017	3,017	3,017
DUES AND SUBSCRIPTIONS	10-420-5300	4,900	4,900	4,900
INSURANCE	10-420-5400	600	600	600
MISC EXPENSE	10-420-5700	1,000	1,000	1,000
WORKERS COMP	10-420-5800	834	834	834
COG DUES	10-420-5900	5,400	5,400	5,400
SMALL EQUIPMENT	10-420-6000	800	800	800
TOTALS		202,897	201,597	201,597



GENERAL INFORMATION

The Finance Department is responsible for managing all of the financial affairs of the City and supports the other departments through accounting services and financial reporting. The Finance Department operates under the direction of the Finance Officer.

Activities performed by the Finance Department include accounting, debt administration, data processing, and cash management. The accounting function involves payment of the City's bills and maintenance of the general ledger for all funds and subsidiary ledgers for receivables, payroll, payables and fixed assets. Cash management includes maximizing invested funds while insuring a ready cash reserve for payment of current obligations.

In addition to preparing monthly internal financial statements, the Finance Department is also responsible for assisting with the annual independent audit and preparation of the Comprehensive Annual Financial Report, which reflects the financial position of the City at year end.

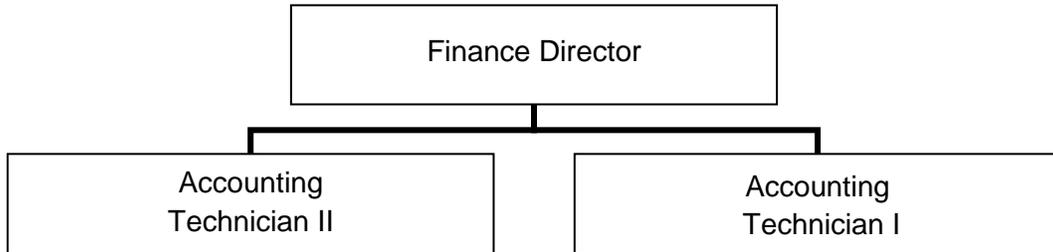
OBJECTIVES

The objective of the Finance Department is to perform accurately and efficiently each of the following financial functions: administration of debt; data processing; cash management; internal auditing; accounting; financial reporting; payroll processing, devising internal controls to insure proper expenditures of City funds and collection of revenues, and assistance in budget preparation.

Specific goals are the following:

- To ensure that the City's financial operations are being performed as efficiently as possible while providing for maximum internal controls and proper stewardship of assets. The establishment of an accounting operations manual will be one end result.
- To maximize yield on invested funds in an environment where revenue sources are threatened and interest rates are very low. Safety of invested funds is of prime importance.
- To ensure that the current system of internal accounting controls is adequate, that controls are being performed as intended and that the financial statements generated provide reliable and accurate data.
- To improve the financial accounting system to enable the City to be in compliance with the most recent accounting standards and regulations.

CITY OF ASHEBORO
Finance Department
Organizational Chart



**FINANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-440

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-440-0200	89,065	89,582	89,582
PROF SVCS- AUDIT	10-440-0400	32,500	32,500	32,500
FRINGE: FICA	10-440-0702	6,820	6,820	6,820
FRINGE: INSURANCE	10-440-0704	14,250	14,250	14,250
FRINGE: RETIREMENT	10-440-0705	6,300	6,300	6,300
TRAVEL, SCHOOLS, CONFERENCES	10-440-1400	1,200	1,000	1,000
MAINT & REPAIR-EQ	10-440-1600	2,000	1,000	1,000
COMPUTER PROG	10-440-2000	1,000	1,000	1,000
POSTAGE	10-440-3000	4,000	4,000	4,000
OFFICE SUPPLIES- PRINTING	10-440-3300	10,000	10,000	10,000
COMPUTER EQ & SUPPL	10-440-3400	500	500	500
CONTRACTED SVCS	10-440-4400	1,000	1,000	1,000
TAX COLL FEE-RAND CTY	10-440-5000	175,000	175,000	175,000
TAX COLL FEE-VEH CY	10-440-5100	22,000	22,000	22,000
TAX MGMT ASSOC FEE	10-440-5102	2,000	2,000	2,000
VEH TAX FEE - DMV	10-440-5110	10,000	10,000	10,000
DUES & SUBSCRIPTIONS	10-440-5300	800	800	800
SOFTWARE SUBSC/MAINT.	10-440-5301	8,200	8,200	8,200
EMPLOYEE BONDS	10-440-5400	1,500	1,800	1,800
TAX REFUNDS	10-440-5500	7,000	7,000	7,000
MISC EXPENSE	10-440-5700	2,500	2,500	2,500
WORKERS COMP	10-440-5800	880	880	880
SMALL EQUIPMENT	10-440-6000	1,000	1,000	1,000
TOTALS		399,515	399,132	399,132

CITY OF ASHEBORO

LEGAL DEPARTMENT

LEGAL:

GENERAL INFORMATION

The City Attorney and a Paralegal staff the Legal Services Department for the City of Asheboro. The City Attorney serves at the pleasure of the City Council and is a full-time employee of the City. The City Attorney provides legal representation for the City of Asheboro and any other clients specifically designated by the Asheboro City Council.

OBJECTIVES

The objective of the City Attorney is to fulfill his duties to the City of Asheboro by providing legal services that are both cost effective and of the highest quality. By way of illustration and not limitation, the services that will be rendered in order to fulfill this objective are as follows:

- As appropriate, the prosecution and defense of suits for / against the City.
- The provision of legal advice to the Mayor, City Council, City Manager, and other city officials with respect to the affairs of the City.
- Upon request, the drafting of legal documents and instruments impacting the mission and operations of the City of Asheboro.
- Upon request, the drafting and/or review of proposed ordinances.
- Upon request, the review of agreements, contracts, franchises, and other instruments with which the City may be concerned.
- The City Attorney will attend all meetings of the City Council.
- The performance of such other duties as may be expected of the City Attorney by virtue of his position as City Attorney.

CITY CLERK:

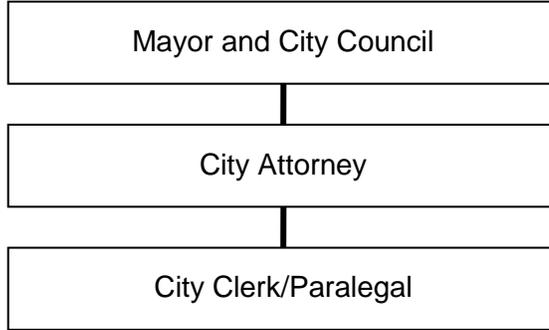
GENERAL INFORMATION

It is the duty of the City Clerk to give notice of all meetings of the Council, keep a journal of the proceedings of the Council, be the custodian of all city records, and perform any other duties that are required by statutes or the Council.

OBJECTIVES

- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government.
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To maintain and update Code of Ordinances.
- To provide records management services, including storage and retrieval of city records.

CITY OF ASHEBORO
Legal Department
Organizational Chart



**LEGAL & CITY CLERK
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-450

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-450-0200	112,907	112,907	112,907
PROFESSIONAL SERVICES	10-450-0400	1,500	1,500	1,500
FRINGE: FICA	10-450-0702	8,640	8,640	8,640
FRINGE: INSURANCE	10-450-0704	14,250	14,250	14,250
FRINGE: RETIREMENT	10-450-0705	8,000	8,000	8,000
TELEPHONE	10-450-1100	650	650	650
TRAVEL, SCHOOLS, CONFERENCES	10-450-1400	7,000	7,000	7,000
OFFICE SUPPLIES - PRINTING	10-450-3300	1,100	1,100	1,100
POSTAGE - PRIVILEGE LICENSE	10-450-3301	1,350	1,350	1,350
LAW LIBRARY	10-450-3400	4,200	4,200	4,200
CITY CODE	10-450-3500	4,000	4,000	4,000
PROFESSIONAL ASSOCIATION DUES	10-450-5300	1,100	1,100	1,100
INSURANCE	10-450-5400	600	600	600
MISCELLANEOUS EXPENSE	10-450-5700	500	500	500
WORKERS COMP	10-450-5800	450	450	450
SMALL EQUIPMENT	10-450-6000	3,600	3,600	3,600
TOTALS		169,847	169,847	169,847

CITY OF ASHEBORO

INFORMATION TECHNOLOGY



GENERAL INFORMATION

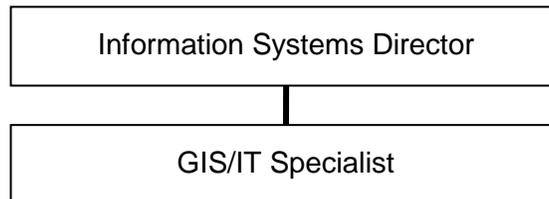
The Information Technology department manages computer and technology resources within the City, ensuring that those resources are available and secure for use. The department is responsible for network security, which includes restricting access to certain websites, maintaining virus and spyware protection, and employing other security measures to safeguard the City's information. This department reviews and evaluates new technologies as they emerge and recommend any desirable hardware and software upgrades for the City. It also interacts with other departments as they plan to budget for technology purchases. The department oversees the planning and implementation of additions, deletions, and major modifications to the City's network infrastructure. It manages the City's telephone system as well as 195 cell phones and 84 WiFi devices. The department oversees and administers the maintenance of 13 servers, over 200 computer work stations, and the software required to use them and oversees system backups, archiving, and disaster recovery practices.

The Information Technology GIS Department deploys a working Geospatial Information System (GIS) to the City and to the public. A GIS is any system that captures, stores, analyzes, manages, and presents data that are linked to locations(s). The City uses this to provide location information on water/sewer utilities, street centerline data, structure addressing data and all other data related to property. GIS is also used as a platform for the creation of new data for short and/or long term use. For City use, GIS is used for producing maps specific to field related jobs or for field analysis. Each department within the City has access to a web based GIS service (ConnectGIS) for the creation of maps for specific projects or a general overview of what data is available.

OBJECTIVES

- Provides leadership for short and long range planning for all technology initiatives.
- Facilitates planning and implementation of telecommunication devices, along with local and wide area networks.
- Maintains servers that control email and internet connectivity for City of Asheboro employees.
- Ensures the maintenance of all computers and software.
- Plans and implements staff development to assist in using new software applications.
- Works with department heads to incorporate technology by identifying strategies and materials as needed.
- Assists end users in resolving technology oriented problems.

CITY OF ASHEBORO **Information Technology Department** **Organizational Chart**



**INFORMATION TECHNOLOGY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-480

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-480-0200	70,096	70,096	70,096
FRINGE: FICA	10-480-0702	5,370	5,370	5,370
FRINGE: INSURANCE	10-480-0704	9,500	9,500	9,500
FRINGE: RETIREMENT	10-480-0705	5,000	5,000	5,000
TELEPHONE	10-480-1100	6,000	4,000	4,000
INTERNET SERVICE	10-480-1101	15,000	13,000	13,000
TRAVEL, SCHOOLS, CONFERENCES	10-480-1400	800	400	400
OFFICE SUPPLIES	10-480-3300	150	150	150
OTHER SUPPLIES	10-480-3400	4,600	4,000	4,000
SOFTWARE / NETWORK SUPPORT	10-480-3500	39,000	25,800	25,800
UNIFORMS	10-480-3600	800	400	400
CONTR SERVICES	10-480-4500	20,000	18,500	18,500
CONTR SERV-T1 LINE TO R CTY	10-480-4501	4,000	4,000	4,000
DUES & SUBSCRIPTIONS	10-480-5300	500	500	500
INSURANCE	10-480-5400	700	700	700
MISC EXPENSE	10-480-5700	100	100	100
WORKERS COMP	10-480-5800	610	610	610
TOTALS		182,226	162,126	162,126



PLANNING & COMMUNITY DEVELOPMENT

GENERAL INFORMATION

The primary functions, duties and responsibilities of the Planning/Community Development Department are as follows:

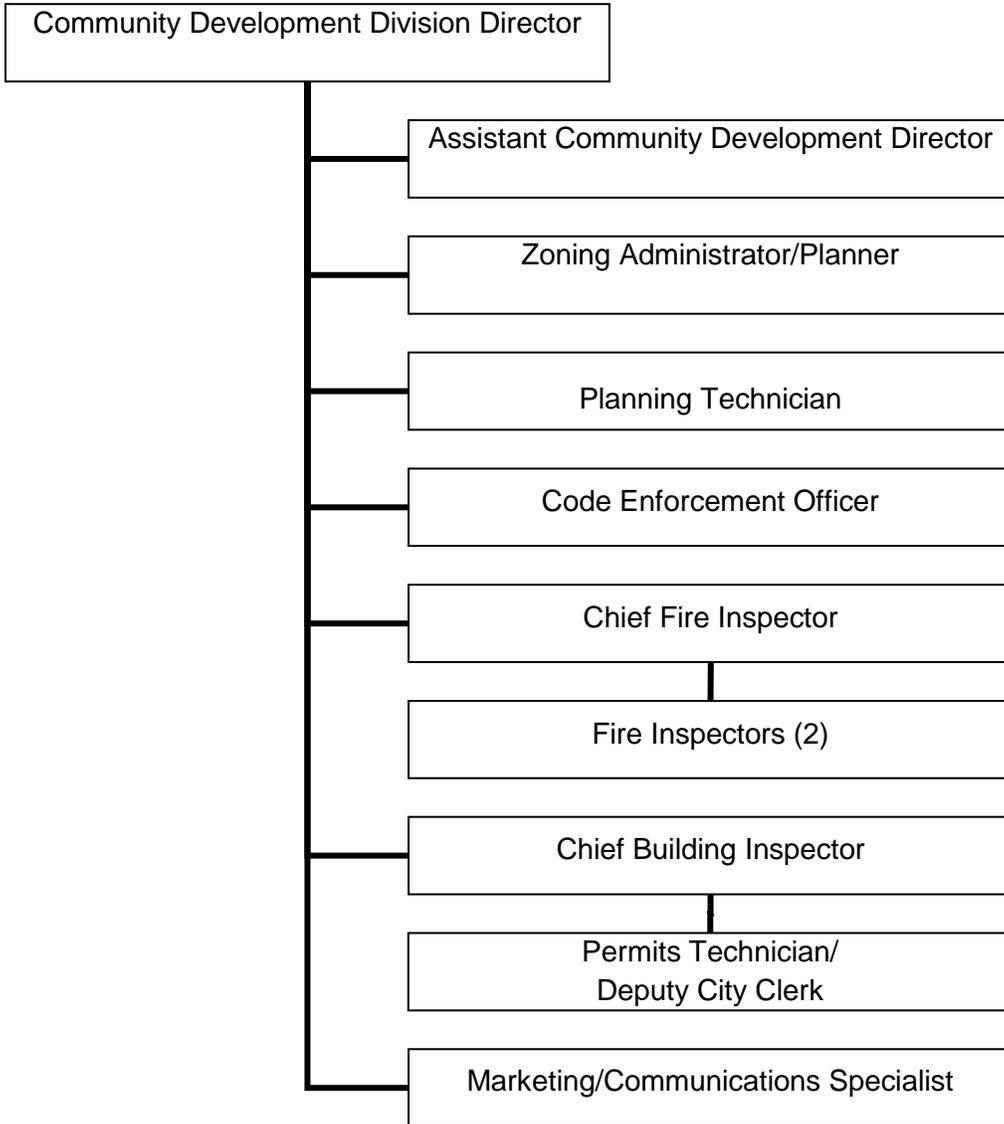
- Land Development Plan
- Zoning Ordinance
- Thoroughfare Plan
- Annexation studies
- Subdivision Ordinance
- Zoning permits
- Assistance to the Bureau of Census
- Flood regulations
- Zoning hearings
- Subdivision review & approvals
- Site plan review & approval
- Consultation with developers before development
- Federal and State grant applications
- Fair Housing Reporting
- Administration of Federal and State grants
- Code enforcement
- Neighborhood analysis
- BOA hearings
- Energy advisory
- CBD and neighborhood revitalization
- Staff to the Planning Board/Board of Adjustment
- Staff to the Redevelopment Commission
- Administration of Combined Housing Opportunities Program Consortium
- Assistance to Non Profit Housing Development Organizations

OBJECTIVES

The work objectives of the Planning / Community Development Department are directly related to all levels of planning; in particular, the day to day rudiments such as zoning, subdivision and grant administration, and long range planning such as comprehensive development plans and thoroughfare plans. Specifically, the Department will pursue a program that will promote a team approach to provide citizen services and support to Management and Council in implementation of specific goals and objectives. To this end, the following items are targeted for our objectives:

- Finish update of the Land Development Plan Map.
- Continue selective updating of the Zoning Ordinance.
- Continue the updating of the Subdivision Ordinance.
- Review other development regulations/codes and policies.
- Prepare applications for appropriate federal and state grants.
- Continue work on downtown and neighborhood revitalization.
- Continue comprehensive strategic planning program.
- Emphasize code enforcement activities.

CITY OF ASHEBORO
Community Development Division
Organizational Chart



**PLANNING & COMMUNITY DEVELOPMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-490

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-490-0200	277,999	277,999	277,999
SALARIES AND WAGES- PLANNING BD	10-490-0200	8,400	8,400	8,400
PART TIME WAGES	10-490-0200	8,000	5,000	5,000
PROF SERVICES- code enforcement	10-490-0400	57,000	57,000	57,000
FRINGE: FICA	10-490-0702	22,599	22,599	22,599
FRINGE: INSURANCE	10-490-0704	47,500	47,500	47,500
FRINGE: INSURANCE- retiree		9,500	9,500	9,500
FRINGE: RETIREMENT	10-490-0705	19,660	19,660	19,660
TELEPHONE	10-490-1100	1,000	1,000	1,000
PRINT & PUBLISHING	10-490-1200	5,000	5,000	5,000
TRAVEL, SCHOOL, CONFERENCES	10-490-1400	3,500	3,000	3,000
MAINT & REPAIR-VEH PART	10-490-1700	2,000	1,000	1,000
GAS, OIL, TIRES	10-490-3100	1,500	1,500	1,500
GRANTS	10-490-3200	5,000	5,000	5,000
OFFICE SUPPLIES	10-490-3300	750	750	750
POSTAGE	10-490-3400	1,500	1,500	1,500
CONTR SVCS- asbestos abatement	10-490-4500	70,000	25,000	25,000
ASHEBORO HOUSING AUTHORITY	10-490-5000	27,000	27,000	27,000
REDEVMNT PURCHASES	10-490-5200	500	500	500
DUES & SUBSCRIPTIONS	10-490-5300	15,000	15,000	15,000
INSURANCE	10-490-5400	2,500	2,500	2,500
CODE ENFORCEMENT	10-490-5500	1,000	500	500
MISC EXPENSE	10-490-5700	200	200	200
WORKERS COMP	10-490-5800	5,300	5,300	5,300
SMALL EQUIPMENT	10-490-6000	200	200	200
TOTALS		592,608	542,608	542,608

CITY OF
ASHEBORO
MARKETING / COMMUNICATIONS

GENERAL INFORMATION

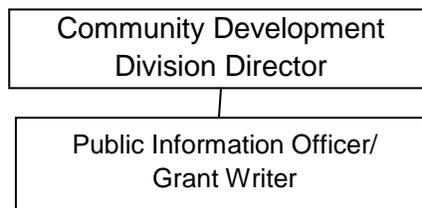
This department is responsible for marketing, communications and public information functions of the City. Staff is responsible for publicizing, promoting and educating the public regarding functions and services of the City, through the development of public relations strategies and the creation and writing of varied public relations and communications products. The department also manages media relations and assists in grant preparation, monitoring, and reporting.

OBJECTIVES

During the 2014-2015 FY, the Marketing/Communications staff was responsible for:

- Continued growth of the City's social media program, which now includes Facebook and Twitter accounts allowing important messages to be communicated in real time.
- Coordinating with the Randolph County Tourism Development Authority on the promotion and successful execution of special events.
- Maintenance and updates of the City's websites.
- Preparation of applications seeking regional and national recognition of Asheboro as a community on the rise.
- Migration to an electronic monthly employee-newsletter and development of a quarterly internal newsletter.
- Preparation of marketing and media proposals to build interest in City programs and services.
- Coordination of City advertising campaigns
- Media and Crisis Communications
- Document significant City occasions through photography and writing, including press releases and reports.

CITY OF ASHEBORO
Marketing / Communications
Organizational Chart



**MARKETING / COMMUNICATIONS
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-495

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-495-0200	50,789	50,789	50,789
PROFESSIONAL SERVICES	10-495-0400	5,000	5,000	5,000
FRINGE BENEFITS: FICA	10-495-0702	3,885	3,885	3,885
FRINGE BENEFITS: INSURANCE	10-495-0704	9,500	9,500	9,500
FRINGE BENEFITS: RETIREMENT	10-495-0705	3,591	3,591	3,591
PRINTING AND PUBLISHING	10-495-1200	15,000	5,000	5,000
TRAVEL, SCHOOLS, CONFERENCES	10-495-1400	1,000	1,000	1,000
OFFICE SUPPLIES	10-495-3300	200	200	200
POSTAGE	10-495-3400	250	250	250
INSURANCE	10-495-5400	300	300	300
EDUCATIONAL PROGRAMS	10-495-5600	1,000	1,000	1,000
MISCELLANEOUS EXPENSE	10-495-5700	300	300	300
WORKERS COMPENSATION	10-495-5800	300	300	300
SMALL EQUIPMENT NON CAP	10-495-6000	300	300	300
TOTALS		91,415	81,415	81,415

CITY OF ASHEBORO

MUNICIPAL BUILDING HEADQUARTERS
Managed by City Engineer

GENERAL INFORMATION

The municipal building provides a central location for the administration and management of city government, finance, planning, zoning, community development, building and fire inspections, engineering, legal services and water and sewer billing and collection, as well as provide facilities for council and other meetings.



OBJECTIVE

To provide an efficient and practical administration and operation of municipal services.

**MUNICIPAL BUILDING HEADQUARTERS
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-500

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
TELEPHONE	10-500-1100	16,000	16,000	16,000
INTERNET SERVICE	10-500-1101	17,000	17,000	17,000
UTIL, FUEL & LIGHTS	10-500-1300	17,000	17,000	17,000
MAINT & REP - BLDG	10-500-1500	5,000	3,000	3,000
BLDG MAINT & REP	10-500-1501	60,000	25,000	25,000
MAINT & REP - EQ	10-500-1600	5,000	5,000	5,000
CENTRAL OFFICE SUPPLY	10-500-3300	5,000	5,000	5,000
COPIER LEASE	10-500-3301	12,000	12,000	12,000
SUPPL & MATERIALS	10-500-3400	2,000	2,000	2,000
UNIFORMS AND ACCESSORIES	10-500-3600	1,000	300	300
PURCH FOR RESALE	10-500-4800	3,000	500	500
INSURANCE	10-500-5400	2,500	2,500	2,500
MISC EXPENSE	10-500-5700	2,000	1,500	1,500
SMALL EQUIP- NON CAP	10-500-6000	2,000	2,000	2,000
CAPITAL OUTLAY: EQ	10-500-7400	35,000		
TOTALS		184,500	108,800	108,800

**MUNICIPAL BUILDING HEADQUARTERS
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-500

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
		BLDG MAINT & REP			
Phased remodel of City Hall	10-500-1500		35,000		
Windows for Inspection Office			25,000	25,000	25,000
			60,000	25,000	25,000
CAPITAL OUTLAY: EQ	10-500-7400		35,000	-	
Generator					

CITY OF
ASHEBORO
POLICE DEPARTMENT

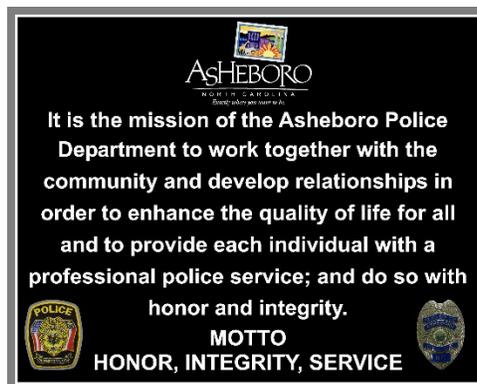


The Police Department, under the direction of the Chief of Police, is committed to serving the public and providing the community with a professional organization that is built on a foundation of strong character with Honor, Integrity, and Service. The department is made up of three divisions that work hand-in-hand to provide the citizens of Asheboro a quality police service.

Field Operations - The backbone of our department is our Field Operations Division that is made up of; Patrol, Criminal Investigations, Traffic, and the Community Resource Team.

Support Operations- These teams supplement our Operations Division and is made up of Special Services; Park Rangers, SRO's, DARE, Reserves, and Records

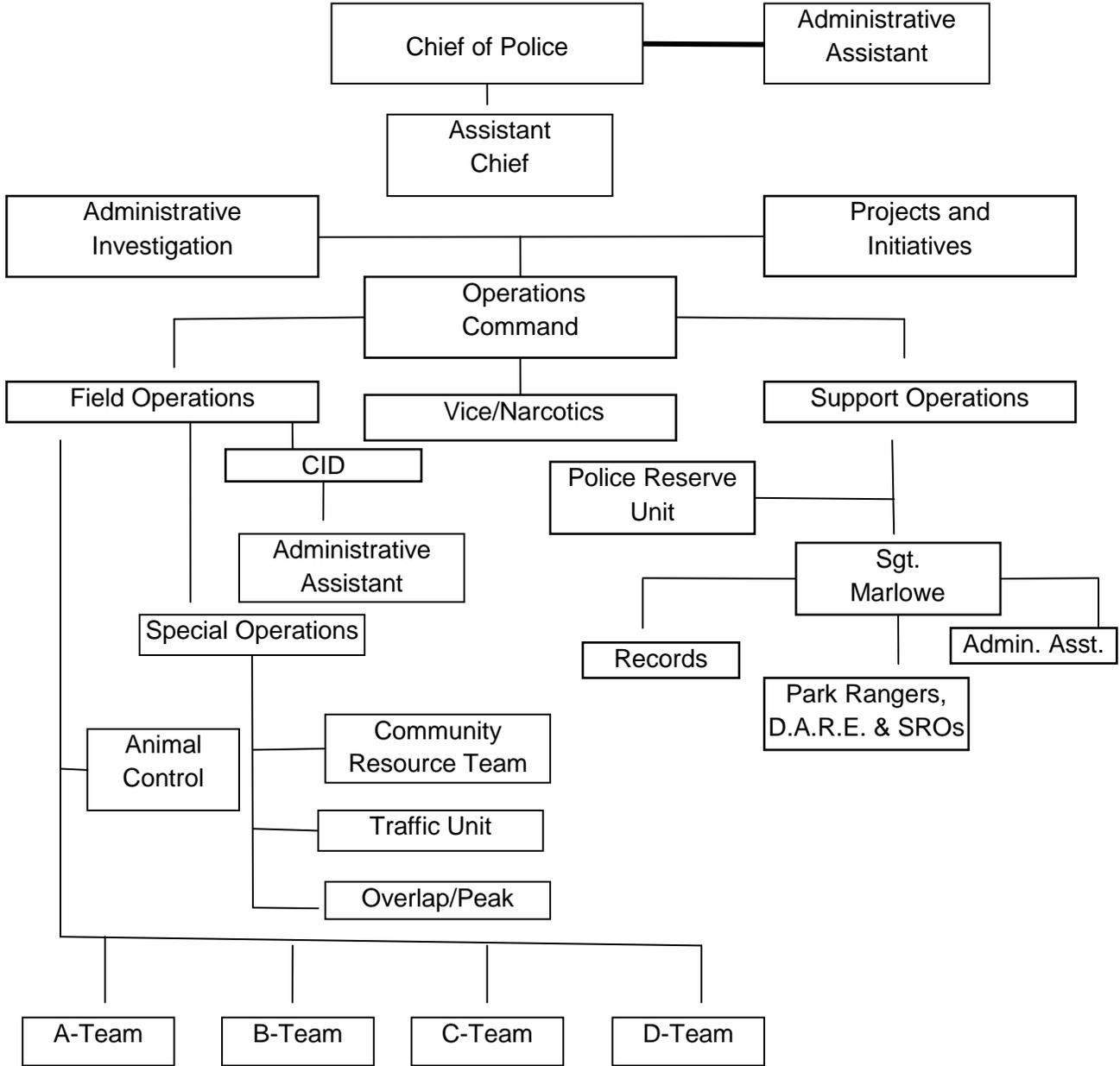
Administrative Operations- Is made up of the Chief and his Administrative Staff, they are responsible for the day-to-day operations, recruitment and hiring of personnel, training, equipment, and policies and procedures that ensure that the Citizens of Asheboro are provided a professional service.



CITY OF ASHEBORO

Police Department

Organizational Chart



**POLICE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-510

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-510-0200	4,259,067	3,962,475	3,962,475
SEPARATION ALLOWANCE	10-510-0200	281,707	281,707	281,707
PART TIME CROSSING GUARDS	10-510-0200	22,750	22,750	22,750
OVERTIME EXPENSE	10-510-0201	42,000	30,000	30,000
PROF SERVICES	10-510-0400	30,000	25,000	25,000
FRINGE: FICA	10-510-0702	344,673	321,066	321,066
FRINGE: INSURANCE	10-510-0704	845,500	769,500	769,500
FRINGE: INSURANCE- retiree	10-510-0704	161,500	161,500	161,500
FRINGE: RETIREMENT	10-510-0705	310,179	309,290	309,290
FRINGE: 401K	10-510-0706	191,483	191,483	191,483
TELEPHONE	10-510-1100	57,000	57,000	57,000
INTERNET SERVICE	10-510-1101	11,000	11,000	11,000
UTIL, FUEL & LIGHTS	10-510-1300	25,000	25,000	25,000
TRAVEL, SCHOOLS, CONFERENCES	10-510-1400	20,000	15,000	15,000
ADVANCED LEADERSHIP/MGT. TRAINING	10-510-1401	5,700	-	-
MAINT & REPAIR -BLDG	10-510-1500	35,000	10,000	10,000
MAINT & REPAIR - EQ	10-510-1600	5,000	4,000	4,000
MAINT & REPAIR-VEH PART	10-510-1700	80,000	70,000	70,000
OFFICE RENTAL-VICE	10-510-2100	18,000	18,000	18,000
OFFICE RENT - EASTSIDE COMM CENTER	10-510-2101	9,000	9,000	9,000
GAS, OIL & TIRES	10-510-3100	200,000	200,000	200,000
OFFICE SUPPL & PRINTING	10-510-3300	20,000	20,000	20,000
DARE/COMMUNITY WATCH SUPPLIES & PRINT	10-510-3301	5,000	2,500	2,500
OTHER SUPPL & MAT	10-510-3400	70,000	50,000	50,000
SMALL EQUIPMENT	10-510-3500	91,237	3,435	3,435
SMALL EQ- ALERT	10-510-3501	22,925	-	-
UNIFORMS & ACCESSORIES	10-510-3600	75,000	65,000	65,000
UNIFORM/ACCESS-BULLET P. VEST	10-510-3601	8,460	8,460	8,460
PROPERTY-EVIDENCE ADV	10-510-3700	2,000	2,000	2,000
AWARDS, RECOG & FLORAL	10-510-4000	2,000	1,000	1,000
CONTR MAINT & REPAIR-VEH	10-510-4400	8,000	5,000	5,000

**POLICE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-510

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
CONTR SVCS	10-510-4500	47,000	47,000	47,000
CONTR SVCS: 911	10-510-4502	200,284	200,284	200,284
CONTR SVCS: RADIO MAINT	10-510-4504	Radios under 3 year warranty		
CONTR SVCS: DCI USER FEE	10-510-4505	7,000	7,000	7,000
CONTR SVCS: COPIER LEASE	10-510-4506	2,300	2,300	2,300
CONT SVC: SPILLMAN	10-510-4508	2,000	2,000	2,000
DUES & SUBSCRIPTIONS	10-510-5300	3,000	3,000	3,000
INSURANCE - CARS	10-510-5400	206,000	206,000	206,000
MISC, DOG POUND & INFORMATION	10-510-5700	5,000	5,000	5,000
WORKERS COMP	10-510-5800	275,000	275,000	275,000
WORKERS COMP- deductible billing	10-510-5801	10,000	10,000	10,000
SMALL EQUIPMENT- NON CAP	10-510-6000	19,400	6,000	6,000
CAPITAL OUTLAY: EQ	10-510-7400	382,650	11,540	11,540
INVESTIGATION FUND	10-510-7500	20,000	20,000	20,000
LIBRARY FUND	10-510-7600	400	-	-
CONTRIBUTION -POL BLDG FUND	10-510-7900	400	400	400
PRIN ON LT DEBT	10-510-8100	225,000	233,396	233,396
INT ON LT DEBT	10-510-8200	7,810	7,810	7,810
TOTALS		8,672,425	7,687,896	7,687,896

POLICE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-510

Item	Acct #	Department Requested		Manager Recommended	Council Approved
2016 Dodge Charger V-8 RWD	7400	12	297,348		
2016 Ford Fusion 4 Door Sedan	7400	2	37,851		
2016 Dode Promaster High Roof Van	7400	1	33,031		
Half Cages for 4 new patrol Cars	7400	4	2,880		
911 dispatch consoles	7400	2	11,540	11,540	11,540
		TOTAL 7400	\$382,650	\$11,540	\$11,540
Desk-top computers	6000	5	\$5,000	-	-
MDT for Patrol cars	6000	12	\$14,400		
			\$19,400	\$6,000	\$6,000
Brother PocketJet Printer	3500	12	4,200		
Jotto AR-15, shotgun/rifle rack	3500	12	4,140		
Striping per unit	3500	12	8,900		
Pinnacle Interior LED Bar Front	3500	2	1,245		
Pinnacle Interior LED Bar Rear	3500	2	1,261		
EPL 9000 Lightbar Soud Off Signal	3500	10	10,950		
Handheld remote siren Sound Off Signal	3500	12	3,948		
Sound Off Signal 100 Series Speaker	3500	12	1,621		
Strobe Package	3500	12	2,690		
Havis Console VS 24TMS ODG HC Charge	3500	12	4,004		
Havis Base Rele, Artic, Unvmt./Assy	3500	12	10,484		
Motorola APX 4500 Moblie Radio	3500	12	34,359		
Transmitter/Repeater	3500	1	2,750	2,750	2,750
Handheld Reciever	3500	1	685	685	685
Steamlight TLR-1 HL Weapon Light	3501	24	2,640		
WallBanger System DefTec 1005	3501	1	4,450		
Comtac Radio Head-set	3501	16	15,835		
		TOTAL 3500 & 3501	114,162	3,435	3,435
Building Upgrades/Exterior Paving Lot	1500		16,000		
Building Upgrades/Interior	1500		19,000		
		TOTAL 1500	\$35,000	10,000	10,000

CITY OF ASHEBORO

FIRE DEPARTMENT



GENERAL INFORMATION

The City of Asheboro Fire Department provides fire suppression, rescue, and hazardous materials response along with pre-hospital emergency medical services to city residents. In addition, we respond to a vast array of other predicaments as defined by our response community and are leaders in disaster preparedness for the citizens of Asheboro and surrounding communities.

Our Department consists of 53 well trained and highly-skilled professionals that are banded together organizationally to provide a model service to our community. We welcome new challenges and are in constant mode of preparation.

Within the department and in conjunction with operations, the Fire Prevention/Education Division enhances community safety through education, plan review and life safety inspections. Our relationship with the civilian population has proven to reduce injury and loss. Information gathered from these interactions is put to use as we prepare to combat all forms of danger to the public.

OBJECTIVES

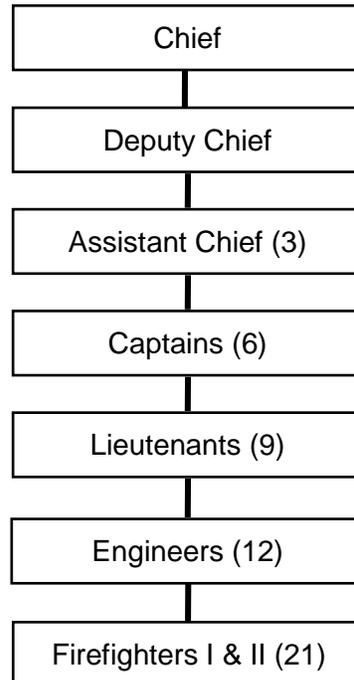
Improving services through:

- Planning
- Training
- Safety
- Conservation

STATISTICS FOR CALENDAR YEAR 2014

# Responses		2,444
Response staff hours		1,555.24
Total dollar losses		\$724,508
Total dollar saved		\$446,687,520
Fire Safety programs		91
Program contacts:	Adult	3,799
	Children	1,785
Insurance rating classification		4
Total personnel training hours		17,462

CITY OF ASHEBORO Fire Department Organizational Chart



**FIRE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-530

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-530-0200	2,555,529	2,555,529	2,555,529
OVERTIME EXPENSE	10-530-0201	18,000	8,000	8,000
PROF SERVICES	10-530-0400	21,000	10,000	10,000
PROF SERVICES- ASH RAND RESCUE	10-530-0400	5,000	5,000	5,000
FRINGE: FICA	10-530-0702	196,875	196,110	196,110
FRINGE: INSURANCE	10-530-0704	503,500	503,500	503,500
FRINGE: INSURANCE- retiree		47,500	47,500	47,500
FRINGE: RETIREMENT	10-530-0705	181,973	181,266	181,266
UNEMPLOYMENT COMP	10-530-0800		10,000	10,000
DORM EXPENSE - FRATERNAL INS	10-530-1000	14,500	10,000	10,000
TELEPHONE	10-530-1100	15,000	15,000	15,000
INTERNET SERVICE	10-530-1101	11,200	11,200	11,200
UTIL, HEAT & LIGHTS	10-530-1300	32,000	32,000	32,000
TRAVEL, SCHOOLS, CONFERENCES	10-530-1400	7,000	4,000	4,000
MAINT & REPAIR - BLDG	10-530-1500	15,300	12,000	12,000
MAINT & REPAIR -EQ	10-530-1600	11,000	8,000	8,000
MAINT & REPAIR-VEH PART	10-530-1700	48,000	45,000	45,000
GAS, OIL & TIRES	10-530-3100	28,000	28,000	28,000
OFFICE SUPPL & PRINTING	10-530-3300	3,800	3,000	3,000
OTHER SUPPL & MATERIALS	10-530-3400	56,000	19,000	19,000
OTHER SUPPL & MATERIALS- new truck			32,000	32,000
UNIFORMS & ACCESSORIES	10-530-3600	65,000	60,000	60,000
TRAINING AIDS/SUPPLIES	10-530-3800	4,800	3,000	3,000
CONTR MAINT-VEH PART	10-530-4400	44,000	6,600	6,600
CONTR MAINT & REPAIR	10-530-4500	65,000	34,000	34,000
DUES AND SUBSCRIPTIONS	10-530-5300	5,000	4,000	4,000
SOFTWARE SUBSCRIPTION	10-530-5301	16,750	8,290	8,290
INSURANCE	10-530-5400	24,500	24,500	24,500
MISC EXPENSE	10-530-5700	1,800	1,800	1,800
WORKERS COMP	10-530-5800	125,000	125,000	125,000
WORKERS COMP- deductible billing	10-530-5800	5,000	5,000	5,000
SMALL EQUIPMENT - NON CAP	10-530-6000	15,000	4,000	4,000
CAPITAL OUTLAY: EQ	10-530-7400	754,000	702,000	702,000
PRINC ON LT DEBT	10-530-8100	89,700	111,734	111,734
INT ON LT DEBT	10-530-8200	6,500	6,941	6,941
TOTALS		4,993,227	4,832,969	4,832,969

Fire Department
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-530

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Overtime Expense	0201	1	3,000		
Dorm Expense	1000	10	2,500	2,500	2,500
Travel/Schools/Conference	1400		2,000		
Maint & Repair Building	1500	1	2,800	2,800	2,800
Maint & Repair Building	1500	2	3,500	3,500	3,500
Additioanal Equipment Fire Engines	3400		32,000	32,000	32,000
Repair Aerial 1994 Boardman	4400	1	18,000		
Vehicle Mounted Intercom System	4400	1	6,600	6,600	6,600
Support Vehicles Lights/Sirens	4400	3	15,000		
Fire Station #1 Front Driveway	4500	1	65,000	34,000	34,000
Dues & Subscriptions	5301	47	6,750		
Misc Expense	5700		300		
Aerial Platform	7400	1	650,000	650,000	650,000
Support Vehicle - Tahoe/Truck 4-DR	7400	1	32,000		
SCBA Air Compresssor	7400	1	52,000	52,000	52,000
Fire Station 1& 2 Commercial Washer/Dryer	7400	2	20,000		
Professional services	0400		\$5,000		
			\$3,000		
			\$3,000		
			\$600		
			\$120		
			\$11		
			\$2,500		
	0400	total	\$14,231	\$15,000	\$15,000



GENERAL INFORMATION

The primary functions, duties and responsibilities of the Inspection Department are reviewing plans, issuing permits and inspecting construction and properties as required by the North Carolina State Building Code and The North Carolina Fire Prevention Code.

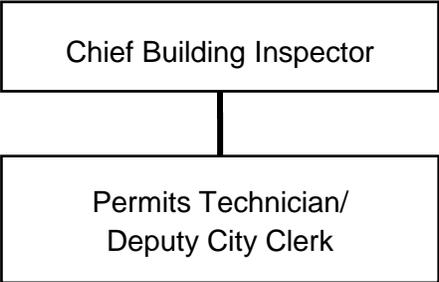
The department works closely with the Zoning Administrator and Code Enforcement Officer in the issuing of permits. Work is also coordinated with the Water Department, Engineering Department, Public Works Division, Fire Department and other departments and agencies in our endeavor to keep the buildings safe and stable for human habitation. The staff consists of one full time and one part-time inspector. The Inspection Department is responsible for periodic inspections of the public and private schools in the City limits. This requires a thorough inspection of each facility for compliance of all codes. The public also depends upon our office for various information and assistance.

The department assists the office of the city clerk with issuing and renewing local permits for taxi cabs and local ABC licenses. The inspectors assist with monitoring the City for new and different businesses and collect on delinquent licenses. This is a constant process which changes very rapidly. Each day has a varied schedule and brings new challenges to our department that must be resolved.

OBJECTIVES

- The objectives of the Inspection Department are to continue to provide the following:
- Service all the citizens and the contractors in building related matters.
- Enforce all phases of the North Carolina Building Code.
- Protect the health, safety and welfare for each and every resident of the City.

CITY OF ASHEBORO
Building Inspections Department
Organizational Chart



**BUILDING INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-540

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-540-0200	110,206	110,206	110,206
FRINGE BENEFITS: FICA	10-540-0702	8,431	8,431	8,431
FRINGE BENEFITS: INSURANCE	10-540-0704	19,000	19,000	19,000
FRINGE BENEFITS: RETIREMENT	10-540-0705	7,792	7,792	7,792
TELEPHONE	10-540-1100	800	800	800
TRAVEL, SCHOOLS & CONFERENCES	10-540-1400	900	400	400
MAINTENANCE AND REPAIR-EQUIP	10-540-1600	100	100	100
MAINTENANCE & REPAIR - VEHICLES	10-540-1700	1,400	1,200	1,200
COMPUTER PROG & SUPPLIES	10-540-2000	500	100	100
GAS, OIL, AND TIRES	10-540-3100	2,500	1,800	1,800
OFFICE SUPPLIES & PRINTING	10-540-3300	1,100	900	900
POSTAGE	10-540-3400	650	650	650
UNIFORMS AND ACCESSORIES	10-540-3600	850	700	700
CONTRACTED MAINT-VEHICLE PART	10-540-4400	700	200	200
DUES AND SUBSCRIPTIONS	10-540-5300	900	600	600
INSURANCE	10-540-5400	1,301	1,301	1,301
MISCELLANEOUS EXPENSE	10-540-5700	500	200	200
WORKERS COMPENSATION	10-540-5800	1,480	1,480	1,480
BOOKS - HANDICAP SIGNAGE REIMB	10-540-5900	300	-	-
SMALL EQUIPMENT NON CAP	10-540-6000	550	550	550
TOTALS		159,960	156,410	156,410



GENERAL INFORMATION

The primary functions, duties and responsibilities of the Fire Inspection Department are conducting annual fire inspections to all businesses, mercantile, factory, assembly, institutional, education, and high hazard occupancies. Our department reviews fire protection plans and issues operational and construction permits.

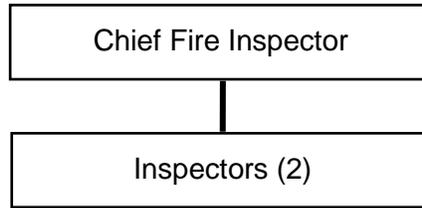
The department works closely with the Zoning Administrator, Planning Administrator and Building Inspectors Department. Our staff consists of three full time Level 3 Fire Inspectors.

OBJECTIVES

The objectives of the Fire Inspection Department are to continue to provide the following:

- Service all the citizens and the contractors in fire code related matters.
- Enforce all phases of the North Carolina Fire Prevention Code.
- Protect the health, safety and welfare for each and every citizen of the City.
- To maintain our level of training and certifications.

CITY OF ASHEBORO
Fire Inspections Department
Organizational Chart



**FIRE INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-545

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-545-0200	192,183	192,183	192,183
FRINGE BENEFITS: FICA	10-545-0702	14,702	14,702	14,702
FRINGE BENEFITS: INSURANCE	10-545-0704	28,500	28,500	28,500
FRINGE BENEFITS: RETIREMENT	10-545-0705	13,587	13,587	13,587
TELEPHONE	10-545-1100	1,900	1,900	1,900
PRINTING AND PUBLISHING	10-545-1200	900	450	450
TRAVEL, SCHOOLS & CONFERENCES	10-545-1400	1,200	1,000	1,000
MAINTENANCE AND REPAIR-EQUIP	10-545-1600	100	100	100
MAINTENANCE & REPAIR - VEHICLES	10-545-1700	2,500	2,000	2,000
GAS, OIL, AND TIRES	10-545-3100	5,500	5,100	5,100
OFFICE SUPPLIES & PRINTING	10-545-3300	500	250	250
POSTAGE	10-545-3400	100	50	50
UNIFORMS AND ACCESSORIES	10-545-3600	2,000	1,700	1,700
DUES AND SUBSCRIPTIONS	10-545-5300	1,800	1,550	1,550
INSURANCE	10-545-5400	900	900	900
MISCELLANEOUS EXPENSE	10-545-5700	1,000	450	450
WORKERS COMPENSATION	10-545-5800	9,600	9,600	9,600
SMALL EQUIPMENT NON CAP	10-545-6000	2,700		
TOTALS		279,672	274,022	274,022

CITY OF ASHEBORO

PUBLIC WORKS OPERATIONS



GENERAL INFORMATION

The Operations Department provides general supervision and assistance to all public works areas, including Street, Sanitation, Water & Sewer Maintenance, Grounds Maintenance, Fleet Maintenance and direct supervision to Traffic Division, Building Maintenance, Utility Inspections, Utility Locations, Cemetery Management and Erosion Control Program.

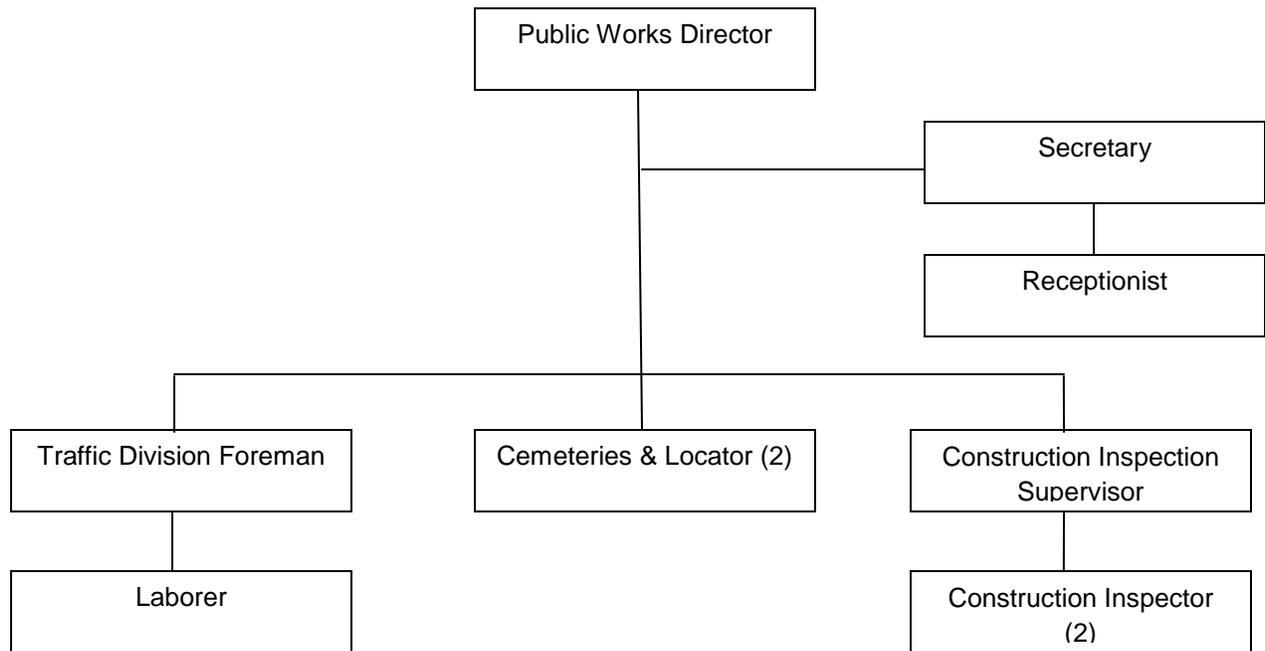
The Operations Department assists the general public by providing various types of information and assistance with complaints.

The Operations Department is also involved in setting quality standards, planning, goal setting, record keeping and various other activities as required.

OBJECTIVES

- Coordinate Public Works projects and activities.
- Investigate miscellaneous complaints and assist with solutions.
- Plan for future growth to provide adequate services.
- Maintain adequate records of city services and projects.
- Inspect all new utility and street projects to maintain proper quality standards.
- Administer Erosion and Sediment Control Program.

CITY OF ASHEBORO
Public Works Operations Department
Organizational Chart



**OPERATIONS DIVISION
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-550

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-550-0200	356,914	356,914	356,914
PART TIME WAGES	10-550-0200	30,100	30,100	30,100
OVERTIME EXPENSE	10-550-0201	15,000	8,000	8,000
PROFESSIONAL SERVICES	10-550-0400	1,000	1,000	1,000
FRINGE BENEFITS: FICA	10-550-0702	31,716	31,180	31,180
FRINGE BENEFITS: INSURANCE	10-550-0704	85,500	85,500	85,500
FRINGE: INSURANCE- retiree		9,500	9,500	9,500
FRINGE BENEFITS: RETIREMENT	10-550-0705	26,271	25,776	25,776
TELEPHONE	10-550-1100	16,500	11,000	11,000
INTERNET SERVICE	10-550-1101	10,000	10,000	10,000
UTILITES, FUEL & LIGHTS	10-550-1300	78,000	75,000	75,000
TRAVEL, SCHOOLS, CONFERENCES	10-550-1400	2,100	2,100	2,100
MAINTENANCE & REPAIR-BLDGS	10-550-1500	65,000	39,300	39,300
MAINT & REPAIR- EQ	10-550-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	10-550-1700	12,000	11,000	11,000
GAS, OIL & TIRES	10-550-3100	14,000	12,000	12,000
OFFICE SUPPLIES & PRINTING	10-550-3300	4,200	4,000	4,000
OTHER SUPPLIES & MATERIALS	10-550-3400	20,000	10,000	10,000
TRAFFIC DIV SUPPLIES-MATERIAL	10-550-3402	20,000	20,000	20,000
INCIDENT COMMAND CENTER	10-550-3500	2,500	1,800	1,800
UNIFORMS	10-550-3600	9,500	9,500	9,500
CONTRACTED MAINT-VEHICLE PART	10-550-4400	500	500	500
CONTRACTED SERVICES	10-550-4500	15,000	12,000	12,000
DUES & SUBSCRIPTIONS	10-550-5300	700	700	700
INSURANCE	10-550-5400	9,400	9,400	9,400
MISCELLANEOUS EXPENSE	10-550-5700	1,500	1,200	1,200
MISC- CEMETERY ISSUE COSTS	10-550-5701	2,000	1,500	1,500
WORKERS COMPENSATION	10-550-5800	46,000	46,000	46,000
WORKERS COMPENSATION	10-550-5800	200	200	200
SMALL EQUIPMENT NON CAP	10-550-6000	10,500	4,940	4,940
CAPITAL OUTLAY: EQUIPMENT	10-550-7400	25,000	25,000	25,000
PRINCIPAL ON LONG-TERM DEBT	10-550-8100	19,810	20,657	20,657
INTEREST ON LONG-TERM DEBT	10-550-8200	600	617	617
TOTALS		942,010	877,384	877,384

**OPERATIONS DIVISION
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-550

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
New time clock system for PW	1500	1	5,500	5,500	5,500
Redo Floors in Hallway at PW	1500	1	8,000		
Close in Front Lobby	1500	1	8,500		
Tables for conference room at PW	1500	12	1,500		
Chairs for conference room at PW	1500	80	2,400		
Freezer and Deep Fryer	1500	1 each	6,600		
Utility Locators	6000	2	6,500		
Metal Detector	6000	1	4,000		
	6000			4,940	4,940
				-	-
New Extended cab truck	7400	1	25,000	25,000	25,000

CITY OF ASHEBORO

FLEET MAINTENANCE



GENERAL INFORMATION

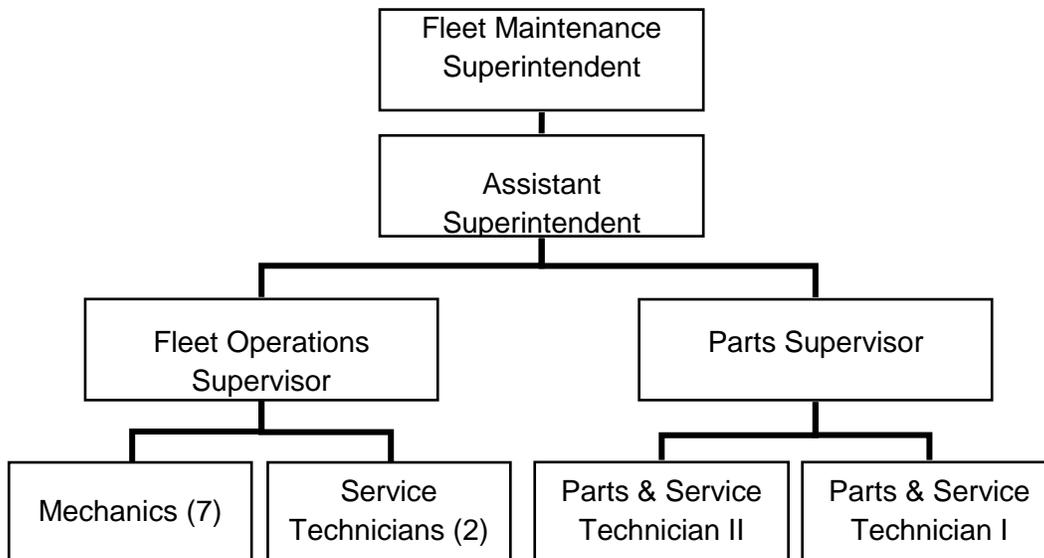
It is the Fleet Maintenance Department's responsibility to provide the following:

- Maintain, repair, and service all City owned "fleet" equipment, which includes about 350 licensed motor vehicles.
- Maintain fuel and parts inventory.
- Keep work orders and fuel records on each piece of equipment.
- Recommend when a piece of equipment needs to be replaced.
- Assist in writing specifications for purchasing equipment and in evaluating bids received.
- Provide Finance, on a monthly basis, information relating to the cost of services provided to each individual department.

OBJECTIVES

- To keep all City vehicles and equipment in safe and operational condition.
- To maintain a good preventive maintenance program by observing equipment more closely, such as checking brake pads and shoes and rotating tires.
- To give Department Heads an estimated cost before major repairs are made on their equipment.
- To purchase parts, fuel, oil and tires at the most economical price.
- To assist Departments with writing specifications and review bids to make sure they meet specifications.
- To provide professional and efficient service to all Departments.

CITY OF ASHEBORO Fleet Maintenance Department Organizational Chart



**FLEET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-555

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-555-0200	743,924	743,924	743,924
SALARIES AND WAGES PT		12,300	12,300	12,300
OVERTIME EXPENSE	10-555-0201	15,000	5,000	5,000
CONTRA - SALARIES AND WAGES	10-555-0300	(150,000)	(136,120)	(136,120)
PROFESSIONAL SERVICES	10-555-0400	1,000	1,000	1,000
FRINGE BENEFITS: FICA	10-555-0702	58,058	57,293	57,293
FRINGE BENEFITS: INSURANCE	10-555-0704	161,500	161,500	161,500
FRINGE: INSURANCE- retiree		28,500	28,500	28,500
FRINGE BENEFITS: RETIREMENT	10-555-0705	53,656	52,949	52,949
TELEPHONE	10-555-1100	5,500	5,000	5,000
TRAVEL, SCHOOLS, CONF, ETC	10-555-1400	8,500	5,000	5,000
MAINTENANCE AND REPAIR - BLDG	10-555-1500	2,000	1,000	1,000
MAINTENANCE & REPAIR - EQUIP	10-555-1600	12,000	7,000	7,000
MAINTENANCE & REPAIR-VEH PART	10-555-1700	15,000	12,500	12,500
VEHICLE PARTS - INVENTORY	10-555-1800	875,000	722,000	722,000
CONTRA-VEHICLE PARTS INVENTOR	10-555-1900	(650,000)	(600,000)	(600,000)
GAS, OIL & TIRES	10-555-3100	12,500	12,500	12,500
GAS, OIL & TIRES-INVENTORY	10-555-3200	850,000	850,000	850,000
OFFICE SUPPLIES	10-555-3300	3,000	2,000	2,000
COPIER LEASE #V011005691	10-555-3301	600	600	600
OTHER SUPPLIES & MATERIALS	10-555-3400	35,000	31,500	31,500
CONTRA-GAS-OIL-TIRES-INVENTOR	10-555-3500	(700,000)	(820,000)	(820,000)
UNIFORMS AND ACCESSORIES	10-555-3600	23,000	23,000	23,000
CONTRACTED VEHICLE PARTS	10-555-4200	44,000	44,000	44,000
CONTRA-CONTRACTED VEH REPAIRS	10-555-4300	(44,000)	(44,000)	(44,000)
CONTR MAINT - VEHICLES	10-555-4400	500	500	500
DUES AND SUBSCRIPTIONS	10-555-5300	11,000	9,000	9,000
INSURANCE	10-555-5400	7,500	7,500	7,500
MISCELLANEOUS EXPENSE	10-555-5700	7,500	5,000	5,000
WORKERS COMPENSATION	10-555-5800	30,000	30,000	30,000
SMALL EQUIPMENT NON CAP	10-555-6000	15,000	10,000	10,000
CAPITAL OUTLAY: EQUIPMENT	10-555-7400	138,500	5,000	5,000
PRINCIPAL ON LONG-TERM DEBT	10-555-8100	13,600	13,092	13,092
INTEREST ON LONG-TERM DEBT	10-555-8200	500	490	490
TOTALS		1,640,137	1,259,026	1,259,026

**FLEET MAINTENANCE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-555

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Diagnostic Scan Tool	7400	1	5,000	5,000	5,000
Heavy duty tire changer	7400	1	15,000		
4 Wheel alignment machine	7400	1	50,000		
1/2 Ton pickup 4x4 crew cap	7400	1	25,000		
3/4 Ton on call service truck with work bed	7400	1	26,000		
Gas air compressor for shop truck	7400	1	2,500		
Heavy duty tire balancer	7400	1	15,000		
			138,500	5,000	5,000



GENERAL INFORMATION

The Street Department is primarily responsible for maintenance of the City's streets. This includes, but is not limited to, a scheduled system of street repairs and maintenance to ensure safety and efficiency.

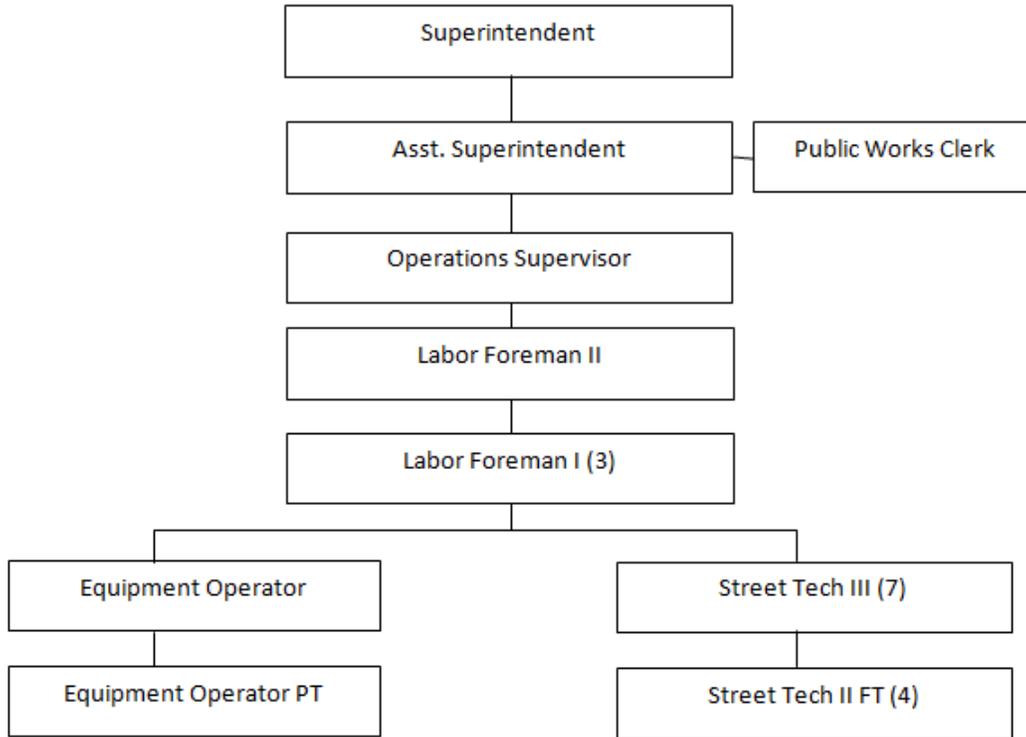
The Street Department also oversees snow and ice removal, leaf collection, curb and gutter repair, storm drain maintenance, driveway maintenance and installation and the cleaning of creeks, drainage ditches and side ditches.

The Street Department also maintains records supporting the City's use of Powell Bill Funds. Pursuant to North Carolina General Statutes 136-41.1 through 136-41.3 the Powell Bill provides for "funds to be allocated to cities and towns for the purpose of maintaining, repairing, constructing, reconstructing, or widening of any street or public thoroughfare within the corporate limits of that municipality". These funds are state shared revenues.

OBJECTIVES

- To maintain an efficient resurfacing program to ensure the citizens' safety.
- To patch pavement and make necessary utility cuts.
- To maintain a system of cleaning and flushing City streets.
- To provide an adequate and timely response to citizen calls.
- To mow street right of ways, sidewalk grass, and around city maintained parking lots on a consistent schedule. This will be done to ensure good appearance. This also includes any bush hogging done, including upkeep of the Asheboro Municipal Airport.
- To provide an efficient and responsive leaf collection program.
- To maintain an efficient snow and ice removal program through maintaining adequate equipment, including salt spreaders and snow plows.
- To maintain curbs, driveways, catch basins, storm drains, culverts and right of ways in safe condition.
- To minimize contract labor by using an in-department construction and concrete crew for the building of catch basins, curb replacement, ball fields, parking lots, sidewalks, etc.

CITY OF ASHEBORO
Street Maintenance Department
Organizational Chart



**STREET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-565

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-565-0200	796,712	796,712	796,712
new positions		72,242	-	-
PART TIME WAGES	10-565-0200	20,000	15,000	15,000
OVERTIME EXPENSE	10-565-0201	26,000	18,000	18,000
PROFESSIONAL SERVICES	10-565-0400	45,000	35,000	35,000
FRINGE BENEFITS: FICA	10-565-0702	64,929	63,475	63,475
FRINGE BENEFITS: INSURANCE	10-565-0704	218,500	218,500	218,500
FRINGE: INSURANCE- retiree		38,000	38,000	38,000
FRINGE BENEFITS: RETIREMENT	10-565-0705	58,166	57,601	57,601
UNEMPLOYMENT COMPENSATION	10-565-0800	3,000	3,000	3,000
TELEPHONE	10-565-1100	6,000	4,800	4,800
WELCOME TO ASHEBORO SIGN UTILITY	10-565-1300	1,200	900	900
TRAVEL, SCHOOLS, CONFERENCES	10-565-1400	1,700	900	900
MAINTENANCE & REPAIR-VEH PART	10-565-1700	140,000	139,000	139,000
PARKING LOT LEASES	10-565-2100	6,500	6,000	6,000
EQUIPMENT RENTALS	10-565-2101	11,000	2,000	2,000
GAS, OIL AND TIRES	10-565-3100	100,000	100,000	100,000
OFFICE SUPPLIES & PRINTING	10-565-3300	3,600	1,500	1,500
SUPPLIES AND MATERIALS	10-565-3400	260,000	259,000	259,000
special projects		236,000		
UNIFORMS AND ACCESSORIES	10-565-3600	15,000	14,000	14,000
UNIFORMS & ACCES- POWELL BILL	10-565-3610	3,500	2,100	2,100
CONTRACTED MAINT - VEHICLES	10-565-4400	9,000	-	-
CONTRACTED MAINT.	10-565-4500	55,000	47,000	47,000
CONTRACTED MAINT. - RAIL ROAD	10-565-4501	16,000	15,000	15,000
STREET LIGHTING CONTRACTED	10-565-4600	460,000	460,000	460,000
EASEMENT-RIGHT OF WAY PURCH	10-565-5000	17,000	15,000	15,000
DUES & SUBSCRIPTIONS	10-565-5300	1,000	1,000	1,000
INSURANCE	10-565-5400	15,000	15,000	15,000
MISCELLANEOUS EXPENSE	10-565-5700	3,500	2,500	2,500
WORKERS COMPENSATION	10-565-5800	69,000	69,000	69,000
SMALL EQUIPMENT NON CAP	10-565-6000	6,000	6,000	6,000
CAPITAL OUTLAY: EQUIPMENT	10-565-7400	897,783	210,000	210,000
PRINCIPAL ON LONG TERM DEBT	10-565-8100	54,000	61,119	61,119
INTEREST ON LONG TERM DEBT	10-565-8200	2,600	2,742	2,742
TOTALS		3,732,932	2,679,849	2,679,849

**STREET MAINTENANCE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-565

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Tech II position	0200	2	72,242		
Pickup truck		2	60,000	60,000	60,000
2 Ton flatbed truck		1	80,000	80,000	80,000
3500 series service truck		1	70,000	70,000	70,000
Street sweeper		1	188,000		
410L backhoe		1	113,468		
50hp tractor		1	22,000		
Paver		1	170,000		
2 Ton flatbed		1	80,000		
Skid steer		1	63,815		
Zero turn mower		1	14,500		
Snow plow for 350 pickup truck		1	6,000		
Pickup truck		1	30,000		

**Street Maintenance Department
Special Projects Detail**

Project Name	Stone	Misc. Materials	Pipe Cost	Asphalt & Binder	Total Cost
Thermiplastic pavement marking for Worth & Academy St.					15,500
Pave Hinshaw St.					4,000
Pave Underwood St.					22,000
	NOT FUNDED INDIVIDUALLY- Use supplies & mat budget etc				48,500



GENERAL INFORMATION

The Engineering Department provides engineering services that include planning, design, and inspection of capital improvements to streets, water and sewer utilities, and other public works projects. Technical assistance is also provided to other departments of the City involved in the operation and maintenance of streets, water and sewer utilities and other City owned facilities.

The Engineering Department is also involved in developing and revising ordinances and policies on public works matters; reviewing subdivision maps and annexation petitions; assigning street numbers; and managing other matters relating to City owned property, water and sewer utility easements, maps and record drawings.

The Engineering Department assists the general public by providing information on streets, utilities, subdivisions, annexations and public works projects, as well as analyzing problems concerning City utilities and public works matters.

OBJECTIVES

- Coordinate Capital Improvements.
- Plan, Design, Contract and Inspect Street Improvements, Water and Sewer Utility Extensions and Other Projects.
- Coordinate Engineering Services Contracted for Larger Projects.
- Coordinate and Inspect Subdivision Development.
- Maintain and Update City Maps and Water and Sewer Utility Records.

PROJECTS COMPLETED FY 2014-2015

Construction Completed on:

- Resurfacing of Bicentennial Parking Lot
- Resurfacing of streets in the Carriage Sykes Farm Subdivision
- Remodeling of Tennis Shop Building
- Remodeling of City Hall Council Chambers
- Improvements to truck ramp at Randolph Vocational, 731 Farr Street
- Improvements to Asheboro Senior High School sidewalks

Design and Plans Completed for:

- Good Year Site Redevelopment Concept Plan
- Replacement of Fire Station No. 1 roof
- Renovation of Airport Terminal Building
- Cranford Building parking lot design
- Renovation of Tennis Shop Building
- Remodeling of City Hall Council Chambers
- Asheboro Senior High School sidewalk improvements
- Dixie Dr – Executive Way to Dublin Road sidewalk improvements
- Renovation of Engineering conference room/map room
- Renovation of Public Works Health Clinic

PROJECTS SCHEDULED FY 2015-2016

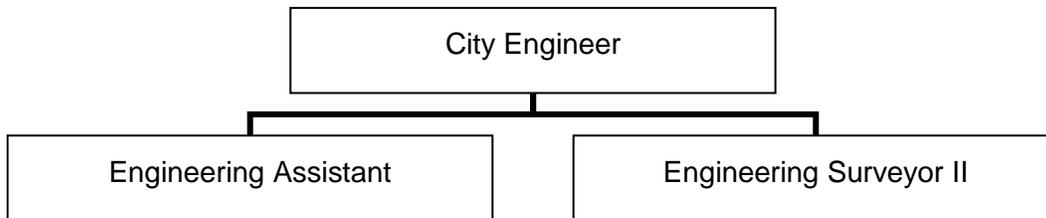
Construction for:

- Water Line replacement on Cedar Road
- Water Line replacement on Giles Chapel Road Phase II
- Cul-de-sacs on Lindsey Avenue, Whitley Street and Humble Street
- Culvert Invert Repair Under Tennis Courts at Memorial Park
- Culvert Repair Under Tamworth Rd
- Asheboro Airport Apron Rehab
- Remodeling of Terminal Building
- City Hall windows
- Remodeling of Public Works Health Clinic
- Improving E. Dixie Dr. Executive Way to Dublin Road sidewalks
- Improving Lanier Avenue

Design & Plans for:

- Water line replacement on Cedar Road
- Water line replacement on Giles Chapel Road Phase II
- Holly Street - Street/sidewalk Improvements
- Cul-de-sac on Humble Street
- Cul-de-sac on Lindsey Avenue
- New Terminal Building at Airport
- New access road at Airport

CITY OF ASHEBORO
Engineering Department
Organizational Chart



**ENGINEERING DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-575

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-575-0200	96,736	96,736	96,736
PROFESSIONAL SERVICES	10-575-0400	12,000	7,000	7,000
FRINGE BENEFITS: FICA	10-575-0702	7,400	7,400	7,400
FRINGE BENEFITS: INSURANCE	10-575-0704	14,250	14,250	14,250
FRINGE: INSURANCE- retiree		9,500	9,500	9,500
FRINGE BENEFITS: RETIREMENT	10-575-0705	6,839	6,839	6,839
STATE PERMIT FEES	10-575-1000	1,000	500	500
TELEPHONE	10-575-1100	3,200	3,200	3,200
PUBLISHING	10-575-1200	4,500	1,800	1,800
TRAVEL, SCHOOLS, CONFERENCES	10-575-1400	2,500	1,000	1,000
MAINTENANCE AND REPAIR - EQUIP	10-575-1600	1,000	500	500
MAINTENANCE & REPAIR-VEH PART	10-575-1700	1,000	1,000	1,000
GAS, OIL AND TIRES	10-575-3100	1,500	1,500	1,500
OFFICE SUPPLIES & PRINTING	10-575-3300	7,000	5,000	5,000
COPIER LEASE	10-575-3301	6,000	6,000	6,000
UNIFORMS AND ACCESSORIES	10-575-3600	2,600	2,600	2,600
CONTRACTED MAINT & REPAIR-VEH	10-575-4400	500	-	-
DUES & SUBSCRIPTIONS	10-575-5300	5,500	3,000	3,000
INSURANCE	10-575-5400	1,500	1,500	1,500
MISCELLANEOUS EXPENSE	10-575-5700	1,200	1,000	1,000
WORKERS COMPENSATION	10-575-5800	3,000	3,000	3,000
SMALL EQUIPMENT- NON CAP	10-575-6000	2,200	3,600	3,600
TOTALS		245,425	176,925	176,925

ENGINEERING DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-575

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Ford Explorer 4X4 (State Contract)	10-575-7400	1	27,300		
Robotic Surveying Instrument	10-575-7400	1	19,000		
Data Collector for Robotic Instrument	10-575-7400	1	5,700		
CAD Machine	10-575-7400	1	2,500		



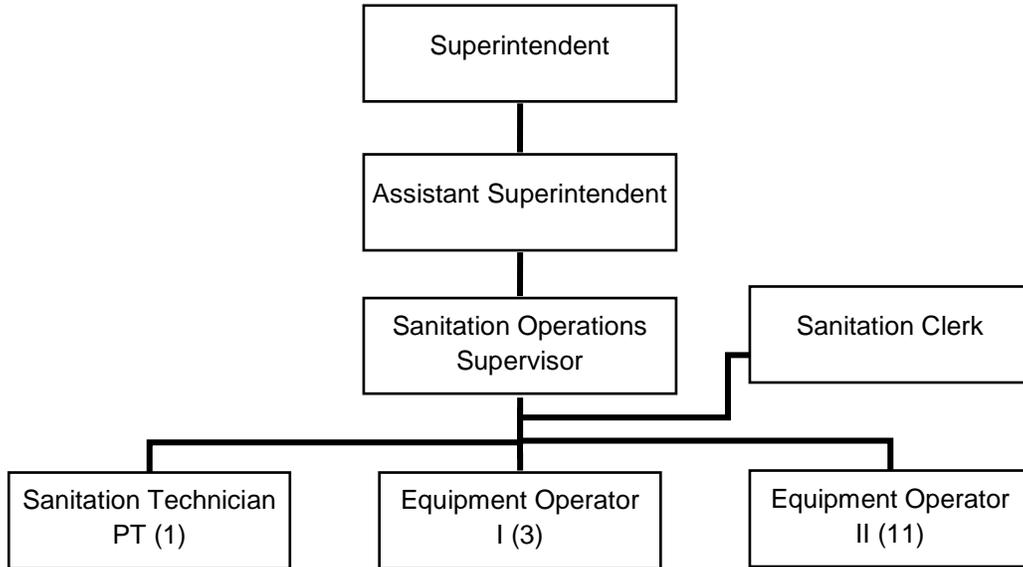
GENERAL INFORMATION

The Environmental Services Department makes collections of solid waste, recyclables and yard waste from residents (approx. 9,515 households) and commercial locations within the City limits. Collection from commercial customers are fee-based and include restaurants, institutions, multi-family and businesses. Industries provide their own pick-up service. All solid waste is collected and transported to the City of Asheboro Recycle Transfer Station. To better serve the citizens, the Environmental Services Department has automated equipment. This automated equipment provides for a more efficient collection system. The Environmental Services Department maintains two drop sites for recyclables.

OBJECTIVE

- To continue to meet citizens' requests for solid waste, recyclables and yard waste collections.

CITY OF ASHEBORO
Environmental Services Department
Organizational Chart



**ENVIRONMENTAL SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-580

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-580-0200	635,235	624,985	624,985
PART TIME WAGES	10-580-0200	15,000		
OVERTIME EXPENSE	10-580-0201	22,000	10,000	10,000
FRINGE BENEFITS: FICA	10-580-0702	51,426	47,811	47,811
FRINGE BENEFITS: INSURANCE	10-580-0704	171,000	168,625	168,625
FRINGE: INSURANCE- retiree		38,000	38,000	38,000
FRINGE BENEFITS: RETIREMENT	10-580-0705	46,466	44,186	44,186
STATE PERMIT FEES	10-580-1000	750		
TELEPHONE	10-580-1100	8,000	7,000	7,000
TRAVEL, SCHOOLS, CONFERENCES	10-580-1400	1,500	1,300	1,300
MAINT & REPAIR EQUIP-COMM SVC	10-580-1601	300		
MAINTENANCE & REPAIR-VEH PART	10-580-1700	220,000	190,000	190,000
MAINT & REPAIR VEH-COMM SVC	10-580-1701	35,000		
GAS, OIL AND TIRES	10-580-3100	200,000	170,000	170,000
GAS-COMMUNITY SERVICE	10-580-3101	45,000		
OFFICE SUPPLIES AND PRINTING	10-580-3300	3,000	2,500	2,500
OTHER SUPPLIES AND MATERIALS	10-580-3400	7,500	5,000	5,000
GARBAGE CANS	10-580-3401	28,000	28,000	28,000
OTHER SUPPLIES & MAT-COMM. SERV.	10-580-3402	2,000		
UNIFORMS AND ACCESSORIES	10-580-3600	12,500	12,500	12,500
CONTRACTED MAINT & REPAIR-VEH	10-580-4400	10,000	1,000	1,000
CONT MAINT & REPAIR-VEH-COMM SERV	10-580-4401	1,000		
CONTRACTED MAINTENANCE	10-580-4500	500	500	500
DUES & SUBSCRIPTIONS	10-580-5300	300	300	300
INSURANCE	10-580-5400	28,000	28,000	28,000
MISCELLANEOUS EXPENSE	10-580-5700	15,000	11,000	11,000
WORKERS COMPENSATION	10-580-5800	45,000	45,000	45,000
SMALL EQUIPMENT- NON CAP	10-580-6000	6,000	5,000	5,000
CAPITAL OUTLAY: EQUIPMENT	10-580-7400	300,000	155,000	155,000
PRINCIPAL ON LONG-TERM DEBT	10-580-8100	165,000	165,000	165,000
INTEREST ON LONG-TERM DEBT	10-580-8200	3,800	3,800	3,800
TIPPING FEE	10-580-8300	565,000	504,400	504,400
TOTALS		2,682,277	2,268,907	2,268,907

**ENVIRONMENTAL SERVICES DEPARTMENT
 SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-580

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Rearloadig Garbage Truck (replaces 1979 Truck)		1	155,000	155,000	155,000
Knuckleboom Loader (replaces 1992 Truck)		1	145,000		

CITY OF
ASHEBORO
RECYCLING TRANSFER STATION

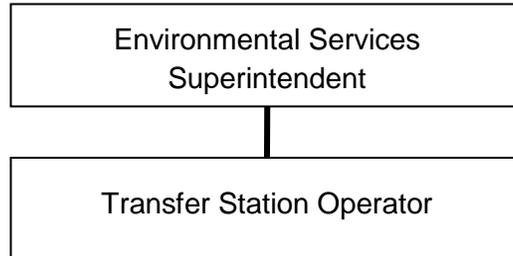
GENERAL INFORMATION

The City of Asheboro Recycling Transfer Station is located on the eastern edge of the City and serves as the City's solid waste disposal area. In addition to handling the City's solid waste, recyclables are also processed through the facility.

OBJECTIVE

- To provide a clean, safe and efficient facility where the City's recyclables and solid wastes are processed.

CITY OF ASHEBORO
Recycling Transfer Station
Organizational Chart



**RECYCLING TRANSFER STATION
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-585

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-585-0200	39,117	49,367	49,367
OVERTIME EXPENSE	10-585-0201	1,000	-	-
FRINGE BENEFITS: FICA	10-585-0702	3,069	3,777	3,777
FRINGE BENEFITS: INSURANCE	10-585-0704	9,500	11,875	11,875
FRINGE BENEFITS: RETIREMENT	10-585-0705	2,837	3,490	3,490
STATE PERMIT FEES	10-585-1000	750	750	750
TELEPHONE	10-585-1100	300	300	300
UTILITIES, FUEL, LIGHTS	10-585-1300	8,000	8,000	8,000
TRAVEL, SCHOOLS, CONFERENCES	10-585-1400	500	500	500
MAINTENANCE & REPAIR-BLDG	10-585-1500	7,000	5,000	5,000
MAINT & REPAIR VEHICLES	10-585-1700	25,000	20,000	20,000
GAS, OIL, TIRES	10-585-3100	7,000	7,000	7,000
OFFICE SUPPLIES & MATERIALS	10-585-3300	500	500	500
OTHER SUPPLIES & MATERIALS	10-585-3400	2,000	1,800	1,800
UNIFORMS AND ACCESSORIES	10-585-3600	800	800	800
CONTRACTED MAINT VEHICLES	10-585-4400	2,500	1,500	1,500
CONTRACTED MAINTENANCE	10-585-4500	2,000	1,500	1,500
SOFTWARE SUBSCRIPTION & MAINT	10-585-5300	3,200	3,200	3,200
INSURANCE	10-585-5400	2,000	2,000	2,000
MISCELLANEOUS EXPENSE	10-585-5700	2,000	1,200	1,200
WORKERS COMPENSATION	10-585-5800	3,500	3,500	3,500
SMALL EQUIPMENT NON CAP	10-585-6000	6,000	5,000	5,000
CAPITAL OUTLAY: EQUIPMENT	10-585-7400	55,000		
PRINCIPAL ON LONG TERM DEBT	10-585-8100	61,600	61,600	61,600
INTEREST ON LONG TERM DEBT	10-585-8200	1,800	1,800	1,800
TOTALS		246,972	194,459	194,459

**RECYCLING TRANSFER STATION
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-585

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Mac Tipper Trailer (replaces 1999 trailer that is way too small)		1	55,000		



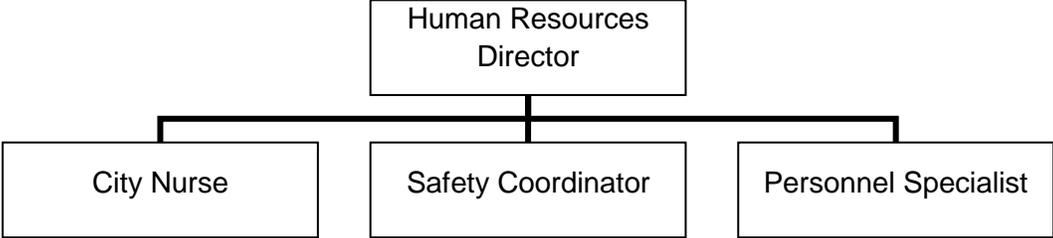
GENERAL INFORMATION

The Human Resources Department under the direction of the Human Resources Director has the responsibility of OSHA compliance, employee safety and wellness, workers compensation, liability insurance, health insurance and all other human resources functions of the City. This requires orientation and training for both new and existing employees in order to stay in compliance with ever changing regulations. The City Nurse promotes wellness to all city employees. She accomplishes this through pre-employment and annual physicals as well as education and counseling. The City Nurse also assists with the workers compensation program for the City. The Human Resources Specialist (Recruitment/Benefits) assists in administrating the Employee Policy for the City of Asheboro. Other duties include interviewing and screening applicants for jobs, updating the Employee Policies and Procedures, job descriptions, the pay classification plan and assisting with the administration of the employee benefits package. The Safety Coordinator is responsible for the administration of OSHA compliance, workers compensation, liability insurance, and employee safety programs.

OBJECTIVES

- To make the City of Asheboro a safe and healthy workplace.
- To direct the human resources function for the City.
- To administer the employee benefits package.
- To promote employee safety and wellness programs.
- To promote ways to reduce liability for the City.
- To file all workers compensation and liability insurance claims in an expedient manner.
- To maintain employee records.
- To educate employees in areas affecting their jobs.

CITY OF ASHEBORO
Human Resources Department
Organizational Chart



**HUMAN RESOURCES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-590

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-590-0200	143,251	143,251	143,251
SALARIES - SUMMER INTERN	10-590-0210	3,100	3,100	3,100
PROFESSIONAL SERVICES	10-590-0400	26,000	26,000	26,000
PROFESSIONAL SERVICES-WELLNESS	10-590-0401	205,000	145,380	145,380
EMPLOYEE HEALTH PROGRAM-WELLNESS	10-590-0500	18,000	18,000	18,000
EMPLOYEE HEALTH - GYM MEMBERSHIP	10-590-0501	600	600	600
FRINGE BENEFITS: FICA	10-590-0702	11,196	11,196	11,196
FRINGE BENEFITS: INSURANCE	10-590-0704	23,750	23,750	23,750
FRINGE BENEFITS: RETIREMENT	10-590-0705	10,128	10,128	10,128
TELEPHONE	10-590-1100	4,500	4,500	4,500
INTERNET SERVICE	10-590-1101	10,000	10,000	10,000
UTILITIES, FUEL & LIGHTS	10-590-1300	2,000	2,000	2,000
TRAVEL, SCHOOLS & CONFERENCES	10-590-1400	2,500	2,500	2,500
TRAVEL, SCHOOLS & CONFERENCES	10-590-1401	1,500	1,500	1,500
MAINTENANCE & REPAIR-BUILDING	10-590-1500	4,500	4,500	4,500
MAINTENANCE & REPAIR - EQUIP	10-590-1600	750	750	750
MAINTENANCE & REPAIR-VEHICLES	10-590-1700	225	225	225
MAINT & REPAIR-VEHICLES-WELLNESS	10-590-1701	225	225	225
GAS, OIL & TIRES	10-590-3100	325	325	325
GAS, OIL & TIRES-WELLNESS	10-590-3101	325	325	325
OFFICE SUPPLIES	10-590-3300	9,000	9,000	9,000
OTHER SUPPLIES AND MATERIALS	10-590-3400	6,000	6,000	6,000
SAFETY SUPPLIES & MATERIALS	10-590-3401	6,000	6,000	6,000
UNIFORMS-ACCESSORIES	10-590-3600	600	600	600
AWARDS/RECOGNITIONS	10-590-4000	11,000	11,000	11,000
DUES AND SUBSCRIPTIONS	10-590-5300	1,500	1,500	1,500
DUES AND SUBSCRIPTIONS-WELLNESS	10-590-5301	500	500	500
INSURANCE	10-590-5400	2,500	2,500	2,500
MISCELLANEOUS EXPENSE	10-590-5700	500	500	500
WORKERS COMPENSATION	10-590-5800	2,400	2,400	2,400
SMALL EQUIPMENT NON CAP	10-590-6000	3,600	3,600	3,600
CAPITAL OUTLAY-EQUIPMENT	10-590-7400	6,000	6,000	6,000
TOTALS		517,475	457,855	457,855



GENERAL INFORMATION

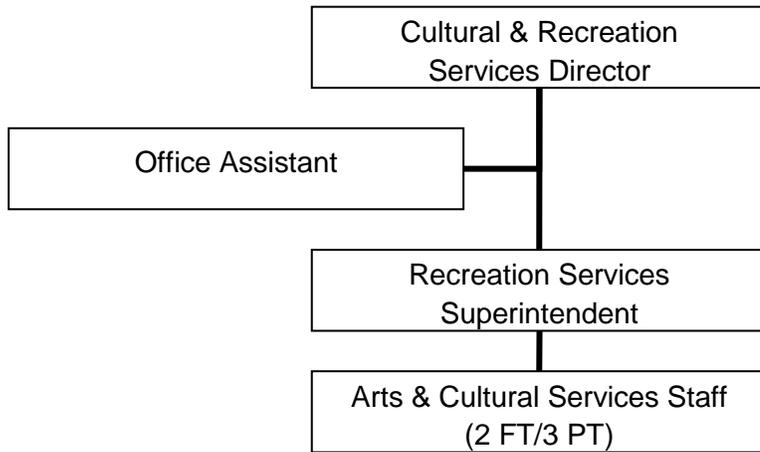
This department is responsible for the administration and the organization of the arts and cultural programs, activities and facilities provided by the city.

OBJECTIVES

To provide a complete and comprehensive cultural program for the citizens of Asheboro through a variety of programs, activities and facilities. Specifically:

- To provide a variety of arts and crafts classes throughout the year in cooperation with the Randolph Arts Guild.
- To provide a well organized Farmers' Market from May-October.
- To provide a wide variety of programs and events and oversee the operations of the Sunset Theatre.
- To provide the following facilities for public use: Downtown Farmers' Market, Sunset Theater and Rotary Pavilion at Bicentennial Park.
- To offer a variety of special activities and events for the citizens of Asheboro, including, but not limited to the Summer Concert Series, Art May-Ham Craft and Food Festival, Father/Daughter Valentines Dance, Trick or Treat in the Park and the Asheboro Community Choir.

CITY OF ASHEBORO
Arts & Cultural Services Department
Organizational Chart



**ARTS & CULTURAL SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-615

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-615-0200	109,869	82,960	82,960
PART TIME WAGES	10-615-0200	13,752	13,752	13,752
PROF SERVICES	10-615-0400	8,800	1,800	1,800
FRINGE BENEFITS: FICA	10-615-0702	9,457	7,398	7,398
FRINGE BENEFITS: INSURANCE	10-615-0704	28,500	22,420	22,420
FRINGE BENEFITS: RETIREMENT	10-615-0705	7,768	5,865	5,865
PROGRAMS	10-615-1200	12,000	12,000	12,000
PROGRAMS-SUNSET THEATER	10-615-1201	50,000	40,000	40,000
PROGRAMS- CONCERT SERIES	10-615-1202	25,000	21,000	21,000
PROGRAMS- ARTS GUILD	10-615-1203	17,000	17,000	17,000
PROGRAMS- MALL PLAYGROUND	10-615-1204	10,000	10,000	10,000
PROGRAMS- SENIOR ADULT CENTER	10-615-1205	42,000	32,000	32,000
PROGRAMS - BBQ COOKOFF	10-615-1207	35,000	25,000	25,000
UTIL., FUEL, LGHTS- SUNSET THEATER	10-615-1301	18,000	17,000	17,000
UTIL., FUEL, LGHTS- FARMERS MKT	10-615-1302	1,700	1,700	1,700
TRAVEL, SCHOOLS & CONFERENCES	10-615-1400	500	500	500
MAINT & REPAIR- SUNSET THEATER	10-615-1501	3,000	3,000	3,000
OFFICE SUPPLIES & PRINTING	10-615-3300	1,500	1,500	1,500
OTHER SUPPLIES AND MATERIALS	10-615-3400	6,000	5,000	5,000
ADVERTISING	10-615-3500	2,500	2,500	2,500
UNIFORMS	10-615-3600	1,000	1,000	1,000
PURCHASES FOR RESALE	10-615-4800	8,500	8,500	8,500
DUES & SUBSCRIPTIONS	10-615-5300	750	750	750
INSURANCE	10-615-5400	3,100	3,100	3,100
CITYWIDE ART EXHIBIT	10-615-5600	4,300	4,300	4,300
MISCELLANEOUS EXPENSE	10-615-5700	1,000	1,000	1,000
WORKERS COMPENSATION	10-615-5800	3,500	3,500	3,500
PRINCIPAL ON DEBT	10-615-8100	172,000	172,000	172,000
INTEREST ON DEBT	10-615-8200	13,000	13,000	13,000
TOTALS		609,496	529,545	529,545

**ARTS & CULTURAL SERVICES DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-615

Item	Acct #	Qty	Department Requested Cost	Manager Recommended	Council Approved
Programs - Sunset Theatre	1201		\$50,000 (increase of \$10,000 over FY 2014-15)	40,000	40,000
Programs - BBQ Cook-off	1207		\$35,000 (increase of \$10,000 over FY 2014-15)	25,000	25,000
Office Supplies & Printing	3300		\$1,500 (increase of \$500 over FY 2014-15)	1,500	1,500
Advertising	3500		\$2,500 (increase of \$1,000 over FY 2014-15)	2,500	2,500

CITY OF ASHEBORO

RECREATION SERVICES



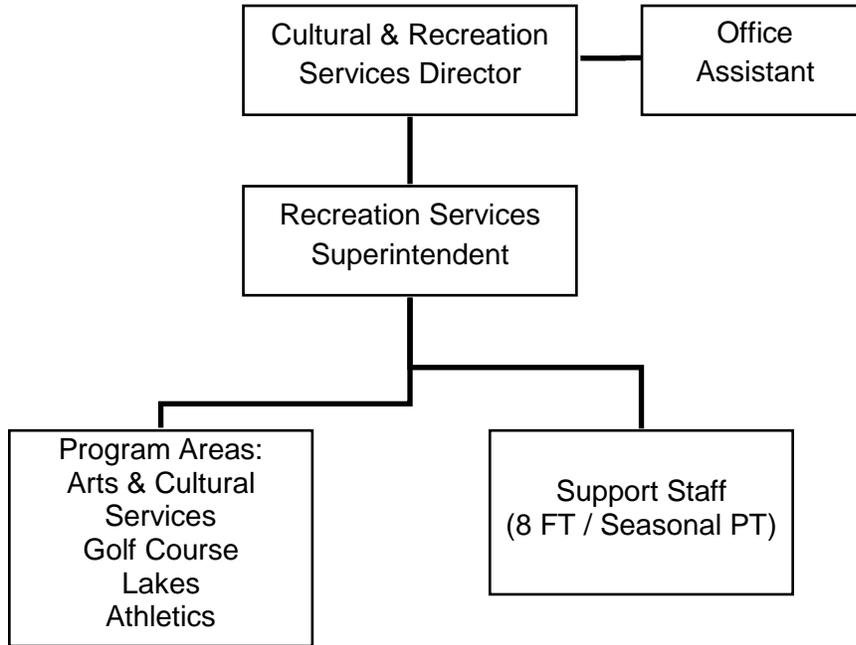
GENERAL INFORMATION

This department is responsible for the administration and the organization of the recreation programs, activities and facilities provided by the city.

OBJECTIVES

- To provide a complete and comprehensive recreation program for the citizens of Asheboro through a variety of recreation programs, activities and facilities. Specifically:
- To organize and administer youth sports programs including but not limited to football, cheerleading, basketball, baseball and softball.
- To organize and administer a variety of adult sports programs including softball throughout the year.
- To provide a variety of special events including but not limited to: Fall Festival 10K Run, Rolling in Randolph 25-50-100 Bike Ride, Special Trips, Easter Egg Hunts, Skateboard and Disc Golf Tournaments, Saturday Slugfest, etc.
- To operate the W. W. Thomas Tennis Facility and to provide instructional programs for youth and adults and Adult Leagues.
- To offer a comprehensive aquatic program during the summer months with an emphasis on public swim and lessons.
- To provide a variety of events and activities for Special Olympians through assisting the Randolph County Special Olympics Committee.
- To provide recreation opportunities at the municipal lakes.
- To conduct Randolph County Senior Games by offering a variety of events for senior citizens in cooperation with the Senior Games Committee.
- To provide the following facilities for public use: Asheboro Skate Park, Bicentennial Park, Various Community Parks (Eastside, Frazier, Hammer, Kiwanis, Memorial, North Asheboro, Park Street, Westwood), Lake Lucas, Lake Reese, and McCrary Ball Park.
- To provide certain facilities for the athletic and club teams associated with the Asheboro City Schools.

CITY OF ASHEBORO
Recreation Services Department



**RECREATION SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-620

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-620-0200	320,916	320,916	320,916
PART TIME WAGES	10-620-0200	71,716	71,716	71,716
SEASONAL WAGES	10-620-0210	64,710	64,710	64,710
PROF SVC-CONTRACT BOYS/GIRLS CLUB	10-620-0402	25,000	25,000	25,000
PROGRAM INSURANCE	10-620-0600	4,000	3,500	3,500
FRINGE BENEFITS: FICA	10-620-0702	34,986	34,986	34,986
FRINGE BENEFITS: INSURANCE	10-620-0704	87,875	87,875	87,875
FRINGE BENEFITS: INSURANCE - retiree		9,500	9,500	9,500
FRINGE BENEFITS: RETIREMENT	10-620-0705	22,689	22,689	22,689
TELEPHONE	10-620-1100	14,000	14,000	14,000
INTERNET SERVICE	10-620-1101	10,560	10,060	10,060
ATHLETIC PROGRAMS	10-620-1200	50,000	50,000	50,000
OTHER PROGRAMS	10-620-1201	20,000	18,000	18,000
MCCRARY PARK LEASE	10-620-1202	18,788	18,788	18,788
UTILITIES, FUEL, LIGHTS	10-620-1300	78,000	74,000	74,000
UTILITIES, FUEL & LTS-SKATE PARK	10-620-1303	4,000	3,500	3,500
TRAVEL, SCHOOLS & CONFERENCES	10-620-1400	4,000	4,000	4,000
MAINTENANCE & REPAIR - BLDG	10-620-1500	6,000	5,000	5,000
BLDG MAINT & REPAIR - MCCRARY BALLPA	10-620-1503	400,000	-	-
MAINT & REPAIR - TENNIS STADIUM	10-620-1507	1,000	1,000	1,000
MAINTENANCE & REPAIR-EQUIP	10-620-1600	7,500	7,500	7,500
MAINTENANCE & REPAIR-VEH PART	10-620-1700	3,000	3,000	3,000
GAS, OIL AND TIRES	10-620-3100	6,000	6,000	6,000
OFFICE SUPPLIES & PRINTING	10-620-3300	7,000	7,000	7,000
COPY MACHINE LEASE	10-620-3301	4,000	4,000	4,000
OTHER SUPPLIES AND MATERIALS	10-620-3400	45,000	3,000	3,000
ADVERTISING	10-620-3500	1,500	1,500	1,500
UNIFORMS	10-620-3600	4,000	4,000	4,000
CONTRACTED MAINTENANCE	10-620-4500	5,000	3,000	3,000
PURCHASES FOR RESALE	10-620-4800	30,000	30,000	30,000
STATE SALES TAX REPORT	10-620-4900	4,500	4,500	4,500
DUES & SUBSCRIPTIONS	10-620-5300	4,400	4,400	4,400
INSURANCE	10-620-5400	9,300	9,300	9,300
MISCELLANEOUS EXPENSE	10-620-5700	2,500	2,500	2,500
MERCHANT FEE	10-620-5701	2,100	2,100	2,100
WORKERS COMPENSATION	10-620-5800	19,000	19,000	19,000
SMALL EQUIPMENT- NON CAP	10-620-6000	2,560	2,560	2,560
CAPITAL OUTLAY: EQUIPMENT	10-620-7400	25,000		
ADA IMPROVEMENTS	10-620-8400	1,500	1,500	1,500
TOTALS		1,431,600	954,100	954,100

**RECREATION SERVICES DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-620

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Maintenance & Repair - McCrary Park	1503		\$400,000.00		
Dues & Subscriptions	5300		\$4,400.00 (increase of \$3,900 over FY 2014-15)	\$4,400	\$4,400
Small Equipment - Non Capital	6000		\$2,560	\$2,560	\$2,560
Floating Fishing Pier at Lake Reese	7400		\$25,000.00		

CITY OF ASHEBORO

MUNICIPAL GOLF COURSE



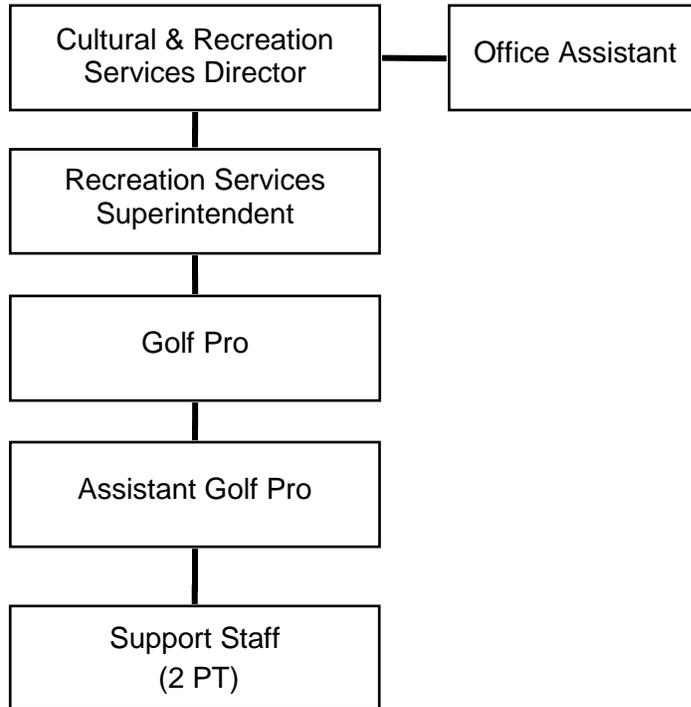
GENERAL INFORMATION

The City meets the recreational needs of the public through many services sponsored by the Asheboro Cultural and Recreation Services Department. One of the City's most outstanding contributions to public recreation is the municipal golf course. The facility is a nine-hole course designed by Donald Ross, and serves as the home of the city golf championship.

OBJECTIVES

- To serve the community by providing a well groomed public golf course.
- To promote recreation and athletics through continued sponsorship of the City golf tournament.
- To maintain the facility so that play is not adversely affected.
- To conduct the following special events:
 - Men's City Amateur
 - Ladies' City Amateur
 - Junior Amateur
 - Club Championships
 - Parent / Child Tournaments
 - Night Golf Tournaments
 - Youth Lessons

CITY OF ASHEBORO
Municipal Golf Course
Organizational Chart



**MUNICIPAL GOLF COURSE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-625

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-625-0200	75,166	75,166	75,166
PART TIME WAGES	10-625-0200	12,600	12,600	12,600
FRINGE BENEFITS: FICA	10-625-0702	6,714	6,714	6,714
FRINGE BENEFITS: INSURANCE	10-625-0704	19,000	19,000	19,000
FRINGE BENEFITS: RETIREMENT	10-625-0705	5,314	5,314	5,314
TELEPHONE	10-625-1100	2,000	2,000	2,000
GOLF PROGRAMS	10-625-1200	5,000	5,000	5,000
GOLF PROGRAMS- CITY AM	10-625-1210	15,000	15,000	15,000
GOLF PROGRAMS- JUNIOR	10-625-1230	500	500	500
UTILITIES, FUEL & LIGHTS	10-625-1300	11,000	11,000	11,000
TRAVEL, SCHOOLS & CONFERENCES	10-625-1400	500	500	500
MAINTENANCE & REPAIR -BLDG	10-625-1500	14,500	1,000	1,000
MAINTENANCE & REPAIR-EQUIP	10-625-1600	500	500	500
MAINTENANCE & REPAIR-VEH PART	10-625-1700	1,000	1,000	1,000
GAS, OIL AND TIRES	10-625-3100	9,000	8,000	8,000
SUPPLIES AND MATERIALS	10-625-3400	22,000	21,000	21,000
CONTRACTED MAINTENANCE	10-625-4500	2,500	1,500	1,500
PURCHASES FOR RESALE	10-625-4800	3,000	2,000	2,000
STATE SALES TAX REPORT	10-625-4900	4,000	3,000	3,000
INSURANCE	10-625-5400	600	600	600
MISCELLANEOUS EXPENSE	10-625-5700	1,500	1,500	1,500
WORKERS COMPENSATION	10-625-5800	1,900	1,900	1,900
TOTALS		213,294	194,794	194,794

**MUNICIPAL GOLF COURSE
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-625

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Maintenance & Repair - Building	1500		\$14,500 (increase of \$13,500 over FY 2014-15)	\$1,000.00	\$1,000.00



GENERAL INFORMATION

The City of Asheboro provides the Asheboro / Randolph Public Library building and supports the ongoing maintenance of the building and its' equipment. It also provides a satellite location on Sunset Avenue for the Friends of the Library. In FY 2007-2008, the City of Asheboro purchased two old houses adjacent to the main library location. In FY 2010-2011, the City began to convert this space into additional parking for library visitors and staff use.

The City of Asheboro also contributes to the book and periodical selection of reading material available to its citizens through the Asheboro Public Library.

OBJECTIVE

- To provide for a safe facility for all individuals to enjoy.

LIBRARY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016

Code: 10-630

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
UTILITY, FUEL, LIGHTS	10-630-1300	3,500	3,500	3,500
BLDG MAINT & REPAIR- MAIN LOC	10-630-1500	6,500	7,000	7,000
BLDG MAINT & REP- SUNSET AVE LOC	10-630-1501	100	-	-
ASHEBORO PUBLIC LIBRARY-BOOKS	10-630-3400	70,000	30,000	30,000
ASHEBORO PUB LIB-PERIODICALS	10-630-3402	25,000	15,000	15,000
ASHEBORO PUB LIB-SUPPLIES	10-630-3403	12,500	12,500	12,500
INSURANCE-LIBRARY	10-630-5400	2,800	2,800	2,800
TOTALS		120,400	70,800	70,800



GENERAL INFORMATION

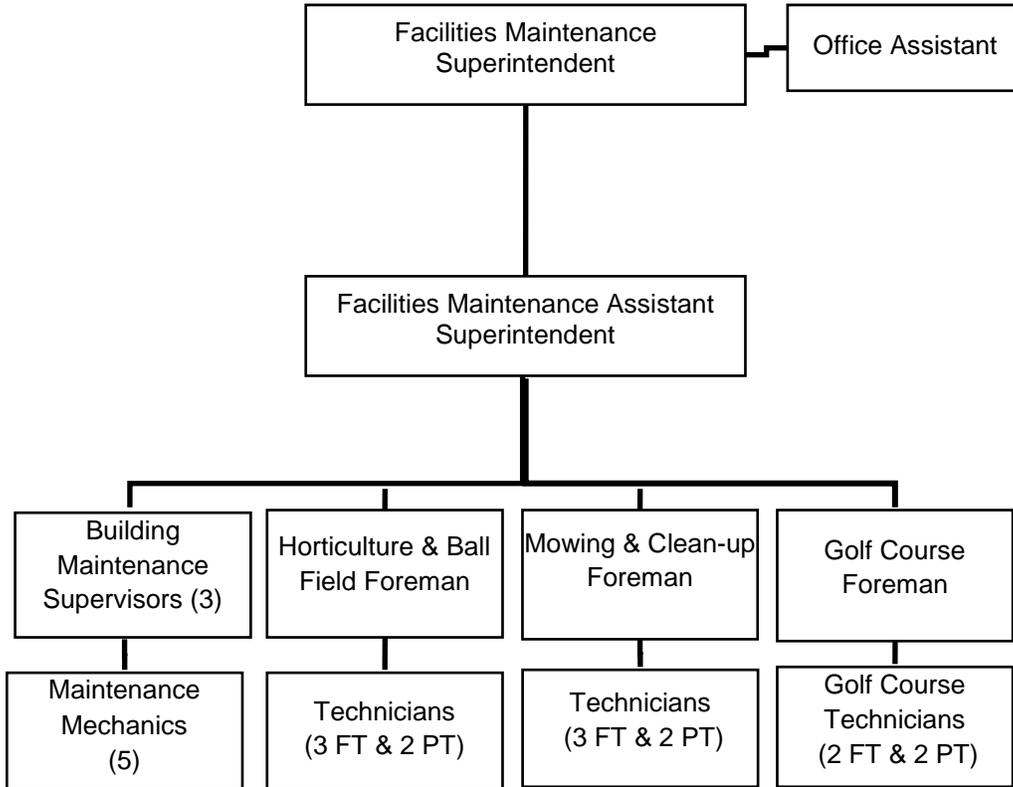
This department is responsible for the care and maintenance of the city cemeteries, city parks, ball fields, lakes and adjoining facilities, and the municipal golf course. In addition to the care of the grounds of city property and public lands, the department is responsible for the maintenance of the buildings and equipment at these facilities.

OBJECTIVES

- To maintain city parks, lakes and cemeteries for the enjoyment of the citizens of Asheboro. Specifically:
- To maintain city parks, lakes, golf course and ball fields in an appealing manner.
- To provide a safe environment for the facility users.
- To maintain the city cemeteries so as to provide an appropriate environment.
- To continue cooperation between other governmental units in facility use and preparation.
- To develop and maintain landscape areas of the City including Hwy 220 Bypass Project.

CITY OF ASHEBORO

Facilities Maintenance Organizational Chart



**FACILITIES MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-640

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-640-0200	879,037	894,965	894,965
PART TIME WAGES	10-640-0200	47,534	47,534	47,534
seasonal		34,130	34,130	34,130
OVERTIME EXPENSE	10-640-0201	40,000	25,000	25,000
SALARIES & WAGES-CONTRA	10-640-0300	(36,000)	(36,000)	(36,000)
FRINGE BENEFITS: FICA	10-640-0702	76,553	76,625	76,625
FRINGE BENEFITS: INSURANCE	10-640-0704	254,125	243,580	243,580
FRINGE BENEFITS: INSURANCE- retiree		38,000	38,000	38,000
FRINGE BENEFITS: RETIREMENT	10-640-0705	64,976	65,042	65,042
TELEPHONE	10-640-1100	9,500	9,500	9,500
INTERNET SERVICE	10-640-1101	11,000	11,000	11,000
UTILITIES, LIGHTS, AND FUEL	10-640-1300	9,000	9,000	9,000
TRAVEL, SCHOOLS, CONFERENCES	10-640-1400	5,000	5,000	5,000
MAINTENANCE AND REPAIR -BLDG	10-640-1500	20,000	20,000	20,000
MAINTENANCE & REPAIR - EQUIP	10-640-1600	20,000	20,000	20,000
MAINTENANCE & REPAIR-VEH PART	10-640-1700	35,000	35,000	35,000
GAS, OIL AND TIRES	10-640-3100	50,000	50,000	50,000
OFFICE SUPPLIES AND PRINTING	10-640-3300	3,500	2,000	2,000
OTHER SUPPLIES AND MATERIALS	10-640-3400	40,000	32,000	32,000
HORTICULTURE SUPPLIES	10-640-3401	13,000	13,000	13,000
HORTICULTURE SUPPLIES BY PASS	10-640-3402	6,500	6,000	6,000
SAFETY SUPPLIES	10-640-3403	7,500	6,800	6,800
JANITORIAL SUPPLIES	10-640-3404	30,000	29,000	29,000
OTHER SUPPLIES & MATER-LIBRARY	10-640-3405	6,000	6,000	6,000
UNIFORMS	10-640-3600	18,000	17,000	17,000
CONTRACTED MAINT - VEHICLES	10-640-4400	10,000	8,000	8,000
CONTRACTED MAINTENANCE	10-640-4500	10,000	9,000	9,000
DUES & SUBSCRIPTIONS	10-640-5300	500	500	500
INSURANCE	10-640-5400	16,000	16,000	16,000
COMMUNITY APPEARANCE	10-640-5500	25,000	10,800	10,800
MISCELLANEOUS EXPENSE	10-640-5700	3,000	2,000	2,000
WORKERS COMPENSATION	10-640-5800	50,000	50,000	50,000
SMALL EQUIPMENT NON CAP	10-640-6000	7,500	7,500	7,500
CAPITAL OUTLAY: EQUIPMENT	10-640-7400	157,500	85,000	85,000
CAPITAL OUTLAY: COMM. APPEARANCE	10-640-7401	10,000	-	-
PRINCIPAL ON LONG-TERM DEBT	10-640-8100	27,000	29,373	29,373
INTEREST ON LONG-TERM DEBT	10-640-8200	650	697	697
TOTALS		1,999,505	1,879,045	1,879,045

**FACILITIES MAINTENANCE DEPARTMENT
 SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-640

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
2500 Service Truck		1	35,000	35,000	35,000
Zero Turn Mower		1	15,000	15,000	15,000
Golf Course Sprayer		1	35,000	35,000	35,000
Tandem Dump Bed		1	17,500		
Work Shop Building					
		1	90,000		
		Total	192,500	85,000	85,000



GENERAL INFORMATION

The City of Asheboro owns and maintains a regional airport that serves the citizens of both Asheboro and Randolph County. The airport features a 5,500 foot lighted and paved runway with parallel taxiway, 43 single aircraft hangars, 2 multiple aircraft hangars, tie down apron space for 38 aircraft and an aircraft museum. The airport provides aircraft maintenance, avionics service and maintains a staff field operator during the daylight hours to provide for safety and air traffic control.

OBJECTIVES

- To provide a safe and well maintained airport for commercial and private users.
- To meet all federal and state safety and operational guidelines for regional airports.

PROJECTS COMPLETED FY 2012-2013

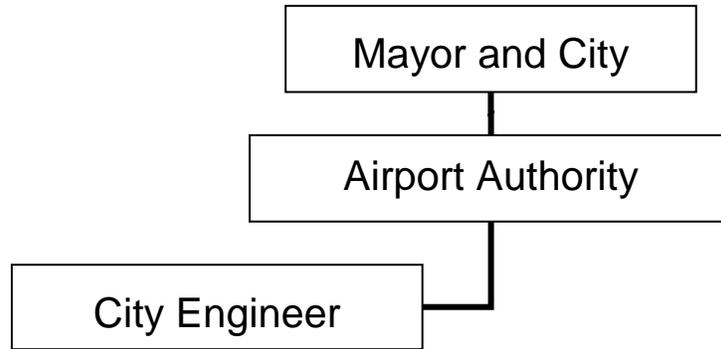
- Construction of Airport water & sewer line extensions, and the Airport/Tot Hill Farm sewer pump station and force main
- Plans and bid documents for construction of taxi lane and hangar site preparation
- Plans and bid documents for obstruction clearing at the north end of the runway

PROJECTS SCHEDULED FY 2013-2014

- Construction of taxi lane and hangar site preparation
- Obstruction clearing at the north end of the runway
- Plans and bid documents for taxi lane paving
- Remarketing of runway for better visibility

CITY OF ASHEBORO

Airport Authority Organizational Chart



**AIRPORT AUTHORITY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2015-2016**

Code: 10-650

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
AIRPORT AUTHORITY FRINGE-XMAS	10-650-0701	150	150	150
STATE PERMIT FEES	10-650-1000	100	100	100
UTILITIES, LIGHTS AND FUEL	10-650-1300	27,000	27,000	27,000
TRAVEL, SCHOOLS, CONFERENCES	10-650-1400	1,200	1,200	1,200
MAINT & REPAIR-BUILDINGS	10-650-1500	1,500	1,500	1,500
EXISTING TERMINAL BLDG REMODEL	10-650-1501	35,000	35,000	35,000
MAINTENANCE & REPAIR - EQUIP	10-650-1600	5,000	5,000	5,000
MAINTENANCE & REPAIR -FENCE	10-650-1601	30,000		
MAINTENANCE & REPAIR-VEH PARTS	10-650-1700	1,000	1,000	1,000
SUPPLIES AND MATERIALS	10-650-3400	2,000	2,000	2,000
CONTRACTED MAINT-VEHICLE PARTS	10-650-4400	500	500	500
CONTRACTED SERVICES	10-650-4500	1,500	1,500	1,500
INSURANCE	10-650-5400	5,400	5,400	5,400
CONTRIB-AIRPORT RW EXT PH III	10-650-6600	16,700	16,700	16,700
TOTALS		127,050	97,050	97,050



**CITY OF ASHEBORO
WATER AND SEWER FUND**

**CITY OF ASHEBORO ANNUAL BUDGET
WATER & SEWER FUND REVENUES
FY 2015-2016**

Fund Code: 30

ACCOUNT	Number	FY 15-16	
		Manager Recommended	Council Approved
INTEREST EARNED ON INVESTMENTS	329-0000	6,000	6,000
RENTS - SPRINT	331-0300	26,000	26,000
RENTS - AT&T	331-0400	47,600	47,600
RENTS - VERIZON WIRELESS	331-0500	20,700	20,700
MISCELLANEOUS REVENUE	335-0000	5,000	5,000
RECOVERY OF BAD DEBTS	335-0500	52,000	52,000
SALE OF WATER	371-0100	6,658,162	6,658,162
SEWER CHARGES	371-0200	5,157,000	5,157,000
SAMPLING AND MONITORING FEES	372-0000	25,000	25,000
SURCHARGES	372-0100	100,000	100,000
SEPTIC TANK DISCHARGES	372-0200	43,000	43,000
WATER TAPS AND CONNECTION FEES	373-0000	32,000	32,000
SEWER TAPS AND CONNETION FEES	374-0000	11,000	11,000
LATE FEES	375-0000	360,000	360,000
RETURNED CHECK FEES	376-0000	5,500	5,500
SALE OF MATERIALS - SERVICES	381-0000	18,000	18,000
WATER - SEWER FD. REV. EST.		12,566,962	12,566,962
RETAINED EARNINGS ALLOCATION	399-0000	517,502	517,502
TOTAL WATER - SEWER FD. REV.		13,084,464	13,084,464

**CITY OF ASHEBORO
WATER-SEWER FUND EXPENDITURE SUMMARY
FY 2015-2016**

DEPT#	DEPARTMENT	Department Requested 2015-2016	Manager Recommended 2015-2016	Council Approved
720	BILLING AND COLLECTION	382,409	375,409	375,409
810	WATER METER OPERATIONS	841,154	753,154	753,154
820	WATER SUPPLY & TREATMENT	3,810,405	2,891,405	2,891,405
830	WASTEWATER TREATMENT	5,295,638	4,062,708	4,062,708
840	WATER MAINTENANCE	1,678,670	1,345,370	1,345,370
850	WASTEWATER MAINTENANCE	2,070,242	1,463,172	1,463,172
860	TECHNICAL SERVICES	205,254	196,354	196,354
870	SYSTEMS MAINTENANCE	1,405,609	1,299,909	1,299,909
880	WATER QUALITY	1,231,183	696,983	696,983
WATER - SEWER FUND TOTAL		16,920,564	13,084,464	13,084,464



GENERAL INFORMATION

The major purpose of the Billing and Collection Department is to provide efficient and accurate service to all billing customers. The Billing and Collection Department handles the billing for various water and sewer utility services and in conjunction with the Environmental Services department, they process the billing for various services such as commercial dumpster collection and charges for curbside, white goods and brush collection.

Duties performed by departmental staff include the processing of customer orders for the start, termination or transfer of water services; billing of all customers on a monthly basis; receiving and processing payments; handling of customer service, billing problems and customer complaints; keeping correct records on customer accounts; processing permits for the discharge of holding tank waste, billing and processing payments for the users of bulk water; billing and processing payments of industries for sampling and monitoring fees and surcharges for excessive pollutants, billing and processing payments of residential and commercial properties for garbage charges.

OBJECTIVES

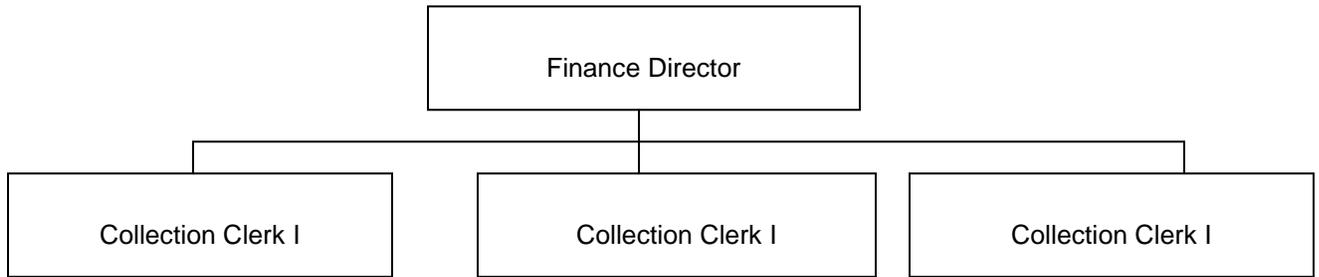
The work objective is to provide the citizens of Asheboro with efficient services at the most economical costs.

Specific goals include:

- Obtain accurate readings for month end billing. To have readings rechecked on water bills as applicable before billing and to notify customers, either by phone or by information tags left on doors whenever possible, of possible leaks as detected by higher than normal consumption for that location. This procedure saves the customer money and also keeps the water loss to a minimum.
- To allow all customers to have water and sewer accounts in service, disconnect notices will be mailed on or about the 16th of each month. Additionally, on or about the 26th of each month accounts with past due balances will be disconnected. If payment is not remitted, accounts will be turned over to an outside agency for collection.

- To assure that accounts receivable information is current and accurate; all accounts will be balanced monthly.

CITY OF ASHEBORO
Billing and Collection
Organizational Chart



**BILLING & COLLECTION DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2015-2016**

Code: 30-720

Object of Expenditure	Number	FY 15-16		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	30-720-0200	162,421	162,421	162,421
PROF SERVICES	30-720-0400	11,780	11,780	11,780
FRINGE BENEFITS: FICA	30-720-0702	12,425	12,425	12,425
FRINGE BENEFITS: INSURANCE	30-720-0704	28,500	28,500	28,500
FRINGE BENEFITS: RETIREMENT	30-720-0705	11,483	11,483	11,483
TELEPHONE	30-720-1100	1,200	1,200	1,200
MAINTENANCE & REPAIR-EQUIP	30-720-1600	2,000	2,000	2,000
COMPUTER PROGRAMMING	30-720-2000	5,000	3,000	3,000
OFFICE SUPPLIES AND PRINTING	30-720-3300	5,000	5,000	5,000
COPIER LEASE #U11003208	30-720-3302	900	900	900
POSTAGE	30-720-3400	65,000	60,000	60,000
CONTRACTED BILLING EXPENSE	30-720-4500	29,000	29,000	29,000
CREDIT CARD & BANK FEES	30-720-4501	15,000	15,000	15,000
CONTR SVS- KIOSK	30-720-4502	7,000	7,000	7,000
DUES & SUBSCRIPTIONS-SOFTWARE	30-720-5301	11,000	11,000	11,000
INSURANCE	30-720-5400	11,000	11,000	11,000
MISCELLANEOUS EXPENSE	30-720-5700	1,800	1,800	1,800
WORKERS COMPENSATION	30-720-5800	800	800	800
CASH SHORTAGES/OVERAGES	30-720-5900	100	100	100
SMALL EQUIPMENT NON CAP	30-720-6000	1,000	1,000	1,000
TOTALS		382,409	375,409	375,409

CITY OF
ASHEBORO

WATER METER OPERATIONS

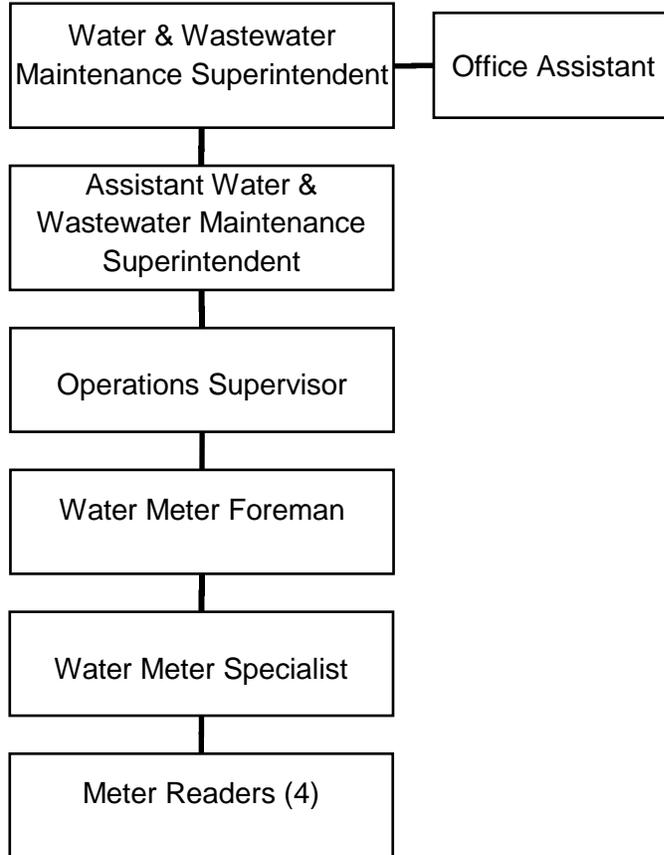
GENERAL INFORMATION

This department is responsible for the readings of meters in preparation for billing, replacement of worn or defective meters as well as initiating and terminating services to water customers.

OBJECTIVES

- To read meters promptly and accurately.
- To reduce water revenue loss by replacing worn or defective meters.
- To perform all duties in a cost effective manner.
- To test water meters as needed for accuracy.

CITY OF ASHEBORO
Water Meter Operations
Organizational Chart



**WATER METER OPERATIONS DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2015-2016**

Code: 30-810

Object of Expenditure	Number	FY 15-16		
		Requested 3-2015	Manager Recommended	Council Approved
SALARIES AND WAGES	30-810-0200	375,024	375,024	375,024
OVERTIME EXPENSE	30-810-0201	500	500	500
PROF SERVICES	30-810-0400	200	200	200
FRINGE BENEFITS: FICA	30-810-0702	28,651	28,651	28,651
FRINGE BENEFITS: INSURANCE	30-810-0704	98,800	98,800	98,800
FRINGE BENEFITS: RETIREMENT	30-810-0705	26,443	26,443	26,443
FRINGE BENEFITS: 401K	30-840-0706	511	511	511
TELEPHONE	30-810-1100	2,300	2,300	2,300
TRAVEL, SCHOOLS, CONFERENCES	30-810-1400	300	300	300
MAINTENANCE & REPAIR-EQUIPMENT	30-810-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	30-810-1700	10,000	10,000	10,000
GAS, OIL AND TIRES	30-810-3100	25,000	25,000	25,000
OFFICE SUPPLIES AND PRINTING	30-810-3300	1,500	1,500	1,500
OTHER SUPPLIES AND MATERIALS	30-810-3400	20,000	10,000	10,000
METER REPLACEMENT	30-810-3401	150,000	100,000	100,000
UNIFORMS & ACCESSORIES	30-810-3600	6,500	6,500	6,500
CONTRACTED MAINTENANCE-VEHICLES	30-810-4400	2,000	2,000	2,000
CONTRACTED MAINTENANCE	30-810-4500	11,000	11,000	11,000
CONTRACTED MAINTENANCE -HH	30-810-4510	4,500	4,500	4,500
DUES & SUBSCRIPTIONS	30-810-5300	200	200	200
INSURANCE	30-810-5400	4,500	4,500	4,500
MISCELLANEOUS EXPENSE	30-810-5700	1,000	1,000	1,000
WORKERS COMPENSATION	30-810-5800	9,500	9,500	9,500
SMALL EQUIPMENT NON CAP	30-810-6000	1,500	1,500	1,500
CAPITAL OUTLAY: EQUIPMENT	30-810-7400	53,000	25,000	25,000
PRINCIPAL ON LONG TERM DEBT	30-810-8100	6,900	6,900	6,900
INTEREST ON LONG TERM DEBT	30-810-8200	325	325	325
TOTALS		841,154	753,154	753,154

**WATER METER OPERATIONS DEPARTMENT
 SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-810

Item	Acct. #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
		Hand held maintenance agreement	4510		
meter reader truck	7400	1	25,000	25,000	25,000
Pick-up truck	7400	1	28,000		

CITY OF ASHEBORO

WATER TREATMENT



GENERAL INFORMATION

Raw water for Asheboro is obtained from three impounding lakes west of the city. The major sources are Lake Lucas having a 1.25 billion gallon capacity and Lake Reese having a capacity of 2.4 billion gallons. Lake Bunch serves as an auxiliary water supply.

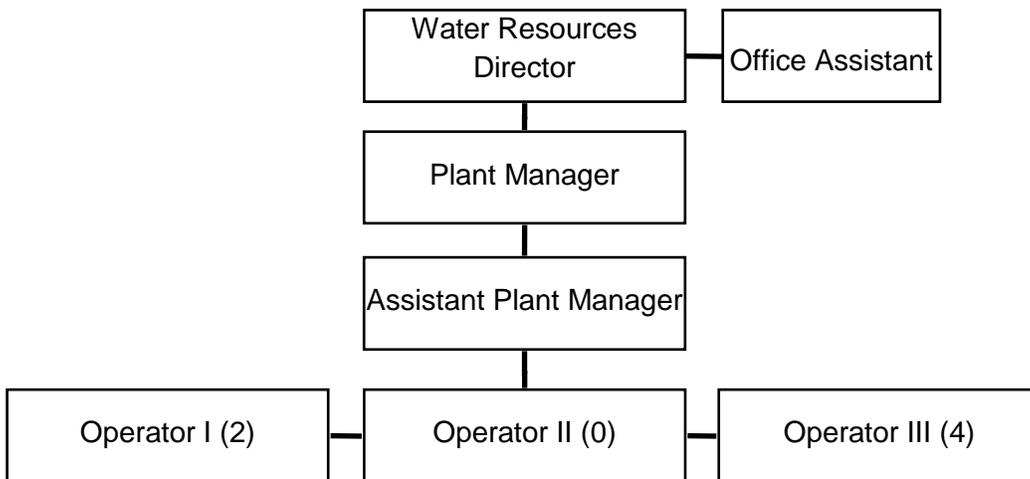
Water is treated at the W. L. Brown Water Treatment Plant on Winslow Avenue with a treatment capacity of 12 MGD. Water is pumped from the treatment plant to customers through five high service pumps and stored in six storage tanks with a capacity of 6.66 million gallons. The operators at the treatment plant constantly monitor the system at all points to ensure a clean, pure water supply and exceed requirements of the NCDENR and the EPA.

The total amount of water treated for fiscal year 2014-2015 was 1.618 billion gallons at an average daily consumption rate of 4.36 MGD.

OBJECTIVES

- Provide the citizens of Asheboro with a safe, pleasant and adequate supply of potable water at a reasonable cost.
- Provide an adequate and safe supply of potable water through a water treatment process which is in accordance with current state and federal water quality standards.
- Enhance competent and responsible operational personnel through training, certification and pride in a professional performance.
- Ensure operational and treatment control through analytical laboratory performance and data analyses.

CITY OF ASHEBORO Water Supply & Treatment Plant Organizational Chart



**WATER SUPPLY AND TREATMENT PLANT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2015-2016**

Code: 30-820

Object of Expenditure	Number	FY 15-16		
		Requested 3-2015	Manager Recommended	Council Approved
SALARIES AND WAGES	30-820-0200	500,435	500,435	500,435
OVERTIME EXPENSE	30-820-0201	1,800	1,800	1,800
ENGINEERING SERVICES	30-820-0400	52,000	52,000	52,000
FRINGE BENEFITS: FICA	30-820-0702	38,283	38,283	38,283
FRINGE BENEFITS: INSURANCE	30-820-0704	98,800	98,800	98,800
FRINGE BENEFITS: RETIREMENT	30-820-0705	35,381	35,381	35,381
FRINGE BENEFITS: 401K	30-840-0706	511	511	511
TELEPHONE	30-820-1100	8,000	8,000	8,000
INTERNET SERVICE	30-820-1101	9,650	9,650	9,650
UTILITIES, FUEL AND LIGHTS	30-820-1300	450,000	440,000	440,000
TRAVEL, SCHOOLS & CONFERENCES	30-820-1400	1,500	1,500	1,500
MAINT & REPAIR-BLDGS & TANKS	30-820-1500	162,000	162,000	162,000
MAINTENANCE & REPAIR - EQUIP	30-820-1600	225,500	127,500	127,500
MAINTENANCE & REPAIR - GENERATORS	30-820-1601	4,000	4,000	4,000
MAINTENANCE & REPAIR-VEH PART	30-820-1700	1,600	1,600	1,600
MAINT & REPAIR PUMP STATIONS	30-820-1800	250,000	50,000	50,000
GAS, OIL AND TIRES	30-820-3100	6,100	6,100	6,100
OFFICE SUPPLIES AND PRINTING	30-820-3300	4,000	4,000	4,000
COPIER LEASE V011005132	30-820-3301	550	550	550
OTHER SUPPLIES AND MATERIALS	30-820-3400	6,000	6,000	6,000
LAB CHEMICALS AND SUPPLIES	30-820-3450	5,500	5,500	5,500
CHEMICALS	30-820-3500	360,000	345,000	345,000
UNIFORMS AND ACCESSORIES	30-820-3600	8,000	7,000	7,000
CONTRACTED SERVICES	30-820-4500	693,000	208,000	208,000
INSTRUMENT MAINTENANCE	30-820-4502	42,000	42,000	42,000
COMPUTER PROGRAM & MAINTENANCE	30-820-4503	2,000	2,000	2,000
CONTRACTED MAINT - TANKS	30-820-4504	270,398	270,398	270,398
PERMITS, FEES & CERTIFICATION	30-820-5100	3,800	3,800	3,800
DUES AND SUBSCRIPTIONS	30-820-5300	3,000	3,000	3,000
INSURANCE	30-820-5400	16,000	16,000	16,000
STATE MACHINERY TAX REPORT	30-820-5500	1,000	1,000	1,000
MISCELLANEOUS EXPENSE	30-820-5700	1,500	1,500	1,500
WORKERS COMPENSATION	30-820-5800	22,742	22,742	22,742
SMALL EQUIPMENT NON CAP	30-820-6000	3,600	3,600	3,600
CAPITAL OUTLAY: EQUIPMENT	30-820-7400	126,300	16,300	16,300
LIBRARY FUND	30-820-7600	500	500	500
PRINCIPAL ON LONG TERM DEBT	30-820-8100	295,000	295,000	295,000
INTEREST ON LONG TERM DEBT	30-820-8200	99,955	99,955	99,955
TOTALS		3,810,405	2,891,405	2,891,405

**WATER SUPPLY AND TREATMENT PLANT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-820

Item	Acct. #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Replacement roof for control building	1500		55,000	55,000	55,000
Replacement windows for north plant	1500		72,000	72,000	72,000
Regular Building Maintenance Costs	1500		35,000	35,000	35,000
Total			162,000	162,000	162,000
Replace surge valve in high service building	1600		5,100	5,100	5,100
Replace flocculator gearbox on south plant	1600		6,900	6,900	6,900
Upgrade bulk tank level indicators	1600		22,000	22,000	22,000
Replace cl2 analyzer	1600		5,500	5,500	5,500
Replace VFD on high service 5	1600		98,000		
Regular Equipment Repair	1600		88,000	88,000	88,000
Total			225,500	127,500	127,500
VFD for reese pump	1800		200,000		
Regular Equipment Repair	1800		50,000	50,000	50,000
Total			250,000	50,000	50,000
Coating system clarifier #1	4500		42,500		
Coating system clarifier #2	4500		42,500		
Settling basin 1&2 rehab	4500		208,000	208,000	208,000
Lead paint removal and new coating system for North Plant	4500		400,000		
Total			693,000	208,000	208,000
Scada system upgrade (5000 tags)	7400		16,300	16,300	16,300
24 inch insertion valve in yard	7400		25,000		
Filter wash automation	7400		85,000		
Total			126,300	16,300	16,300



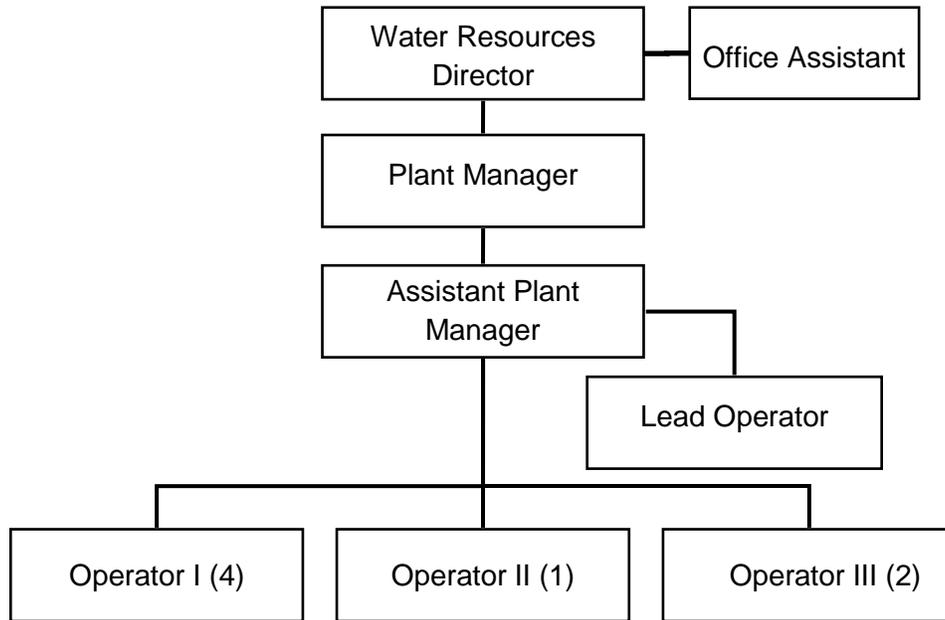
GENERAL INFORMATION

The City of Asheboro operates a 9.0 MGD (capacity) Trickling Filter/Nitrification Aeration type waste treatment facility that discharges into Haskett's Creek, a class "C" stream. The total volume of wastewater treated during the 2013-2014 fiscal period was 1.266 billion gallons at an average daily flow of 3.51 MGD. The professional staff at the treatment plant constantly monitors the system to ensure effective treatment.

OBJECTIVES

- Provide adequate treatment of wastewater which is in accordance with current state and federal regulations.
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance.
- Protect the treatment works for efficient operation through preventive maintenance program.
- Ensure operational and treatment control through analytical laboratory performance and data analyses.
- Utilize a beneficial disposal of wastewater sludge through a contractual land agricultural use program.

CITY OF ASHEBORO
Wastewater Treatment Plant
Organizational Chart



**WASTEWATER TREATMENT PLANT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2015-2016**

Code: 30-830

Object of Expenditure	Number	FY 15-16		
		Requested 3-2015	Manager Recommended	Council Approved
SALARIES AND WAGES	30-830-0200	720,139	720,139	720,139
PROFESSIONAL SERVICES	30-830-0400	15,000	15,000	15,000
FRINGE BENEFITS: FICA	30-830-0702	55,091	55,091	55,091
FRINGE BENEFITS: INSURANCE	30-830-0704	146,300	146,300	146,300
FRINGE BENEFITS: RETIREMENT	30-830-0705	50,914	50,914	50,914
FRINGE BENEFITS: 401K	30-830-0706	511	511	511
TELEPHONE	30-830-1100	10,500	10,500	10,500
INTERNET SERVICE	30-830-1101	10,000	10,000	10,000
UTILITIES: WASTEWATER PLANT	30-830-1350	355,000	345,000	345,000
TRAVEL, SCHOOLS & CONFERENCES	30-830-1400	3,000	3,000	3,000
MAINTENANCE AND REPAIR - BLDG	30-830-1500	245,000	245,000	245,000
MAINTENANCE AND REPAIR - EQUI	30-830-1600	410,000	365,000	365,000
MAINTENANCE & REPAIR-VEH PART	30-830-1700	10,000	10,000	10,000
GAS, OIL AND TIRES	30-830-3100	10,000	10,000	10,000
OFFICE SUPPLIES AND PRINTING	30-830-3300	4,000	4,000	4,000
OTHER SUPPLIES AND MATERIALS	30-830-3400	50,000	50,000	50,000
CHEMICALS	30-830-3500	250,000	235,000	235,000
UNIFORMS AND ACCESSORIES	30-830-3600	7,800	7,800	7,800
CONTRACTED MAINTENANCE - VEH	30-830-4400	2,000	2,000	2,000
CONTRACTED SERVICES	30-830-4500	300,000		
CONT. SERV - INST. MTN	30-830-4502	9,200	9,200	9,200
CONTR SERV-COMPUTER PROG	30-830-4503	4,000	4,000	4,000
CONTR SERV-SLUDGE MANAG	30-830-4504	225,000	225,000	225,000
CONTR SVS - BAR SCREEN REFUSE	30-830-4507	5,000	5,000	5,000
PERMITS, FEES & CERTIFICATION	30-830-5100	10,000	10,000	10,000
DUES AND SUBSCRIPTIONS	30-830-5300	15,000	15,000	15,000
INSURANCE	30-830-5400	28,000	28,000	28,000
MISCELLANEOUS EXPENSE	30-830-5700	4,000	4,000	4,000
WORKERS COMPENSATION	30-830-5800	25,000	25,000	25,000
SMALL EQUIPMENT NON CAP	30-830-6000	4,000	4,000	4,000
CONTRIB CAPITAL PROJECT (EC Dev)	30-830-7200	800,000	800,000	800,000
EQUIPMENT UNDER CAP THRESHOLD	30-830-7300	3,000	3,000	3,000
CAPITAL OUTLAY: EQUIPMENT	30-830-7400	932,930	70,000	70,000
LIBRARY FUND	30-830-7600	1,000	1,000	1,000
PRINCIPAL ON LONG TERM DEBT	30-830-8100	510,830	510,830	510,830
INTEREST ON LONG TERM DEBT	30-830-8200	63,423	63,423	63,423
TOTALS		5,295,638	4,062,708	4,062,708

**WASTEWATER TREATMENT PLANT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-830

Item	Acct. #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Press air handling units	30-830-1500	1	225,000	225,000	225,000
Regular Building Maintenance	30-830-1500	1	20,000	20,000	20,000
			245,000	245,000	245,000
Polymer Blending units	30-830-1600	1	55,000	55,000	55,000
Trickling Filter #3 rebuild	30-830-1600	1	170,000	170,000	170,000
Regular Equipment Repair	30-830-1600		185,000	140,000	140,000
			410,000	365,000	365,000
Tank coatings (FC#1, T-Tank metal, Primary#7 metal)	30-830-4500	1	300,000		
Press filtrate pump station	30-830-7400	1	50,000	50,000	50,000
Parking lot	30-830-7400	1	40,000	20,000	20,000
Repave plant roads	30-830-7400	1	42,930		
Administrative Building	30-830-7400	1	400,000		
Chemical Feed building	30-830-7400	1	400,000		
			932,930	70,000	70,000

CITY OF
ASHEBORO
WATER MAINTENANCE

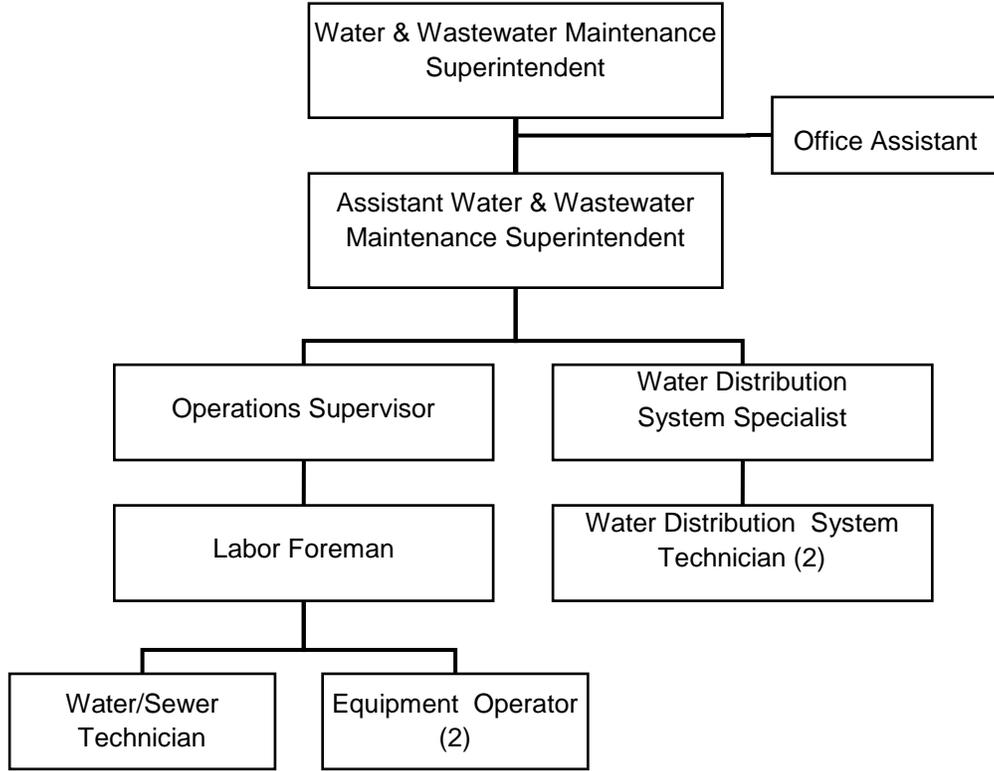
GENERAL INFORMATION

The purpose of this department is to maintain the city's water distribution system, consisting of approximately 240.8 miles of water lines, and to insure an uninterrupted flow of clean, safe water to residential, commercial, and industrial users. In addition to upgrading and replacement of existing water lines, this department also raises and replaces valve boxes, manhole ring covers and fire hydrants as needed. Production of water taps to serve new customers is another function of this department.

OBJECTIVES

- To maintain a dependable water supply system.
- To perform repair service promptly.
- To reduce water revenue loss by repairing non-serviceable lines.
- To perform preventive maintenance on all service lines.
- To encourage technical proficiency through continuing education.
- To maintain a quality water supply system.
- To flow, inspect and paint all hydrants within the City's system as needed.
- To exercise water valves to ensure they are working properly

CITY OF ASHEBORO
Water Maintenance
Organizational Chart



**WATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2015-2016**

Code: 30-840

Object of Expenditure	Number	FY 15-16		
		Requested 3-2015	Manager Recommended	Council Approved
SALARIES AND WAGES	30-840-0200	547,360	547,360	547,360
SALARY - PART TIME / SUMMER	30-840-0210	18,300	15,000	15,000
OVERTIME EXPENSE	30-840-0201	30,000	20,000	20,000
PROFESSIONAL SERVICES	30-840-0400	500	500	500
FRINGE BENEFITS: FICA	30-840-0702	43,273	43,273	43,273
FRINGE BENEFITS: INSURANCE	30-840-0704	146,300	146,300	146,300
FRINGE BENEFITS: RETIREMENT	30-840-0705	38,698	38,698	38,698
FRINGE BENEFITS: 401K	30-840-0706	511	511	511
TELEPHONE	30-840-1100	4,000	4,000	4,000
TRAVEL, SCHOOLS & CONFERENCES	30-840-1400	1,500	1,500	1,500
MAINTENANCE & REPAIR - EQUIP	30-840-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	30-840-1700	50,000	20,000	20,000
GAS, OIL AND TIRES	30-840-3100	22,000	22,000	22,000
OFFICE SUPPLIES AND PRINTING	30-840-3300	500	500	500
SUPPLIES AND MATERIALS	30-840-3400	150,000	125,000	125,000
SUPP & MAT - STONE	30-840-3401	35,000	31,000	31,000
SUPP & MAT - ASPHALT	30-840-3402	3,000	3,000	3,000
SUPP & MAT-HYDRANT PARTS	30-840-3403	25,000	12,000	12,000
SUPP & MAT- DOT IMPROVEMENTS	30-840-3404	5,000	3,000	3,000
UNIFORMS AND ACCESSORIES	30-840-3600	6,500	6,000	6,000
CONTRACTED MAINTENANCE-VEH	30-840-4400	450	450	450
CONTRACTED CONSTRUCTION	30-840-4500	15,000	10,000	10,000
CONTRACTED CONST-EXTENSION	30-840-4501	50,000		
PERMITS, FEES & CERTIFICATIONS	30-840-5100	2,000	2,000	2,000
DUES & SUBSCRIPTIONS	30-840-5300	2,500	2,000	2,000
INSURANCE	30-840-5400	4,000	4,000	4,000
MISCELLANEOUS EXPENSE	30-840-5700	3,000	3,000	3,000
WORKERS COMPENSATION	30-840-5800	17,000	17,000	17,000
SMALL EQUIPMENT NON CAP	30-840-6000	5,000	5,000	5,000
CAPITAL OUTLAY: EQUIPMENT	30-840-7400	428,000	238,000	238,000
PRINCIPAL ON LONG TERM DEBT	30-840-8100	22,483	22,483	22,483
INTEREST ON LONG TERM DEBT	30-840-8200	795	795	795
TOTALS		1,678,670	1,345,370	1,345,370

**WATER MAINTENANCE
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-840

Item	Acct. #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Water line extension for development	4501		50,000		
Repair Road Tractor	1700		30,000		
Tandem Dump Truck	7400	1	125,000		
Pick-up Truck	7400	1	28,000	28,000	28,000
Kumatsu Trackhoe	7400	1	210,000		
Skid Steer	7400	1	65,000		



WASTEWATER MAINTENANCE

GENERAL INFORMATION

The basic function of this department is to provide an effective wastewater collection program. This department's responsibility is to perform preventive maintenance to all sewer mains and laterals within the system, make new service taps, repair breaks or blocked sewers, visually inspect all manholes yearly and raise or replace manhole ring covers. The system contains approximately 206 miles of sewer lines.

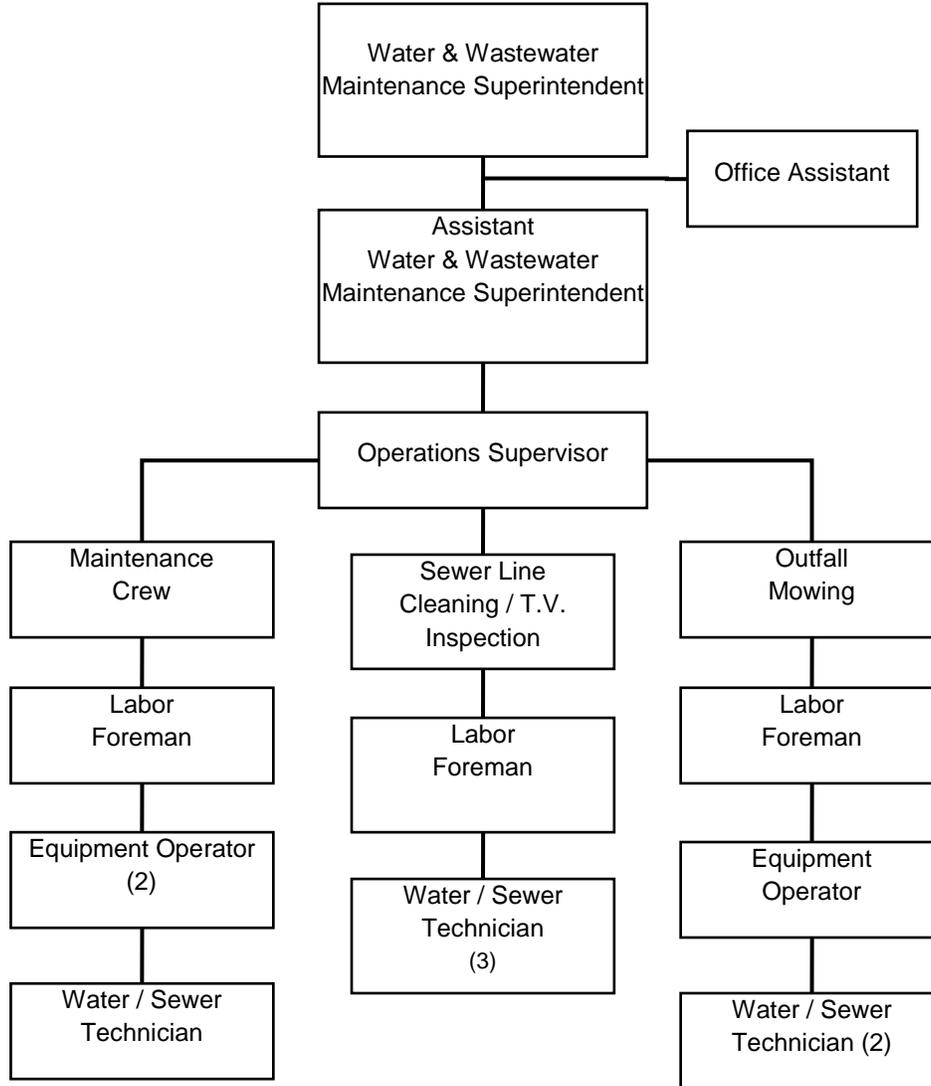
OBJECTIVES

- To ensure uninterrupted sewer service by doing as much preventive maintenance as time will allow.
- To have all sewer right-of-ways cleared and mowed every year.
- To clean and T.V. inspect a minimum of 10% a year.
- To visually inspect manholes for inflow and infiltration.

CITY OF ASHEBORO

Wastewater Maintenance

Organizational Chart



**WASTEWATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2015-2016**

Code: 30-850

Object of Expenditure	Number	FY 15-16		
		Requested 3-2015	Manager Recommended	Council Approved
SALARIES AND WAGES	30-850-0200	565,836	565,836	565,836
PART TIME		7,672	7,672	7,672
OVERTIME EXPENSE	30-850-0201	40,000	35,000	35,000
PROFESSIONAL SERVICES	30-850-0400	500	500	500
FRINGE BENEFITS: FICA	30-850-0702	43,873	43,873	43,873
FRINGE BENEFITS: INSURANCE	30-850-0704	155,800	155,800	155,800
FRINGE BENEFITS: RETIREMENT	30-850-0705	40,005	40,005	40,005
FRINGE BENEFITS: 401K	30-850-0706	511	511	511
TELEPHONE	30-850-1100	8,500	8,500	8,500
TRAVEL, SCHOOL AND CONFERENCES	30-850-1400	3,500	3,500	3,500
MAINTENANCE & REPAIR-EQUIPMENT	30-850-1600	60,000	10,000	10,000
MAINTENANCE & REPAIR-VEH PART	30-850-1700	65,000	65,000	65,000
GAS, OIL AND TIRES	30-850-3100	40,000	32,000	32,000
OFFICE SUPPLIES AND PRINTING	30-850-3300	1,000	1,000	1,000
OTHER SUPPLIES AND MATERIALS	30-850-3400	190,000	116,000	116,000
UNIFORMS AND ACCESSORIES	30-850-3600	11,000	10,000	10,000
CONTRACTED MAINTENANCE-VEH	30-850-4400	5,000	5,000	5,000
CONT CONST-SEWER LINE REPAIR	30-850-4500	50,000	50,000	50,000
CONT CONST-EXT FOR DEV	30-850-4501	50,000		
CONTRACTED MAINTENANCE	30-850-4600	380,070	125,000	125,000
CONTRACTED MAINT-CHEM ROOT	30-850-4601	100,000	65,000	65,000
CONTRACTED MAINT-OUTFALL MAINT	30-850-4602	2,500	2,500	2,500
PERMITS, FEES & CERTIFICATIONS	30-850-5100	4,500	4,500	4,500
DUES & SUBSCRIPTIONS	30-850-5300	500	500	500
INSURANCE	30-850-5400	14,000	14,000	14,000
MISCELLANEOUS EXPENSE	30-850-5700	3,000	2,000	2,000
WORKERS COMPENSATION	30-850-5800	32,000	32,000	32,000
SMALL EQUIPMENT- NON CAP	30-850-6000	11,000	3,000	3,000
CAPITAL OUTLAY: EQUIPMENT	30-850-7400	170,000	50,000	50,000
PRINCIPAL ON LONG TERM DEBT	30-850-8100	14,000	14,000	14,000
INTEREST ON LONG TERM DEBT	30-850-8200	475	475	475
TOTALS		2,070,242	1,463,172	1,463,172

**WASTEWATER MAINTENANCE
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-850

Item	Acct. #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
8" discharge pipe	3400	600'	20,000	20,000	20,000
SL sewer rat	3400	1 set	22,900		
sewer monitors	3400		60,000	36,000	36,000
base level	3400		87,100	60,000	60,000
			190,000	116,000	116,000
Sewer line extension for development	4501		50,000		
clean and tv 24" and 36" outfall	4600	ea	125,070		
slip lining	4600	~ 215 ft	230,000	100,000	100,000
manhole rehab	4600	~ 20	25,000	25,000	25,000
tamp	6000	1	3,000	3,000	3,000
bush hog	6000	1	5,000		
bush hog	7400			5,000	5,000
service truck	7400	1	45,000	45,000	45,000
Flat bed dump truck	7400	1	85,000		
outfall mowing tractor	7400	1	40,000		



GENERAL INFORMATION

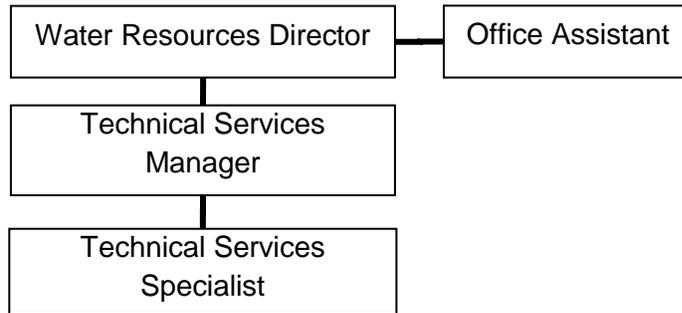
The Technical Services Department performs technical, observational, enforcement and educational work with industries and food service establishments for the protection of the wastewater collection and treatment systems. The Technical Services Department implements and enforces guidelines for direct and indirect contributors into the wastewater collection system. This department also assists in special studies and administration of public education and safety programs for the Water Resources Division.

The City of Asheboro has 14 permitted significant industrial users, 168 food services establishments, 14 authorized septic dischargers and 1 ground water remediation discharger.

OBJECTIVES

- Ensure industrial and nondomestic wastewater dischargers meet local, state and federal requirements through permits, allocation of pollutant loadings, monitoring, inspection and enforcement.
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance.
- Inspect and educate food establishments to ensure wastewater discharges are compliant with regulations and will not contribute to sewer line blockage and overflow.
- Prevent the introduction of pollutants and wastewater discharges into wastewater treatment plant which will interfere with the operation of the system.
- Work with various public groups to provide education and outreach regarding water resource activities.

CITY OF ASHEBORO
Technical Services Department
Organizational Chart



**TECHNICAL SERVICES
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2015-2016**

Code: 30-860

Object of Expenditure	Number	FY 15-16		
		Requested 3-2015	Manager Recommended	Council Approved
SALARIES AND WAGES	30-860-0200	119,597	119,597	119,597
FRINGE BENEFITS: FICA	30-860-0702	9,149	9,149	9,149
FRINGE BENEFITS: INSURANCE	30-860-0704	19,000	19,000	19,000
FRINGE BENEFITS: RETIREMENT	30-860-0705	8,455	8,455	8,455
TELEPHONE	30-860-1100	1,300	1,300	1,300
TRAVEL, SCHOOLS AND CONFERENCES	30-860-1400	2,500	2,000	2,000
MAINTENANCE & REPAIR-EQUIPMENT	30-860-1600	1,000	500	500
MAINTENANCE & REPAIR-VEH PART	30-860-1700	1,500	500	500
GAS, OIL AND TIRES	30-860-3100	2,000	1,800	1,800
OFFICE SUPPLIES AND PRINTING	30-860-3300	1,500	1,200	1,200
OTHER SUPPLIES AND MATERIALS	30-860-3400	16,000	14,000	14,000
UNIFORMS AND ACCESSORIES	30-860-3600	1,000	1,000	1,000
PERMITS, FEES & CERTIFICATIONS	30-860-5100	200	200	200
DUES & SUBSCRIPTIONS	30-860-5300	500	500	500
INSURANCE	30-860-5400	1,000	1,000	1,000
MISCELLANEOUS EXPENSE	30-860-5700	1,000	500	500
WORKERS COMPENSATION	30-860-5800	5,500	5,500	5,500
SMALL EQUIPMENT- NON CAP	30-860-6000	8,479	4,579	4,579
PRINCIPAL ON LONG TERM DEBT	30-860-8100	5,469	5,469	5,469
INTEREST ON LONG TERM DEBT	30-860-8200	105	105	105
TOTALS		205,254	196,354	196,354

TECHNICAL SERVICES
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-860

Item	Acct. #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Neptune R900 Receiver	6000	1	2,600	2,600	2,600
Infrared Thermometer	6000	1	129	129	129
ISCO Sampler	6000	1	3,900		
pH probes	6000	2	600	600	600
Office Furniture	6000	3	1,000	1,000	1,000
Tablet	6000	1	250	250	250
			8,479	4,579	4,579



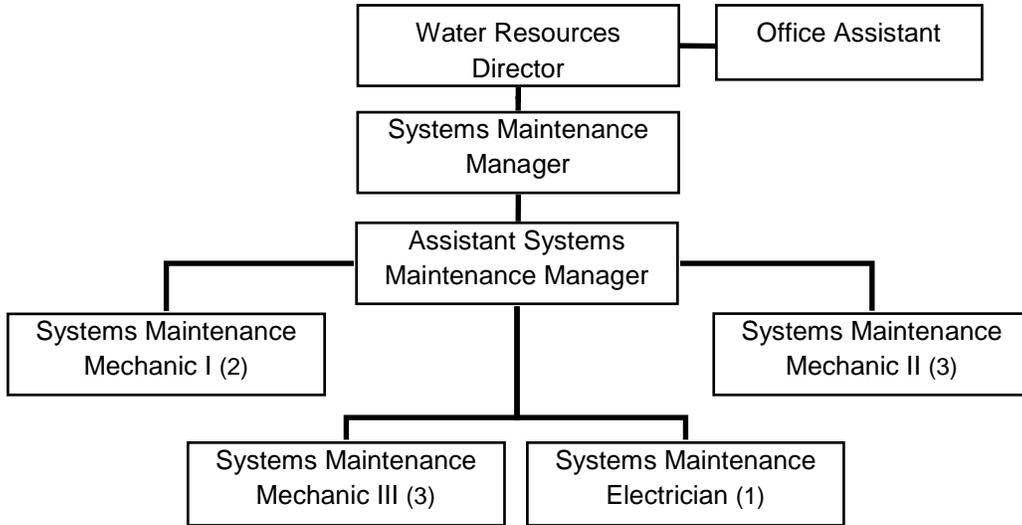
GENERAL INFORMATION

The Systems Maintenance is responsible for performing maintenance at the Water and Wastewater Treatment Plants. They are also responsible for maintaining structures and pumps at the Lakes. Systems Maintenance routinely performs inspections and maintenance needs at the six (6) water tanks in the distribution system. This department is responsible for checking and maintaining twenty-six (26) lift stations throughout the wastewater collection system. Other requirements of the department include maintaining pressure reducing valves, air relief valves and other water system equipment.

OBJECTIVES

- Maximize equipment life through proper preventative and breakdown maintenance.
- Enhance competent and responsible mechanical personnel through training, certification and pride in professional performance.
- Perform weekly checks at various sites throughout the water system to meet state and federal requirements.

CITY OF ASHEBORO
Systems Maintenance Department
Organizational Chart



**SYSTEMS MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2015-2016**

Code: 30-870

Object of Expenditure	Number	FY 15-16		
		Requested 3-2015	Manager Recommended	Council Approved
SALARIES AND WAGES	30-870-0200	431,520	431,520	431,520
OVERTIME EXPENSE	30-870-0201	15,000	15,000	15,000
PROFESSIONAL SERVICES	30-870-0400	16,000	16,000	16,000
FRINGE BENEFITS: FICA	30-870-0702	33,011	33,011	33,011
FRINGE BENEFITS: INSURANCE	30-870-0704	104,500	104,500	104,500
FRINGE BENEFITS: RETIREMENT	30-870-0705	30,508	30,508	30,508
TELEPHONE	30-870-1100	11,000	11,000	11,000
UTILITIES FUEL LIGHTS	30-870-1300	115,000	115,000	115,000
TRAVEL, SCHOOL AND CONFERENCE	30-870-1400	3,500	3,500	3,500
MAINTENANCE & REPAIR-EQUIPMENT	30-870-1600	2,000	2,000	2,000
MAINTENANCE & REPAIR-VEH PART	30-870-1700	20,000	20,000	20,000
MAINT & REPAIR - PUMP STATION	30-870-1800	140,000	125,000	125,000
LOW PRESSURE SEWER MAINT - TO	30-870-1900	10,000	10,000	10,000
GAS, OIL AND TIRES	30-870-3100	28,000	28,000	28,000
OFFICE SUPPLIES AND PRINTING	30-870-3300	1,000	1,000	1,000
OTHER SUPPLIES AND MATERIALS	30-870-3400	25,000	25,000	25,000
ODOR CONTROL BIOXIDE	30-870-3500	110,000	110,000	110,000
DEGREASER	30-870-3501	2,000	2,000	2,000
UNIFORMS AND ACCESSORIES	30-870-3600	9,000	9,000	9,000
CONTRACTED SERVICES-CRANE INSPECTION	30-870.4501	3,500	3,500	3,500
PERMITS, FEES & CERTIFICATIONS	30-870-5100	4,500	4,500	4,500
DUES & SUBSCRIPTIONS	30-870-5300	1,000	800	800
INSURANCE	30-870-5400	4,500	4,500	4,500
MISCELLANEOUS EXPENSE	30-870-5700	3,000	2,500	2,500
WORKERS COMPENSATION	30-870-5800	29,944	29,944	29,944
SMALL EQUIPMENT- NON CAP	30-870-6000	13,500	13,500	13,500
CAPITAL OUTLAY: EQUIPMENT	30-870-7400	170,000	80,000	80,000
PRINCIPAL ON LONG TERM DEBT	30-870-8100	65,711	65,711	65,711
INTEREST ON LONG TERM DEBT	30-870-8200	2,915	2,915	2,915
TOTALS		1,405,609	1,299,909	1,299,909

**SYSTEMS MAINTENANCE
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-870

Item	Acct. #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Arc-Flash Study for Lift Stations 6-10	400		16,000	16,000	16,000
Payment for wireless internet- contract cost already in place	1100		11,000	11,000	11,000
Confined Space equipment	6000		13,500	13,500	13,500
2 Transient Time Lift Station Flow Meters	7400		15,000	15,000	15,000
Generator & Automated Transfer Switches for LS # 16	7400		70,000		
Used Bucket Truck	7400		20,000		
Cab and Chassis for replacement of 1249	7400		40,000	40,000	40,000
Switch 1249 crane bed to new truck	7400		14,000	14,000	14,000
Install dump bed on 1249 to replace 1204	7400		11,000	11,000	11,000
			170,000	80,000	80,000



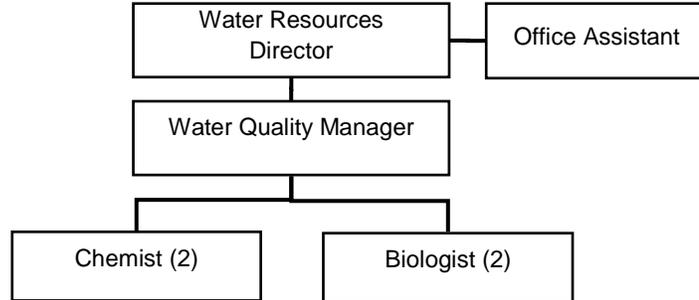
GENERAL INFORMATION

The Water Quality Department operates North Carolina certified laboratories at the water and wastewater treatment plants. Personnel in this department perform physical, chemical and biological analysis of water and wastewater parameters for the plant operations, industrial survey and state and federal authorities. Commercial laboratories are required for specialized services and are coordinated through the Water Quality Department.

OBJECTIVES

- Provide valid data through the performance of accurate laboratory analysis required for treatment of water and wastewater which is in accordance with current state and federal regulations.
- Ensure customers have access to safe, pleasant drinking water required for public health.
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance.
- Utilize the City of Asheboro / commercial laboratory services to provide the most efficient, cost effective analysis to meet and exceed all local, state and federal regulatory requirements.
- Improve quality of life for customers and aquatic life.

CITY OF ASHEBORO
Water Quality Department
Organizational Chart



**WATER QUALITY
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2015-2016**

Code: 30-880

Object of Expenditure	Number	FY 15-16		
		Requested 3-2015	Manager Recommended	Council Approved
SALARIES AND WAGES	30-880-0200	264,769	264,769	264,769
FRINGE BENEFITS: FICA	30-880-0702	20,102	20,102	20,102
FRINGE BENEFITS: INSURANCE	30-880-0704	57,000	57,000	57,000
FRINGE BENEFITS: RETIREMENT	30-880-0705	18,578	18,578	18,578
TELEPHONE	30-880-1100	1,200	1,200	1,200
TRAVEL, SCHOOLS AND CONFERENCES	30-880-1400	8,000	8,000	8,000
MAINTENANCE & REPAIR-BLDGS	30-880-1500	5,000	5,000	5,000
MAINTENANCE & REPAIR-EQUIPMENT	30-880-1600	2,000	1,500	1,500
MAINTENANCE & REPAIR-VEH PART	30-880-1700	1,000	500	500
GAS, OIL AND TIRES	30-880-3100	2,000	2,000	2,000
OTHER SUPPLIES AND MATERIALS	30-880-3400	15,000	13,000	13,000
LAB CHEM & SUPPL - WW	30-880-3451	62,000	62,000	62,000
LAB CHEM & SUPPL - H2O	30-880-3452	40,000	40,000	40,000
UNIFORMS AND ACCESSORIES	30-880-3600	4,000	4,000	4,000
CONTRACTED SERVICES	30-880-4500	400,000		
CONTRACTED MAINT-EQUIP - WW	30-880-4501	40,000	35,000	35,000
CONTRACTED MAINT-EQUIP - H2O	30-880-4502	15,000	10,000	10,000
CONTR SERV LAB - WW	30-880-4601	25,000	20,000	20,000
CONTR SERV LAB - H2O	30-880-4602	25,000	20,000	20,000
PERMITS, FEES & CERTIFICATIONS WW	30-880-5101	3,500	3,500	3,500
PERMITS, FEES & CERTIFICATIONS H2O	30-880-5102	2,200	2,200	2,200
DUES & SUBSCRIPTIONS	30-880-5300	5,000	4,000	4,000
SUBSCRIPTION: SOFTWARE	30-880-5301	10,000	10,000	10,000
INSURANCE	30-880-5400	2,200	2,200	2,200
MISCELLANEOUS EXPENSE	30-880-5700	1,000	800	800
WORKERS COMPENSATION	30-880-5800	13,000	13,000	13,000
SMALL EQUIPMENT- NON CAP	30-880-6000	7,000	7,000	7,000
CAPITAL OUTLAY: EQUIPMENT	30-880-7400	175,000	65,000	65,000
PRINCIPAL ON LONG TERM DEBT	30-880-8100	6,362	6,362	6,362
INTEREST ON LONG TERM DEBT	30-880-8200	272	272	272
TOTALS		1,231,183	696,983	696,983

**WATER QUALITY
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-880

Item	Acct. #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
New Centralized Laboratory/Administration Building	4500	1	400,000		
Laboratory Information Management System = "Sample Master" -	7400	1	65,000	65,000	65,000
Gas Chromatograph - Mass Spec	7400	1	110,000		
			175,000	65,000	65,000

BUDGET PROCESS

The budget is the single most important document presented to the City Council. It is primarily intended to establish policy determination but also serves the citizens by providing understanding of the City's operating fiscal programs. It reflects the City's commitment to maintaining necessary services, improving the quality of service and keeping the impact of taxes to the citizens at a minimum.

The City operates under an annual budget ordinance adopted in accordance with the provisions of the Local Government Budget and Fiscal Control Act. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. The balanced budget ordinance must be adopted prior to the beginning of the fiscal year. The ordinance is subjected to public inspection and a public hearing prior to adoption. The budget is considered balanced when estimated net revenue and appropriated fund balance equals appropriations.

The budget is adopted on a departmental basis and is prepared using the modified accrual method of accounting for all funds. All monies received and expended must be included in the budget ordinance. Departmental appropriations that have not been expended by the end of the fiscal year shall lapse.

The Budget Officer is authorized to transfer budgeted amounts within the departments but any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the Asheboro City Council and made a matter of record in the minutes.

The preparation of the budget not only requires structured guidelines but also the participation and cooperation of many participants and a carefully scheduled series of events.

The following summarized budget cycle is followed by the City in the formulation of the budget.

FORMULATE HISTORICAL DATA

During the first phase of the budget process the accumulation of past financial information is prepared by the Finance Department. The data concerning expenditures are segregated by operational departments to be used by department heads and management for performance evaluation and projection of resources required to meet departmental objectives.

PREPARATION OF DEPARTMENT REQUEST BY DEPARTMENT HEADS

Estimating departmental expenditures is the primary responsibility of the department head. When budgeting expenditures, the basic requirements established by the department head are requested. Funding will be sufficient to adequately operate the department and requested funding will be at the lowest reasonable level in order to achieve the departmental goals and objectives.

CONSOLIDATE PRELIMINARY BUDGET

The departmental requests are submitted to the Finance Director in order to consolidate the individual departmental request into an overall budget. At this point, the focus of attention shifts from the departmental basis to the fund basis. Departmental capital outlay requests are analyzed in coordination with the approved (if applicable) Capital Improvement Budget. The Finance Director projects resources through established revenue rationale and the formal budget review begins.

EVALUATE SERVICE PRIORITIES AND OBJECTIVES

This phase of the budgeting process is an important step in developing a fiscal plan which will achieve the City's program of service for the ensuing year. The budget document should reflect the service priorities of the Governing Body and citizens of Asheboro. A comprehensive review of service needs compared to departmental goals and objectives will be analyzed by the City Manager.

BALANCE PROPOSED BUDGET

After the City's program of service priorities have been established, a balanced plan for funding must be formulated. The City Manager must reconcile the growing demand for service with the limited resources available to the City. The budget is organized in final format together with various summaries and submitted to the City Council for legislative review.

LEGISLATIVE REVIEW

The City Council reviews the budget, department by department, with the City Manager during special work sessions. If necessary, departmental objectives and service priorities may be adjusted during this procedure. A copy of the budget will be filed with the City Clerk for public inspection and a public hearing will be scheduled prior to the formal adoption of the budget.

BUDGET ADOPTION

The adoption of the proposed budget is the culmination of the review of budget proposals by the City Council, Finance Director and City Manager. Adoption of the proposed budget by the Governing Body establishes the legal authority to incur expenditures in the next fiscal year.

DEFINITION OF FUND CODES

10 General Fund

The General Fund accounts for the revenues and expenditures of all City departments except those required to be accounted for in other funds.

30 Water and Sewer Fund

The Water and Sewer Fund is an enterprise fund which accounts for the operations of water treatment and distribution systems and the wastewater collection and treatment systems.

Note: The above referenced accounts are the permanent funds with annually adopted budgets. Project funds are created as needed.

DEFINITION OF REVENUE CODES

301-302 Ad Valorem Current Year

Revenue account showing taxes paid on personal and real property to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

303-305 Ad Valorem Prior Years

Collections of delinquent personal and real estate property taxes from years before the current levy. Sub-account numbers are used to indicate the year of the levy.

311 Tax Discounts

An account showing the 2% discount on ad valorem taxes paid from July 1 through August 31 each year.

314 Animal Taxes and Fees

License fee charged by the City for dogs and impoundment fees for animals picked up by the Animal Control Officer.

317 Tax Penalties and Interest

Penalty for late payment of ad valorem taxes.

320 ABC Board Distribution

Funds from the Asheboro ABC Board includes voluntary distribution as well as required Law Enforcement fee

325 Privilege Licenses & Business Licenses & Cable Franchise Fee

Includes business licenses imposed by local ordinance on the basis of a fixed rate per year.

326 Rezoning and Cemetery Fees

Charges for rezoning hearings, zoning applications and headstone placement fees.

- 329 Interest Earned on Investments
Revenue from interest on investments cash balances.
- 331 Concessions and Rents
Revenues from the sale of merchandise from concession operations and rents paid.
- 335 Miscellaneous Revenue
Includes a sub-account for rebate for ad valorem revenues lost due to the elderly exemption and revenues of a nature too insignificant to categorize.
- 336 Rental Vehicles Local Tax
Tax on rental vehicles in lieu of property tax on these vehicles.
- 337 Utility Franchise Tax
A state-shared tax remitted to municipalities quarterly. For budgetary purposes this is considered non-tax revenue.
- 343 Powell Bill
A state-shared tax on motor fuel which is distributed on the basis of population and street mileage to be used for the construction and maintenance of municipal streets.
- 345 & 346 Local Sales Tax
A local option sales tax collected by the N.C. Department of Revenue and transmitted to the county in which collected and the municipalities therein.
- 347 Solid Waste Disposal Tax
- 348 Alcoholic Beverage Tax Distribution
- 349 State Grants
Grants in aid received from or through the State or Federal Government for such purposes as construction of water and sewage treatment facilities, airports and urban renewal. Sub-account codes are used to identify specific restricted revenues.
- 350 Vice and Narcotics Allocation & US Treasury Funds Allocation
Monies received from the court system for confiscated money and materials from drugs, alcohol and gambling raids by the Police Department.
- 351 Court Costs – Fees
Facility fees and arrest fees.
- 352 Parking Violations
Monies from parking tickets.
- 353 Homeowners Recovery Funds
- 354 Grant Proceeds – Fire Department

- 355 Building Permits
Permits for construction or alteration of buildings. Charges are a fixed percentage of the cost of such construction or alterations.
- 356 Certificates of Occupancy
- 357 Inspection Fees
Fees for services of building, plumbing or electrical inspectors.
- 358 Charges for Services – Refuse Collection
Monies derived from collection of commercial garbage collection.
- 361 Sale of Cemetery Lots
Monies derived from the sale of plots in the City cemeteries.
- 365 Recreation Program and Facilities
Admission fees, sponsor fees, green fees, cart fees and various monies derived from the operation of various recreation facilities and programs.
- 367 Sales Tax Refund – State
Refunds from N.C. Department of Revenue for state and county sales taxes.
- 371 Sale of Water and Sewer Charges
City charges to customers for consumption of water and discharges of waste.
- 372 Sampling & Monitoring Fees, Surcharges, Septic Tank Discharge (Water and Sewer)
Additional charges to industry for sampling and monitoring of waste and special treatment for specific types of waste discharged.
- 373 Water Taps and Connection Fees
Fees for production of water taps and charges to connect new customers to the City water system.
- 374 Sewer Taps and Connection Fees
Fees for production of sewer taps and charges to connect new customers to the City sewer system.
- 375 Late & Reconnection Fees
Charges to renew water and sewer services which had been disconnected due to non-payment or vacancy.
- 381 Sale of Materials
For sale of materials or other property not considered a fixed asset pursuant to applicable state law.
- 383 Sale of Fixed Assets
Proceeds from the sale of surplus fixed assets such as machinery, equipment and vehicles.

- 385 Proceed from Issuance of Long-Term Debt
An alternative financing source that reflects the gross amount of long-term debt issued by the City which will be repaid at a specific future date.
- 397 Contributions from Other Funds
Permanent transfers from one fund to another within the same governmental unit. Use sub-account codes to identify each fund, agency or unit as appropriate.
- 399 Fund Balance Appropriated
An account to be used for budget purposes only. It is a balancing item in the budget to show the amount of the estimated fund balance at the end of the current year which is being carried forward to balance the budget.

DEFINITION OF DEPARTMENTAL EXPENDITURE CODES

- 410 Mayor and Governing Body
Includes the cost relating to the City Council.
- 420 Administration and City Manager's Office
Expenditures of the office of the City Manager.
- 440 Finance
Expenditures of the Finance Director including accounting, accounts payable, payroll and purchasing.
- 450 Legal Services & City Clerk
Retainers and payments for special services performed by the City Attorney.
- 480 Information Technology
Expenditures for maintenance of Internet servers, assist end users in technology issues, maintenance of pagers, radios and cellular phones.
- 490 Planning and Community Development
Expenditures for the Planning Department, zoning and enforcement.
- 495 Marketing & Communications
Expenditures relating to Marketing, Communications & Public Information functions.
- 500 Municipal Headquarters Building
Operating expenses of City Hall.
- 510 Police Department
Operational expenditures of the Police Department including Central Communications, Crime prevention, Narcotics Division, Special Operations Division and Investigative Division.

- 530 Fire Department
Includes cost incurred for firefighting and fire prevention.
- 540 Building Inspection Department
Accounts for the cost incurred to enforce the North Carolina Building Code to include building, plumbing, and electrical inspections.
- 545 Fire Inspection Department
Expenditures relating to the North Carolina Fire Code
- 550 Operations Division – Public Works
Cost of producing and maintaining City street signs and the operation of the sign shop and Public Works department and facility.
- 555 Fleet Maintenance – Public Works
The maintenance of the City fleet of vehicles and equipment for departments funded by the General Fund.
- 565 Street Maintenance
General Fund expenditures for the maintenance of City streets and right of ways. Includes Powell Bill expenditures for the maintenance of City streets and right of ways.
- 575 City Engineer Office
Cost of administration of Street, Public Building and other Public Works Departments.
- 580 Environmental Services Department
Accounts for the disposal of garbage and other similar waste materials through the use of a private contractor.
- 585 Recycling Transfer Station
Expenditures for disposal of solid waste and items to be recycled.
- 590 Human Resources
Cost of administration of the employee's safety program, wellness, personnel administration and risk management functions of the City.
- 615 Arts and Cultural Services
Funds to support Arts & Cultural Services types of activities such as Sunset Theatre and Farmer's Market.
- 620 Recreation Services
Funds necessary for the recreation programs, facilities and administrative staff.
- 625 Municipal Golf Course
Accounts for the operation and maintenance of the Municipal Golf Course.

- 630 Library
City cost for certain building and operational costs incurred in operation of the Asheboro / Randolph County Library.
- 640 Facilities Maintenance
Cost incurred for the maintenance of the grounds of the City's public facilities.
- 650 Airport Authority
Includes City's contribution to fund the cost of operating the airport.
- 720 Billing and Collecting
The expense of billing and collecting water and sewer user fees.
- 810 Water Meter Operations
Expense for meter reading and maintenance.
- 820 Water Supply and Treatment
Includes the cost of operating the water plant and supplying water to users.
- 830 Wastewater Treatment
Expenses incurred for the operation of the wastewater treatment plant.
- 840 Water Maintenance
Cost of maintaining the City water line system.
- 850 Wastewater Maintenance
Cost of maintaining the City wastewater collection system.
- 860 Technical Services
Costs of performing technical, observational, enforcement & educational work with Industries & foods service establishments
- 870 Systems Maintenance
Expenses incurred for maintenance of water tanks, lift stations, water plant and wastewater plant
- 880 Water Quality
Costs associated with physical, chemical & biological analysis of water & wastewater.

DEFINITIONS – OBJECT OF EXPENDITURE CODES

- 02 Salaries and Wages
Gross earnings of all employees.
- 04 Professional Services
Auditing, management consulting, engineering architectural services and other subcontracted services.

- 07 Fringe Benefits
Employer's portion of the contribution for retirement compensation, group insurance and Christmas baskets.
- 11 Telephone
Cost of communications.
- 13 Utilities
Heating and utility cost for public buildings including electricity for street lights and traffic signals.
- 14 Travel, Schools and Conferences
Expenses of governmental officials and employees while away from their normal work stations on public business and attending workshops and training sessions.
- 15 Maintenance and Repairs – Buildings
Cleaning, painting and repairs to public buildings.
- 16 Maintenance and Repairs – Equipment
Service and repairs to mechanical equipment such as heavy construction equipment and office machines. Includes annual maintenance contracts.
- 17 Maintenance and Repairs – Vehicles
Service and repairs to automotive equipment.
- 31 Gas, Oil and Tires
Fuel, lubricants and tires for City owned vehicles.
- 33 Office Supplies and Printing
Supplies and materials for office operations normally and routinely required for the operation of the department.
- 34 Other Supplies and Materials
Supplies and materials normally and routinely required for the operation of the department.
- 36 Uniforms
Cost of uniforms and any other special clothing required to be worn by the employees.
- 40 Awards and Recognitions
Cost incurred relating to the Employee Service Awards Program.
- 44 Contracted Maintenance and Repair – Vehicles
Payments to contractors for repair to vehicles.

- .45 Contracted Services
 - Payments to contractors for contractual services.

- 53 Dues and Subscriptions
 - Memberships in professional societies for governmental officials and subscriptions to technical publications. Includes dues assessed on annual basis by advisory governmental groups.

- 54 Insurance and Bonds
 - Liability and property damage insurance on autos and trucks, fire insurance on public buildings and facilities, fidelity bonds on public officials, and any other type of insurance other than group insurance.

- 57 Miscellaneous
 - Expenses of a general or non-recurring nature which are too insignificant to be classified elsewhere.

- 58 Workers Compensation
 - Insurance for job related injuries.

- 60- Small Equipment- Equipment less than Capitalization threshold. ex: most computers

- 71 Capital Outlay: Land
 - The acquisition of real property.

- 74 Capital Outlay
 - Machinery, equipment, furniture and fixtures of too permanent a nature to be considered expendable at time of purchase. Account includes heavy construction equipment, automobiles, trucks, office machines, furniture and the like.

- 81 Principal Maturities on Long-Term Debt
 - Amount paid for principal on funded debt owed by the City.

- 82 Interest on Long-Term Debt
 - Amount paid for interest on funded debt owed by the City.

- 83 Fiscal Agent Fees
 - Used to record expenditures relating to long-term debt administration.

Note: Accounts are added and changed throughout the year as needed.

BUDGET GLOSSARY

Ad Valorem Taxes – Revenue accounts showing taxes paid on real property, personal property and property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Appropriation – An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation – A value that is established for real or personal property for use as a basis to levy property taxes.

Bond – A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget – A plan for raising and spending money for specific purposes during a fiscal year.

Budget Amendment – A legal procedure utilized by the City staff and City Council to revise a budget appropriation.

Budget Calendar – The schedule of key dates which the City's departments follow in the preparation, adoption and administration of the budget.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

Budget Message – The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Budget Ordinance – The official enactment by the City Council to establish legal authority for the levying of taxes and appropriation of funds for specific purposes during a fiscal year.

Budgetary Control – The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Asset – Tangible property with an expected useful life in excess of one year

Capital Outlay – Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Capital Improvement Program – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Cash Accounting - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Management – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships.

Contingency Account – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise included in the budget.

Debt Services – The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Delinquent Taxes – Taxes that remain unpaid on and after the due date on which a penalty for non-payment is attached.

Department – An organizational unit responsible for carrying out a major governmental function.

Department Budget – A budget which uses departmental total as the basis for limiting expenditures. The City of Asheboro uses a departmental budget.

Depreciation – The process of estimating and recording the expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair.

Disbursement – Payment for goods and services in cash or by check.

Encumbrance-The commitment of appropriated funds to purchase an item or service. To encumber funds is to set aside or commit funds for future expenditures.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. The enterprise fund in Asheboro provides water and sewer services.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount revenue appropriated is the amount approved by the City Council.

Expenditure – This term refers to the outflow of funds paid or to be paid for an asset, debt-retired or goods and services obtained regardless of when the amount is actually paid. This term applies to all funds.

Expenses – Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other non-capital charges.

Fiscal Year – The time period designating the beginning and ending period for recording financial transactions. The City of Asheboro's fiscal year begins July 1st and ends June 30th.

Fixed Assets – Assets of long term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Fund – An accounting entity that has a set of self balancing accounts and that records all financial transactions for specific activities or government functions.

Fund Balance – Fund balance is the excess of assets over liabilities and is sometimes referred to as fund surplus.

Function – A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

General Accepted Accounting Principles (GAAP) – Uniform minimum standards of, and guidelines for financial accounting and reporting. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices.

General Fund – The General Fund accounts for the financial resources of the government not required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, public works, general governmental administration, recreation, and economic and physical development.

General Ledger – A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds – Bonds that finance a variety of public projects such as water and sewer plants, buildings and improvements; the repayment of these bonds is usually made from the General Fund and the Water and Sewer Fund. These bonds are backed by the full faith and credit of the issuing government.

Grant – A contribution by a government or other organizations to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed by the grantee.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue – Revenue received from another government for a specific purpose.

Inventory – A detailed listing of non-capital, tangible property currently held by the government.

Levy – To impose taxes, special assessments, or service charges for the support of City activities.

Line Item Budget – A budget that lists each expenditure category (salaries, materials, telephone, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Local Government Budget and Fiscal Control Act – This act governs all financial activities of local Governments within the State of North Carolina. (North Carolina General Statutes 159.7 through 159.42)

Long Term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturities – The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Accounting – A basis of accounting in which expenditures are accrued but revenues generally are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually “measurable” and “available for expenditure”.

Objectives – A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.

Object Code – An expenditure category, such as salaries, supplies or vehicles.

Operations – The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as supplies, utilities, materials, and travel.

Operating Transfer – Routine and/or recurring transfers of assets between funds.

Property Tax – Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue – Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Restricted Fund Balance – An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Service Level – Services(s) or product(s) which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Source of Revenue – Revenues are classified according to their source or point of origin.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

State Shared Revenue – Funds remitted by the state to municipalities; mostly taxes collected by the state. Includes the utility franchise tax, Powell Bill allocation for state street expenditures, local option sales tax and food stamp sales tax and inventory tax rebate.

Unencumbered Balance – The amount of an appropriation which has not been expended or committed for use. It is essentially the amount of money still available for future purchases.