

**ADOPTED OPERATING BUDGET
FISCAL YEAR 2012-2013**

Submitted to
The Mayor and City Council
June 28, 2012
by
John N. Ogburn, III, City Manager

Mission Statement

“To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all.”



A Brief History of Asheboro

1780	Citizens demand that the county seat be relocated from Johnstonville to a place more convenient for citizens of Randolph County. Asheboro, named for former governor Samuel Ashe, came into being on land owned by Jesse Henley.
1793	First session of court held in Asheboro.
1796	Asheboro received its charter from the State Legislature on Christmas Day.
1805	Large two-story frame building housed the court. The town began to take form on a 50-acre tract with the focal point as the courthouse on Main Street. For almost the first century of the town's existence, court-related business was the primary business of town.
1814	Asheboro designated a post office
1824	Jonathan Worth, a 22-year-old lawyer, took up residence in Asheboro and became the town's most prominent citizen. After serving six terms in the Legislature and two terms as state treasurer, he served two terms as governor, from 1865 to 1868.
1829	Formal government created. The town petitioned the legislature to reincorporate and appoint new commissioners so that improvements could be made.
1834	The first church in Asheboro, the Methodist Episcopal Church, was built.
1836	Lawyer and editor Benjamin Swain published the town's first newspaper, Southern Citizen, weekly from 1836-1844. In one of his editions, Swain called Asheboro an "uncommonly healthy and pleasant" village of about 100 inhabitants.
1850-51	The Fayetteville and Western Plank Road section through Asheboro was completed. At this time, Asheboro had 32 households totaling 154 people, including 11 free blacks. By this time, much of the wealth of the town resulted from gold mining operations nearby.
1876	A period of stagnation followed the Civil War. In 1876, Asheboro's population had grown to about 200. Asheboro still had only two churches and two academies, one for males and one for females. Two hundred bales of cotton were sold at the Asheboro market that year.
1889	The High Point, Randleman, Asheboro and Southern Railroad arrived in Asheboro, marking the beginning of a period of prosperity and growth. Competition came in 1896 with the arrival of the Montgomery Railroad, from Star to Asheboro. The railroad depots and a disastrous fire caused the center of town to shift from Main Street to Sunset Avenue.
1890	Population was 510
1897	The Bank of Randolph, and Asheboro Telephone Company were established.
1900	Population was 992
1908	Acme Hosiery Mills was chartered on December 19, 1908. The original product was cotton stockings.
1909	County courthouse completed on Worth Street at a cost of \$34,000
1910	Population was 1,865
1911	Asheboro Fire Department was organized

1912

There already were about 30 stores in Asheboro plus two roller mills, two chair manufacturers, a lumber plant, hosiery mill, wheelbarrow factory and foundry.

1920

Population was 2,559

1930

Population was 5,021

1950s

The business tempo of the 1920s was smothered by The Great Depression and World War II, but the aftermath of World War II resulted in a flurry in industrial plants to augment the cluster of hosiery plants here.

1979

North Carolina Zoo opens its first permanent exhibit



Taken from L. Barron Mills, Jr.'s History of Asheboro, compiled for the 1996 Bicentennial.

Geographic Characteristics

Location

Asheboro is at the geographic center of Randolph County and is the county seat. The terrain is more rolling than that usually found in the Piedmont because of the Uwharrie Mountains to the southwest. Randolph County has an area of 787 square miles and Asheboro contains approximately 16.69 square miles.

Climate

The climate is typical of central North Carolina with moderate winters and ninety-degree summers, tempered by adequate rainfall for crops. The average rainfall is 45.43 inches per year. The current mean temperature in June is 77; and in January the current mean temperature is 44. Asheboro's central location within the State, climate and terrain provide the ideal location for the North Carolina Zoological Park.

Population

The 2010 Census indicates Asheboro had a population of 25,012 people and the population of Randolph County was counted to be 141,752. Asheboro is within fifty miles of the fast growing Piedmont Triad region of the state. Charlotte, the state's largest city, is less than 75 miles to the southwest and the State Capitol is 75 miles to the east.



City Council

David Smith, Mayor
Talmadge Baker, Mayor Pro Tempore
Clark Bell, Council Member
Eddie Burks, Council Member
Linda Carter, Council Member
Walker Moffitt, Council Member
Charles Swiers, Council Member
Mike Hunter, Council Member

City Manager

John N. Ogburn, III

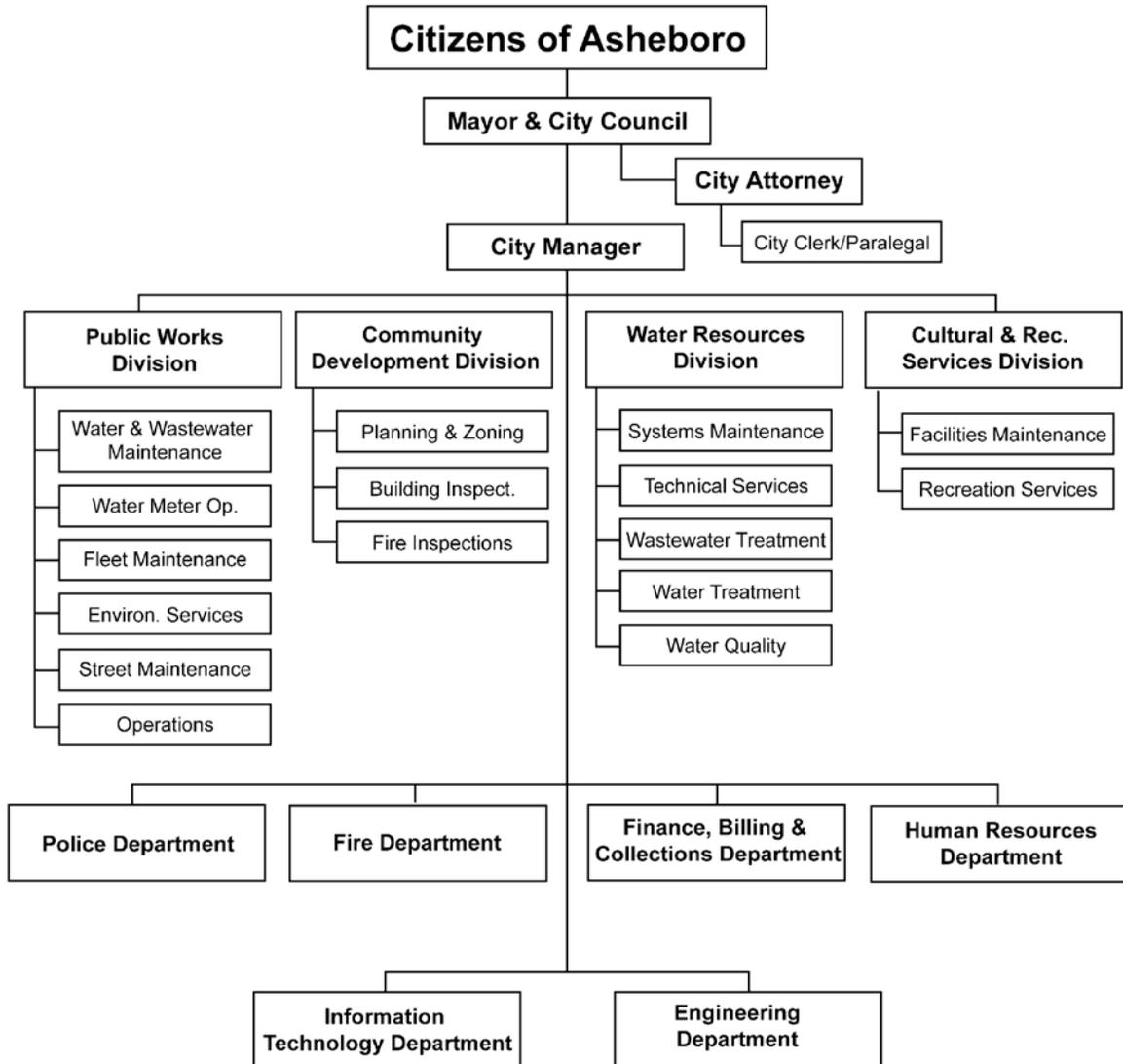
City Attorney

Jeff Sugg

Department Heads

Debbie Reaves, Finance and Utility Billing & Collection
Jeff Sugg, Legal Services
Todd Stout, Information Technology
Trevor Nuttall, Community Development/Planning & Zoning
Rickey Wilson, Police
Jim Smith, Fire
Larry Trotter, Building Inspections
Mike Jones, Fire Inspections
David Hutchins, Operations
Terry Reeder, Fleet Maintenance
Dwain Maness, Street Maintenance
Dumont Bunker, Engineering
Kermit Williamson, Environmental Services
Myers Johnson, Human Resources
Felix Ward, Cultural & Recreation Services
Jonathan Sermon, Recreation Services
Jimmy Cagle, Facilities Maintenance
Andrew Connor, Water & Sewer Maintenance and
Water Meter Operations
Michael Rhoney, Water Resources Division
Bryan Lanier, Water Plant
Michael Wiseman, Wastewater Treatment Plant
Jeff Cagle, Systems Maintenance
Michele Dawes, Technical Services
Bernadine Wardlaw, Water Quality

Organizational Chart City Divisions & Departments



Authority, Board, Commission & Committee Members

Airport Authority

Steve Knight, *Chair*
Ed Dunn
John McGlohon
Jim Rich
Curtis Williams

Alcoholic Beverage Control Board

J. Brooke Schmidly
Stephen R. Knight

Community Appearance Commission

Linda Carter, *Chair*
Mary Helen Ferguson
Addie Luther
David Smith
Michael Trogdon
Michael Trogdon
Tim Womick

Planning Board/ Board of Adjustment

Frank Havens, *BoA Chair*
Van Rich, *PB Chair*
Tom White, *PB Vice Chair*
Ernest Confer, *BA Vice Chair*
Chris Corsbie
Lynnette Garner
Luther Hollingsworth
Darrell Lewis
James Lindsey
Dave Whitaker

Redevelopment Commission

Linda Carter, *Chair*
Cynthia Bailey, *Vice Chair*
Tommy Lemonds
Martha Norman
Charlie Robbins
Katie Snuggs
Roger Spoon

Retiree Attraction Committee

David Smith, *Chair*
Janet Blakley, *Vice Chair*
Waynette Araj
Deborah Bain
David Caughron
Jim Culberson
Neal Griffin
Janet Harlee
Ross Holt
Bill Hoover
Duffy Johnson
Gail Moore
Candie Rudzinski
Derrick Sides
Glenn Thaler
Wayne D. Thomas

Sports Policy Review Committee

Wayne Thomas, *Chair*
John Matkins, *Vice Chair*
Ed Bunch
Gary Mason
Joe Trogdon
Greg York

John N. Ogburn, III
City Manager
E-mail: jogburn@ci.asheboro.nc.us



Tel: 336-626-1201 x201
Fax 336-626-1218

CITY OF ASHEBORO

146 North Church Street
Post Office Box 1106
Asheboro, NC 27204-1106

May 22, 2012

To: Mayor David Smith
Council Member Talmadge Baker, Mayor Pro Tem
Council Member Clark Bell
Council Member Eddie Burks
Council Member Linda Carter
Council Member Mike Hunter
Council Member Walker Moffitt
Council Member Charles Swiers

From: John N. Ogburn III, City Manager

Subject: 2012-2013 Annual Budget

THE CITY OF ASHEBORO 2012-2013 ANNUAL OPERATING BUDGET

1. Introduction

In accordance with the North Carolina General Statutes Article 159-11, I present the 2012-2013 annual budget representing the financial and operational plan for the upcoming fiscal year. The fiscal year 2012-2013 budget is balanced at \$39,256,984.

2. General Fund Revenues

I recommend that the property tax rate remain at \$0.55 cents \$100.00 value for this budget year. As a result of depreciation of personal property and registered motor vehicles, early projections for the City of Asheboro tax valuation for the 2012-2013 budget year was projected to be slightly less than that for the 2011-2012 budget year. However, recent late filings have brought those estimates to be flat with current 2011-2012 projections. Next year, the real property *revaluation* will occur, and the Randolph County Tax officials are already seeing strong evidence of declines of municipal and special district valuation. Based on the decreasing tax valuation and other flat and declining revenue sources noted below, there is a strong possibility there will be a property tax increase in the next budget year.

Aside from ad valorem tax revenues, our other main sources of revenue consist of Sales Tax, Powell Bill (gas tax) and Utilities Franchise Tax. Although the economy is showing signs of improvement, these revenue sources, which are consumer driven, remain relatively flat in comparison to last few years.

Prior to the economic recession, Sales Tax revenue grew at a rate of 3%-4%. In budget year 2007-2008, there was a zero percent increase in sales tax revenue followed by a 9% decrease in 2008-2009. Considering an average growth rate of 3.5% prior to the recession, the City of Asheboro has lost over \$701,000 in sales tax revenue that would have been available to support operations over the past few years if there had not been a recession. Economic high unemployment indicators do not reflect that this revenue source will grow at a consistent 3-4% rate over the next several years if ever again.

Powell Bill revenue is generated from the gas tax paid by consumers at the gas pump and is distributed by the State of North Carolina to municipalities across the state to support maintenance and repair of the road / highway system. Distribution is primarily based on city limit population and street miles. Currently the City of Asheboro is anticipating about \$658,000 in revenue from this source in FY 2012-2013. It is anticipated that the NC General Assembly will cap the gas tax paid at the pump and as a result, Powell Bill Revenue will be decreasing in future years.

Interest on investments was a significant source of revenue to support operations in historical years. In the two years prior to the 2008-2009 budget years, the City's General Fund received in excess of \$420,000 of operating income from this source. For the current operating year, the City of Asheboro is anticipating about \$25,000 from interest on investments.

Over the past three years, considering the economic environment, the City of Asheboro has used an appropriation of Fund Balance to support operations in order to continue to provide the same high level of service as it always has. The budget I am recommending is set at a level that I believe will allow the City of Asheboro to continue providing the same level of services in FY 2012-2013 with much less demand on the City of Asheboro fund balance. In order to do this and limit the use of fund balance as we have in the past, I am recommending a few operational changes as noted below.

I am recommending that we open up the transfer station to receive garbage from sources and recommend that we charge a rate of \$48 per ton of garbage. I estimate that this will generate about \$125,000 in new revenue. We have a tremendous asset in the transfer station and I feel it is time to use it to help generate revenue to support operations.

I am also recommending the immediate elimination of two positions on that are currently not filled – Police Officer I and Fleet Technician I. I am also recommending the elimination of three positions that will become open as a result of retirements planned during the 2012-2013 operating year. The City of Asheboro personnel are the most valuable asset / resource that we have but as with many organizations, it is also the most costly one. As we continue to seek out improved operational efficiencies, we are looking at reducing costs in all areas, including personnel. The personnel position reductions I am recommending will reduce personnel costs from current 66% of total budget to 62%

of total budget without any reduction in services provided. My long term goal is to reduce personnel costs to a level equivalent to 60% of the total General Fund Budget. Based on the census of our employment base, this goal can be address through retirements and reorganization of the forces as individuals retire.

I am also recommending a change in the Cultural and Recreation Services fee structure to add a fee to be charged to city residents for participation in various recreation department group athletic events. For example, currently city residents do not pay a participation fee while non residents pay \$40. I recommend that city residents pay \$20 for participation in all group athletic events and the non-residents pay \$50. The non-resident fee is an increase from \$40 and still adheres to the standard that non-residents pay 2.5 times the rate for residents who pay property taxes. These rates are more than competitive with other Piedmont Triad area recreation department participation fees. Recreation's team sports all have a variable cost associated with the activities- such as uniforms and enrollment fees. These items have to be ordered and paid for in advance based on the number of individuals signed up for the activity. Unfortunately we are having an ongoing challenge associated with planning sporting activities around individuals signing up for a program and then participants not showing up. For example, this year 27 girls signed up for the 5-6 year old girls softball league. Based on this number, two teams were established and registered with the Randolph County softball league. Unfortunately, only 17 players showed up resulting in one team of 8 and one team of 9. For one of these teams, 5 out of 7 games have been forfeited because not enough players have shown up at the games. As a result of their absence, activities are canceled due to lack of participation, team enrollment fees have needlessly been paid and ultimately those students who were truly interested in playing the sport are denied a positive experience of playing in a league. Staff believes that having a nominal fee for the service will draw those individuals who are truly interested in participation and as a result allow us to more effectively organize the program that will run the season.

In summary, I believe the above mentioned changes will balance the General Fund Operating budget this year and position us to more readily move forward while the economy slowly recovers.

3. Water & Sewer Fund Revenues

I am recommending the minimum water bill inside city limits to be adjusted from 12.27 to 13.77 and the minimum bill for sewer services inside city limits be adjusted from 15.34 to 16.84. In addition, I am recommending a 4.65% increase to the consumption rate. For an inside water & sewer city limit customer, with this increase, the minimum bill is only one dollar per day. For a family of four using about 800 cf. of water, this is equivalent to an increase of \$4.56 per month.

The City of Asheboro Water & Sewer fund is fully supported by revenues generated from its operations. The City of Asheboro's rate model in the past has been set at a level that provides the appropriate level of revenue to support general operational needs and some infrastructure needs.

In today's world, individuals are becoming more conscientious about their consumption and businesses and industries are refining their processes to be more environmentally friendly and use less water. This trend is noted below.

<u>CHANGE IN METERED CONSUMPTION</u>				
<u>Fiscal Year</u>	<u>Water Usage (cf)</u>	<u>Water Decrease</u>	<u>Sewer Usage (cf)</u>	<u>Sewer Decrease</u>
2009-2010	223,209,257		148,576,095	
2010-2011	178,663,190	(44,546,067)	143,745,352	(4,830,743)
2011-2012 (estimated)	171,791,317	(6,871,873)	139,822,620	(3,922,732)

The major sources of revenue from water and sewer fund operations come from water and sewer charges, sampling and monitoring fees, surcharges and septic tank discharge fees. Water and sewer charges are paid by all users – individuals, businesses and industry. All other major sources noted above are paid by businesses and industry.

Over the past several years, the City of Asheboro has slowly made necessary “below ground” improvements to our water and sewer distribution system with relatively little change in rates. Some of these improvements have been extension of water and sewer lines to individuals who have requested to be annexed into the City of Asheboro. And some of these improvements have been to replace old galvanized pipes that are no longer delivering water at the quality level desired. As a result, the audited financial statements reflect use of Retained Earnings in two out of the most recent 3 years with a corresponding increase in net assets as the infrastructure projects are completed and the construction in progress becomes a real asset. The current year operating budget reflects a use of retained earnings as well.

<u>Fiscal Year</u>	<u>Change in Retained Earnings</u>	<u>Change in Net Assets</u>
08-09	(197,505)	2,065,750
09-10	(225,490)	1,048,544
10-11	469,707	3,061,486
11-12 estimated	<u>(213,248)</u>	<u>6,175,780</u>
	(166,536)	

With these underground infrastructure improvements mostly behind us, we now need to address some more substantial costs associated with aging plant property and equipment. For example, the current year budget includes an allocation of \$775,000 for a “digester cover” and \$150,000 for nitrification diffusers at the waste water treatment plant. The “digester” process and the “nitrification” process are the most important processes in the treatment of waste. The digester process is a 40 day process that breaks down nutrients in the solid waste so that the resulting sludge can be disposed of in a safe manner. The digester cover we are replacing was put in service in 1968. The nitrification process relates to the treatment of liquids. The nitrification diffusers create small bubbles that purify the liquid by taking out harmful nitrogen and phosphorous. Also included in the current budget is \$507,000 to replace the filters at the south plant at the Water Treatment Facility. These filters, put in place in 1986, purify the water by taking out any particles (organics, dirt, sand, etc.) that cloud and detract from the purity of the water we drink.

In summary, considering the decline in revenue generated from the primary sources of operating revenue, and the upcoming costs associated with replacing critical aging infrastructure at both the water treatment plant and the wastewater treatment plant, I am recommending the above referenced changes to the water and sewer rate structure. As industry continues to refine their operational processes to be more economically competitive worldwide and as a result decreasing their consumption resulting in less revenue generated from their use of water, I am projecting future adjustments to the rate structure which will result in the all users, individual and industry, sharing more equally the cost of maintenance and operation of the water and sewer system. For the 2012-2013 budget year, I am also recommending an appropriation of retained earnings of \$375,460 to close the gap while we make steps toward adjusting rates to spread this cost among our entire customer base.

4. **Fund Allocations:**

Fund allocations are as follows:

General Fund:	\$24,566,959
Water and Sewer Fund:	<u>\$14,690,025</u>
Total:	\$39,256,984

CITY OF ASHEBORO FISCAL YEAR 2012-2013 BUDGET HIGHLIGHTS

General Fund Property Tax Rate

- Property tax rate remains at \$0.55 per \$100.00 value.

General Fund Departmental Expenditure allocations are as follows:

General Government:	
Mayor & Governing Body	\$125,081
City Manager's Office	179,416
Finance Office	373,327
Legal & City Clerk	146,003
Information Technology	160,678
Municipal Building	95,000
Planning & Zoning	531,651
Marketing & Communications	119,870
Fleet Maintenance	1,198,803
Human Resources	435,957
Total	<u>\$3,365,786</u>
Public Safety	
Police	7,039,613
Fire	3,840,578
Building Inspection	225,965
Fire Inspection	257,725
Total	<u>\$11,363,881</u>

Transportation		
Operations		813,365
Street		2,373,346
City Engineer		226,353
Airport Authority		80,450
	Total	<u>\$3,493,514</u>
Environmental Protection		
Environmental Services		2,621,541
Recycling Transfer Station		194,754
	Total	<u>\$2,816,295</u>
Culture and Recreational		
Arts & Cultural Services		271,355
Recreation Services		973,395
Municipal Golf Course		256,067
Library		237,500
Facilities Maintenance		1,789,166
	Total	<u>\$3,527,483</u>

General Fund Expenditure Highlights:

- \$509,250 to purchase 20 police cars to replace the last few blue and white patrol cars and replace many of the black and white patrol cars with mileage over 100,000
- \$122,798 for audio and video equipment in Police Department
- \$43,328 for vests, helmets and gun sights and ammunition in Police Department
- \$26,550 for computers and mobile laptops for Police patrol cars
- \$53,210 for the new animal control contract with Randolph County
- \$62,000 for maintenance and repair at the Fire Stations including funds to repair the concrete ramp at Fire Station 1
- \$260,000 to purchase one fire truck
- \$34,000 for vehicle mounted intercom systems for fire trucks
- \$76,000 to purchase one service truck for the Traffic Division
- \$67,750 for two way radio system for various departments at Public Works
- \$75,000 for Landoll Trailer to transport equipment
- \$224,000 to purchase hauling equipment and dumpsters for the Transfer Station
- \$246,000 to purchase side loader garbage truck from 2004
- \$179,850 for professional services and programs for the employee wellness program
- \$81,000 for various programs supported thru the Recreation Services Department (athletic programs & various events, arts guild, mall playground, senior adults center)

- 64,400 in recreation to purchase kayaks and canoes, build a picnic shelter at City Fields, replace grand stand seats at McCrary Park, and add batting cages at all ball parks, and add additional space for pool chemical storage.
- \$117,500 for various Randolph Public Library expenses excluding debt service
- \$109,000 for equipment for the Facilities Maintenance Department
- \$595,250 for gas, oil, and tires
- \$295,100 for utilities, fuel, and lights

Water & Sewer Fund Rates

Water and Sewer Rate recommended as follows:

- The minimum bill for all customers includes 150 cf usage.
- Inside City Limits: water minimum bill \$13.77 and sewer minimum bill \$16.84
- Inside City Limits consumption fee of \$2.63 per 100 cf over minimum
- Outside City Limits- water minimum bill \$34.43 and sewer minimum bill \$42.10
- Outside City Limits consumption fee of \$6.58 per 100 cf over minimum

Water & Sewer Fund Departmental Expenditure allocations are as follows:

Billing & Collection	\$476,799
Water Meter Operations	747,296
Water Maintenance	1,193,961
Wastewater Maintenance	1,493,946
Water Resources Division	
Water Supply & Treatments	2,881,747
Wastewater Treatment	5,725,822
Technical Services	188,491
Systems Maintenance	1,376,793
Water Quality	605,170
Total	<u>\$14,690,025</u>

Water & Sewer Fund Expenditure Highlights:

- \$45,363 for a 24 hour electronic payment kiosk for Utility Billing
- \$28,000 to replace one truck in the Water Meter Operations Department
- \$162,731 in contracted maintenance and repair for 4 above ground water tanks
- \$507,000 to rebuild the filters on South Plant
- \$16,320 to replace the roof protecting equipment at Lake Lucas pump station
- \$150,000 for nitrification diffusers at Wastewater Treatment Plant
- \$775,000 for digester cover #1 at Wastewater Treatment Plant
- \$50,000 to replace one grit hopper at Wastewater Treatment Plant
- \$72,204 for service truck for Water Maintenance Department

- \$75,000 for two 16” valves to replace two broken ones on West Street
- \$2,800 for a short trailer needed for small water maintenance jobs
- \$8,000 for two way radios in Water Maintenance Department
- \$28,000 for on call investigator truck for Wastewater Maintenance Department
- \$65,000 for root control issues to protect various sewer lines
- \$25,000 to replace 25 year old “vac” truck in the Systems Maintenance Department
- \$10,000 for flow meters to manage and monitor flow at lift stations
- \$59,300 for lab equipment needed by Water Quality Department for sample testing
- \$122,400 for gas, oil and tires
- \$870,000 for utilities, fuel and lights

The 2012-2013 fiscal year budget will be presented at a special meeting of the Asheboro City Council on Thursday, May 24, 2012. The Council will convene a public hearing at the regular council meeting on June 7, 2012. The budget adoption is scheduled for 12:00 noon on Thursday June 28, 2012. A copy of the proposed budget will be available in the City Clerk’s office for public inspection during regular business hours.

In closing, on behalf of the Department Heads and staff, Asheboro is exactly where we want to be!

Respectfully Submitted,

s / John N. Ogburn III

John N. Ogburn, III
City Manager

CITY OF ASHEBORO BUDGET ORDINANCE

BE IT ORDAINED by the City Council of the City of Asheboro, North Carolina in session assembled:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2012 and ending June 30, 2013, in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
10-410	Mayor and Governing Body	125,081
10-420	City Manager's Office	179,416
10-440	Finance Office	373,327
10-450	Legal & City Clerk	146,003
10-480	Information Technology	160,678
10-490	Planning/Community Development	531,651
10-495	Marketing & Communications	119,870
10-500	Municipal Building Headquarters	95,000
10-510	Police Department	7,039,613
10-530	Fire Department	3,840,578
10-540	Building Inspections Department	225,965
10-545	Fire Inspections Department	257,725
10-550	Operations Division - Public Works	813,365
10-555	Fleet Maintenance	1,198,803
10-565	Street Maintenance	2,373,346
10-575	City Engineer Office	226,353
10-580	Environmental Services	2,621,541
10-585	Recycling Transfer Station	194,754
10-590	Human Resources	435,957
10-615	Arts & Cultural Services	271,355
10-620	Recreation Services	973,395
10-625	Municipal Golf Course	256,067
10-630	Library	237,500
10-640	Facilities Maintenance	1,789,166
10-650	Airport Authority	80,450
	Total Appropriations	24,566,959

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Ad Valorem Taxes (Real & Vehicle)	12,994,283
Tax on Short Term Rental Vehicles	23,930
ABC Board Revenue	191,360
Beer & Wine Tax Revenue	110,000
Privilege Licenses	216,750
Cable TV Franchises	190,135
Concessions and Merchandise	57,457
Contracted Maintenance NCDOT	21,469
Utilities Franchise Tax - State	1,949,619
Powell Bill Allocation - State	658,250
Local Sales Tax & Hold Harmless Funds	4,393,701
Building Permits	85,000
Inspection Fees	42,002
Rezoning & Cemetery Fees	23,025
US Justice – DEA reimbursement for OT	105,267
Charges for Services - Refuse Collection	950,000
Recycling Revenues	16,145
Recreation Program Revenues	332,796
Grant (SAFER) Proceeds	50,000
Proceeds of Lease Purchase Financing	1,361,250
Transfer Station Revenue (new)	125,000
Reimbursement from Asheboro City Schools –SRO Officers	240,000
Sale of Timber	253,500
All Other Revenues	176,020
 Total Estimated Revenues	 24,566,959

Section 3: There is hereby levied a tax at the rate of fifty-five cents (\$.55) per one hundred (\$100) valuation of property as listed for taxes as of January 1, 2012 for the purpose of raising the revenue listed as " Current Year's Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$2,180,000,000 and an estimated rate of collection of 98.0%.

Section 4: The following General Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2012.

Sanitation Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Residential Can / per month	\$0
Commercial Can / per month	\$10
Residential Dumpster / per pick-up	\$30
Commercial Dumpster / per pick-up	\$30
Above billed <u>monthly</u> based on annualized collection schedule	
Missed Residential Dumpster / per pick-up	\$40
Missed Commercial Dumpster / per pick-up	\$40
Compaction Dumpster / per pick-up	\$44
Missed Compaction Dumpster / per pick-up	\$54
Yard Waste Collection per scoop	
First and Second scoop*	\$0
Each scoop thereafter*	\$12
*Applicable to brush that is within specifications	
Waste left in ditch, curb or street per scoop	\$24
Waste out of Specs per scoop	\$24
Waste after hours /emergency collection- cost per scoop	\$50
Tires Collection / each	\$5
C&D /Building Materials / per scoop	\$20
Curb side pick-up	\$10
White Goods Collection	\$10

Recycling Transfer Station Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Tipping Fee per Ton	\$48

Planning Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Rezoning	\$200
Text Amendment (Ordinance, use list)	\$200
Map of CU district Only	\$200
SU/CU Permit or amendments	\$350
BOA: Appeal	\$0
Variance	\$250
Interpretation	\$250
Watershed Permit	\$25
Flood Zone Permit	\$75
Zoning Compliance Permits:	
SF Res	\$25
Duplex	\$100
MF Res	\$250
Commercial	\$250
Industrial / Institutional	\$250
SF Accessory Structure	\$25
Accessory Structure Commercial	\$50
Accessory Structure Industrial	\$50
Accessory Structure Institutional	\$50
Soil Evaluation	\$10
Change Occupancy	\$25
Change Use	\$250
Sign / sign type	\$25
Land Disturbance Permit	\$50
Temp Produce/Seasonal Sales Permit	\$50
Limited Duration Event Permit	\$50
Certificate of Zoning Compliance:	
SF Res	\$25
Duplex	\$25
MF Res	\$50
Commercial	\$100
Industrial	\$100
Change use	\$100
Subdivision	
Sketch	\$100
Preliminary	\$200
Final	\$200 + \$25 per lot
Minor	\$100
Zoning Verification Official Letter	
Residential	\$25
Non-Residential	\$75

Inspection Department Permit Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Building Permit	\$5/\$1000 up to \$150,000; \$1.50/\$1,000 thereafter
Minimum Permit	\$30
Minimum Sign	\$30
Non-bid Jobs (new)	\$40/ sq. ft
Habitable Space	\$20/ sq. ft
Mobile Home	\$100
Swimming Pool	\$100
Demolition	\$60
Relocate Structure	\$120
Plumbing Permit	\$5 per fixture, \$30 minimum
Sewer Line: House	\$30
Sewer Line: Commercial/Large	\$100
Heating/ AC Permit	
Boiler	\$0.0005/BTU
Gas Line-Residential	\$30
Gas Line-Commercial	\$50
Gas Furnace/Gas Pack	\$50
Heat Pump	\$50
Oil Furnace	\$50
Air Conditioners	
Under 5 tons	\$50
Additional per ton over 5	\$10
Unit Change out (no duct work)	
Residential	\$25
Commercial	\$50
Commercial Grease Hood	\$50
Mobile Home Heating/ AC Unit	\$40
Gas Appliances	\$10 each
Minimum Permit	\$30
Electrical Permits	
Temporary service	\$30
Residential	\$50
Commercial	\$100 first 5000 sq ft plus \$5/1000 sq ft
Service Charge	\$30
Service Repair	\$30
Mobile Home Service	\$50
Sign	\$30
Duplex	\$100
Apartments (each)	\$40

Fire Inspection Department Penalties:

Penalties

Non-Life Safety / offense /day until corrected before re-inspection	\$50
Non-Life Safety/offense/day until corrected after re-inspection	\$100
Non-Occupancy Life Safety / offense /day until corrected before re-inspection	\$150
Non-Occupancy Life Safety/offense/day until corrected after re-inspection	\$300
Occupancy Life Safety / person over limit	\$100
Exit Life Safety/ locked, blocked, obstructed exit	\$500

Parks & Recreation Fees:

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Lake Lucas:			
	Daily Fishing Permit	\$3	\$4
	Annual Fishing Permit	\$35	\$50
	Daily Jon Boat Rental	\$8	\$12
	Daily Canoe Rental	\$6	\$10
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Daily other boat launch	\$7	\$9.50
	Annual other boat launch	\$100	\$135
	Boat Rental Spaces	\$75	\$125
Lake Reese			
	Daily other boat launch	\$7	\$9.50
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Annual other boat launch	\$100	\$135
	Daily Duck hunting permit per boat	\$12.50	\$16
Baseball/Softball Field Rental:			
	Rental per Hour (no lights)	\$15	\$20
	Light Fee per hour	\$10	\$15
	Tournament rental per weekend		
	One Field	\$175	\$255
	Two Fields	\$300	\$400
	Concession Stand/Restroom	\$50	\$65
	Additional Maintenance	\$45	\$60

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Youth Sports Fees:			
	City Resident	\$20	\$50
	Late fee applied after registration deadline	\$10	\$10
Sunset Theatre Rentals- Applies to All			
	Security Deposit	\$100	
	Party Rental (3 hours max)	\$100	
	Dark/Rehearsal	\$50	
	Non-Profit- Single Day	\$125	
	General Meeting	\$100	
	Private Event	\$300	
	Commercial/ For Profit	\$350	
Rotary Pavilion at Bicentennial Park Rental			
	Security Deposit	\$75	\$75
	Daily Rate	\$100	\$175
Skate Park			
	Daily admission	\$1	\$2
	15 admissions pass	\$10	\$25
	1 year unlimited pass	\$150	\$300
Room Rental (Skate Park & Sunset Theatre annex)			
	1 hour	\$20	\$25
	½ day	\$60	\$75
	Full day	\$100	\$125
Shelter Rental			
	Memorial Park: 10am-3pm; 3:30pm-dark	\$18	\$35
	Full day	\$35	\$70
	All other Parks: 10am-3pm; 3:30pm-dark	\$10	\$20
	Full day	\$20	\$40
Tennis Courts			
	Lights per hour per court	\$3	\$4
Pools:			
	Public Swim (day)		
	2 years & under w/ paying adult	\$0	
	3 years & older	\$2.50	\$3.25
	Groups (15+)	\$2	\$2.75
	Public Swim (night)		
	2 years & under w/ paying adult	\$0	
	3 years & older	\$2	\$2.75
	Public Lap Swim	\$1	\$1.75
	Swimming lessons (group)	\$25	\$30
	Swimming lessons (private)	\$50	\$60
	Swim Pass (15 admissions)	\$30	\$40
	Pool Rental (2 hr min) 0-49	\$150	\$225
	Pool Rental (2 hr min) 50+	\$200	\$300

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Golf Course:			
	Walking Only	\$8	\$10
	Riding 9 holes- w/ green fees	\$15	\$18
	Riding 18 holes- w/ green fees	\$21	\$25
	Twilight (after 3pm) 18 holes w/ green fees	\$16	\$20
	Membership Fees		
	Individual	\$365	\$465
	Senior	\$290	\$390
	Family	\$600	n/a
	Member Cart Fees		
	Nine holes	\$6	\$7
	Eighteen holes	\$11	\$13
Disk Golf Course			
	Tournament Rental per day (8 hrs)	\$100	\$175

**City Resident/Non resident rates are established according to the residence of the individual. City Residents need to obtain a REC card to receive the City Resident Rate.

Downtown Farmer's Market	Member
Daily Fee	\$5

Section 5: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2012 and ending June 30, 2013, in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
30-720	Billing and Collecting	476,799
30-810	Water Meter Operations	747,296
30-820	Water Supply and Treatment	2,881,747
30-830	Wastewater Treatment	5,725,822
30-840	Water Maintenance	1,193,961
30-850	Wastewater Maintenance	1,493,946
30-860	Technical Services	188,491
30-870	Systems Maintenance	1,376,793
30-880	Water Quality	605,170
	Total Appropriations	14,690,025

Section 6: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Sale of Water	6,996,667
Sewer Charges	5,240,753
Sampling and Monitoring Fees	33,401
Surcharges	216,708
Septic Tank Discharges	43,545
Water and Sewer Connection Fees	80,499
Late & Return Check Fees	337,238
Proceeds from Lease Purchase	1,156,004
Other Revenues	209,750
Retained Earnings Allocation	375,460
Total Estimated Revenues	14,690,025

Section 7: The following Water & Sewer Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2012.

Water and Sewer Billing Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Monthly Cost		
Water Minimum Fee	\$13.77	\$34.43
Sewer Minimum Fee	\$16.84	\$42.10
Above referenced minimum bill includes 150 cubic ft usage		
Consumption Fee- above min. for all above referenced customers		
Water-per 100 cu. ft. over 150 cu. ft.	\$2.63	\$6.58
Sewer-per 100 cu. ft. over 150 cu. ft.	\$2.63	\$6.58
Sewer Only Service (monthly)		
Residential Customer	\$19.60	\$39.94
Commercial Customer	\$27.00	\$54.75
Deposit for Service	\$110	\$140
Deposits on accounts are applied to final bill upon termination of service		
Fees:		
Return Check/Draft Fee	\$25	\$25
Partial Payment Fee	\$5	\$5
Tamper Fee- First Occurrence	\$150	\$150
Tamper Fee- Second Occurrence	\$500	\$500
Late payment charge* - tier 1	\$10	\$10
Late payment charge* - tier 2	\$20	\$20
Cleaning / Inspection connection	\$10	\$10

* Payments must be received by 5:00 pm on the due date to avoid the late payment charge. Payments “in route” are subject to the late fee as they are not yet received.

Water and Sewer Maintenance Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Water Tap Rates		
¾" Complete Service	\$1,700	\$2,550
1" Complete Service	\$2,100	\$3,150
1 ½" Complete Service	\$3,510	\$5,265
2" Complete Service	\$3,550	\$5,325
¾" New Tap	\$850	\$1,275
1" New Tap	\$1,050	\$1,575
1 ½" New Tap	\$1,755	\$2,633
2" New Tap	\$1,775	\$2,663
¾" New Meter, Setter, Box	\$850	\$1,275
1" New Meter, Setter, Box	\$1,050	\$1,575
1 ½" New Meter, Setter, Box	\$1,755	\$2,633
2" New Meter, Setter, Box	\$1,775	\$2,663
¾" New Meter, existing svc.	\$215	\$323
1" New Meter, existing svc.	\$350	\$525
1 ½" New Meter, existing svc.	\$500	\$750
2" New Meter, existing svc.	\$650	\$975
Services not listed	Cost	Cost plus 50%
Sewer Tap Rates		
4" Complete Service	\$1,100	\$2,750
6" Complete Service	\$1,450	\$3,625
Services not listed	Cost	Cost plus 100%

Section 8: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He/she may transfer between line item expenditures within a department without limitation and without a report being required.
- b. He/she may transfer amounts between departments, within the same fund. He/she must make an official report on such transfers in excess of \$5,000 at the next regular meeting of the Governing Board.
- c. He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 9: The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board.

Section 10: Copies of this Budget Ordinance shall be furnished to the City Clerk, to the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds. A copy will also be available at the City of Asheboro website- www.asheboronc.gov or www.ci.asheboro.nc.us

TOTAL GROSS BUDGET	\$39,256,984
--------------------	--------------

Adopted this the 28th day of June 2012.

s / David H. Smith

David H. Smith, Mayor

ATTEST:

s / Holly H. Doerr

Holly H. Doerr, CMC, City Clerk

CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2012-2013

PURPOSE	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
REFUNDING 2005	3.50%	2005-06	\$34,251				\$878,746
LIBRARY PORTION	3.50%	2006-07	\$117,202				\$761,544
GENERAL OBLIGATION BOND DEBT	3.50%	2007-08	\$115,061				\$646,483
	2.90%	2008-09	\$113,991				\$532,492
Inception date 8/31/01 \$912,997	3.50%	2009-10	\$111,315				\$421,177
	3.50%	2010-11	\$109,174				\$312,003
	3.50%	2011-12	\$107,569				\$204,434
	3.50%	2012-13		\$104,893	\$7,155	\$112,048	\$99,541
	3.50%	2013-14		\$92,049	\$3,484	\$95,533	\$7,492
	3.50%	2014-15		\$7,492	\$262	\$7,755	(\$0)
TOTAL			\$708,563	\$204,434	\$10,901	\$215,336	
TOTAL GENERAL OBLIGATION INDEBTEDNESS				\$204,434	\$10,901	\$215,336	
INSTALLMENT	5.57%	2000-01	\$9,263				\$840,737
PURCHASE		2001-02	\$37,705				\$803,032
RECYCLING,		2002-03	\$39,879				\$763,153
TRANSFER		2003-04	\$42,063				\$721,090
STATION		2004-05	\$44,606				\$676,484
		2005-06	\$47,179				\$629,305
Inception date 3/26/97 \$850,000		2006-07	\$49,900				\$579,405
		2007-08	\$52,692				\$526,713
		2008-09	\$55,818				\$470,895
		2009-10	\$59,037				\$411,858
		2010-11	\$62,443				\$349,415
		2011-12	\$65,995				\$283,420
		2012-13		\$69,851	\$14,545	\$84,396	\$213,569
		2013-14		\$73,880	\$10,516	\$84,396	\$139,689
		2014-15		\$78,142	\$6,255	\$84,397	\$61,547
		2015-16		\$61,547	\$1,751	\$63,298	\$0
TOTAL			\$566,580	\$283,420	\$33,067	\$316,487	
INSTALLMENT	3.34%	2010-2011	\$25,740				\$797,095
PURCHASE		2011-2012	\$157,479				\$639,616
VEHICLES & EQUIPMENT		2012-2013		162,820	18,886	181,706	\$476,796
(POLICE(30%), OPERATIONS (3%), ENVIRONMENTAL SERVICE (59%), FACILITIES MAINTENANCE (8%))		2013-2014		168,342	13,363	181,706	\$308,454
Inception date 4/26/07 \$822,835 Final Pmt 3		2014-2015		174,052	7,654	181,706	\$134,402
		2015-2016		134,402	1,877	136,279	\$0
TOTAL			\$183,219	639,616	41,780	681,396	
INSTALLMENT	1.69%	2011-2012	\$13,993				\$124,491
PURCHASE		2012-2013		33,987	1,841	35,829	\$90,504
VEHICLES & EQUIPMENT		2013-2014		34,566	1,263	35,829	\$55,938
STREET DEPARTMENT		2014-2015		35,155	674	35,829	\$20,783
Inception date 1/18/08 \$138,483 Final Pmt 1/19/16		2015-2016		20,783	117	20,900	\$0
TOTAL			\$13,993	\$124,491	\$3,895	\$128,386	
TOTAL GENERAL FUND LONG-TERM DEBT			PRINCIPAL RETIRED \$5,619,935	OUTSTANDING PRINCIPAL \$1,251,961	OUTSTANDING INTEREST \$89,644	TOTAL OUTSTANDING \$1,341,605	

CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2012-2013

(continued)

PURPOSE	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
SUMMARY OF MATURITIES		1995-96	\$33,187				\$2,966,813
ON CURRENT OBLIGATIONS		1996-97	\$119,266				\$2,847,547
BY FISCAL YEAR		1997-98	\$123,008				\$2,724,539
		1998-99	\$227,933				\$3,466,433
		1999-00	\$287,069				\$3,534,364
		2000-01	\$315,549				\$4,068,815
		2001-02	\$381,583				\$3,687,232
		2002-03	\$468,396				\$3,457,881
		2003-04	\$542,075				\$3,317,335
		2004-05	\$613,418				\$2,703,917
		2005-06	\$444,910				\$2,328,236
		2006-07	\$517,921				\$2,461,262
		2007-08	\$508,356				\$1,952,906
		2008-09	\$487,833				\$1,465,073
		2009-10	\$851,690				\$1,014,912
		2010-11	\$197,357				\$1,458,512
		2011-12	\$345,036	\$0	\$0	\$0	\$1,458,512
		2012-13		\$337,564	\$40,586	\$378,150	\$1,120,949
		2013-14		\$334,271	\$27,363	\$361,635	\$786,677
		2014-15		\$259,686	\$14,171	\$273,857	\$526,991
		2015-16		\$195,949	\$3,628	\$199,577	\$331,042
TOTAL GENERAL FUND LONG-TERM DEBT			\$6,464,587	\$1,127,470	\$85,749	\$1,213,219	\$331,042

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT
Fiscal Year 2012-2013

PURPOSE	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
							\$7,617,003
REFUNDING 2005	3.50%	2005-06	\$285,749				\$7,331,254
GENERAL OBLIGATION BOND DEBT	3.50%	2006-07	\$977,798				\$6,353,456
(SANITARY SEWER PORTION)	3.50%	2007-08	\$959,939				\$5,393,517
	2.90%	2008-09	\$951,009				\$4,442,508
Inception date 8/31/01 \$7,617,003	3.50%	2009-10	\$928,685				\$3,513,823
	3.50%	2010-11	\$910,826				\$2,602,997
	3.50%	2011-12	\$897,431				\$1,705,566
	3.50%	2012-13		\$875,107	\$59,695	\$934,802	\$830,459
	3.50%	2013-14		\$767,951	\$29,066	\$797,017	\$62,508
	3.50%	2014-15		\$62,508	\$2,188	\$64,695	\$0
SANITARY SEWER	5.30%	1995-97					\$5,000,000
STATE BOND	5.30%	1997-98	\$250,000				\$4,750,000
LOAN PROGRAM	5.30%	1998-99	\$250,000				\$4,500,000
E-SBF-T-95-00018	5.30%	1999-00	\$250,000				\$4,250,000
	5.30%	2000-01	\$250,000				\$4,000,000
Inception date 11/30/1991 \$5,000,000	5.30%	2001-02	\$250,000				\$3,750,000
	5.30%	2002-03	\$250,000				\$3,500,000
	3.43%	2003-04	\$250,000				\$3,250,000
	3.43%	2004-05	\$250,000				\$3,000,000
	3.43%	2005-06	\$250,000				\$2,750,000
	3.43%	2006-07	\$250,000				\$2,500,000
	3.43%	2007-08	\$250,000				\$2,250,000
	3.43%	2008-09	\$250,000				\$2,000,000
	3.43%	2009-10	\$250,000				\$1,750,000
	3.43%	2010-11	\$250,000				\$1,500,000
	3.43%	2011-12	\$250,000				\$1,250,000
	3.43%	2012-13		\$250,000	\$42,875	\$292,875	\$1,000,000
	3.43%	2013-14		\$250,000	\$34,300	\$284,300	\$750,000
	3.43%	2014-15		\$250,000	\$25,725	\$275,725	\$500,000
	3.43%	2015-16		\$250,000	\$17,150	\$267,150	\$250,000
	3.43%	2016-17		\$250,000	\$8,575	\$258,575	\$0
TOTAL			\$3,750,000	\$1,250,000	\$128,625	\$1,378,625	

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT
Fiscal Year 2012-2013
(Continued)

PURPOSE	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
							\$2,462,986
STATE REVOLVING	2.66%	2005-2006	\$123,149				\$2,339,837
LOAN PROGRAM		2006-2007	\$123,149				\$2,216,687
SEWER PROJECT		2007-2008	\$123,149				\$2,093,538
PROJ #CS370403-04		2008-2009	\$123,149				\$1,970,389
STATE PROJ #E-SRF-T-02-0126		2009-2010	\$123,149				\$1,847,240
		2010-2011	\$123,149				\$1,724,090
Inception date 3/3/01 \$2,462,986		2011-2012	\$123,149				\$1,600,941
		2012-2013		\$123,149	\$36,277	\$123,149	\$1,477,792
		2013-2014		\$123,149	\$33,487	\$159,427	\$1,354,643
		2014-2015		\$123,149	\$30,696	\$156,636	\$1,231,493
		2015-2016		\$123,149	\$27,906	\$153,846	\$1,108,344
		2016-2017		\$123,149	\$25,115	\$151,055	\$985,195
		2017-2018		\$123,149	\$22,325	\$148,264	\$862,045
		2018-2019		\$123,149	\$19,534	\$145,474	\$738,896
		2019-2020		\$123,149	\$16,743	\$142,683	\$615,747
		2020-2021		\$123,149	\$13,953	\$139,893	\$492,598
		2021-2022		\$123,149	\$11,162	\$137,102	\$369,448
		2022-2023		\$123,149	\$8,372	\$134,312	\$246,299
		2023-2024		\$123,149	\$5,581	\$131,521	\$123,150
		2024-2025		\$123,149	\$2,791	\$125,940	\$0
TOTAL				\$1,600,941	\$253,941	\$1,849,301	
STATE REVOLVING	2.66%	2005-2006					\$4,987,267
LOAN PROGRAM		2006-2007					\$4,987,267
WATER PROJECT		2007-2008					\$4,987,267
\$3,233,573		2008-2009					\$4,987,267
\$1,589,700		2009-2010	\$249,363				\$4,737,904
\$163,994		2010-2011	\$249,363				\$4,488,540
		2011-2012	\$249,363				\$4,239,177
Inception date 12/30/02 \$4,987,267		2012-2013		\$249,363	\$112,762	\$362,125	\$3,989,814
		2013-2014		\$249,363	\$106,129	\$355,492	\$3,740,451
		2014-2015		\$249,363	\$99,496	\$348,859	\$3,491,087
		2015-2016		\$249,363	\$92,863	\$342,226	\$3,241,724
		2016-2017		\$249,363	\$86,230	\$335,593	\$2,992,361
		2017-2018		\$249,363	\$79,597	\$328,960	\$2,742,997
		2018-2019		\$249,363	\$72,964	\$322,327	\$2,493,634
		2019-2020		\$249,363	\$66,331	\$315,694	\$2,244,271
		2020-2021		\$249,363	\$59,698	\$309,061	\$1,994,907
		2021-2022		\$249,363	\$53,065	\$302,428	\$1,745,544
		2022-2023		\$249,363	\$46,431	\$295,795	\$1,496,180
		2023-2024		\$249,363	\$39,798	\$289,162	\$1,246,817
		2024-2025		\$249,363	\$33,165	\$282,529	\$997,454
		2025-2026		\$249,363	\$26,532	\$275,896	\$748,090
		2026-2027		\$249,363	\$19,899	\$269,263	\$498,727
		2027-2028		\$249,363	\$13,266	\$262,629	\$249,364
		2028-2029		\$249,363	\$6,633	\$255,996	\$0
TOTAL				\$4,239,177	\$1,014,859	\$5,254,036	

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT

Fiscal Year 2012-2013
(Continued)

PURPOSE	INTEREST	MATURITIES	PRINCIPAL	PRINCIPAL	INTEREST	TOTAL	OUTSTANDING
	RATE	BY YEAR	RETIRED	DUE	DUE	PAYMENT	PRINCIPAL
SUMMARY OF MATURITIES		1995-97	\$0	\$0	\$0	\$0	\$5,000,000
BY FISCAL YEAR		1997-98	\$250,000	\$0	\$0	\$0	\$4,750,000
		1998-99	\$260,963	\$0	\$0	\$0	\$4,645,437
		1999-00	\$274,191	\$0	\$0	\$0	\$4,441,246
		2000-01	\$276,816	\$0	\$0	\$0	\$4,164,430
		2001-02	\$278,107	\$0	\$0	\$0	\$3,886,323
		2002-03	\$279,461	\$0	\$0	\$0	\$3,606,862
		2003-04	\$280,880	\$0	\$0	\$0	\$3,325,982
		2004-05	\$282,367	\$0	\$0	\$0	\$3,043,615
		2005-06	\$692,825	\$0	\$0	\$0	\$12,430,779
		2006-07	\$1,360,636	\$0	\$0	\$0	\$16,057,410
		2007-08	\$1,333,088	\$0	\$0	\$0	\$14,724,322
		2008-09	\$1,324,159	\$0	\$0	\$0	\$13,400,163
		2009-10	\$1,551,198	\$0	\$0	\$0	\$11,848,966
		2010-11	\$1,533,338	\$0	\$0	\$0	\$10,315,627
		2011-12	\$1,519,943	\$0	\$0	\$0	\$8,795,684
		2012-13	\$0	\$1,497,620	\$251,609	\$1,712,952	\$7,298,065
		2013-14	\$0	\$1,390,464	\$202,982	\$1,596,236	\$5,907,601
		2014-15	\$0	\$685,020	\$158,105	\$845,916	\$5,222,581
		2015-16	\$0	\$622,513	\$137,919	\$763,222	\$4,600,068
		2016-17	\$0	\$622,513	\$119,920	\$745,223	\$3,977,555
		2017-18	\$0	\$372,513	\$101,921	\$477,225	\$3,605,043
		2018-19	\$0	\$372,513	\$92,498	\$467,801	\$3,232,530
		2019-20	\$0	\$372,513	\$83,074	\$458,377	\$2,860,017
		2020-21	\$0	\$372,513	\$73,650	\$448,954	\$2,487,505
		2021-22	\$0	\$372,513	\$64,227	\$439,530	\$2,114,992
		2022-23	\$0	\$372,513	\$54,803	\$430,106	\$1,742,479
		2023-24	\$0	\$372,513	\$45,380	\$420,683	\$1,369,967
		2024-25	\$0	\$372,513	\$35,956	\$408,469	\$997,454
		2025-26	\$0	\$249,363	\$26,532	\$275,896	\$748,090
		2026-27	\$0	\$249,363	\$19,899	\$269,263	\$498,727
		2027-28	\$0	\$249,363	\$13,266	\$262,629	\$249,364
		2028-29	\$0	\$249,363	\$6,633	\$255,996	\$0
TOTAL DEBT							
WATER AND SEWER FUND			\$11,497,972	\$8,795,684	\$1,488,374	\$10,278,476	



CITY OF ASHEBORO GENERAL FUND

CITY OF ASHEBORO ANNUAL BUDGET
GENERAL FUND REVENUES
FY 2012-2013

Code: 10

ACCOUNT	Number	FY 12-13	
		Manager Recommended 5/24/2012	Council Approved 6/28/12
AD VALOREM TAXES CURRENT YEAR - VEHICLES	301-2011	750,000	750,000
AD VALOREM LEINS CURRENT YEAR	302-2011	11,600,000	11,600,000
AD VALOREM TAXES PRIOR YEAR	304-0000	460,000	460,000
AD VALOREM TAXES PRIOR YEAR - VEHICLES	305-0000	100,000	100,000
ANIMAL TAXES AND FEES	314-0000	875	875
TAX PENALATIES AND INTEREST	317-0000	68,052	68,052
PENALTIES AND INTEREST - VEHICLES	317-0200	16,231	16,231
ABC BOARD REVENUE	320-0000	180,000	180,000
ABC BOARD LAW ENFORCEMENT FEE	320-0001	11,360	11,360
PRIVILEGE LICENSES	325-0000	216,750	216,750
TAXI CAB PERMITS	325-0100	8	8
CABLE FRANCHISES	325-0200	190,135	190,135
REZONING, STONE & BURIAL FEES	326-0000	23,025	23,025
INTEREST EARNED ON INVESTMENTS	329-0000	24,234	24,234
CONCESSIONS & MERCHANDISE	331-0000	722	722
CONCESSIONS & MERCHANDISE - GOLF	331-0001	8,715	8,715
CONCESSIONS & MERCHANDISE - LAKES	331-0002	9,664	9,664
CONCESSIONS & MERCHANDISE - PARKS	331-0003	8,147	8,147
CONCESSIONS & MERCHANDISE - ATHLETIC	331-0004	14,157	14,157
CONCESSIONS & MERCHANDISE - RECREATION	331-0005	1,191	1,191
CONCESSIONS & MERCHANDISE-SUNSET THEATER	331-0006	5,924	5,924
CONCESSIONS & MERCHANDISE - POOLS	331-0008	8,937	8,937
RENTS	331-0100	4,950	4,950
AIRPORT REVENUE	331-0200	5,556	5,556
MISCELLANEOUS REVENUE - VARIOUS	335-0100	37,130	37,130
PAYMENT IN LIEU OF TAXES	335-0200	27,000	27,000
REDEVELOPMENT DEPOSITS	335-0300	686	686
LOCAL FIRE PROTECTION - STATE	335-0400	1,099	1,099
PERSONAL USE OF CITY VEHICLES	335-0600	7,878	7,878
CONTRACTED MAINTENANCE - NCDOT	335-0900	21,469	21,469
CONCERT SERIES SPONSORSHIP REVENUE	335-1300	9,200	9,200
RENTAL/ VEHICLES - LOCAL TAX	336-0000	23,930	23,930
UTILITIES FRANCHISE TAX - STATE	337-0000	1,949,619	1,949,619
POWELL BILL ALLOCATION - STATE	343-0000	658,250	658,250
1% LOCAL SALES TAX - STATE-ARTICLE 39	345-0000	1,400,000	1,400,000
1/2% LOCAL SALES TAX - STATE-ARTICLE 40	346-0000	1,030,894	1,030,894
1/2% LOCAL SALES TAX - ARTICLE 44	346-0100	(193)	(193)
STATE HOLD HARMLESS FUND	346-0200	203,000	203,000
1/2% LOCAL SALES TAX - ARTICLE 42	346-0300	660,000	660,000
CITY HOLD HARMLESS - ARTICLE 14	346-0400	1,100,000	1,100,000
SOLID WASTE DISPOSAL TAX (7/1/08)	347-0000	17,230	17,230
ALCOHOLIC BEVERAGE TAX DISTRIBUTION	348-0000	110,000	110,000
GRANT - FIRE - SAFER	349-0301	50,000	50,000

CITY OF ASHEBORO ANNUAL BUDGET
GENERAL FUND REVENUES
FY 2012-2013
(Continued)

Code: 10

ACCOUNT	Number	FY 12-13	
		Manager Recommended 5/24/12	Council Approved 6/28/12
US JUSTICE FUNDS (DEA)	350-0200	100,000	100,000
DOJ REIMBURSEMENT FOR OT	350-0300	3,737	3,737
ICE REIMBURSEMENT FOR OT	350-0400	1,530	1,530
COURT COST, FEES AND CHARGES	351-0000	15,136	15,136
PARKING VIOLATION PENALTIES	352-0000	215	215
BUILDING PERMITS	355-0000	85,000	85,000
CERTIFICATE OF OCCUPANCY	356-0000	650	650
INSPECTION FEES	357-0000	35,637	35,637
FIRE INSPECTION FEES	357-1000	5,715	5,715
CHARGES FOR SERVICES - REFUSE COLL.	358-0000	950,000	950,000
RECYCLING REVENUES	358-0200	16,145	16,145
TRANSFER STATION REVENUE--- NEW	358-0300	125,000	125,000
SALE OF CEMETERY LOTS	361-0000	2,200	2,200
GOLF COURSE FEES - TWILIGHT PROGRAM	365-0000	798	798
GOLF COURSE GREEN FEES	365-0100	60,747	60,747
GOLF COURSE ELECTRIC CART FEES	365-0200	49,397	49,397
GOLF COURSE ANNUAL DUES	365-0300	28,397	28,397
SWIMMING POOL FEES AND LESSONS	365-0400	49,171	49,171
TENNIS COURTS - RECEIPTS	365-0500	8,900	8,900
FISHING LAKES - PERMITS	365-0600	46,939	46,939
ATHLETIC PROGRAMS	365-0700	32,624	32,624
OTHER RECREATION PROGRAMS	365-0800	10,399	10,399
OTHER RECREATION PROGRAMS- INSIDE CITY LIMIT REVENUE	365-1000	10,610	10,610
OTHER GOLF PROGRAMS	365-0900	2,683	2,683
PARK/ SHELTER RESERVATIONS	365-1100	6,463	6,463
SUNSET THEATER REVENUE	365-1200	19,218	19,218
SKATE PARK REVENUE	365-1300	1,497	1,497
FARMERS MARKET	365-1400	4,952	4,952
SALE OF MATERIEALS - SERVICES	381-0000	19,847	19,847
PROCEEDS FROM LEASE PURCHASE	385-0100	1,361,250	1,361,250
CONTRIBUTION-RANDOLPH COUNTY (Library Parking Lot)	397-2001	2,778	2,777
REIMB. ASHEBORO CITY SCHOOLS	397-2100	240,000	240,000
SALE OF TIMBER		253,500	253,500
TOTAL GENERAL FUND REVENUE		24,566,959	24,566,959

**CITY OF ASHEBORO
GENERAL FUND EXPENDITURE SUMMARY
FY 2012-2013**

ACCT	DEPARTMENT OR FUNCTION	Department Requested 4/2/2012	Manager Recommended 5/24/2012	Council Approved 6/28/2012
410	MAYOR AND GOVERNING BODY	125,066	125,081	125,081
420	CITY MANAGER'S OFFICE	175,554	179,416	179,416
440	FINANCE OFFICE	373,222	373,327	373,327
450	LEGAL & CITY CLERK	146,088	146,003	146,003
480	INFORMATION TECHNOLOGY	158,884	160,678	160,678
490	PLANNING/ COMMUNITY DEVELOPMENT	531,143	531,651	531,651
495	MARKETING & COMMUNICATIONS	119,686	119,870	119,870
500	MUNICIPAL BUILDING	95,000	95,000	95,000
510	POLICE	7,258,699	7,039,613	7,039,613
530	FIRE	4,690,598	3,840,578	3,840,578
540	BUILDING INSPECTIONS	248,369	225,965	225,965
545	FIRE INSPECTIONS	238,813	257,725	257,725
550	OPERATIONS	997,528	813,365	813,365
555	FLEET MAINTENANCE	1,543,665	1,198,803	1,198,803
565	STREET MAINTENANCE	2,733,655	2,373,346	2,373,346
575	CITY ENGINEER OFFICE	226,691	226,353	226,353
580	ENVIRONMENTAL SERVICES	2,900,822	2,621,541	2,621,541
585	RECYCLING TRANSFER STATION	221,911	194,754	194,754
590	HUMAN RESOURCES	434,612	435,957	435,957
615	ARTS & CULTURAL SERVICES	267,259	271,355	271,355
620	RECREATION SERVICES	945,818	973,395	973,395
625	MUNICIPAL GOLF COURSE	247,420	256,067	256,067
630	LIBRARY	232,500	237,500	237,500
640	FACILITIES MAINTENANCE	1,780,706	1,789,166	1,789,166
650	AIRPORT AUTHORITY	80,450	80,450	80,450
	GENERAL FUND TOTAL	26,774,159	24,566,959	24,566,959

CITY OF ASHEBORO

MAYOR & GOVERNING BODY



GENERAL INFORMATION

The City Council is the legislative and policy making body of the city. It is composed of a Mayor and seven council members elected at large. The Mayor presides at meetings and serves as the ceremonial head of government. The City Council meets in regular session the first Thursday following the first Monday of the month at 7:00 P.M. The Council also sits for special meetings as is needed.

The mission of the Asheboro City Council is: "To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all."

OBJECTIVES

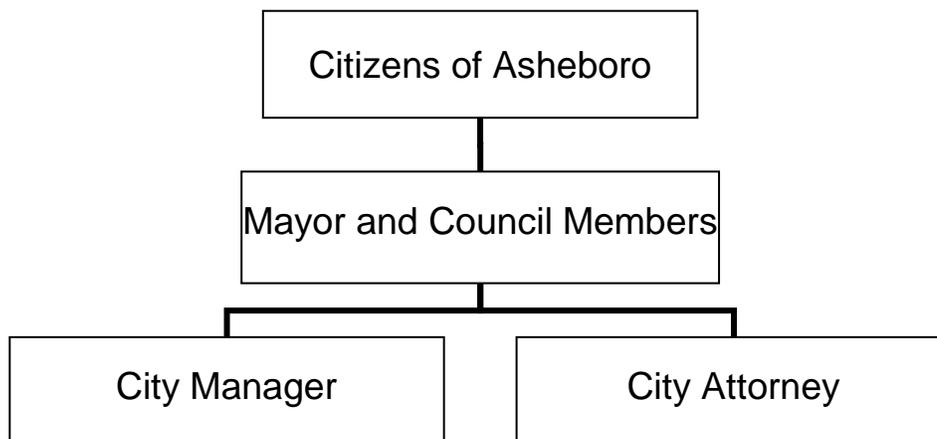
At each of the past Planning Retreats, the City Council has conducted a careful study and review of the existing goals and objectives for the City of Asheboro and discussed events and matters affecting the city which may be undertaken during future fiscal years.

In the 2005-2006 fiscal year, the City Council began participating in a community wide Strategic Planning Process to gather insight from others in the community and to carefully re-identify where their focus needs to be going forward. The Strategic Plan Steering Committee established the vision of Asheboro - "Asheboro will be a model community in North Carolina as a place to live, work, and play." This vision guided the Steering Committee and task forces in their 18 month study and analysis.

The strategic planning process culminated in March 2007 with the production of the Asheboro 20/20 strategic plan report. Contained in this report were a series of goals and strategies that now guide and help provide focus to the City Council as they make decisions for the future. The four areas of focus for these goals and strategies are:

1. Economic Development
2. Growth, Annexation and Infrastructure
3. Quality of Life
4. North Carolina Zoo

City of Asheboro Mayor & Governing Body Organizational Chart



**MAYOR AND GOVERNING BODY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-410

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-410-0200	40,590	40,590	40,590
PROFESSIONAL SERVICES	10-410-0400	24,000	24,000	24,000
FRINGE: HOLIDAY	10-410-0701	200	200	200
FRINGE: FICA	10-410-0702	2,517	2,517	2,517
FRINGE: MEDICARE	10-410-0703	589	589	589
FRINGE: INSURANCE	10-410-0704	48,000	48,000	48,000
TRAVEL,SCHOOLS,CONFERENCES	10-410-1400	6,000	6,000	6,000
DUES & SUBSCRIPTIONS	10-410-5300	1,250	1,250	1,250
MISC EXPENSE	10-410-5700	1,800	1,800	1,800
WORKERS COMP	10-410-5800	120	135	135
TOTALS		125,066	125,081	125,081



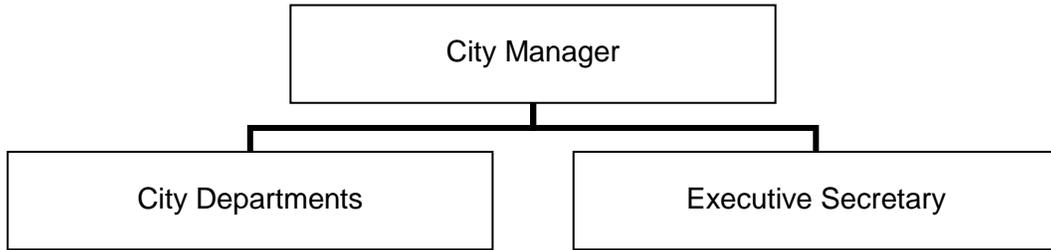
GENERAL INFORMATION

The City Manager is the chief administrative officer of the City of Asheboro and is responsible for the general management of all municipal operations. The City Manager is directly responsible and accountable to the Mayor and City Council and administers the policies and goals of the City Council. He also is responsible for informing the City Council of all issues involving the City. The Manager is the budget officer for the City and is responsible for the preparation and implementation of the Annual Operating Budget.

OBJECTIVES

- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government.
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To develop an annual balanced budget which serves as the financial plan for the city.
- To evaluate past accomplishments and strategically plan for future needs of service delivery, capital requirements, and demographic demands of the city.

CITY OF ASHEBORO
City Manager
Organizational Chart



**CITY MANAGER'S OFFICE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-420

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-420-0200	110,003	110,003	110,003
N C MUNICIPAL LEAGUE FEE	10-420-0500	16,317	17,199	17,199
FRINGE: FICA	10-420-0702	6,864	6,820	6,820
FRINGE: MEDICARE	10-420-0703	1,605	1,595	1,595
FRINGE: INSURANCE	10-420-0704	6,000	9,000	9,000
FRINGE: RETIREMENT	10-420-0705	7,616	7,568	7,568
TELEPHONE	10-420-1100	1,044	1,044	1,044
TRAVEL, SCHOOLS, CONFERENCES	10-420-1400	3,500	3,500	3,500
OFFICE SUPPLIES - PRINTING	10-420-3300	2,167	2,167	2,167
AWARDS/ RECOGNITIONS	10-420-4000	660	660	660
SCHOOL OF GOVT (UNC)	10-420-4900	2,558	2,558	2,558
DUES AND SUBSCRIPTIONS	10-420-5300	1,100	1,100	1,100
INSURANCE	10-420-5400	720	720	720
MISC EXPENSE	10-420-5700	500	582	582
WORKERS COMP	10-420-5800	500	500	500
COG DUES	10-420-5900	14,400	14,400	14,400
TOTALS		175,554	179,416	179,416



GENERAL INFORMATION

The Finance Department is responsible for managing all of the financial affairs of the City and supports the other departments through accounting services and financial reporting. The Finance Department operates under the direction of the Finance Officer.

Activities performed by the Finance Department include accounting, debt administration, data processing, and cash management. The accounting function involves payment of the City's bills and maintenance of the general ledger for all funds and subsidiary ledgers for receivables, payroll, payables and fixed assets. Cash management includes maximizing invested funds while insuring a ready cash reserve for payment of current obligations.

In addition to preparing monthly internal financial statements, the Finance Department is also responsible for assisting with the annual independent audit and preparation of the Comprehensive Annual Financial Report, which reflects the financial position of the City at year end.

OBJECTIVES

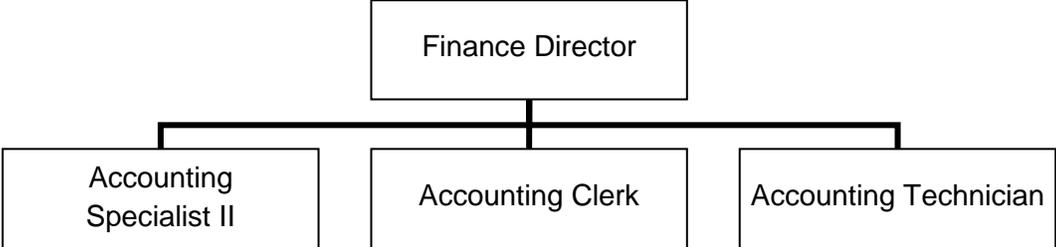
The objective of the Finance Department is to perform accurately and efficiently each of the following financial functions: administration of debt; data processing; cash management; internal auditing; accounting; financial reporting; payroll processing, devising internal controls to insure proper expenditures of City funds and collection of revenues, and assistance in budget preparation.

Specific goals are the following:

- To ensure that the City's financial operations are being performed as efficiently as possible while providing for maximum internal controls and proper stewardship of assets. The establishment of an accounting operations manual will be one end result.
- To maximize yield on invested funds in an environment where revenue sources are threatened and interest rates are very low. Safety of invested funds is of prime importance.
- To ensure that the current system of internal accounting controls is adequate, that controls are being performed as intended and that the financial statements generated provide reliable and accurate data.
- To improve the financial accounting system to enable the City to be in compliance with the most recent accounting standards and regulations.

CITY OF ASHEBORO

Finance Department Organizational Chart



**FINANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-440

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/ 2/ 12	Manager Recommended 5/ 24/ 12	Council Approved 6/ 28/ 12
SALARIES AND WAGES	10-440-0200	87,092	87,092	87,092
PROF SVCS- AUDIT	10-440-0400	32,500	32,500	32,500
PROF SVCS- SEGAL	10-440-0401	11,000	11,000	11,000
FRINGE: FICA	10-440-0702	5,400	5,400	5,400
FRINGE: MEDICARE	10-440-0703	1,263	1,263	1,263
FRINGE: INSURANCE	10-440-0704	15,000	15,000	15,000
FRINGE: RETIREMENT	10-440-0705	5,867	5,992	5,992
TRAVEL, SCHOOLS, CONFERENCES	10-440-1400	1,500	1,500	1,500
MAINT & REPAIR-EQ	10-440-1600	2,400	2,400	2,400
COMPUTER PROG	10-440-2000	500	500	500
OFFICE SUPPLIES- PRINTING	10-440-3300	11,800	11,800	11,800
COMPUTER EQ & SUPPL	10-440-3400	500	500	500
CONTRACTED SVCS	10-440-4400	5,000	5,000	5,000
TAX COLL FEE-RAND CTY	10-440-5000	150,000	150,000	150,000
TAX COLL FEE-VEH CY	10-440-5100	10,500	10,500	10,500
TAX MGMT ASSOC FEE	10-440-5102	10,000	10,000	10,000
DUES & SUBSCRIPTIONS	10-440-5300	1,100	1,100	1,100
SOFTWARE SUBSC/ MAINT.	10-440-5301	7,500	7,500	7,500
EMPLOYEE BONDS	10-440-5400	1,755	1,755	1,755
TAX REFUNDS	10-440-5500	10,000	10,000	10,000
MISC EXPENSE	10-440-5700	1,445	1,445	1,445
WORKERS COMP	10-440-5800	600	580	580
SMALL EQUIPMENT	10-440-6000	500	500	500
TOTALS		373,222	373,327	373,327



LEGAL DEPARTMENT

LEGAL:

GENERAL INFORMATION

The City Attorney and a Paralegal staff the Legal Services Department for the City of Asheboro. The City Attorney serves at the pleasure of the City Council and is a full-time employee of the City. The City Attorney provides legal representation for the City of Asheboro and any other clients specifically designated by the Asheboro City Council.

OBJECTIVES

The objective of the City Attorney is to fulfill his duties to the City of Asheboro by providing legal services that are both cost effective and of the highest quality. By way of illustration and not limitation, the services that will be rendered in order to fulfill this objective are as follows:

- As appropriate, the prosecution and defense of suits for / against the City.
- The provision of legal advice to the Mayor, City Council, City Manager, and other city officials with respect to the affairs of the City.
- Upon request, the drafting of legal documents and instruments impacting the mission and operations of the City of Asheboro.
- Upon request, the drafting and/or review of proposed ordinances.
- Upon request, the review of agreements, contracts, franchises, and other instruments with which the City may be concerned.
- The City Attorney will attend all meetings of the City Council.
- The performance of such other duties as may be expected of the City Attorney by virtue of his position as City Attorney.

CITY CLERK:

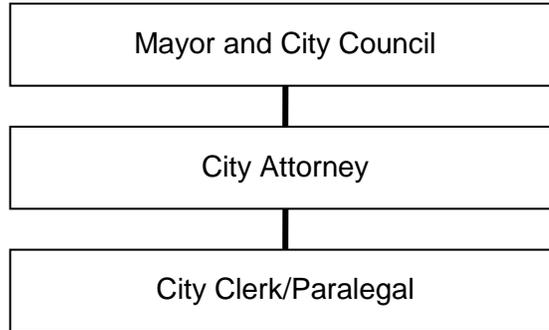
GENERAL INFORMATION

It is the duty of the City Clerk to give notice of all meetings of the Council, keep a journal of the proceedings of the Council, be the custodian of all city records, and perform any other duties that are required by statutes or the Council.

OBJECTIVES

- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government.
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To maintain and update Code of Ordinances.
- To provide records management services, including storage and retrieval of city records.

CITY OF ASHEBORO
Legal Department
Organizational Chart



**LEGAL & CITY CLERK
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-450

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/ 2/ 12	Manager Recommended 5/ 24/ 12	Council Approved 6/ 28/ 12
SALARIES AND WAGES	10-450-0200	99,309	99,309	99,309
PROFESSIONAL SERVICES	10-450-0400	650	650	650
FRINGE: FICA	10-450-0702	6,157	6,157	6,157
FRINGE: MEDICARE	10-450-0703	1,440	1,440	1,440
FRINGE: INSURANCE	10-450-0704	9,000	9,000	9,000
FRINGE: RETIREMENT	10-450-0705	6,832	6,832	6,832
TELEPHONE	10-450-1100	650	650	650
TRAVEL, SCHOOLS, CONFERENCES	10-450-1400	5,500	5,500	5,500
OFFICE SUPPLIES - PRINTING	10-450-3300	1,200	1,200	1,200
POSTAGE - PRIVILEGE LICENSE	10-450-3301	1,350	1,350	1,350
LAW LIBRARY	10-450-3400	8,200	8,200	8,200
CITY CODE	10-450-3500	3,000	3,000	3,000
PROFESSIONAL ASSOCIATION DUES	10-450-5300	1,200	1,200	1,200
INSURANCE	10-450-5400	700	700	700
MISCELLANEOUS EXPENSE	10-450-5700	500	500	500
WORKERS COMP	10-450-5800	400	315	315
TOTALS		146,088	146,003	146,003

CITY OF ASHEBORO

INFORMATION TECHNOLOGY



GENERAL INFORMATION

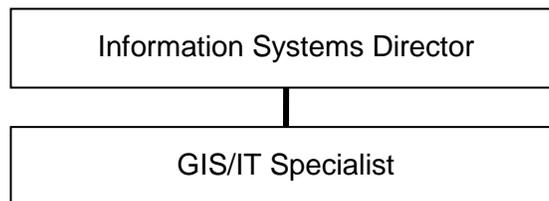
The Information Technology department manages computer and technology resources within the City, ensuring that those resources are available and secure for use. The department is responsible for network security, which includes restricting access to certain websites, maintaining virus and spyware protection, and employing other high tech security measures to safeguard the City's information. This department reviews and evaluates new technologies as they emerge and recommend any desirable hardware and software upgrades for the City. It also interacts with other departments as they plan to budget for technology purchases. The department oversees the planning and implementation of additions, deletions, and major modifications to the City's network infrastructure. It manages the City's telephone system as well as 130 cell phones and 42 smart cell phones. The department oversees and administers the maintenance of 13 servers, over 200 computer work stations, and the software required to use them and oversees system backups, archiving, and disaster recovery practices.

The Information Technology GIS Department deploys a working Geospatial Information System (GIS) to the City and to the public. A GIS is any system that captures, stores, analyzes, manages, and presents data that are linked to locations(s). The City uses this to provide location information on water/sewer utilities, street centerline data, structure addressing data and all other data related to property. GIS is also used as a platform for the creation of new data for short and/or long term use. For City use, GIS is used for producing maps specific to field related jobs or for field analysis. Each department within the City has access to a web based GIS service (ConnectGIS) for the creation of maps for specific projects or a general overview of what data is available.

OBJECTIVES

- Provides leadership for short and long range planning for all technology initiatives.
- Facilitates planning and implementation of telecommunication devices, along with local and wide area networks.
- Maintains servers that control email and internet connectivity for City of Asheboro employees.
- Ensures the maintenance of all computers and software.
- Plans and implements staff development to assist in using new software applications.
- Works with department heads to incorporate technology by identifying strategies and materials as needed.
- Assists end users in resolving technology oriented problems.

CITY OF ASHEBORO **Information Technology Department** **Organizational Chart**



**INFORMATION TECHNOLOGY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-13**

Code: 10-480

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-480-0200	61,909	61,909	61,909
FRINGE: FICA	10-480-0702	3,838	3,838	3,838
FRINGE: MEDICARE	10-480-0703	898	898	898
FRINGE: INSURANCE	10-480-0704	4,500	4,500	4,500
FRINGE: RETIREMENT	10-480-0705	4,259	4,259	4,259
TELEPHONE	10-480-1100	6,000	6,000	6,000
INTERNET SERVICE	10-480-1101	11,000	11,000	11,000
TRAVEL, SCHOOLS, CONFERENCES	10-480-1400	800	800	800
OFFICE SUPPLIES	10-480-3300	150	150	150
OTHER SUPPLIES	10-480-3400	4,000	4,000	4,000
SOFTWARE / NETWORK SUPPORT	10-480-3500	35,000	35,000	35,000
UNIFORMS	10-480-3600	800	800	800
CONTR SERVICES	10-480-4500	20,000	20,000	20,000
CONTR SERV-T1 LINE TO R CTY	10-480-4501	4,000	4,000	4,000
DUES & SUBSCRIPTIONS	10-480-5300		500	500
INSURANCE	10-480-5400	730	730	730
WORKERS COMP	10-480-5800		1,294	1,294
SMALL EQUIPMENT	10-480-6000	1,000	1,000	1,000
TOTALS		158,884	160,678	160,678

INFORMATION TECHNOLOGY
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-480

Item	Acct. # No.	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
		Qty	Cost		
Drew New Computer (His computer is 5 years old)		1	1,000	1,000	1,000
Existing WAN Contract Expires Jan 2013					
Upgrade Internet to 20 Meg circuit paid from 10-480-1101			No Change		
Networking needs to be disclosed in individual departmental budgets					
Upgrade each existing City site to 20 Meg			\$1155 per year per site		
			8 Locations \$9250 entire year		
Upgrade City Hall Circuit to 250 meg			\$130.00 per year increase		
Upgrade WAN network hardware @City Hall			5,000		
Year 2014 Upgrade Microsoft Office Entire City			\$65,000		
Year 2015 Create WIFI Hot Spots throughout City 4 locations			\$110,000		



PLANNING & COMMUNITY DEVELOPMENT

GENERAL INFORMATION

The primary functions, duties and responsibilities of the Planning/Community Development Department are as follows:

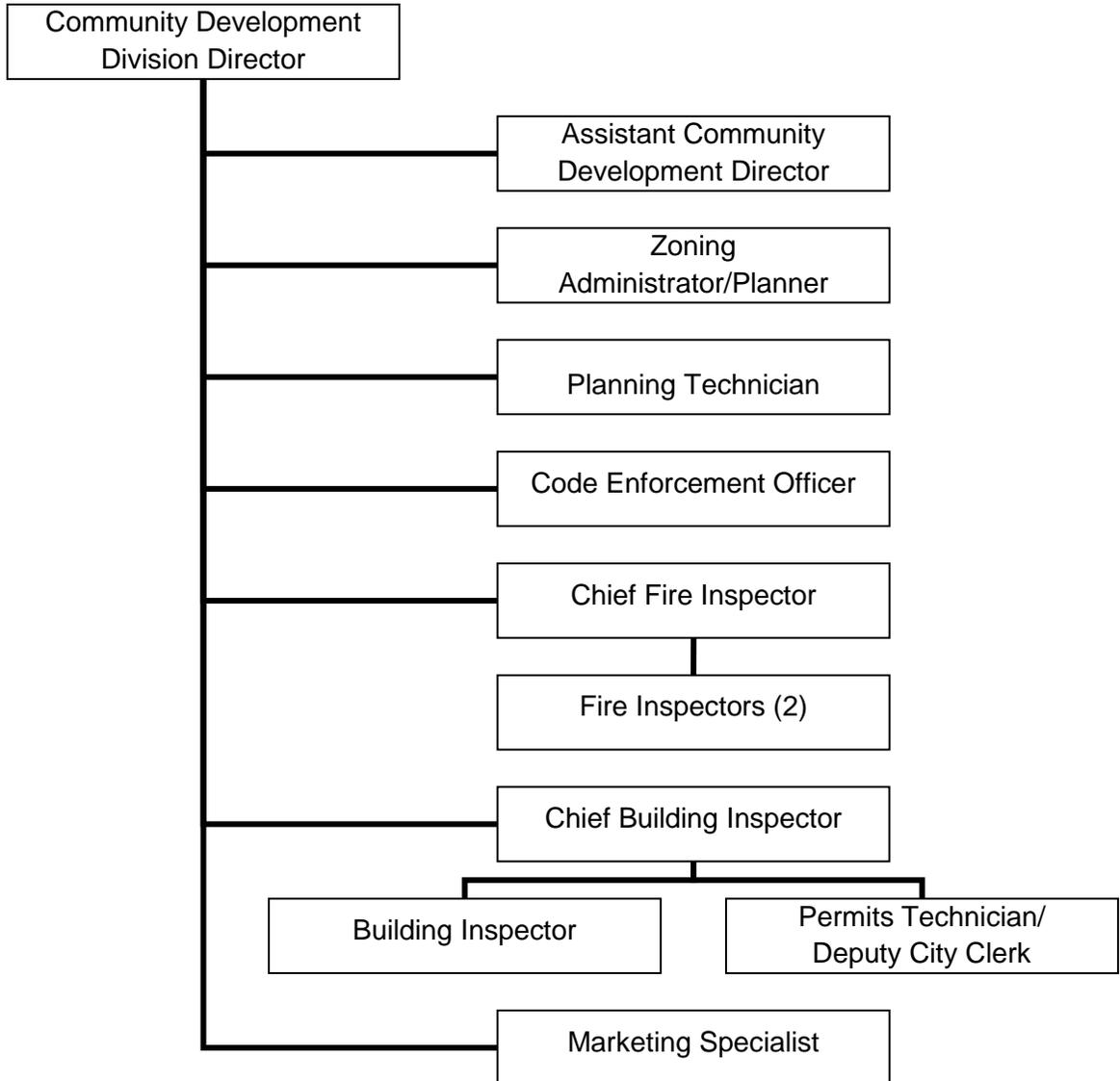
- Land Development Plan
- Zoning Ordinance
- Thoroughfare Plan
- Annexation studies
- Subdivision Ordinance
- Zoning permits
- Assistance to the Bureau of Census
- Soil Erosion and Sediment Control Ordinance
- Flood regulations
- Zoning hearings
- Subdivision review & approvals
- Site plan review & approval
- Consultation with developers before development
- Federal and State grant applications
- Administration of Federal and State grants
- Code enforcement
- Neighborhood analysis
- BOA hearings
- Energy advisory
- CBD revitalization
- Staff to the Planning Board/Board of Adjustment
- Staff to the Redevelopment Commission
- Staff to the Energy Advisory Committee
- Family Self Sufficient Advisory Committee
- Administration of Combined Housing Opportunities Program Consortium
- Assistance to Non Profit Housing Development Organizations

OBJECTIVES

The work objectives of the Planning / Community Development Department are directly related to all levels of planning; in particular, the day to day rudiments such as zoning, subdivision and grant administration, and long range planning such as comprehensive development plans and thoroughfare plans. Specifically, the Department will pursue a program that will promote a team approach to provide citizen services and support to Management and Council in implementation of specific goals and objectives. To this end, the following items are targeted for our objectives:

- Finish update of the Land Development Plan Map.
- Continue selective updating of the Zoning Ordinance.
- Continue the updating of the Subdivision Ordinance.
- Review other development regulations/codes and policies.
- Prepare applications for appropriate federal and state grants.
- Continue work on downtown revitalization.
- Continue comprehensive strategic planning program.
- Emphasize code enforcement activities.

CITY OF ASHEBORO
Community Development Division
Organizational Chart



**PLANNING & COMMUNITY DEVELOPMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-490

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-490-0200	334,062	334,062	334,062
SALARIES AND WAGES- PLANNING BD	10-490-0200	19,052	19,052	19,052
PROF SERVICES	10-490-0400	25,000	25,000	25,000
FRINGE: FICA	10-490-0702	21,893	21,893	21,893
FRINGE: MEDICARE	10-490-0703	5,120	5,120	5,120
FRINGE: INSURANCE	10-490-0704	48,000	48,000	48,000
FRINGE: RETIREMENT	10-490-0705	22,983	22,983	22,983
TELEPHONE	10-490-1100	1,200	1,200	1,200
PRINT & PUBLISHING	10-490-1200	3,000	3,000	3,000
TRAVEL, SCHOOL, CONFERENCES	10-490-1400	3,500	3,500	3,500
MAINT & REPAIR-VEH PART	10-490-1700	2,500	2,500	2,500
GAS, OIL, TIRES	10-490-3100	2,000	2,000	2,000
OFFICE SUPPLIES	10-490-3300	1,000	1,000	1,000
POSTAGE	10-490-3400	1,500	1,500	1,500
CONTR SVCS- ANNEXATION	10-490-4500	267	267	267
ASHEBORO HOUSING AUTHORITY	10-490-5000	27,000	27,000	27,000
COMMUNITY REDEVMT	10-490-5100	26	26	26
REDEVMNT PURCHASES	10-490-5200	740	740	740
DUES & SUBSCRIPTIONS	10-490-5300	2,000	2,000	2,000
INSURANCE	10-490-5400	3,000	3,000	3,000
CODE ENFORCEMENT	10-490-5500	1,100	1,100	1,100
MISC EXPENSE	10-490-5700	200	200	200
WORKERS COMP	10-490-5800	5,000	5,508	5,508
SMALL EQUIPMENT	10-490-6000	1,000	1,000	1,000
TOTALS		531,143	531,651	531,651



MARKETING & COMMUNICATIONS

GENERAL INFORMATION

The Marketing & Communications is a part of the Community Development Division. The Marketing Specialist is responsible for publicizing, promoting and educating the public regarding functions and services of the City, through the development of public relations strategies and the creation and writing of varied public relations and communications products.

OBJECTIVES

During the 2011-2012 FY, the Marketing Specialist was responsible for:

- Managing the development of a new City logo
- Designing a new web site for the City of Asheboro
- Leading the successful effort to achieve designation as a Certified Retirement Community from the State of North Carolina
- Promoting the Asheboro Fitness Challenges
- Working with Randolph County Tourism Development Authority to produce TV commercials to promote events including Art May-Ham and the Summer Concert Series

CITY OF ASHEBORO
Marketing Specialist
Organizational Chart



**MARKETING / COMMUNICATIONS
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-495

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-495-0200	52,454	52,454	52,454
PROFESSIONAL SERVICES	10-495-0400	1,000	1,000	1,000
FRINGE BENEFITS: FICA	10-495-0702	3,252	3,252	3,252
FRINGE BENEFITS: MEDICARE	10-495-0703	761	761	761
FRINGE BENEFITS: INSURANCE	10-495-0704	6,000	6,000	6,000
FRINGE BENEFITS: RETIREMENT	10-495-0705	3,609	3,609	3,609
PRINTING AND PUBLISHING	10-495-1200	25,000	25,000	25,000
TRAVEL, SCHOOLS, CONFERENCES	10-495-1400	24,000	24,000	24,000
OFFICE SUPPLIES	10-495-3300	250	250	250
POSTAGE	10-495-3400	100	100	100
INSURANCE	10-495-5400	350	350	350
EDUCATIONAL PROGRAMS	10-495-5600	2,000	2,000	2,000
MISCELLANEOUS EXPENSE	10-495-5700	70	70	70
WORKERS COMPENSATION	10-495-5800	840	1,024	1,024
TOTALS		119,686	119,870	119,870

MARKETING / COMMUNICATIONS
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-495

Item	Remarks	Acct. #	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
			Qty	Cost		
Retiree Promotions	Meeting	5600		1,000	1,000	1,000
	Advertising	1200		10,000	10,000	10,000
	Printed Materials	1200		8,000	8,000	8,000
All America City	Award Program					
	Travel	1400		24,000	24,000	24,000
	Promotions & Presentation Materials	1200		5,000	5,000	5,000
	Meetings	5600		1,000	1,000	1,000

CITY OF
ASHEBORO
MUNICIPAL BUILDING HEADQUARTERS
Managed by City Engineer

GENERAL INFORMATION

The municipal building provides a central location for the administration and management of city government, finance, planning, zoning, community development, building and fire inspections, engineering, legal services and water and sewer billing and collection, as well as provide facilities for council and other meetings.



OBJECTIVE

To provide an efficient and practical administration and operation of municipal services.

**MUNICIPAL BUILDING HEADQUARTERS
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-500

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
TELEPHONE	10-500-1100	16,000	16,000	16,000
INTERNET SERVICE	10-500-1101	16,000	16,000	16,000
UTIL, FUEL & LIGHTS	10-500-1300	23,000	23,000	23,000
MAINT & REP - BLDG	10-500-1500	7,500	7,500	7,500
MAINT & REP - EQ	10-500-1600	4,000	4,000	4,000
CENTRAL OFFICE SUPPLY	10-500-3300	5,000	5,000	5,000
COPIER LEASE	10-500-3301	12,000	12,000	12,000
SUPPL & MATERIALS	10-500-3400	4,000	4,000	4,000
PURCH FOR RESALE	10-500-4800	1,000	1,000	1,000
INSURANCE	10-500-5400	3,000	3,000	3,000
MISC EXPENSE	10-500-5700	2,000	2,000	2,000
SMALL EQUIP- NON CAP	10-500-6000	1,500	1,500	1,500
TOTALS		95,000	95,000	95,000

CITY OF ASHEBORO

POLICE DEPARTMENT



GENERAL INFORMATION

The Police Department, under the direction of the Chief of Police, provides professional law enforcement services for the City of Asheboro. The Assistant Chief of Police (Major) works under the direction of the Chief of Police and is responsible for overseeing all operations of the Police Department.

The department is divided into three separate divisions, each under the direct supervision of a Captain.

The foundation of the Police Department is the Patrol Division. This division is made up of uniformed officers who answer calls for service from the public, make criminal arrests and conduct traffic enforcement. The Patrol Division consists of the Traffic Unit and the Special Services Unit. The Traffic Unit consists of officers charged with investigating traffic accidents. The Special Services Unit consists of the Park Rangers, School Resource Officers, and D.A.R.E. Officer.

The Criminal Investigations Division consists of the Criminal Investigations Unit, Vice and Narcotics Unit and the Street Crimes Unit. The Criminal Investigations Unit handles all criminal cases. The Vice and Narcotics Unit investigates all drug and vice related complaints while conducting major drug operations targeting major dealers as well as street level dealers. The Street Crimes Unit is a uniformed unit that operates in marked patrol cars that are assigned to high crime areas. They work closely with Vice and Narcotics and the Patrol Division in targeting street level dealers and buyers. In FY 2008-2009, a Gang Intelligence Officer was added to the police force to monitor gang activity and to work to eliminate this serious threat to the City of Asheboro.

The Administrative Services Division is responsible for recruitment and hiring of personnel, uniforms and equipment, purchasing, training, personnel records, building and equipment maintenance and all Police Reserves. We now have an Explorers Post that has 8 youth participants who have police officers as mentors to allow youth in the community to see first-hand the workings at the police department.

POLICE DEPT. (Continued)

The Police Department has two Evidence / Property Control Technicians assigned to the Administrative Services Division. These positions are responsible for the safe and secure storage of all evidence and contraband.

The Department has two specially trained C.S.I. (Crime Scene Investigator) detectives who, with the aid of a fully equipped crime scene van, respond to all major crime scenes for the gathering of evidence.

The Department currently has two narcotic's canines. One dog is assigned to the Street Crimes Unit and the other canine is assigned to the Vice and Narcotics Unit.

In the event of a critical situation or incident, the Department can deploy its A.L.E.R.T. Team (Asheboro Law Enforcement Emergency Response Team). This specially trained and equipped unit handles all kinds of dangerous and lethal situations.

OBJECTIVES

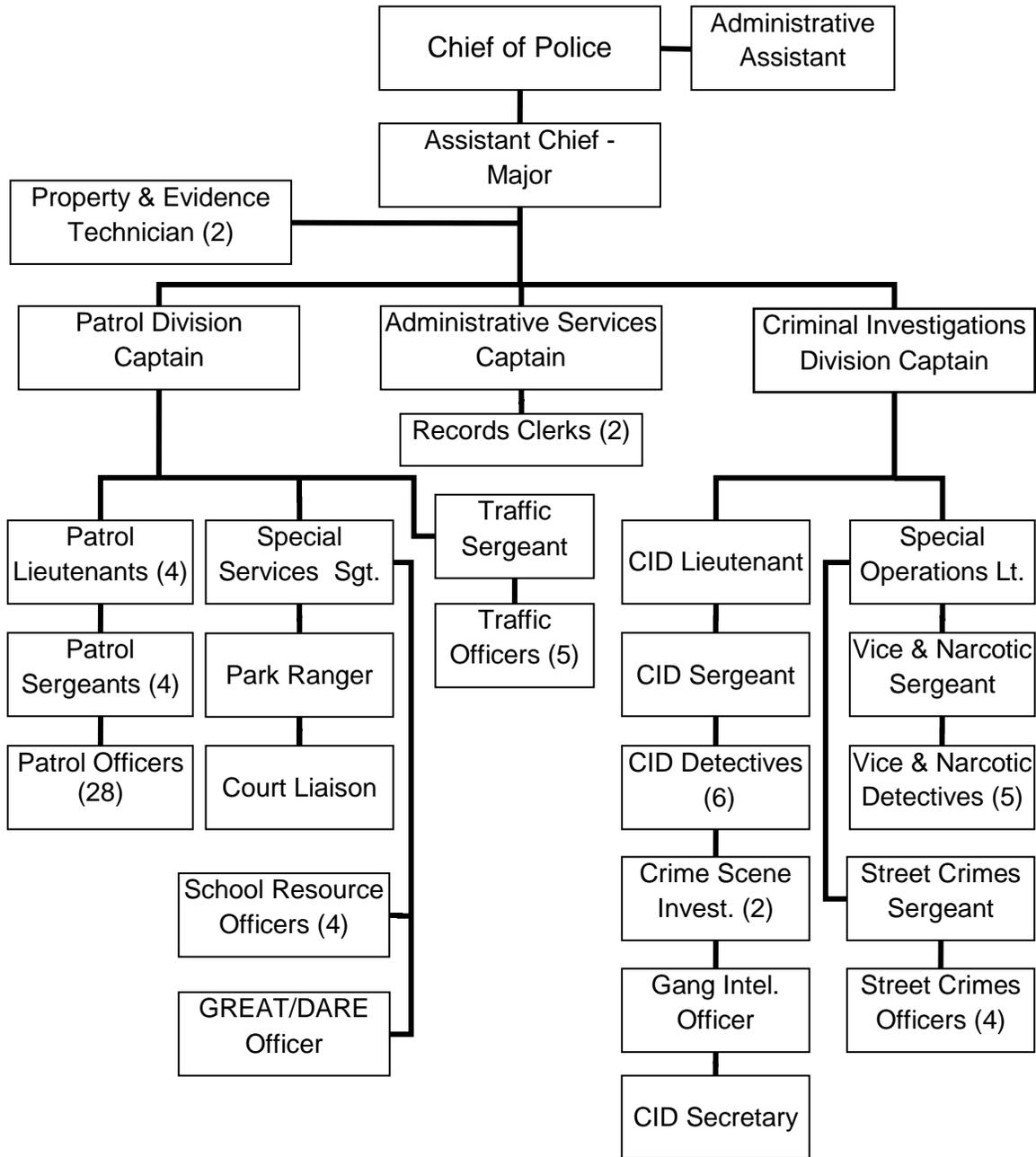
The goal of the Asheboro Police Department is to protect life and property within the City; to preserve the peace; to prevent criminal activity; to address drug-related problems and to detect and arrest the violators of the law. The Police Department recognizes that it is one of many functions within the city structure and is committed to providing professional law enforcement services for the City of Asheboro.

To ensure that our officers maintain a professional edge, we have equipped many of our police cars with Mobile Data Terminals (MDT's). We have also set a standard that every officer with the Asheboro Police Department must receive a minimum of forty hours of in-service training.

CITY OF ASHEBORO

Police Department

Organizational Chart



**POLICE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-510

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-510-0200	3,868,865	3,793,377	3,793,377
PART TIME CROSSING GUARDS	10-510-0200	22,750	22,750	22,750
OVERTIME EXPENSE	10-510-0201	35,000	35,000	35,000
PROF SERVICES	10-510-0400	5,000	5,000	5,000
FRINGE: FICA	10-510-0702	245,302	243,070	243,070
FRINGE: MEDICARE	10-510-0703	57,369	56,847	56,847
FRINGE: INSURANCE	10-510-0704	546,000	546,000	546,000
FRINGE: RETIREMENT	10-510-0705	270,633	268,155	268,155
FRINGE: 401K	10-510-0706	192,741	190,940	190,940
TELEPHONE	10-510-1100	54,000	53,000	53,000
INTERNET SERVICE	10-510-1101	15,250	15,250	15,250
UTIL, FUEL & LIGHTS	10-510-1300	26,000	26,000	26,000
TRAVEL, SCHOOLS, CONFERENCES	10-510-1400	16,000	15,000	15,000
VICE & NARCOTIC TRAINING	10-510-1401	5,300	5,000	5,000
MAINT & REPAIR -BLDG	10-510-1500	6,000	6,000	6,000
MAINT & REPAIR - EQ	10-510-1600	6,000	6,000	6,000
MAINT & REPAIR-VEH PART	10-510-1700	105,000	80,000	80,000
OFFICE RENTAL-VICE	10-510-2100	9,000	9,000	9,000
GAS, OIL & TIRES	10-510-3100	180,000	165,000	165,000
OFFICE SUPPL & PRINTING	10-510-3300	17,000	15,000	15,000
DARE SUPPL & PRINTING	10-510-3301	6,625	6,625	6,625
OTHER SUPPL & MAT	10-510-3400	40,000	30,000	30,000
SMALL EQUIPMENT	10-510-3500	126,759	122,798	122,798
SMALL EQ- ALERT	10-510-3501	40,962	21,299	21,299
UNIFORMS & ACCESSORIES	10-510-3600	65,000	65,000	65,000
UNIFORM/ ACCESS-BULLE P. VEST	10-510-3601	9,940	9,940	9,940
PROPERTY-EVIDENCE ADV	10-510-3700	300	300	300
AWARDS, RECOG & FLORAL	10-510-4000	1,500	1,500	1,500
CONTR MAINT & REPAIR-VEH	10-510-4400	10,000	10,000	10,000
CONTR SVCS	10-510-4500	65,210	65,210	65,210
CONTR SVCS: 911	10-510-4502	197,376	197,376	197,376
CONTR SVCS TOWER RENT	10-510-4503	2,703	2,703	2,703
CONTR SVCS: RADIO MAINT	10-510-4504	15,000	15,000	15,000
CONTR SVCS: DCI USER FEE	10-510-4505	8,000	8,000	8,000
CONTR SVCS: COPIER LEASE	10-510-4506	2,300	2,300	2,300
CONT SVC: SPILLMAN	10-510-4508	3,350	3,350	3,350
DUES & SUBSCRIPTIONS	10-510-5300	1,600	2,000	2,000
INSURANCE - CARS	10-510-5400	100,000	110,695	110,695
MISC, DOG POUND & INFORMATIO	10-510-5700	6,000	6,000	6,000
WORKERS COMP	10-510-5800	150,000	139,548	139,548
SMALL EQUIPMENT- NON CAP	10-510-6000	40,538	26,550	26,550
CAPITAL OUTLAY: EQ	10-510-7400	611,426	509,250	509,250
INVESTIGATION FUND	10-510-7500	20,000	20,000	20,000
LIBRARY FUND	10-510-7600	300	300	300
PRN ON LT DEBT	10-510-8100	46,000	97,788	97,788
INT ON LT DEBT	10-510-8200	4,600	9,693	9,692
TOTALS		7,258,699	7,039,613	7,039,613

POLICE DEPARTMENT						
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL						
Item	Remarks	Acct. #	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
			Qty	Cost		
Code: 10-510						
2012 Ford Interceptor Police Cruisers	Replacement of front-line patrol cars that either currently have 100,000+ miles or will have by the middle of FY12-13 and additional cars to replace those taken off line last year.	7400	18	459,000	459,000	459,000
2012 Chevrolet Tahoe/ K-9 Vehicles	Replacement for K-9 Cars	7400	2	50,250	50,250	50,250
2012 Mid Size Unmarked Vehicle	Replacement of CID Cars	7400	2	47,176		
Used Unmarked Vehicles for Personnel Admin Assistant	Car for new Personnel Admin. Position	7400	1	15,000		
Used Unmarked Vehicles for Vice/ Narcotics	Replacement of V/N Cars	7400	2	30,000		
Police K-9	Replace retiring K-9 scheduled to retire this FY	7400	1	10,000		
		Total 7400		611,426	509,250	509,250
Gamber Johnson Console & MDT System Mount	MDT and equipment mounting consoles for new patrol cars and K-9 vehicles	3500	20	14,800	14,800	14,800
Sound Off Signal 100 Series Professional Speaker, Handheld remote, and EPL 9000 Light bar Sound Off Signal	Siren Speakers for new vehicles	3500	22	20,504	18,640	18,640
Emergency Lights	Emergency lights for new vehicles	3500	22	18,584	16,895	16,895
42578 Antenna & KES-3 External Speakers for TK 880	Radio Speakers and antenna for new vehicles	3500	32	2,464	1,540	1,540
Pro-Guard/ Pro Clamp Shotgun Rack	Gun racks for part of the new vehicles	3500	7	1,624	4,640	4,640
Pentax Ink Jet Printers	Mobile printers for the patrol cars to write tickets and print reports	3500	20	6,000	6,000	6,000
Taser X26 Model 26011	Replacement Tasers	3500	10	9,789	9,789	9,789
Taser X26 Cartridges	Needed for training	3500	200	3,790	3,790	3,790
Kenwood TKR-850 UHF Repeater, Kenwood 368039 100 Watt Power Amp, Telwave 6 Cavity Duplexer, JPS Site Voter, Site Voter Module	FCC required "rebanding" equipment need to comply with new law	3500		17,195	17,195	17,195
TK-8360 Kenwood, UHF Mobile Radio	FCC required "rebanding" equipment need to comply with new law	3500	32	15,520	15,520	15,520
Kenwood TH-3170LKP Talkies	FCC required "rebanding" equipment need to comply with new law	3500	20	10,500	10,500	10,500
Hot Dog Door Popper	Enhance safety of dog in a hot car	3500	1	989	989	989
EZ Portable Kennel II and Vehicle Kennel	Kennels needed for new K-9 residence and vehicle	3500	2	5,000	2,500	2,500
		Total 3500		126,759	122,798	122,798
Pro-Tech Tactical Vest	To enhance safety and reduce liability by replacing vests that are out of date.	3501	14	35,000	17,500	17,500
Delta 4 Helmet	To enhance safety and reduce liability by replacing helmets that are not bullet resistant with those that are.	3501	14	4,326	2,163	2,163
Eotech-512	To enhance safety and reduce liability by providing better sighting capabilities for sub gun during tactical entries.	3501	4	1,636	1,636	1,636
		Total 3501		40,962	21,299	21,299
Mobile Data Terminals laptops	Part are replacement and part are for new vehicles	6000	20	32,000	19,200	19,200
Dell Desk Top Computers	Replacement computers for the office	6000	7	7,350	7,350	7,350
Crime Reports Dot Com	Allows public and police access to crime maps based on "real time data from our Spillman RMS	6000	1	1,188		
		Total 6000		40,538	26,550	26,550
Microsoft Exchange 2010 Server License and Microsoft Exchange 2008 Server License	Email accounts for each police officer to ease communication and reduce paper and printing costs for internet communications	Part of 1101	69	4,246	4,246	4,246
Animal Control Contract	Contract for AC w/ Randolph Co.	Part of 4500	1	53,210	53,210	53,210
Ammunition	Ammo required to qualify	Part of 3400		22,029	22,029	22,029
		Total this page		899,170	759,382	759,382

CITY OF ASHEBORO

FIRE DEPARTMENT



GENERAL INFORMATION

The City of Asheboro Fire Department provides fire control, hazardous materials response, emergency medical response; rescue services with Ash-Rand Rescue and responds to other problems encountered by our citizens. The Department's attitude is to help, if at all possible, within legal and budgetary constraints, without placing the City at greater risk.

The Department has a staff of 51 well trained and very dedicated members, who are continually striving to improve themselves and the Department thru more education and training.

Members of the staff also provide the majority of the maintenance for two stations, 14 vehicles and the multitude of small equipment necessary to operate a fire department.

Today's fire services are heavily regulated by various mandates, standards, certification levels and rating systems. The department strives to meet all of them to the fullest extent possible.

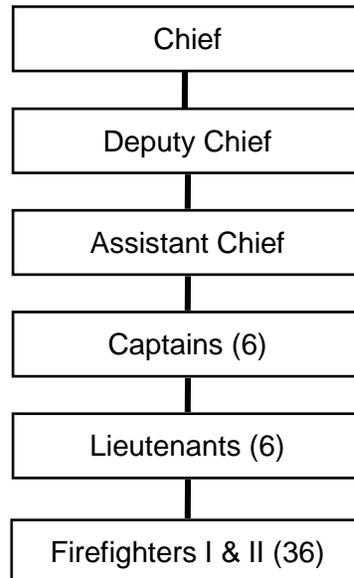
OBJECTIVES

- Improving services, safety, training, equipment and morale through all means available.
- Planning and improvements to handle future growth of the City.
- Continuing a well focused training and safety program.
- Working to conserve energy and resources.

STATISTICS FOR CALENDAR YEAR 2011

# Responses		1,524
Response hours		3,530
Response staff hours		8,698
Total dollar losses		\$964,530
Fire Safety programs		87
Program contacts:	Adult	1,941
	Children	2,453
Insurance rating classification		4
Total personnel training hours		10,299

CITY OF ASHEBORO Fire Department Organizational Chart



**FIRE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-530

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-530-0200	2,413,839	2,367,515	2,367,515
OVERTIME EXPENSE	10-530-0201	15,000	15,000	15,000
VOL FIREMEN COMPENSATION	10-530-0300	300	300	300
PROF SERVICES	10-530-0400	10,400	10,400	10,400
PROF SERVICES- ASH RAND RESCUE	10-530-0400	5,000	5,000	5,000
FRINGE BENEFITS	10-530-0700	13,080		
FRINGE: FICA	10-530-0702	147,716	147,716	147,716
FRINGE: MEDICARE	10-530-0703	34,546	34,546	34,546
FRINGE: INSURANCE	10-530-0704	342,000	342,000	342,000
FRINGE: RETIREMENT	10-530-0705	163,917	163,917	163,917
DORM EXPENSE - FRATERNAL INS	10-530-1000	16,000	16,000	16,000
TELEPHONE	10-530-1100	17,000	17,000	17,000
INTERNET SERVICE	10-530-1101	11,200	11,200	11,200
UTIL, HEAT & LIGHTS	10-530-1300	33,000	33,000	33,000
TRAVEL, SCHOOLS, CONFERENCES	10-530-1400	7,000	5,000	5,000
MAINT & REPAIR - BLDG	10-530-1500	9,000	9,000	9,000
MAINT & REPAIR -EQ	10-530-1600	11,000	11,000	11,000
MAINT & REPAIR-VEH PART	10-530-1700	24,000	24,000	24,000
GAS, OIL & TIRES	10-530-3100	24,000	24,000	24,000
OFFICE SUPPL & PRINTING	10-530-3300	4,500	4,500	4,500
OTHER SUPPL & MATERIALS	10-530-3400	22,000	22,000	22,000
UNIFORMS & ACCESSORIES	10-530-3600	45,000	42,000	42,000
TRAINING AIDS/ SUPPLIES	10-530-3800	4,500	4,500	4,500
CONTR MAINT-VEH PART	10-530-4400	7,000	7,000	7,000
CONTR MAINT & REPAIR	10-530-4500	62,000	62,000	62,000
DUES AND SUBSCRIPTIONS	10-530-5300	3,800	3,800	3,800
SOFTWARE SUBSCRIPTION	10-530-5301	10,000	10,000	10,000
INSURANCE	10-530-5400	28,000	28,000	28,000
MISC EXPENSE	10-530-5700	800	800	800
WORKERS COMP	10-530-5800	93,000	103,884	103,884
SMALL EQUIPMENT - NON CAP	10-530-6000	65,000	15,000	15,000
CAPITAL OUTLAY: EQ	10-530-7400	1,047,000	300,500	300,500
TOTALS		4,690,598	3,840,578	3,840,578

**FIRE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-530

Item	Acct. #	Department Requested 4/2/12		Council Approved 6/28/12	Council Approved
		Qty	Cost		
request one additional employee	200	1	46,324	-	-
Fringe benefits for new employee	700		13,080	-	-
Concrete Ramp Repair @ Station 1. Approved in FY 11-12. Funds for this used elsewhere - rebudget for FY 12-13	4500	1	55,000	55,000	55,000
Unspecified amount	4500		7,000	7,000	7,000
Cover over paito & rear entrance at Sta 2	4500			-	-
				62,000	62,000
Misc Equipment replacements	6000		15,000	15,000	15,000
equipment for new trucks requested in 7400	6000		50,000	-	-
				15,000	15,000
Two trucks- Full ladder / aerial platform	7400		1,000,000	260,000	260,000
Engine Truck replace 1977 & 1981 models possibly replace 1966 Snorkel					
Vehicle Mounted Intercom Systems	7400		34,000	34,000	34,000
Turn out Gear Washer	7400		6,500	6,500	6,500
Cover over paito & rear entrance at Sta 2	7400		6,500	-	-
				300,500	300,500



GENERAL INFORMATION

The primary functions, duties and responsibilities of the Inspection Department are reviewing plans, issuing permits and inspecting construction and properties as required by the North Carolina State Building Code and The North Carolina Fire Prevention Code.

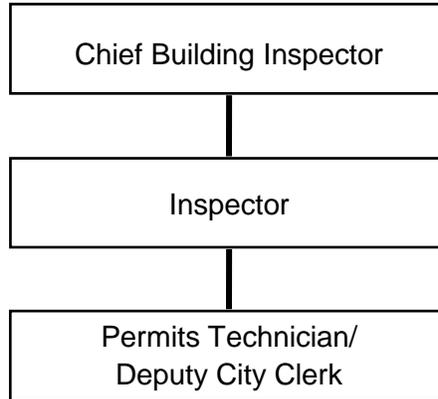
The department works closely with the Zoning Administrator and Code Enforcement Officer in the issuing of permits. Work is also coordinated with the Water Department, Engineering Department, Public Works Division, Fire Department and other departments and agencies in our endeavor to keep the buildings safe and stable for human habitation. The staff consists of two full time inspectors. The Inspection Department is responsible for periodic inspections of the public and private schools in the City limits. This requires a thorough inspection of each facility for compliance of all codes. The public also depends upon our office for various information and assistance.

The department assists the office of the city clerk with collecting, renewing and issuing all the City of Asheboro privilege licenses. The inspectors assist with monitoring the City for new and different businesses and collect on delinquent licenses. This is a constant process which changes very rapidly. Each day has a varied schedule and brings new challenges to our department that must be resolved.

OBJECTIVES

- The objectives of the Inspection Department are to continue to provide the following:
- Service all the citizens and the contractors in building related matters.
- Enforce all phases of the North Carolina Building Code.
- Protect the health, safety and welfare for each and every resident of the City.

CITY OF ASHEBORO
Building Inspections Department
Organizational Chart



**BUILDING INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-540

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-540-0200	169,754	169,754	169,754
FRINGE BENEFITS: FICA	10-540-0702	10,525	10,525	10,525
FRINGE BENEFITS: MEDICARE	10-540-0703	2,461	2,461	2,461
FRINGE BENEFITS: INSURANCE	10-540-0704	16,450	16,450	16,450
FRINGE BENEFITS: RETIREMENT	10-540-0705	11,679	11,679	11,679
TELEPHONE	10-540-1100	800	800	800
TRAVEL, SCHOOLS & CONFERENCES	10-540-1400	600	600	600
MAINTENANCE AND REPAIR-EQUIP	10-540-1600	100	100	100
MAINTENANCE & REPAIR - VEHICLES	10-540-1700	600	600	600
COMPUTER PROG & SUPPLIES	10-540-2000	200	200	200
GAS, OIL, AND TIRES	10-540-3100	2,500	2,500	2,500
OFFICE SUPPLIES & PRINTING	10-540-3300	800	800	800
POSTAGE	10-540-3400	700	700	700
UNIFORMS AND ACCESSORIES	10-540-3600	1,000	1,000	1,000
CONTRACTED MAINT-VEHICLE PART	10-540-4400	700	700	700
DUES AND SUBSCRIPTIONS	10-540-5300	700	700	700
INSURANCE	10-540-5400	1,550	1,550	1,550
MISCELLANEOUS EXPENSE	10-540-5700	200	200	200
WORKERS COMPENSATION	10-540-5800		2,596	2,596
BOOKS - HANDICAP SIGNAGE REIMB	10-540-5900	800	800	800
SMALL EQUIPMENT NON CAP	10-540-6000	1,250	1,250	1,250
CAPITAL OUTLAY: EQUIPMENT	10-540-7400	25,000	-	-
TOTALS		248,369	225,965	225,965



GENERAL INFORMATION

The primary functions, duties and responsibilities of the Fire Inspection Department are conducting annual fire inspections to all businesses, mercantile, factory, assembly, institutional, education, and high hazard occupancies. Our department reviews fire protection plans and issues operational and construction permits.

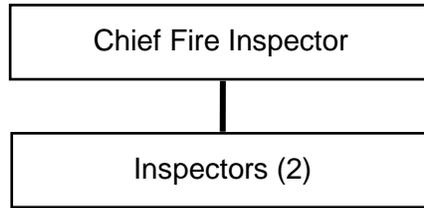
The department works closely with the Zoning Administrator, Planning Administrator and Building Inspectors Department. Our staff consists of three full time Level 3 Fire Inspectors.

OBJECTIVES

The objectives of the Fire Inspection Department are to continue to provide the following:

- Service all the citizens and the contractors in fire code related matters.
- Enforce all phases of the North Carolina Fire Prevention Code.
- Protect the health, safety and welfare for each and every citizen of the City.
- To maintain our level of training and certifications.

CITY OF ASHEBORO
Fire Inspections Department
Organizational Chart



**FIRE INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-545

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-545-0200	180,880	180,880	180,880
FRINGE BENEFITS: FICA	10-545-0702	11,215	11,215	11,215
FRINGE BENEFITS: MEDICARE	10-545-0703	2,623	2,623	2,623
FRINGE BENEFITS: INSURANCE	10-545-0704	16,950	16,950	16,950
FRINGE BENEFITS: RETIREMENT	10-545-0705	12,445	12,445	12,445
TELEPHONE	10-545-1100	1,200	1,200	1,200
PRINTING AND PUBLISHING	10-545-1200	700	700	700
TRAVEL, SCHOOLS & CONFERENCES	10-545-1400	1,600	1,600	1,600
MAINTENANCE AND REPAIR-EQUIP	10-545-1600	100	100	100
MAINTENANCE & REPAIR - VEHICLES	10-545-1700	1,000	1,000	1,000
GAS, OIL, AND TIRES	10-545-3100	4,000	4,000	4,000
OFFICE SUPPLIES & PRINTING	10-545-3300	500	500	500
POSTAGE	10-545-3400	100	100	100
UNIFORMS AND ACCESSORIES	10-545-3600	1,500	1,500	1,500
DUES AND SUBSCRIPTIONS	10-545-5300	1,500	1,500	1,500
INSURANCE	10-545-5400	1,050	1,050	1,050
MISCELLANEOUS EXPENSE	10-545-5700	200	200	200
WORKERS COMPENSATION	10-545-5800		18,912	18,912
SMALL EQUIPMENT NON CAP	10-545-6000	1,250	1,250	1,250
TOTALS		238,813	257,725	257,725

CITY OF ASHEBORO

PUBLIC WORKS OPERATIONS



GENERAL INFORMATION

The Operations Department provides general supervision and assistance to all public works areas, including Street, Sanitation, Water & Sewer Maintenance, Grounds Maintenance, Fleet Maintenance and direct supervision to Traffic Division, Building Maintenance, Utility Inspections, Utility Locations, Cemetery Management and Erosion Control Program.

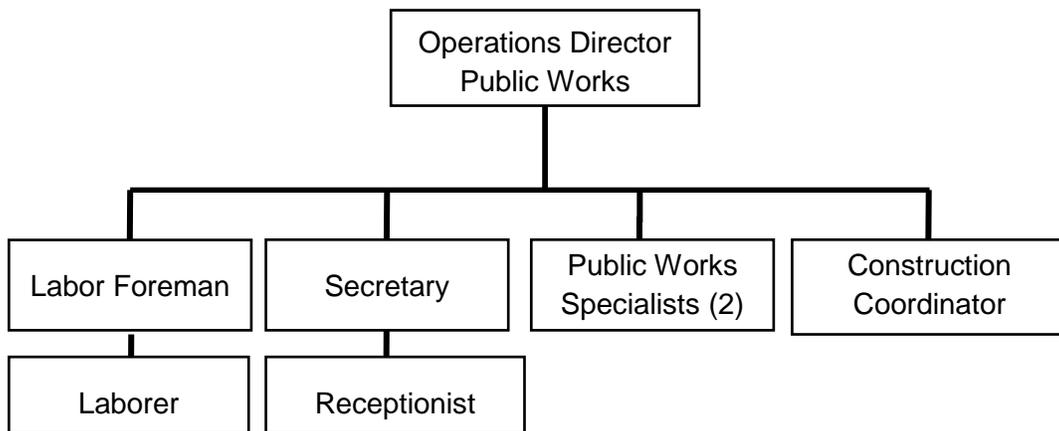
The Operations Department assists the general public by providing various types of information and assistance with complaints.

The Operations Department is also involved in setting quality standards, planning, goal setting, record keeping and various other activities as required.

OBJECTIVES

- Coordinate Public Works projects and activities.
- Investigate miscellaneous complaints and assist with solutions.
- Plan for future growth to provide adequate services.
- Maintain adequate records of city services and projects.
- Inspect all new utility and street projects to maintain proper quality standards.
- Administer Erosion and Sediment Control Program.

CITY OF ASHEBORO **Public Works Operations Department** **Organizational Chart**



**OPERATIONS DIVISION
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-550

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-550-0200	370,692	259,195	259,195
PART TIME WAGES	10-550-0200	30,100	30,100	30,100
OVERTIME EXPENSE	10-550-0201	15,000	15,000	15,000
PROFESSIONAL SERVICES	10-550-0400	500	500	500
FRINGE BENEFITS	10-550-0700	4,000		
FRINGE BENEFITS: FICA	10-550-0702	24,049	18,866	18,866
FRINGE BENEFITS: MEDICARE	10-550-0703	5,624	4,412	4,412
FRINGE BENEFITS: INSURANCE	10-550-0704	57,000	45,000	45,000
FRINGE BENEFITS: RETIREMENT	10-550-0705	24,613	24,613	24,613
TELEPHONE	10-550-1100	12,500	12,500	12,500
INTERNET SERVICE	10-550-1101	10,000	10,560	10,560
UTILITIES, FUEL & LIGHTS	10-550-1300	65,000	65,000	65,000
TRAVEL, SCHOOLS, CONFERENCES	10-550-1400	2,000	2,000	2,000
MAINTENANCE & REPAIR-BLDGS	10-550-1500	26,000	20,000	20,000
MAINT & REPAIR- EQ	10-550-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	10-550-1700	6,200	6,200	6,200
GAS, OIL & TIRES	10-550-3100	10,000	9,000	9,000
OFFICE SUPPLIES & PRINTING	10-550-3300	5,000	5,000	5,000
OTHER SUPPLIES & MATERIALS	10-550-3400	12,000	11,000	11,000
TRAFFIC DIV SUPPLIES-MATERIAL	10-550-3402	34,000	30,000	30,000
UNIFORMS	10-550-3600	8,000	8,000	8,000
CONTRACTED MAINT-VEHICLE PART	10-550-4400	500	500	500
CONTRACTED SERVICES	10-550-4500	12,000	12,000	12,000
DUES & SUBSCRIPTIONS	10-550-5300		300	300
INSURANCE	10-550-5400	8,000	8,000	8,000
MISCELLANEOUS EXPENSE	10-550-5700	1,000	1,000	1,000
MISC- CEMETERY ISSUE COSTS	10-550-5701	2,000	2,000	2,000
WORKERS COMPENSATION	10-550-5800	25,000	26,869	26,869
SMALL EQUIPMENT NON CAP	10-550-6000	4,000	9,750	9,750
CAPITAL OUTLAY: EQUIPMENT	10-550-7400	164,750	118,000	118,000
PARKING LOT IMPROVEMENTS	10-550-7401	53,700	53,700	53,700
PRINCIPAL ON LONG-TERM DEBT	10-550-8100	2,800	2,800	2,800
INTEREST ON LONG-TERM DEBT	10-550-8200	500	500	500
TOTALS		997,528	813,365	813,365

OPERATIONS DIVISION
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-550

Item	Remarks	Acct. #	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
			Qty	Cost		
additional PT Wages	Not included as of 4-9	200		27,900	-	-
		700		4,000	-	-
New two way radios	F.C.C. REQUIREMENT	6000	8		5,750	5,750
Service Truck Traffic Div.	Old one wore out	7400	1	76,000	76,000	76,000
Small Ext. cab truck 4x4	replace old van for utility locators	7400	1	26,000	-	-
update building sprinklers	Not up to city code	7400	1	15,000	-	-
sprinkler heads above drop ceiling since renovation in 2010						
New two way radios	F.C.C. REQUIREMENT	7400	8	5,750	moved to 6000	
New repeater for two way radio system and software	F.C.C. REQUIREMENT	7400	1	30,000	30,000	30,000
Survey grade Data collector	Mark locations for Water, Sewer, Storm water & cemeteries	7400	1	12,000	12,000	12,000
		7400			118,000	118,000

CITY OF ASHEBORO

FLEET MAINTENANCE



GENERAL INFORMATION

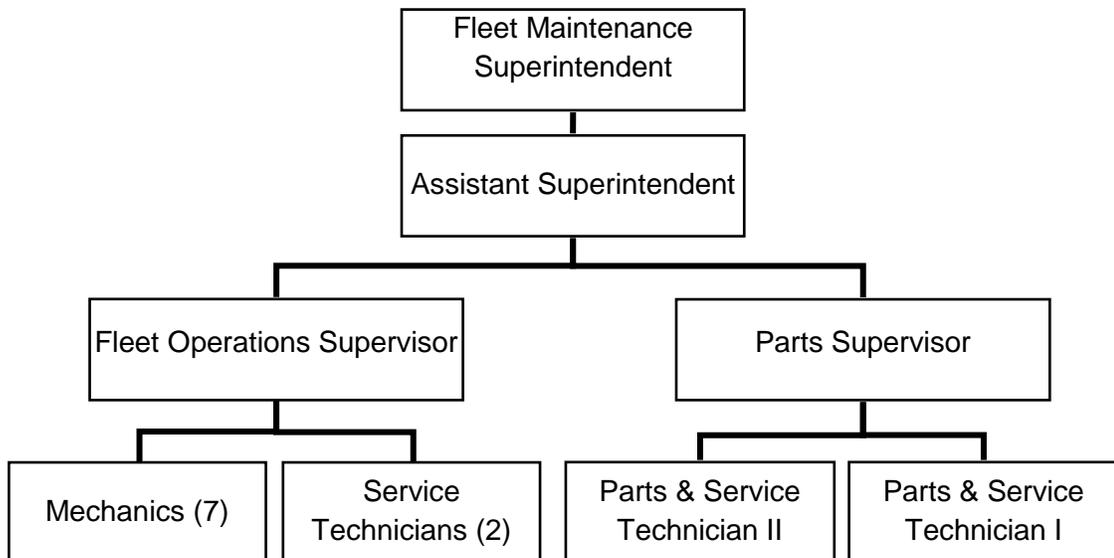
It is the Fleet Maintenance Department's responsibility to provide the following:

- Maintain, repair, and service all City owned "fleet" equipment, which includes about 336 licensed motor vehicles.
- Maintain fuel and parts inventory.
- Keep work orders and fuel records on each piece of equipment.
- Recommend when a piece of equipment needs to be replaced.
- Assist in writing specifications for purchasing equipment and in evaluating bids received.
- Provide Finance, on a monthly basis, information relating to the cost of services provided to each individual department.

OBJECTIVES

- To keep all City vehicles and equipment in safe and operational condition.
- To maintain a good preventive maintenance program by observing equipment more closely, such as checking brake pads and shoes and rotating tires.
- To give Department Heads an estimated cost before major repairs are made on their equipment.
- To purchase parts, fuel, oil and tires at the most economical price.
- To assist Departments with writing specifications and review bids to make sure they meet specifications.
- To provide professional and efficient service to all Departments.

CITY OF ASHEBORO Fleet Maintenance Department Organizational Chart



**FLEET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-555

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-555-0200	774,029	738,861	738,861
OVERTIME EXPENSE	10-555-0201	15,000	15,000	15,000
CONTRA - SALARIES AND WAGES	10-555-0300		(150,000)	(150,000)
PROFESSIONAL SERVICES	10-555-0400	2,900	2,900	2,900
FRINGE BENEFITS: FICA	10-555-0702	48,920	46,739	46,739
FRINGE BENEFITS: MEDICARE	10-555-0703	11,441	10,931	10,931
FRINGE BENEFITS: INSURANCE	10-555-0704	126,000	120,000	120,000
FRINGE BENEFITS: RETIREMENT	10-555-0705	54,285	51,866	51,866
TELEPHONE	10-555-1100	4,100	4,100	4,100
TRAVEL, SCHOOLS, CONF, ETC	10-555-1400	7,500	6,500	6,500
MAINTENANCE AND REPAIR - BLDG	10-555-1500	2,500	1,500	1,500
MAINTENANCE & REPAIR - EQUIP	10-555-1600	17,000	10,000	10,000
MAINTENANCE & REPAIR-VEH PART	10-555-1700	15,000	12,000	12,000
VEHICLE PARTS - INVENTORY	10-555-1800	810,000	810,000	810,000
CONTRA-VEHICLE PARTS INVENTOR	10-555-1900	(650,000)	(650,000)	(650,000)
GAS, OIL & TIRES	10-555-3100	12,000	10,000	10,000
GAS, OIL & TIRES-INVENTORY	10-555-3200	750,000	700,000	700,000
OFFICE SUPPLIES	10-555-3300	3,800	3,000	3,000
OTHER SUPPLIES & MATERIALS	10-555-3400	35,000	30,000	30,000
CONTRA-GAS-OIL-TIRES-INVENTOR	10-555-3500	(750,000)	(750,000)	(750,000)
UNIFORMS AND ACCESSORIES	10-555-3600	22,000	20,000	20,000
CONTRACTED VEHICLE PARTS	10-555-4200	44,000	44,000	44,000
CONTRA-CONTRACTED VEH REPAIRS	10-555-4300	(44,000)	(44,000)	(44,000)
CONTR MAINT - VEHICLES	10-555-4400	1,500	500	500
CONTR MAINT -EQ	10-555-4500	1,500	-	-
DUES AND SUBSCRIPTIONS	10-555-5300	9,500	9,500	9,500
INSURANCE	10-555-5400	11,500	11,500	11,500
MISCELLANEOUS EXPENSE	10-555-5700	8,000	5,000	5,000
WORKERS COMPENSATION	10-555-5800	28,000	27,716	27,716
SMALL EQUIPMENT NON CAP	10-555-6000	2,200	9,440	9,440
CAPITAL OUTLAY: EQUIPMENT	10-555-7400	169,990	91,750	91,750
PRINCIPAL ON LONG-TERM DEBT	10-555-8100		7,627	7,627
INTEREST ON LONG-TERM DEBT	10-555-8200		750	750
TOTALS		1,543,665	1,198,803	1,198,803

FLEET MAINTENANCE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-555

Item	Remarks	Acct. #	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
			Qty	Cost		
AAH55JDH9LA1AN Radio's and PMMN4024 speaker mic	FCC Requirement.Old Radio's no good after 1/1/2013. \$905 each	6000	8		7,240	7,240
ESP10400-61	Machine. No more updates can be added to the old unit	7400	1	5,700	5,700	5,700
AAH55JDH9LA1AN Radio's and PMMN4024 speaker mic	FCC Requirement.Old Radio's no good after 1/1/2013. \$905 each	7400	8	7,240		
2013 Landoll Trailer	STD. Model 440-53 For Public Works Usage	7400	1	75,000	75,000	75,000
Miller Plasma Cutter 875 60A	Need for cutting steel for fabrication in shop. old Plasma cutter is non repairable	7400	1	2,600	2,600	2,600
2012 CK20953 4WD Ext Cab 158.2" Work Truck (no Bed)	Use For On Call Mechanic's and at Shop. Our Old Shop TK. Is a 2001 Model. Needs Replacing.	7400	1	36,000	-	-
2012 Work Bed For 2012 TK.	Storing Tools and Jacks for On Road service	7400	1	8,000	-	-
5019A Transmission Jack etc	Used for Large Tks Transmissions.Old jack needs replacing. Saftey Hazard. Wore out. AndMack Transmission mounting Brackets for jack.	7400	1	3,450	3,450	3,450
2012 C-10 Pick up Long Bed	Old Parts Tk. Already has over 100K on it	7400	1	27,000	-	-
OTC 1750A Engine stand 6000lb capacity Heavy Duty	Need for class 8 tk. Engine stand to rebuild in house	7400	1	5,000	5,000	5,000
	TOTAL	7400		169,990	91,750	91,750



GENERAL INFORMATION

The Street Department is primarily responsible for maintenance of the City's streets. This includes, but is not limited to, a scheduled system of street repairs and maintenance to ensure safety and efficiency.

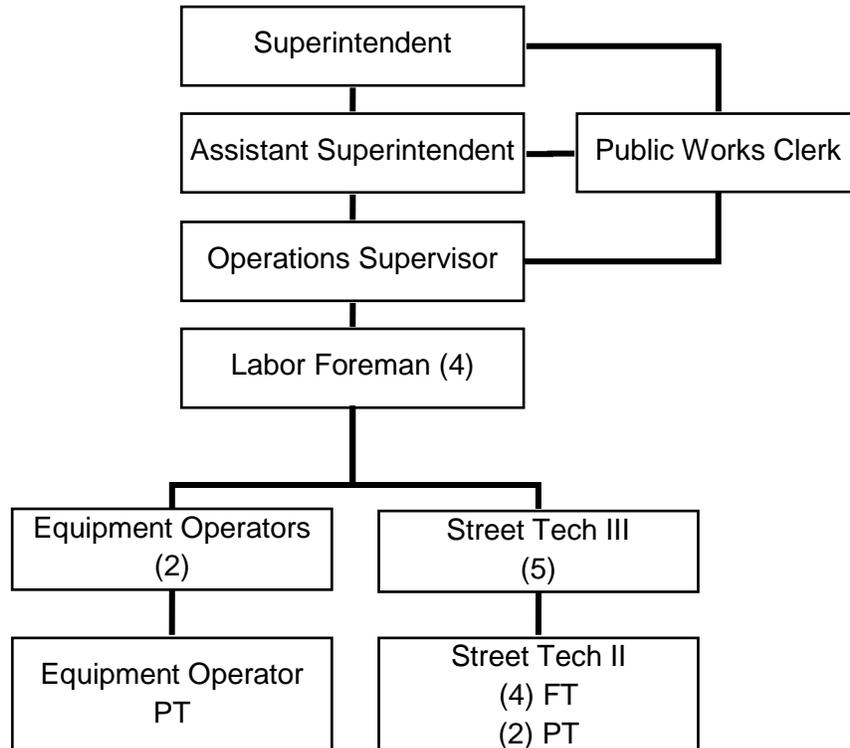
The Street Department also oversees snow and ice removal, leaf collection, curb and gutter repair, storm drain maintenance, driveway maintenance and installation and the cleaning of creeks, drainage ditches and side ditches.

The Street Department also maintains records supporting the City's use of Powell Bill Funds. Pursuant to North Carolina General Statutes 136-41.1 through 136-41.3 the Powell Bill provides for "funds to be allocated to cities and towns for the purpose of maintaining, repairing, constructing, reconstructing, or widening of any street or public thoroughfare within the corporate limits of that municipality". These funds are state shared revenues.

OBJECTIVES

- To maintain an efficient resurfacing program to ensure the citizens' safety.
- To patch pavement and make necessary utility cuts.
- To maintain a system of cleaning and flushing City streets.
- To provide an adequate and timely response to citizen calls.
- To mow street right of ways, sidewalk grass, and around city maintained parking lots on a consistent schedule. This will be done to ensure good appearance. This also includes any bush hogging done, including upkeep of the Asheboro Municipal Airport.
- To provide an efficient and responsive leaf collection program.
- To maintain an efficient snow and ice removal program through maintaining adequate equipment, including salt spreaders and snow plows.
- To maintain curbs, driveways, catch basins, storm drains, culverts and right of ways in safe condition.
- To minimize contract labor by using an in-department construction and concrete crew for the building of catch basins, curb replacement, ball fields, parking lots, sidewalks, etc.

CITY OF ASHEBORO
Street Maintenance Department
Organizational Chart



**STREET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-565

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-565-0200	797,775	725,060	725,060
PART TIME WAGES	10-565-0200	15,100	15,100	15,100
OVERTIME EXPENSE	10-565-0201	30,000	30,000	30,000
PROFESSIONAL SERVICES	10-565-0400	10,000	10,000	10,000
FRINGE BENEFITS: FICA	10-565-0702	47,750	47,750	47,750
FRINGE BENEFITS: MEDICARE	10-565-0703	11,167	11,167	11,167
FRINGE BENEFITS: INSURANCE	10-565-0704	126,000	126,000	126,000
FRINGE BENEFITS: RETIREMENT	10-565-0705	51,945	51,945	51,945
TELEPHONE	10-565-1100	4,000	5,700	5,700
WELCOME TO ASHEBORO SIGN UTILITY	10-565-1300	1,000	1,000	1,000
TRAVEL, SCHOOLS, CONFERENCES	10-565-1400	3,000	2,500	2,500
MAINTENANCE & REPAIR-VEH PART	10-565-1700	130,000	130,000	130,000
PARKING LOT LEASES	10-565-2100	4,800	4,800	4,800
EQUIPMENT RENTALS	10-565-2101	8,000	8,000	8,000
GAS, OIL AND TIRES	10-565-3100	110,000	100,000	100,000
OFFICE SUPPLIES & PRINTING	10-565-3300	1,500	1,200	1,200
SUPPLIES AND MATERIALS	10-565-3400	65,000	65,002	65,002
OTHER SUPPLIES - STONE	10-565-3401	46,512	46,922	46,922
OTHER SUPPLIES - ASPHALT	10-565-3402	150,000	136,685	136,685
OTHER SUPPLIES - STORM SEWER	10-565-3403	12,702	12,702	12,702
OTHER SUPPLIES - SIDEWALKS	10-565-3404	12,000	12,000	12,000
OTHER SUPPLIES- SNOW REMOVAL	10-565-3405	15,000	15,000	15,000
UNIFORMS AND ACCESSORIES	10-565-3600	14,000	12,500	12,500
CONTRACTED MAINT. - VEHICLES	10-565-4400	6,000	5,000	5,000
CONTRACTED MAINT.	10-565-4500	60,000	55,000	55,000
CONTRACTED MAINT. - RAIL ROAD	10-565-4501	60,800	60,800	60,800
STREET LIGHTING CONTRACTED	10-565-4600	525,000	525,000	525,000
EASEMENT-RIGHT OF WAY PURCH	10-565-5000	3,000	3,000	3,000
DUES & SUBSCRIPTIONS	10-565-5300		500	500
INSURANCE	10-565-5400	23,000	23,000	23,000
MISCELLANEOUS EXPENSE	10-565-5700	3,000	3,000	3,000
WORKERS COMPENSATION	10-565-5800	40,000	51,614	51,614
SMALL EQUIPMENT NON CAP	10-565-6000	12,900	12,900	12,900
CAPITAL OUTLAY: EQUIPMENT	10-565-7400	270,205	-	-
PRINCIPAL ON LONG TERM DEBT	10-565-8100	59,000	59,000	59,000
INTEREST ON LONG TERM DEBT	10-565-8200	3,500	3,500	3,500
TOTALS		2,733,655	2,373,346	2,373,346

STREET MAINTENANCE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-565

Item	Remarks	Acct. #	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
			Qty	Cost		
Request additional salary	not included as of 4-9-12			72,715	-	-
New Two Way Radios FCC Required	NEW	6000	12	10,000	10,000	10,000
F 150 pickup truck	Replace #556	7400	1	30,000	-	-
Crew Cab Service Truck	Replace #570	7400	1	53,534	-	-
Compact Track Loader	Help with sidewalk work	7400	1	56,672	-	-
Leaf Truck	New	7400	1	130,000	-	-



GENERAL INFORMATION

The Engineering Department provides engineering services that include planning, design, and inspection of capital improvements to streets, water and sewer utilities, and other public works projects. Technical assistance is also provided to other departments of the City involved in the operation and maintenance of streets, water and sewer utilities and other City owned facilities.

The Engineering Department is also involved in developing and revising ordinances and policies on public works matters; reviewing subdivision maps and annexation petitions; assigning street numbers; and managing other matters relating to City owned property, water and sewer utility easements, maps and record drawings.

The Engineering Department assists the general public by providing information on streets, utilities, subdivisions, annexations and public works projects, as well as analyzing problems concerning City utilities and public works matters.

OBJECTIVES

- Coordinate Capital Improvements.
- Plan, Design, Contract and Inspect Street Improvements, Water and Sewer Utility Extensions and Other Projects.
- Coordinate Engineering Services Contracted for Larger Projects.
- Coordinate and Inspect Subdivision Development.
- Maintain and Update City Maps and Water and Sewer Utility Records.

PROJECTS COMPLETED FY 2011-2012

Construction Completed on:

- Airport/Tot Hill Farm sewer pump station and force main
- Airport water and sewer line extensions
- Veterans Loop Rd. water and sewer extensions and cul-de-sac
- Cul-de-sacs on Quaker Dr., Sylvan Dr., Brookwood Dr. and Twain Dr.

Design and Plans Completed for:

- Cul-de-sac on Whitley St.
- Sunset Theatre Renovations

PROJECTS SCHEDULED FY 2012-2013

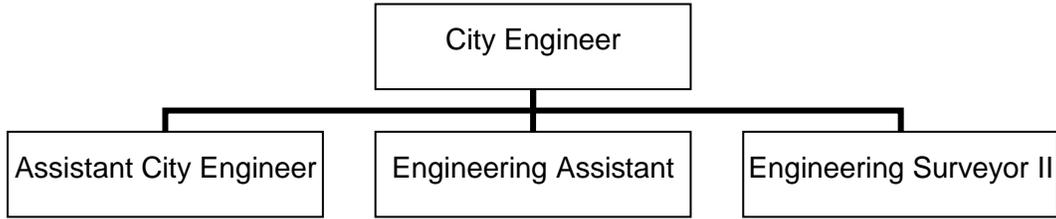
Construction for:

- Water line replacements on Giles Chapel Rd. and Cedar Rd.
- Cul-de-sacs on Birkhead St., Whitley St. and Humble St.
- Street and sidewalk improvements on Lanier Ave.
- Sunset Theatre Renovations

Design & Plans for:

- Water line replacements on Giles Chapel Rd. and Cedar Rd.
- Street and sidewalk improvements on Holly St.
- Cul-de-sac on Humble St.

CITY OF ASHEBORO
Engineering Department
Organizational Chart



**ENGINEERING DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-575

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-575-0200	125,069	125,069	125,069
PROFESSIONAL SERVICES	10-575-0400	27,000	27,000	27,000
FRINGE BENEFITS: FICA	10-575-0702	7,754	7,754	7,754
FRINGE BENEFITS: MEDICARE	10-575-0703	1,813	1,813	1,813
FRINGE BENEFITS: INSURANCE	10-575-0704	12,000	12,000	12,000
FRINGE BENEFITS: RETIREMENT	10-575-0705	8,605	8,605	8,605
STATE PERMIT FEES	10-575-1000	1,000	1,000	1,000
TELEPHONE	10-575-1100	1,800	1,800	1,800
PUBLISHING	10-575-1200	4,500	4,500	4,500
TRAVEL, SCHOOLS, CONFERENCES	10-575-1400	2,000	2,000	2,000
MAINTENANCE AND REPAIR - EQUIP	10-575-1600	750	750	750
MAINTENANCE & REPAIR-VEH PART	10-575-1700	700	700	700
GAS, OIL AND TIRES	10-575-3100	1,000	1,000	1,000
OFFICE SUPPLIES & PRINTING	10-575-3300	7,000	7,000	7,000
COPIER LEASE	10-575-3301	6,000	6,000	6,000
UNIFORMS AND ACCESSORIES	10-575-3600	2,300	2,300	2,300
CONTRACTED MAINT & REPAIR-VEH	10-575-4400	500	500	500
DUES & SUBSCRIPTIONS	10-575-5300	4,400	4,400	4,400
INSURANCE	10-575-5400	2,200	2,200	2,200
MISCELLANEOUS EXPENSE	10-575-5700	1,200	1,200	1,200
WORKERS COMPENSATION	10-575-5800	5,200	4,862	4,862
SMALL EQUIPMENT- NON CAP	10-575-6000	2,200	2,200	2,200
CAPITAL OUTLAY: EQUIPMENT	10-575-7400	1,700	1,700	1,700
TOTALS		226,691	226,353	226,353

ENGINEERING DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-575

Item	Acct. #	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
		Qty	Cost		
AutoCAD Subscription	5300	3	3,600	3,600	3,600
Rotary Club Dues	5300	1	800	800	800
				4,400	4,400
Plan File Cabinet	6000	1	700	700	700
Upgrade Computer Required for AutoCAD Software	7400	1	1,700	1,700	1,700
Energy Consultant	400	1	15,000	15,000	15,000



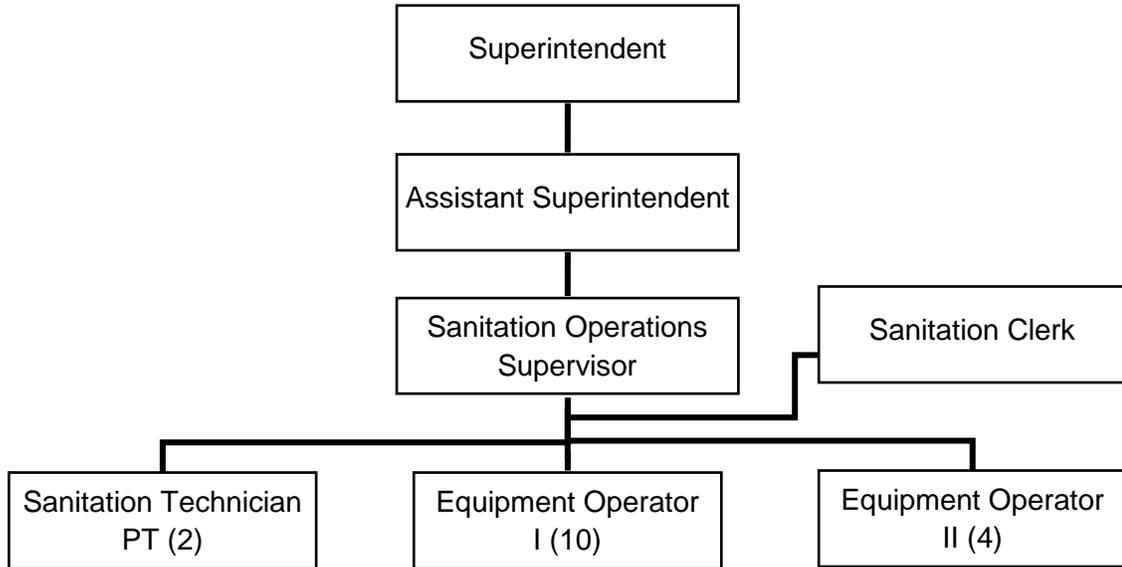
GENERAL INFORMATION

The Environmental Services Department makes collections of solid waste, recyclables and yard waste from residents (approx. 9,515 households) and commercial locations within the City limits. Collection's from commercial customers are fee-based and include restaurants, institutions, multi-family and businesses. Industries provide their own pick-up service. All solid waste is collected and transported to the City of Asheboro Recycle Transfer Station. To better serve the citizens, the Environmental Services Department has automated equipment. This automated equipment provides for a more efficient collection system. The Environmental Services Department maintains two drop sites for recyclables.

OBJECTIVE

- To continue to meet citizens' requests for solid waste, recyclables and yard waste collections.

CITY OF ASHEBORO
Environmental Services Department
Organizational Chart



**ENVIRONMENTAL SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-580

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-580-0200	622,941	609,941	609,941
PART TIME WAGES	10-580-0200	30,150	30,150	30,150
OVERTIME EXPENSE	10-580-0201	15,000	15,000	15,000
FRINGE BENEFITS: FICA	10-580-0702	41,422	41,422	41,422
FRINGE BENEFITS: MEDICARE	10-580-0703	9,687	9,687	9,687
FRINGE BENEFITS: INSURANCE	10-580-0704	132,000	132,000	132,000
FRINGE BENEFITS: RETIREMENT	10-580-0705	43,885	43,885	43,885
STATE PERMIT FEES	10-580-1000	750	750	750
TELEPHONE	10-580-1100	7,500	7,500	7,500
TRAVEL, SCHOOLS, CONFERENCES	10-580-1400	1,000	1,000	1,000
MAINT & REPAIR EQUIP-COMM SVC	10-580-1601	250	250	250
MAINTENANCE & REPAIR-VEH PART	10-580-1700	211,000	211,000	211,000
MAINT & REPAIR VEH-COMM SVC	10-580-1701	2,000	2,000	2,000
GAS, OIL AND TIRES	10-580-3100	214,000	214,000	214,000
GAS-COMMUNITY SERVICE	10-580-3101	2,200	2,200	2,200
OFFICE SUPPLIES AND PRINTING	10-580-3300	3,000	3,000	3,000
OTHER SUPPLIES AND MATERIALS	10-580-3400	5,000	5,000	5,000
GARBAGE CANS	10-580-3401	38,000	38,000	38,000
OTHER SUPPLIES & MAT-COMM. SERV.	10-580-3402	1,500	1,500	1,500
UNIFORMS AND ACCESSORIES	10-580-3600	12,000	12,000	12,000
CONTRACTED MAINT & REPAIR-VEH	10-580-4400	10,000	10,000	10,000
CONT MAINT & REPAIR-VEH-COMM SERV	10-580-4401	1,000	1,000	1,000
CONTRACTED MAINTENANCE	10-580-4500	500	500	500
DUES & SUBSCRIPTIONS	10-580-5300		300	300
INSURANCE	10-580-5400	35,000	35,000	35,000
MISCELLANEOUS EXPENSE	10-580-5700	12,000	12,000	12,000
WORKERS COMPENSATION	10-580-5800		39,720	39,720
SMALL EQUIPMENT- NON CAP	10-580-6000	2,000	2,000	2,000
CAPITAL OUTLAY: EQUIPMENT	10-580-7400	639,800	484,800	484,800
PRINCIPAL ON LONG-TERM DEBT	10-580-8100	92,936	137,275	137,275
INTEREST ON LONG-TERM DEBT	10-580-8200	14,301	18,661	18,661
TIPPING FEE	10-580-8300	700,000	500,000	500,000
TOTALS		2,900,822	2,621,541	2,621,541

**ENVIRONMENTAL SERVICES DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-580

Item	Acct. #	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
		Qty	Cost		
Transfer Station Hauling					
2000 Freightliner-Road Tractor	7400	1	15,000	15,000	15,000
2002 Mac-Trailer	7400	1	25,000	25,000	25,000
2005 Mac-Trailer	7400	1	30,000	30,000	30,000
2003 East-Trailer	7400	1	25,000	25,000	25,000
2006 Mac-Trailer	7400	1	30,000	30,000	30,000
1 Used Road Tractor	7400	1	35,000	35,000	35,000
1 Used Walking Floor Trailer	7400	1	30,000	30,000	30,000
1 Wet Line Kit	7400	1	4,000	4,000	4,000
Total Hauling			194,000	194,000	194,000
Automated Side Loader	7400	1	246,000	246,000	246,000
Replaces 2004 Volvo					
Knuckle Boom Truck	7400	1	155,000	-	-
Replaces 2001 Freightliner					
21 Radios and Equipment	7400	21	14,800	14,800	14,800
FCC Requirement					
8 Yd. Dumpsters	7400	30	30,000	30,000	30,000
			639,800	484,800	484,800

CITY OF
ASHEBORO
RECYCLING TRANSFER STATION

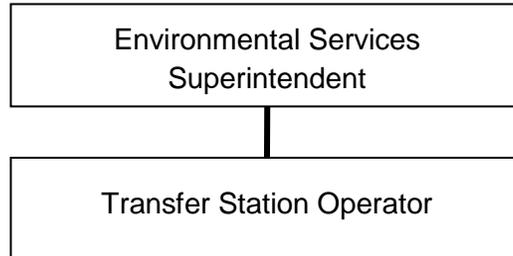
GENERAL INFORMATION

The City of Asheboro Recycling Transfer Station is located on the eastern edge of the City and serves as the City's solid waste disposal area. In addition to handling the City's solid waste, recyclables are also processed through the facility.

OBJECTIVE

- To provide a clean, safe and efficient facility where the City's recyclables and solid wastes are processed.

CITY OF ASHEBORO
Recycling Transfer Station
Organizational Chart



**RECYCLING TRANSFER STATION
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-585

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/ 2/ 12	Manager Recommended 5/ 24/ 12	Council Approved 6/ 28/ 12
SALARIES AND WAGES	10-585-0200	39,266	39,266	39,266
OVERTIME EXPENSE	10-585-0201	2,000	2,000	2,000
FRINGE BENEFITS: FICA	10-585-0702	2,558	2,558	2,558
FRINGE BENEFITS: MEDICARE	10-585-0703	598	598	598
FRINGE BENEFITS: INSURANCE	10-585-0704	6,000	6,000	6,000
FRINGE BENEFITS: RETIREMENT	10-585-0705	2,839	2,839	2,839
STATE PERMIT FEES	10-585-1000	750	750	750
TELEPHONE	10-585-1100	300	300	300
UTILITIES, FUEL, LIGHTS	10-585-1300	6,000	6,000	6,000
TRAVEL, SCHOOLS, CONFERENCES	10-585-1400	500	500	500
MAINTENANCE & REPAIR-BLDG	10-585-1500	7,500	7,500	7,500
MAINT & REPAIR VEHICLES	10-585-1700	18,000	18,000	18,000
GAS, OIL, TIRES	10-585-3100	6,500	6,500	6,500
OFFICE SUPPLIES & MATERIALS	10-585-3300	500	500	500
OTHER SUPPLIES & MATERIALS	10-585-3400	2,000	2,000	2,000
UNIFORMS AND ACCESSORIES	10-585-3600	800	800	800
CONTRACTED MAINT VEHICLES	10-585-4400	2,500	2,500	2,500
CONTRACTED MAINTENANCE	10-585-4500	2,000	2,000	2,000
SOFTWARE SUBSCRIPTION & MAINT	10-585-5300	2,500	2,800	2,800
INSURANCE	10-585-5400	2,000	2,000	2,000
MISCELLANEOUS EXPENSE	10-585-5700	1,800	1,800	1,800
WORKERS COMPENSATION	10-585-5800		2,543	2,543
CAPITAL OUTLAY: EQUIPMENT	10-585-7400	30,000	-	-
PRINCIPAL ON LONG TERM DEBT	10-585-8100	66,000	66,000	66,000
INTEREST ON LONG TERM DEBT	10-585-8200	19,000	19,000	19,000
TOTALS		221,911	194,754	194,754

RECYCLING TRANSFER STATION
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-585

Item	Remarks	Acct. #	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
			Qty	Cost		
Switch Tractor		7400	1	30,000	-	-
Replaces 1981 White Road Tractor						



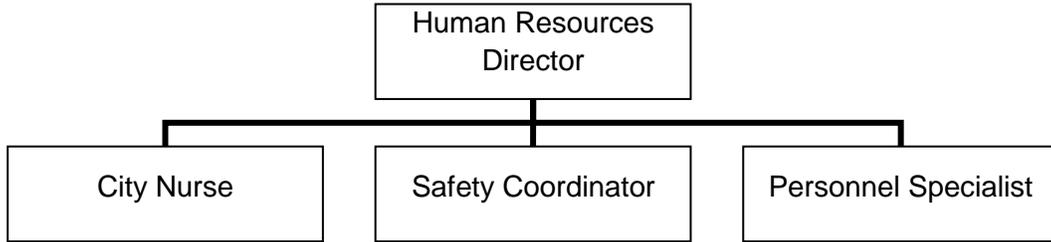
GENERAL INFORMATION

The Human Resources Department under the direction of the Human Resources Director has the responsibility of OSHA compliance, employee safety and wellness, workers compensation, liability insurance, health insurance and the personnel functions of the City. This requires orientation and training for both new and existing employees in order to stay in compliance with ever changing regulations. The City Nurse promotes wellness to all city employees. She accomplishes this through pre-employment and annual physicals as well as education and counseling. The City Nurse also assists with the workers compensation program for the City. The Personnel Specialist (Recruitment/Benefits) assists in administrating the Personnel Policy for the City of Asheboro. Other duties include interviewing and screening applicants for jobs, updating the Personnel Policy, job descriptions, the pay classification plan and assisting with the administration of the employee benefits package. The Safety Coordinator is responsible for the administration of OSHA compliance, workers compensation, liability insurance, and employee safety programs.

OBJECTIVES

- To make the City of Asheboro a safe and healthy workplace.
- To direct the personnel function for the City.
- To administer the employee benefits package.
- To promote employee safety and wellness programs.
- To promote ways to reduce liability for the City.
- To file all workers compensation and liability insurance claims in an expedient manner.
- To maintain employee records.
- To educate employees in areas affecting their jobs.

CITY OF ASHEBORO
Human Resources Department
Organizational Chart



**HUMAN RESOURCES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-590

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-590-0200	124,519	124,519	124,519
PROFESSIONAL SERVICES	10-590-0400	27,000	27,000	27,000
PROFESSIONAL SERVICES-WELLNESS	10-590-0401	160,000	160,000	160,000
EMPLOYEE HEALTH PROGRAM-WELLNESS	10-590-0500	18,000	18,000	18,000
EMPLOYEE HEALTH - GYM MEMBERSHIP	10-590-0501	1,000	1,000	1,000
FRINGE BENEFITS: FICA	10-590-0702	7,720	7,720	7,720
FRINGE BENEFITS: MEDICARE	10-590-0703	1,806	1,806	1,806
FRINGE BENEFITS: INSURANCE	10-590-0704	18,000	18,000	18,000
FRINGE BENEFITS: RETIREMENT	10-590-0705	8,567	8,567	8,567
TELEPHONE	10-590-1100	4,500	4,500	4,500
INTERNET SERVICE	10-590-1101	8,950	10,560	10,560
UTILITIES, FUEL & LIGHTS	10-590-1300	2,300	2,300	2,300
TRAVEL, SCHOOLS & CONFERENCES	10-590-1400	3,000	3,000	3,000
TRAVEL, SCHOOLS & CONFERENCES	10-590-1401	1,300	1,300	1,300
MAINTENANCE & REPAIR-BUILDING	10-590-1500	7,300	7,300	7,300
MAINTENANCE & REPAIR - EQUIP	10-590-1600	750	750	750
MAINTENANCE & REPAIR-VEHICLES	10-590-1700	200	200	200
MAINT & REPAIR-VEHICLES-WELLNESS	10-590-1701	200	200	200
COMPUTER PROGRAMMING / SUPPORT	10-590-2000	3,200	3,200	3,200
GAS, OIL & TIRES	10-590-3100	350	350	350
GAS, OIL & TIRES-WELLNESS	10-590-3101	200	200	200
OFFICE SUPPLIES	10-590-3300	6,000	6,000	6,000
OTHER SUPPLIES AND MATERIALS	10-590-3400	6,000	6,000	6,000
SAFETY SUPPLIES & MATERIALS	10-590-3401	5,000	5,000	5,000
UNIFORMS-ACCESSORIES	10-590-3600	600	600	600
AWARDS/ RECOGNITIONS	10-590-4000	8,000	8,000	8,000
DUES AND SUBSCRIPTIONS	10-590-5300	3,500	3,500	3,500
DUES AND SUBSCRIPTIONS-WELLNESS	10-590-5301	650	650	650
INSURANCE	10-590-5400	2,500	2,500	2,500
WORKERS COMPENSATION	10-590-5800	2,000	1,735	1,735
SMALL EQUIPMENT NON CAP	10-590-6000	1,500	1,500	1,500
TOTALS		434,612	435,957	435,957

CITY OF ASHEBORO

ARTS & CULTURAL SERVICES

GENERAL INFORMATION

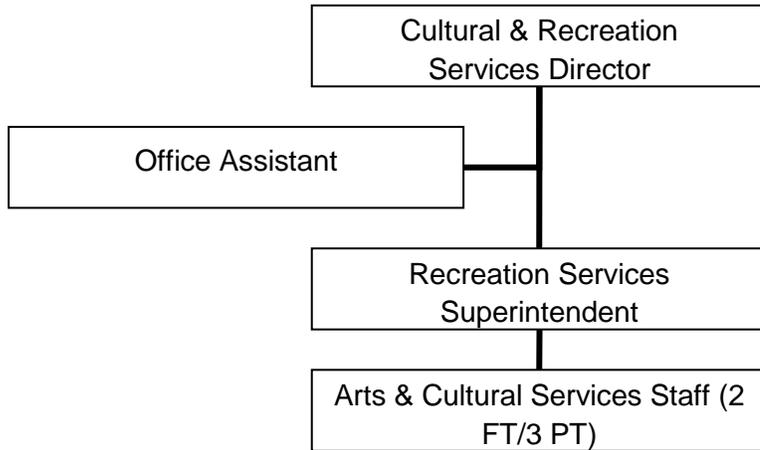
This department is responsible for the administration and the organization of the arts and cultural programs, activities and facilities provided by the city.

OBJECTIVES

To provide a complete and comprehensive cultural program for the citizens of Asheboro through a variety of programs, activities and facilities. Specifically:

- To provide a variety of arts and crafts classes throughout the year in cooperation with the Randolph Arts Guild.
- To provide a well organized Farmers' Market from May-October.
- To provide a wide variety of programs and events and oversee the operations of the Sunset Theatre.
- To provide the following facilities for public use: Downtown Farmers' Market, Sunset Theater and Rotary Pavilion at Bicentennial Park.
- To offer a variety of special activities and events for the citizens of Asheboro, including, but not limited to the Summer Concert Series, Art May-Ham Craft and Food Festival, Father/Daughter Valentines Dance, Trick or Treat in the Park and the Asheboro Community Choir.

CITY OF ASHEBORO
Arts & Cultural Services Department
Organizational Chart



**ARTS & CULTURAL SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-615

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-615-0200	61,578	61,578	61,578
PART TIME WAGES	10-615-0200	20,100	20,100	20,100
PROF SERVICES	10-615-0400	8,000	8,000	8,000
FRINGE BENEFITS: FICA	10-615-0702	5,064	5,064	5,064
FRINGE BENEFITS: MEDICARE	10-615-0703	1,184	1,184	1,184
FRINGE BENEFITS: INSURANCE	10-615-0704	12,000	12,000	12,000
FRINGE BENEFITS: RETIREMENT	10-615-0705	4,233	4,233	4,233
PROGRAMS	10-615-1200	12,000	12,000	12,000
PROGRAMS-SUNSET THEATER	10-615-1201	20,000	20,000	20,000
PROGRAMS- CONCERT SERIES	10-615-1202	20,000	20,000	20,000
PROGRAMS- ARTS GUILD	10-615-1203	17,000	17,000	17,000
PROGRAMS- MALL PLAYGROUND	10-615-1204	10,000	10,000	10,000
PROGRAMS- SENIOR ADULT CENTER	10-615-1205	42,000	42,000	42,000
UTIL., FUEL, LGHTS- SUNSET THEATER	10-615-1301	9,500	9,500	9,500
UTIL., FUEL, LGHTS- FARMERS MKT	10-615-1302	1,700	1,700	1,700
TRAVEL, SCHOOLS & CONFERENCES	10-615-1400	500	500	500
MAINT & REPAIR- SUNSET THEATER	10-615-1501	3,000	3,000	3,000
OFFICE SUPPLIES & PRINTING	10-615-3300	2,500	2,500	2,500
OTHER SUPPLIES AND MATERIALS	10-615-3400	4,000	4,000	4,000
ADVERTISING	10-615-3500	1,000	1,000	1,000
UNIFORMS	10-615-3600	1,000	1,000	1,000
PURCHASES FOR RESALE	10-615-4800	6,000	6,000	6,000
DUES & SUBSCRIPTIONS	10-615-5300		500	500
INSURANCE	10-615-5400		937	937
CITYWIDE ART EXHIBIT	10-615-5600	4,300	4,300	4,300
MISCELLANEOUS EXPENSE	10-615-5700	600	600	600
WORKERS COMPENSATION	10-615-5800		2,659	2,659
TOTALS		267,259	271,355	271,355

**ARTS & CULTURAL SERVICES DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-615

Item	Remarks	Acct. #	Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
<u>NEW REQUESTS: Ranked as to importance of need</u>					
Programs	As stated in last years request, events that had been classified recreational that are cultural in nature have been shifted 615. However, the funds that were requested to move from 620-1201 to 615-1200 never transpired. This caused the overage in this line item. The request this year is to fund these existing programs.	1200	12,000	12,000	12,000
Programs - Arts Guild	Amount typically set by City Manager. Department requests same amount in 2012-2013	1203	17,000	17,000	17,000
Programs - Mall Playground	2012-2013 should be the last year of the second 3 year sponsorship contract commitment.	1204	10,000	10,000	10,000
Programs - Senior Adults Center	Amount typically set by City Manager. Department requests same amount in 2012-2013.	1205	42,000	42,000	42,000
Contribution to ED Fund for Senior Adults	1st year of 5 year contract approved by council 5-2012			100,000	
Advertising	We have strained to stay in budget on this item but more in the way of advertising upcoming programs and concerts is needed.	3500	1,000	1,000	1,000

CITY OF ASHEBORO

RECREATION SERVICES



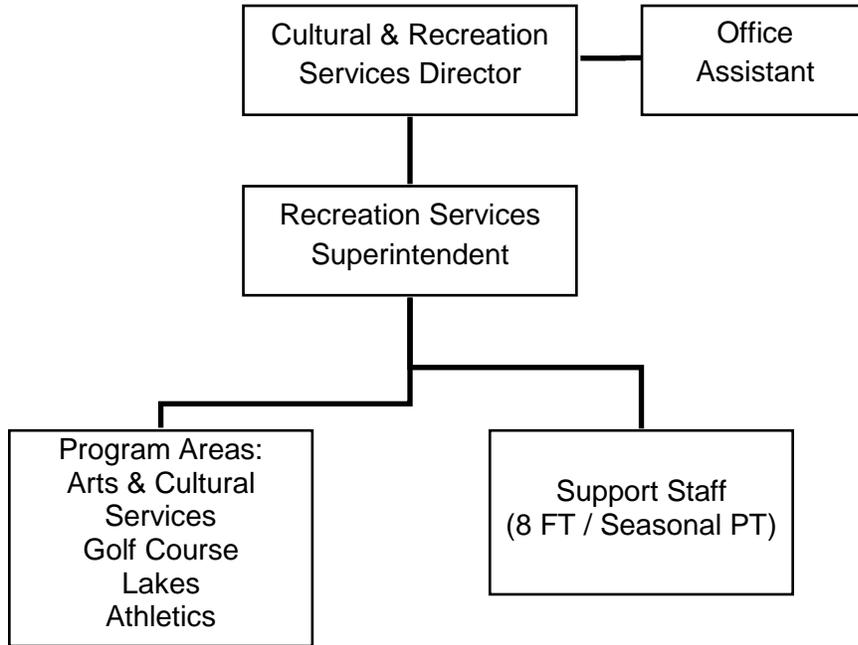
GENERAL INFORMATION

This department is responsible for the administration and the organization of the recreation programs, activities and facilities provided by the city.

OBJECTIVES

- To provide a complete and comprehensive recreation program for the citizens of Asheboro through a variety of recreation programs, activities and facilities. Specifically:
- To organize and administer youth sports programs including but not limited to football, cheerleading, basketball, baseball and softball.
- To organize and administer a variety of adult sports programs including softball throughout the year.
- To provide a variety of special events including but not limited to: Fall Festival 10K Run, Rolling in Randolph 25-50-100 Bike Ride, Special Trips, Easter Egg Hunts, Skateboard and Disc Golf Tournaments, Saturday Slugfest, etc.
- To operate the W. W. Thomas Tennis Facility and to provide instructional programs for youth and adults and Adult Leagues.
- To offer a comprehensive aquatic program during the summer months with an emphasis on public swim and lessons.
- To provide a variety of events and activities for Special Olympians through assisting the Randolph County Special Olympics Committee.
- To provide recreation opportunities at the municipal lakes.
- To conduct Randolph County Senior Games by offering a variety of events for senior citizens in cooperation with the Senior Games Committee.
- To provide the following facilities for public use: Asheboro Skate Park, Bicentennial Park, Various Community Parks (Eastside, Frazier, Hammer, Kiwanis, Memorial, North Asheboro, Park Street, Westwood), Lake Lucas, Lake Reese, and McCrary Ball Park.
- To provide certain facilities for the athletic and club teams associated with the Asheboro City Schools.

CITY OF ASHEBORO
Recreation Services Department



**RECREATION SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-620

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-620-0200	235,164	235,164	235,164
PART TIME WAGES	10-620-0200	20,000	20,000	20,000
SEASONAL WAGES	10-620-0200	126,000	126,000	126,000
PROF SVC-CONTRACT BOYS/ GIRLS CLUB	10-620-0402	25,000	25,000	25,000
PROGRAM INSURANCE	10-620-0600	4,000	4,000	4,000
FRINGE BENEFITS: FICA	10-620-0702	23,744	23,744	23,744
FRINGE BENEFITS: MEDICARE	10-620-0703	5,553	5,553	5,553
FRINGE BENEFITS: INSURANCE	10-620-0704	42,000	42,000	42,000
FRINGE BENEFITS: RETIREMENT	10-620-0705	16,117	16,117	16,117
TELEPHONE	10-620-1100	14,000	14,000	14,000
INTERNET SERVICE	10-620-1101	9,600	10,560	10,560
ATHLETIC PROGRAMS	10-620-1200	80,000	80,000	80,000
OTHER PROGRAMS	10-620-1201	20,000	20,000	20,000
MCCRARY PARK LEASE	10-620-1202	18,240	18,240	18,240
FIT COMMUNITY GRANT	10-620-1204		15,000	15,000
UTILITIES, FUEL, LIGHTS	10-620-1300	78,000	78,000	78,000
UTILITIES, FUEL & LTS-SKATE PARK	10-620-1303	4,000	4,000	4,000
TRAVEL, SCHOOLS & CONFERENCES	10-620-1400	2,500	2,500	2,500
MAINTENANCE & REPAIR - BLDG	10-620-1500	6,000	6,000	6,000
BLDG MAINT & REPAIR - MCCRARY BALLPARK	10-620-1503	18,000	18,000	18,000
MAINTENANCE & REPAIR-EQUIP	10-620-1600	15,000	10,000	10,000
MAINTENANCE & REPAIR-VEH PART	10-620-1700	2,500	2,500	2,500
GAS, OIL AND TIRES	10-620-3100	4,500	4,500	4,500
OFFICE SUPPLIES & PRINTING	10-620-3300	7,000	7,000	7,000
COPY MACHINE LEASE	10-620-3301	3,500	3,500	3,500
OTHER SUPPLIES AND MATERIALS	10-620-3400	54,000	54,000	54,000
ADVERTISING	10-620-3500	1,500	1,500	1,500
UNIFORMS	10-620-3600	4,000	4,000	4,000
CONTRACTED MAINTENANCE	10-620-4500	5,000	5,000	5,000
PURCHASES FOR RESALE	10-620-4800	45,000	45,000	45,000
STATE SALES TAX REPORT	10-620-4900		6,000	6,000
DUES & SUBSCRIPTIONS	10-620-5300	500	500	500
INSURANCE	10-620-5400		700	700
MISCELLANEOUS EXPENSE	10-620-5700	2,500	2,500	2,500
MERCHANT FEE	10-620-5701		2,100	2,100
WORKERS COMPENSATION	10-620-5800		12,817	12,817
CAPITAL OUTLAY: EQUIPMENT	10-620-7400	51,400	46,400	46,400
ADA IMPROVEMENTS	10-620-8400	1,500	1,500	1,500
TOTALS		945,818	973,395	973,395

RECREATION SERVICES DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-620

Item	Remarks	Acct. #	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
			Qty	Cost		
<u>NEW REQUESTS: Ranked as to importance of need</u>						
Kayaks	Add to offerings at Lake Lucas	7400	6	4,200	4,200	4,200
Canoes	To replace damaged and older model canoes already at Lake Lucas.	7400	6	7,200	7,200	7,200
Picnic Shelter	Add a shelter to the picnic table area between the two fields at the City Fields	7400	1	10,000	10,000	10,000
Grand Stand Seats at McCrary Park	The seats came out of the old Greensboro Coliseum and have reached their end.	1503	300	18,000	18,000	18,000
Batting Cages at Ball Parks	Add a batting cage at City Fields, Kiwanis and North Parks.	7400	3	12,000	12,000	12,000
Store room at North Asheboro Pool	Additional space is needed to store chemicals and supplies.	7400	1	18,000	13,000	13,000

CITY OF
ASHEBORO
MUNICIPAL GOLF COURSE



GENERAL INFORMATION

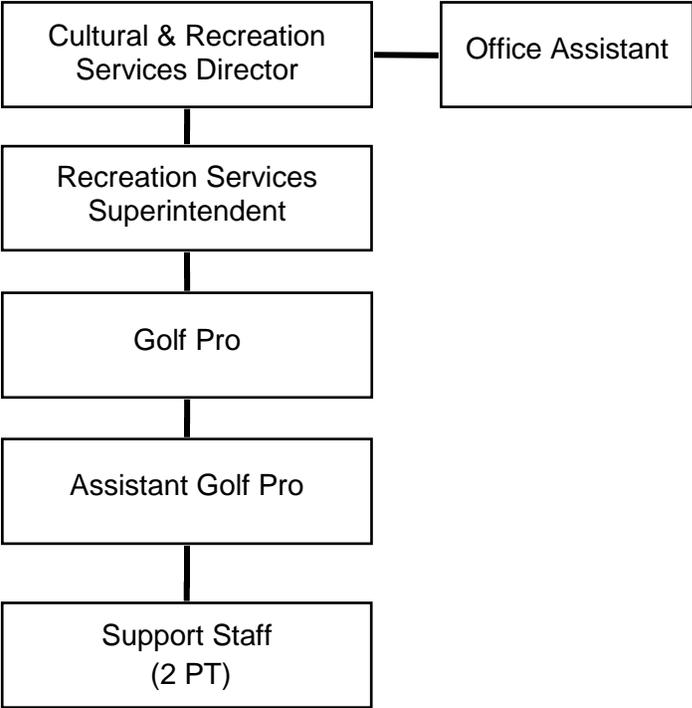
The City meets the recreational needs of the public through many services sponsored by the Asheboro Cultural and Recreation Services Department. One of the City's most outstanding contributions to public recreation is the municipal golf course. The facility is a nine-hole course designed by Donald Ross, and serves as the home of the city golf championship.

OBJECTIVES

- To serve the community by providing a well groomed public golf course.
- To promote recreation and athletics through continued sponsorship of the City golf tournament.
- To maintain the facility so that play is not adversely affected.
- To conduct the following special events:
 - Men's City Amateur
 - Ladies' City Amateur
 - Junior Amateur
 - Club Championships
 - Parent / Child Tournaments
 - Night Golf Tournaments
 - Youth Lessons

CITY OF ASHEBORO

Municipal Golf Course Organizational Chart



**MUNICIPAL GOLF COURSE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-625

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-625-0200	74,549	74,549	74,549
PART TIME WAGES	10-625-0200	15,050	15,050	15,050
FRINGE BENEFITS: FICA	10-625-0702	5,555	5,555	5,555
FRINGE BENEFITS: MEDICARE	10-625-0703	1,299	1,299	1,299
FRINGE BENEFITS: INSURANCE	10-625-0704	12,000	12,000	12,000
FRINGE BENEFITS: RETIREMENT	10-625-0705	5,127	5,127	5,127
TELEPHONE	10-625-1100	1,900	1,900	1,900
GOLF PROGRAMS	10-625-1200	5,000	5,000	5,000
UTILITIES, FUEL & LIGHTS	10-625-1300	11,000	11,000	11,000
TRAVEL, SCHOOLS & CONFERENCES	10-625-1400	500	500	500
MAINTENANCE & REPAIR -BLDG	10-625-1500	13,000	13,000	13,000
MAINTENANCE & REPAIR-EQUIP	10-625-1600	500	500	500
MAINTENANCE & REPAIR-VEH PART	10-625-1700	2,500	2,500	2,500
GAS, OIL AND TIRES	10-625-3100	7,000	7,000	7,000
SUPPLIES AND MATERIALS	10-625-3400	22,000	22,000	22,000
CONTRACTED MAINTENANCE	10-625-4500	2,500	2,500	2,500
PURCHASES FOR RESALE	10-625-4800	4,000	4,000	4,000
STATE SALES TAX REPORT	10-625-4900		3,600	3,600
INSURANCE	10-625-5400		3,500	3,500
MISCELLANEOUS EXPENSE	10-625-5700	1,500	1,500	1,500
WORKERS COMPENSATION	10-625-5800		1,547	1,547
CAPITAL OUTLAY: EQUIPMENT	10-625-7400	62,440	62,440	62,440
TOTALS		247,420	256,067	256,067

MUNICIPAL GOLF COURSE
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-625

Item	Remarks	Acct. #	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
			Qty	Cost		
<u>NEW REQUESTS:</u> <u>Ranked as to</u> <u>importance of need</u>						
Point of Sale Computer System and related software	The retail tracking system will allow us to give receipts, track inventory and participant numbers to help increase productivity and hopefully revenue.	7400	1	4,250	4,250	4,250
Golf Carts	Current carts are now 8 years old and need to start being upgraded. The previous fleet of carts lasted 8 years before they were replaced with the current fleet.	7400	22	58,190	58,190	58,190
Roof replacement on club house	Roof is deteriorated to the point of needed replacement.	1500	1	12,000	12,000	12,000



GENERAL INFORMATION

The City of Asheboro provides the Asheboro / Randolph Public Library building and supports the ongoing maintenance of the building and its' equipment. It also provides a satellite location on Sunset Avenue for the Friends of the Library. In FY 2007-2008, the City of Asheboro purchased two old houses adjacent to the main library location. In FY 2010-2011, the City began to convert this space into additional parking for library visitors and staff use.

The City of Asheboro also contributes to the book and periodical selection of reading material available to its citizens through the Asheboro Public Library.

OBJECTIVE

- To provide for a safe facility for all individuals to enjoy.

LIBRARY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013

Code: 10-630

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
BLDG MAINT & REPAIR- MAIN LOC	10-630-1500	5,500	8,000	8,000
BLDG MAINT & REP- SUNSET AVE LOC	10-630-1501	100	100	100
ASHEBORO PUBLIC LIBRARY-BOOKS	10-630-3400	70,000	70,000	70,000
ASHEBORO PUB LIB-PERIODICALS	10-630-3402	25,000	25,000	25,000
ASHEBORO PUB LIB-SUPPLIES	10-630-3403	10,000	12,500	12,500
INSURANCE-LIBRARY	10-630-5400	6,900	6,900	6,900
PRINCIPAL-LONG TERM DEBT-LIB	10-630-8100	104,000	104,000	104,000
INTEREST ON LONG TERM DEBT-LIB	10-630-8200	11,000	11,000	11,000
TOTALS		232,500	237,500	237,500



GENERAL INFORMATION

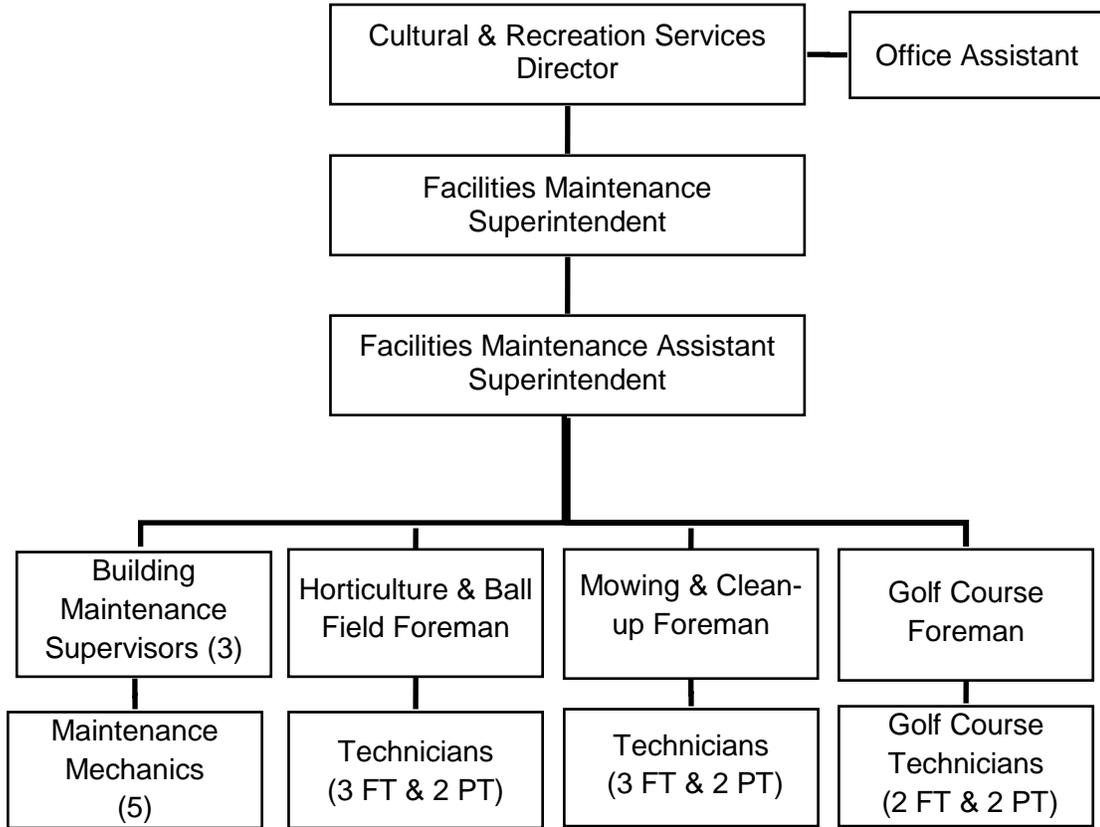
This department is responsible for the care and maintenance of the city cemeteries, city parks, ball fields, lakes and adjoining facilities, and the municipal golf course. In addition to the care of the grounds of city property and public lands, the department is responsible for the maintenance of the buildings and equipment at these facilities.

OBJECTIVES

- To maintain city parks, lakes and cemeteries for the enjoyment of the citizens of Asheboro. Specifically:
- To maintain city parks, lakes, golf course and ball fields in an appealing manner.
- To provide a safe environment for the facility users.
- To maintain the city cemeteries so as to provide an appropriate environment.
- To continue cooperation between other governmental units in facility use and preparation.
- To develop and maintain landscape areas of the City including Hwy 220 Bypass Project.

CITY OF ASHEBORO

Facilities Maintenance Organizational Chart



**FACILITIES MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-640

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	10-640-0200	868,992	868,992	868,992
PART TIME WAGES	10-640-0200	99,400	99,400	99,400
OVERTIME EXPENSE	10-640-0201	30,000	30,000	30,000
FRINGE BENEFITS: FICA	10-640-0702	61,900	61,900	61,900
FRINGE BENEFITS: MEDICARE	10-640-0703	14,477	14,477	14,477
FRINGE BENEFITS: INSURANCE	10-640-0704	162,000	162,000	162,000
FRINGE BENEFITS: RETIREMENT	10-640-0705	61,837	61,837	61,837
TELEPHONE	10-640-1100	8,500	8,500	8,500
INTERNET SERVICE	10-640-1101	9,000	10,560	10,560
UTILITIES, LIGHTS, AND FUEL	10-640-1300	8,600	8,600	8,600
TRAVEL, SCHOOLS, CONFERENCES	10-640-1400	5,000	5,000	5,000
MAINTENANCE AND REPAIR -BLDG	10-640-1500	18,500	18,500	18,500
MAINTENANCE & REPAIR - EQUIP	10-640-1600	21,000	21,000	21,000
MAINTENANCE & REPAIR-VEH PART	10-640-1700	35,000	35,000	35,000
GAS, OIL AND TIRES	10-640-3100	47,500	43,000	43,000
OFFICE SUPPLIES AND PRINTING	10-640-3300	3,500	3,500	3,500
OTHER SUPPLIES AND MATERIALS	10-640-3400	28,000	28,000	28,000
HORTICULTURE SUPPLIES	10-640-3401	11,000	11,000	11,000
HORTICULTURE SUPPLIES BY PASS	10-640-3402	6,500	6,500	6,500
SAFETY SUPPLIES	10-640-3403	6,000	6,000	6,000
JANITORIAL SUPPLIES	10-640-3404	25,000	24,000	24,000
OTHER SUPPLIES & MATER-LIBRARY	10-640-3405	6,000	6,000	6,000
UNIFORMS	10-640-3600	18,000	18,000	18,000
CONTRACTED MAINT - VEHICLES	10-640-4400	7,500	7,500	7,500
CONTRACTED MAINTENANCE	10-640-4500	6,500	6,500	6,500
DUES & SUBSCRIPTIONS	10-640-5300		500	500
INSURANCE	10-640-5400	30,000	30,000	30,000
COMMUNITY APPEARANCE	10-640-5500	15,000	10,000	10,000
MISCELLANEOUS EXPENSE	10-640-5700	3,000	3,000	3,000
WORKERS COMPENSATION	10-640-5800	24,000	31,853	31,853
SMALL EQUIPMENT NON CAP	10-640-6000	6,000	10,000	10,000
CAPITAL OUTLAY: EQUIPMENT	10-640-7400	113,000	109,000	109,000
CAPITAL OUTLAY: COMM. APPEARANCE	10-640-7401	3,000	3,000	3,000
PRINCIPAL ON LONG-TERM DEBT	10-640-8100	14,500	22,737	22,737
INTEREST ON LONG-TERM DEBT	10-640-8200	2,500	3,310	3,310
TOTALS		1,780,706	1,789,166	1,789,166

**FACILITIES MAINTENANCE DEPARTMENT
 SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-640

Item	Remarks	Acct. #	Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
computers	s/ b 6000		4,000	4,000	4,000
concrete machine			3,000	3,000	3,000
greensmower			22,000	22,000	22,000
sprayer			10,000	10,000	10,000
spray truck			29,000	29,000	29,000
ballfield rake			15,000	15,000	15,000
service truck			30,000	30,000	30,000
				109,000	109,000



GENERAL INFORMATION

The City of Asheboro owns and maintains a regional airport that serves the citizens of both Asheboro and Randolph County. The airport features a 5,500 foot lighted and paved runway with parallel taxiway, 43 single aircraft hangars, 2 multiple aircraft hangars, tie down apron space for 38 aircraft and an aircraft museum. The airport provides aircraft maintenance, avionics service and maintains a staff field operator during the daylight hours to provide for safety and air traffic control.

OBJECTIVES

- To provide a safe and well maintained airport for commercial and private users.
- To meet all federal and state safety and operational guidelines for regional airports.

PROJECTS COMPLETED FY 2011-2012

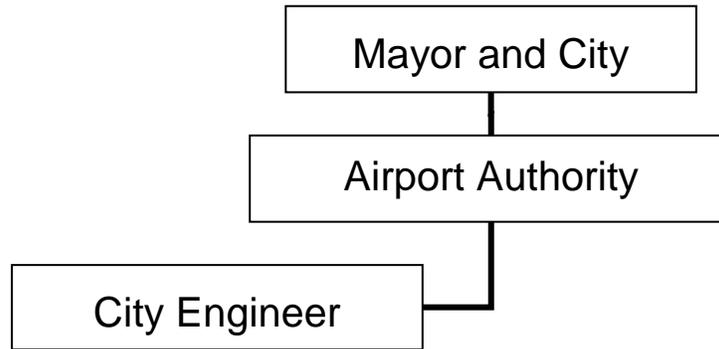
- Construction of Airport water & sewer line extensions, and the Airport/Tot Hill Farm sewer pump station and force main
- Plans and bid documents for construction of taxi lane and hangar site preparation
- Plans and bid documents for obstruction clearing at the north end of the runway

PROJECTS SCHEDULED FY 2012-2013

- Construction of taxi lane and hangar site preparation
- Obstruction clearing at the north end of the runway

CITY OF ASHEBORO

Airport Authority Organizational Chart



**AIRPORT AUTHORITY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 10-650

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
AIRPORT AUTHORITY FRINGE-XMAS	10-650-0701	150	150	150
STATE PERMIT FEES	10-650-1000	100	100	100
UTILITIES, LIGHTS AND FUEL	10-650-1300	27,000	27,000	27,000
TRAVEL, SCHOOLS, CONFERENCES	10-650-1400	900	900	900
MAINT & REPAIR-BUILDINGS	10-650-1500	5,000	5,000	5,000
MAINTENANCE & REPAIR - EQUIP	10-650-1600	9,000	9,000	9,000
MAINTENANCE & REPAIR-VEH PARTS	10-650-1700	1,000	1,000	1,000
SUPPLIES AND MATERIALS	10-650-3400	7,000	7,000	7,000
CONTRACTED MAINT-VEHICLE PARTS	10-650-4400	500	500	500
CONTRACTED SERVICES	10-650-4500	7,000	7,000	7,000
INSURANCE	10-650-5400	6,100	6,100	6,100
CONTRIB-AIRPORT RW EXT PH III	10-650-6600	16,700	16,700	16,700
TOTALS		80,450	80,450	80,450

AIRPORT AUTHORITY
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-650

Item	Remarks	Acct. #	Department Requested 4/2/12		Manager Recommended 5/24/12	Council Approved 6/28/12
			Quantity	Cost		
Cont.-Airport Impts.	10%	10-650-6600	1	16,700	16,700	16,700
	VISION 100					
	Grant Match					



**CITY OF ASHEBORO
WATER AND SEWER FUND**

CITY OF ASHEBORO ANNUAL BUDGET
WATER & SEWER FUND REVENUES
FY 2012-2013

Fund Code: 30

ACCOUNT	Number	Fiscal Year 2012 - 2013	
		Manager Recommended 5/24/12	Council Approved 6/28/12
INTEREST EARNED ON INVESTMENTS	329-0000	12,733	12,733
RENTS - SPRINT	331-0300	23,804	23,804
RENTS - AT&T	331-0400	47,610	47,610
RENTS - VERIZON WIRELESS	331-0500	20,700	20,700
MISCELLANEOUS REVENUE	335-0000	1,610	1,610
RECOVERY OF BAD DEBTS	335-0500	53,846	53,846
PERSONAL USE OF CITY VEHICLES	335-0600	3,654	3,654
SALE OF WATER	371-0100	6,993,667	6,993,667
SEWER CHARGES	371-0200	5,240,753	5,240,753
SAMPLING AND MONITORING FEES	372-0000	33,401	33,401
SURCHARGES	372-0100	216,708	216,708
SEPTIC TANK DISCHARGES	372-0200	43,545	43,545
WATER TAPS AND CONNECTION FEES	373-0000	71,449	71,449
SEWER TAPS AND CONNETION FEES	374-0000	9,050	9,050
LATE FEES	375-0000	329,810	329,810
RETURNED CHECK FEES	376-0000	7,428	7,428
SALE OF MATERIALS - SERVICES	381-0000	17,897	17,897
SALE OF FIXED ASSETS	383-0000	30,895	30,895
PROCEEDS LEASE (FINANCING)	385-0100	1,156,004	1,156,005
WATER - SEWER FD. REV. EST.		14,314,565	14,314,565
RETAINED EARNINGS ALLOCATION	399-0000	375,460	375,460
TOTAL WATER - SEWER FD. REV.		14,690,025	14,690,025

**CITY OF ASHEBORO
WATER-SEWER FUND EXPENDITURE SUMMARY
FY 2012-2013**

DEPT#	DEPARTMENT	Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
720	BILLING AND COLLECTING	431,190	476,799	476,799
810	WATER METER OPERATIONS	752,464	747,296	747,296
820	WATER SUPPLY & TREATMENT	4,149,643	2,881,747	2,881,747
830	WASTEWATER TREATMENT	6,755,505	5,725,822	5,725,822
840	WATER MAINTENANCE	1,283,966	1,193,960	1,193,961
850	WASTEWATER MAINTENANCE	1,778,632	1,493,946	1,493,946
860	TECHNICAL SERVICES	186,597	188,491	188,491
870	SYSTEMS MAINTENANCE	1,467,097	1,376,793	1,376,793
880	WATER QUALITY	762,103	605,170	605,170
WATER - SEWER FUND TOTAL		17,567,197	14,690,025	14,690,025



GENERAL INFORMATION

The major purpose of the Billing and Collection Department is to provide efficient and accurate service to all billing customers. The Billing and Collection Department handles the billing for various water and sewer utility services and in conjunction with the Environmental Services department, they process the billing for various services such as commercial dumpster collection and charges for curbside, white goods and brush collection.

Duties performed by departmental staff include the processing of customer orders for the start, termination or transfer of water services; billing of all customers on a monthly basis; receiving and processing payments; handling of customer service, billing problems and customer complaints; keeping correct records on customer accounts; processing permits for the discharge of holding tank waste, billing and processing payments for the users of bulk water; billing and processing payments of industries for sampling and monitoring fees and surcharges for excessive pollutants, billing and processing payments of residential (as applicable) and commercial for garbage charges.

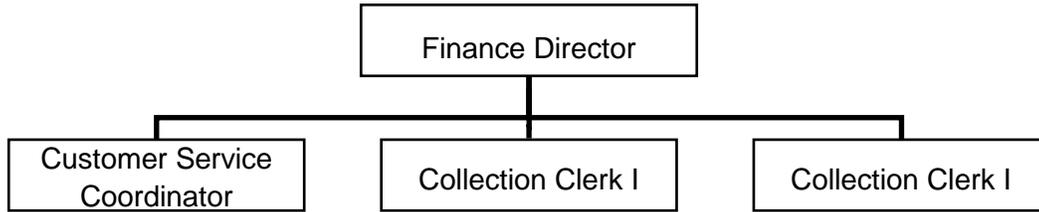
OBJECTIVES

The work objective is to provide the citizens of Asheboro with efficient services at the most economical costs.

Specific goals include:

- To ensure that all water and sewer accounts remain current, past due notices will be mailed on or about the 16th of each month. Additionally, on or about the 26th of each month delinquent accounts service will be disconnected. If payment is not remitted, accounts will be turned over to an outside agency for collection.
- To have readings rechecked on water bills as applicable before billing and to notify customers, either by phone or by information tags left on doors whenever possible, of possible leaks as detected by higher than normal consumption for that location. This procedure saves the customer money and also keeps the water loss to a minimum.
- To assure that accounts receivable information is current and accurate; all accounts will be balanced monthly.

CITY OF ASHEBORO
Billing and Collection
Organizational Chart



**BILLING & COLLECTION DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 30-720

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	30-720-0200	210,371	210,371	210,371
FRINGE BENEFITS: FICA	30-720-0702	13,043	13,043	13,043
FRINGE BENEFITS: MEDICARE	30-720-0703	3,050	3,050	3,050
FRINGE BENEFITS: INSURANCE	30-720-0704	39,000	39,000	39,000
FRINGE BENEFITS: RETIREMENT	30-720-0705	14,474	14,474	14,474
TELEPHONE	30-720-1100	884	884	884
TRAVEL, SCHOOLS, CONFERENCES	30-720-1400	250	250	250
MAINTENANCE & REPAIR-EQUIP	30-720-1600	2,500	2,500	2,500
COMPUTER PROGRAMMING	30-720-2000	1,000	1,000	1,000
OFFICE SUPPLIES AND PRINTING	30-720-3300	7,000	7,000	7,000
COMPUTER SUPPLIES & EQUIPMENT	30-720-3301	1,000	1,000	1,000
POSTAGE	30-720-3400	59,700	59,700	59,700
UNIFORMS	30-720-3600	1,300	1,300	1,300
CONTRACTED BILLING EXPENSE	30-720-4500	27,000	27,000	27,000
CREDIT CARD & BANK FEES	30-720-4501	7,000	7,000	7,000
CONTR SVS- LOCKBOX FEES	30-720-4502	31,000	31,000	31,000
DUES AND SUBSCRIPTIONS	30-720-5300		300	300
DUES & SUBSCRIPTIONS-SOFTWARE	30-720-5301	7,200	7,200	7,200
INSURANCE	30-720-5400	1,750	1,750	1,750
MISCELLANEOUS EXPENSE	30-720-5700	2,000	2,000	2,000
WORKERS COMPENSATION	30-720-5800	468	414	414
CASH SHORTAGES/ OVERAGES	30-720-5900	200	200	200
SMALL EQUIPMENT NON CAP	30-720-6000	1,000	1,000	1,000
CAPITAL OUTLAY: EQUIPMENT	30-720-7400		45,363	45,363
TOTALS		431,190	476,799	476,799

CITY OF
ASHEBORO

WATER METER OPERATIONS

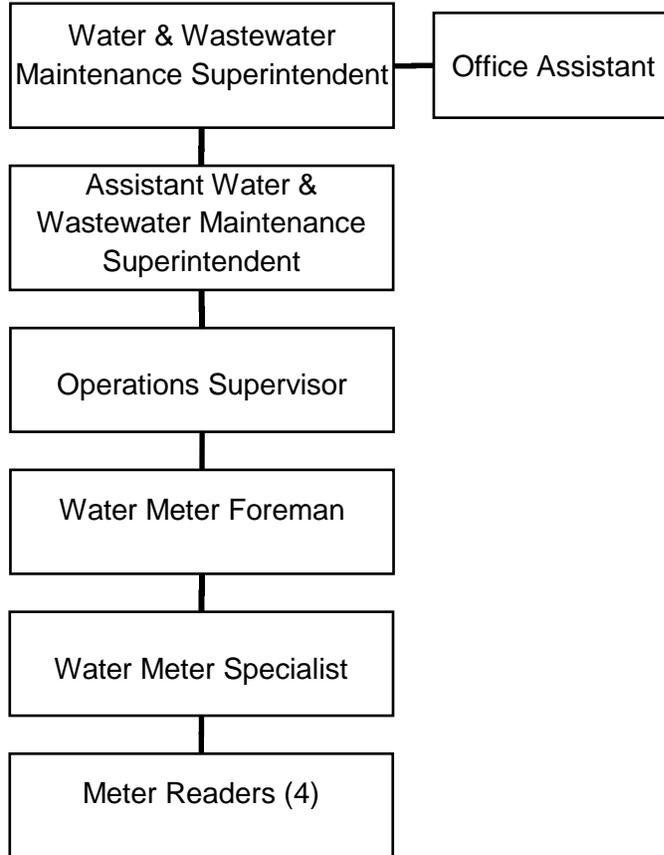
GENERAL INFORMATION

This department is responsible for the readings of meters in preparation for billing, replacement of worn or defective meters as well as initiating and terminating services to water customers.

OBJECTIVES

- To read meters promptly and accurately.
- To reduce water revenue loss by replacing worn or defective meters.
- To perform all duties in a cost effective manner.
- To test water meters as needed for accuracy.

CITY OF ASHEBORO
Water Meter Operations
Organizational Chart



**WATER METER OPERATIONS DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 30-810

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	30-810-0200	366,704	383,423	383,423
OVERTIME EXPENSE	30-810-0201	2,500	2,500	2,500
FRINGE BENEFITS: FICA	30-810-0702	22,891	23,927	23,927
FRINGE BENEFITS: MEDICARE	30-810-0703	5,353	5,596	5,596
FRINGE BENEFITS: INSURANCE	30-810-0704	62,900	65,300	65,300
FRINGE BENEFITS: RETIREMENT	30-810-0705	25,401	26,552	26,552
FRINGE BENEFITS: 401K	30-840-0706	1,015	1,015	1,015
UNEMPLOYMENT COMPENSATION	30-810-0800	3,000	3,000	3,000
TELEPHONE	30-810-1100	2,200	2,200	2,200
TRAVEL, SCHOOLS, CONFERENCES	30-810-1400	2,000	500	500
MAINTENANCE & REPAIR-EQUIPMENT	30-810-1600	1,500	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	30-810-1700	10,000	10,000	10,000
GAS, OIL AND TIRES	30-810-3100	18,000	18,000	18,000
OFFICE SUPPLIES AND PRINTING	30-810-3300	1,500	1,500	1,500
OTHER SUPPLIES AND MATERIALS	30-810-3400	60,000	50,000	50,000
METER REPLACEMENT	30-810-3401	75,000	85,000	85,000
UNIFORMS & ACCESSORIES	30-810-3600	6,000	6,000	6,000
CONTRACTED MAINTENANCE-VEHICLES	30-810-4400	1,500	1,500	1,500
CONTRACTED MAINTENANCE	30-810-4500	8,500	8,000	8,000
DUES & SUBSCRIPTIONS	30-810-5300		300	300
INSURANCE	30-810-5400	4,000	4,000	4,000
MISCELLANEOUS EXPENSE	30-810-5700	1,200	1,000	1,000
WORKERS COMPENSATION	30-810-5800	6,000	6,779	6,779
SMALL EQUIPMENT NON CAP	30-810-6000	1,500	1,500	1,500
CAPITAL OUTLAY: EQUIPMENT	30-810-7400	63,800	35,800	35,800
PRINCIPAL ON LONG TERM DEBT	30-810-8100		2,847	2,847
INTEREST ON LONG TERM DEBT	30-810-8200		57	57
TOTALS		752,464	747,296	747,296

**WATER METER OPERATIONS DEPARTMENT
 SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-810

Item	Remarks	Acct.	Department Requested 4/ 2/ 12	Manager Recommended 5/ 24/ 12	Council Approved 6/ 28/ 12
fullsize truck	needed replacement	74	28,000	-	-
fullsize truck	needed replacement	74	28,000	28,000	28,000
neptune maint agreement	keep current & efficient	74	7,800	7,800	7,800
			63,800	35,800	35,800

CITY OF ASHEBORO

WATER TREATMENT



GENERAL INFORMATION

Raw water for Asheboro is obtained from three impounding lakes west of the city. The major sources are Lake Lucas having a 1.25 billion gallon capacity and Lake Reese having a capacity of 2.4 billion gallons. Lake Bunch serves as an auxiliary water supply.

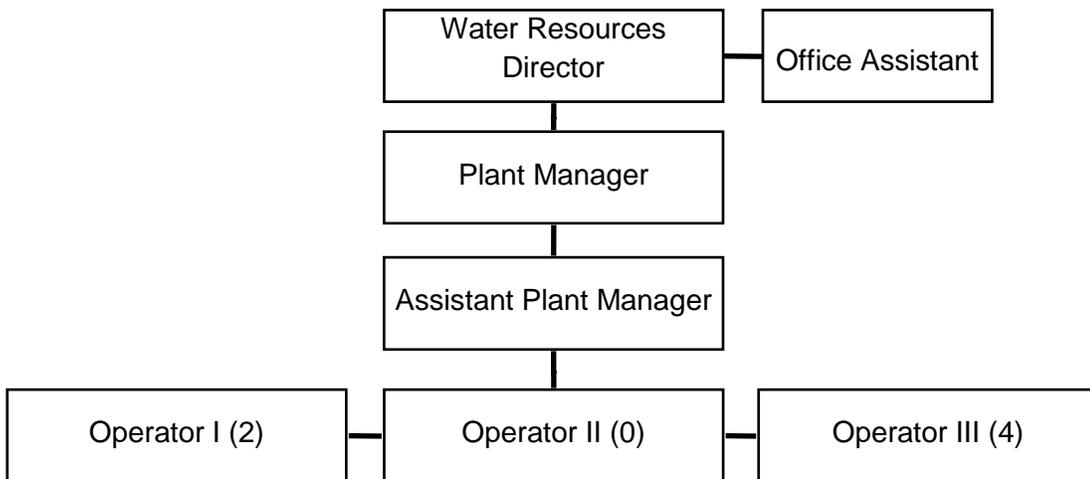
Water is treated at the W. L. Brown Water Treatment Plant on Winslow Avenue with a treatment capacity of 12 MGD. Water is pumped from the treatment plant to customers through five high service pumps and stored in six storage tanks with a capacity of 6.66 million gallons. The operators at the treatment plant constantly monitor the system at all points to ensure a clean, pure water supply and exceed requirements of the NCDENR and the EPA.

The total amount of water treated for fiscal year 2011 was 1.591 billion gallons at an average daily consumption rate of 4.36 MGD.

OBJECTIVES

- Provide the citizens of Asheboro with a safe, pleasant and adequate supply of potable water at a reasonable cost.
- Provide an adequate and safe supply of potable water through a water treatment process which is in accordance with current state and federal water quality standards.
- Enhance competent and responsible operational personnel through training, certification and pride in a professional performance.
- Ensure operational and treatment control through analytical laboratory performance and data analyses.

CITY OF ASHEBORO Water Supply & Treatment Plant Organizational Chart



**WATER SUPPLY AND TREATMENT PLANT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 30-820

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	30-820-0200	506,168	522,887	522,887
OVERTIME EXPENSE	30-820-0201	2,500	2,500	2,500
ENGINEERING SERVICES	30-820-0400	30,000	30,000	30,000
FRINGE BENEFITS: FICA	30-820-0702	31,537	32,574	32,574
FRINGE BENEFITS: MEDICARE	30-820-0703	7,376	7,618	7,618
FRINGE BENEFITS: INSURANCE	30-820-0704	63,900	66,300	66,300
FRINGE BENEFITS: RETIREMENT	30-820-0705	34,996	36,147	36,147
FRINGE BENEFITS: 401K	30-840-0706	1,015	1,015	1,015
TELEPHONE	30-820-1100	8,600	8,600	8,600
INTERNET SERVICE	30-820-1101	9,000	9,000	9,000
UTILITIES, FUEL AND LIGHTS	30-820-1300	425,000	425,000	425,000
TRAVEL, SCHOOLS & CONFERENCES	30-820-1400	1,500	1,500	1,500
MAINT & REPAIR-BLDGS & TANKS	30-820-1500	47,395	19,500	19,500
MAINTENANCE & REPAIR - EQUIP	30-820-1600	269,815	78,890	78,890
MAINTENANCE & REPAIR - GENERATORS	30-820-1601	4,000	4,000	4,000
MAINTENANCE & REPAIR-VEH PART	30-820-1700	1,000	1,000	1,000
MAINT & REPAIR PUMP STATIONS	30-820-1800	54,500	54,500	54,500
GAS, OIL AND TIRES	30-820-3100	5,400	5,400	5,400
OFFICE SUPPLIES AND PRINTING	30-820-3300	8,000	8,000	8,000
OTHER SUPPLIES AND MATERIALS	30-820-3400	6,000	6,000	6,000
CHEMICALS	30-820-3500	390,000	390,000	390,000
UNIFORMS AND ACCESSORIES	30-820-3600	9,000	9,000	9,000
CONTRACTED SERVICES	30-820-4500	1,416,320	523,320	523,320
INSTRUMENT MAINTENANCE	30-820-4502	30,000	30,000	30,000
COMPUTER PROGRAM & MAINTENANCE	30-820-4503	2,000	2,000	2,000
CONTRACTED MAINT - TANKS	30-820-4504	245,689	162,731	162,731
PERMITS, FEES & CERTIFICATION	30-820-5100	4,000	4,000	4,000
DUES AND SUBSCRIPTIONS	30-820-5300	2,100	2,100	2,100
INSURANCE	30-820-5400	13,000	13,000	13,000
MISCELLANEOUS EXPENSE	30-820-5700	1,500	1,500	1,500
WORKERS COMPENSATION	30-820-5800	17,000	11,757	11,757
SMALL EQUIPMENT NON CAP	30-820-6000	3,000	3,000	3,000
CAPITAL OUTLAY: EQUIPMENT	30-820-7400	114,324	24,900	24,900
LIBRARY FUND	30-820-7600	500	500	500
PRINCIPAL ON LONG TERM DEBT	30-820-8100	256,200	256,200	256,200
INTEREST ON LONG TERM DEBT	30-820-8200	127,308	127,308	127,308
TOTALS		4,149,643	2,881,747	2,881,747

**WATER SUPPLY AND TREATMENT PLANT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-820

Item	Acct. #	Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
Upgrade chlorine feed system (new feed pumps and piping, repair)	1500	10,000	10,000	10,000
New Lab Sink in Operators Room	1500	15,000	-	-
Economizer for air handler	1500	12,895	-	-
Misc.	1500	9,500	9,500	9,500
Total		47,395	19,500	19,500
Upgrade actuators in north plant	1600	160,000	-	-
Upgrade washwater flow meter and relocate actuator to pump room	1600	18,890	18,890	18,890
Replace 5 worn out valve actuators in South Plant	1600	23,125	-	-
New raw water flow meters (north and south plant)	1600	7,800	-	-
Misc	1600	60,000	60,000	60,000
Total		269,815	78,890	78,890
Replace globe valve on 450 hp pump	1800	19,500	19,500	19,500
Misc.	1800	35,000	35,000	35,000
Total		54,500	54,500	54,500
Contracted Services Tanks Church Street	4504	82,958	-	-
Contracted Services Tanks Dave's Mountain	4504	4,600	4,600	4,600
Contracted Services Tanks Hwy 49 South	4504	27,331	27,331	27,331
Contracted Services Tanks Oakie Mountain	4504	58,525	58,525	58,525
Contracted Services Tanks Shamrock	4504	72,275	72,275	72,275
Total		245,689	162,731	162,731
Replace Roof - Lake Lucas Old Station (816 SF)	4500	16,320	16,320	16,320
Replace Roof - North Plant Clearwell (Building I - 7,728 SF)	4500	155,000	-	-
Replace Roof - South Plant Clearwell (Building J - 10,797 SF)	4500	216,000	-	-
Rebuild pump on high service #1 (impeller bad)	4500	15,000	-	-
Rebuild filters on north plant	4500	507,000	-	-
Rebuild filters on south plant	4500	507,000	507,000	507,000
Total		1,416,320	523,320	523,320
WaterGems Water Modeling Software	7400	19,500	19,500	19,500
Pax Mixer - Shamrock Tank	7400	38,000	-	-
Truck for water plant (crewcab 4x4) Replace Truck # 1141	7400	27,000	-	-
Used electric pallet jack	7400	4,000	-	-
New turbidimeters to replace 1720D (old ones are obsolete)	7400	7,500	-	-
New online ph meters (old ones are obsolete)	7400	12,924	-	-
Replacement honeywell for operators room (compliance issue)	7400	5,400	5,400	5,400
Total		114,324	24,900	24,900



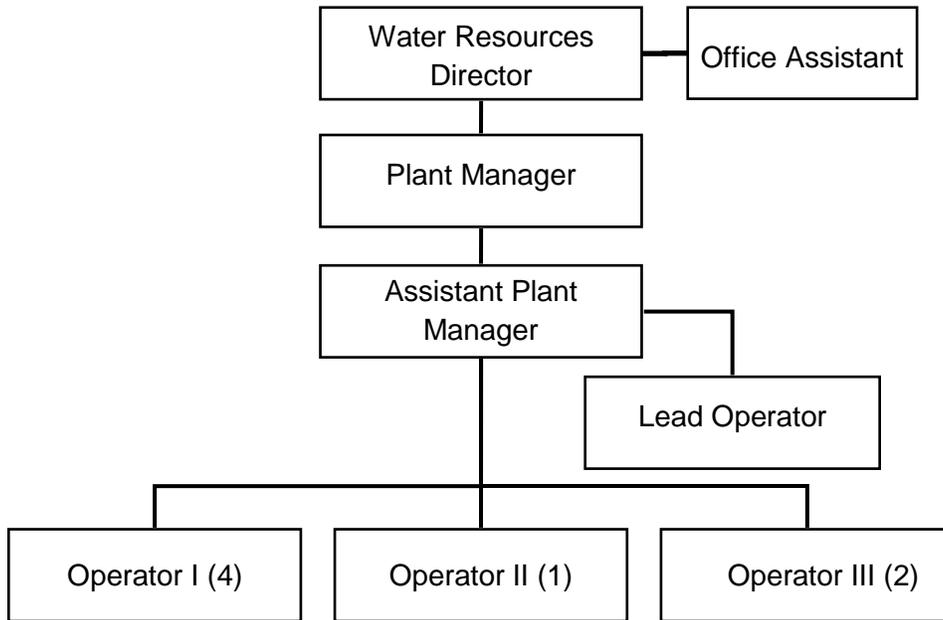
GENERAL INFORMATION

The City of Asheboro operates a 9.0 MGD (capacity) Trickling Filter/Nitrification Aeration type waste treatment facility that discharges into Haskett's Creek, a class "C" stream. The total volume of wastewater treated during the 2011-2012 fiscal period was 1.214 billion gallons at an average daily flow of 3.33 MGD. The professional staff at the treatment plant constantly monitors the system to ensure effective treatment.

OBJECTIVES

- Provide adequate treatment of wastewater which is in accordance with current state and federal regulations.
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance.
- Protect the treatment works for efficient operation through preventive maintenance program.
- Ensure operational and treatment control through analytical laboratory performance and data analyses.
- Utilize a beneficial disposal of wastewater sludge through a contractual land agricultural use program.

CITY OF ASHEBORO
Wastewater Treatment Plant
Organizational Chart



**WASTEWATER TREATMENT PLANT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 30-830

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	30-830-0200	601,692	618,411	618,411
OVERTIME EXPENSE	30-830-0201	6,000	6,000	6,000
PROFESSIONAL SERVICES	30-830-0400	10,000	10,000	10,000
FRINGE BENEFITS: FICA	30-830-0702	37,677	38,713	38,713
FRINGE BENEFITS: MEDICARE	30-830-0703	8,812	9,054	9,054
FRINGE BENEFITS: INSURANCE	30-830-0704	99,900	108,300	108,300
FRINGE BENEFITS: RETIREMENT	30-830-0705	41,809	42,959	42,959
FRINGE BENEFITS: 401K	30-830-0706	1,015	1,015	1,015
TELEPHONE	30-830-1100	11,000	11,000	11,000
INTERNET SERVICE	30-830-1101	10,000	10,000	10,000
UTILITIES: WASTEWATER PLANT	30-830-1350	320,000	320,000	320,000
TRAVEL, SCHOOLS & CONFERENCES	30-830-1400	3,500	3,500	3,500
MAINTENANCE AND REPAIR - BLDG	30-830-1500	75,000	15,000	15,000
MAINTENANCE AND REPAIR - EQUI	30-830-1600	230,600	190,500	190,500
MAINTENANCE & REPAIR-VEH PART	30-830-1700	20,000	20,000	20,000
GAS, OIL AND TIRES	30-830-3100	6,500	6,500	6,500
OFFICE SUPPLIES AND PRINTING	30-830-3300	2,500	2,500	2,500
OTHER SUPPLIES AND MATERIALS	30-830-3400	50,000	40,000	40,000
CHEMICALS	30-830-3500	270,000	270,000	270,000
UNIFORMS AND ACCESSORIES	30-830-3600	7,600	7,600	7,600
CONTRACTED MAINTENANCE - VEH	30-830-4400	2,000	2,000	2,000
CONTRACTED SERVICES	30-830-4500	575,000	250,000	250,000
CONT. SERV - INST. MTN	30-830-4502	9,200	9,200	9,200
CONTR SERV-COMPUTER PROG	30-830-4503	4,000	4,000	4,000
CONTR SERV-SLUDGE MANAG	30-830-4504	135,000	135,000	135,000
PERMITS, FEES & CERTIFICATION	30-830-5100	6,000	6,000	6,000
DUES AND SUBSCRIPTIONS	30-830-5300	12,000	12,000	12,000
INSURANCE	30-830-5400	25,000	25,000	25,000
MISCELLANEOUS EXPENSE	30-830-5700	1,500	1,500	1,500
WORKERS COMPENSATION	30-830-5800	32,000	31,247	31,247
SMALL EQUIPMENT NON CAP	30-830-6000	2,000	2,000	2,000
CONTRIB CAPITAL PROJECT (EC Dev)	30-830-7200	700,000	800,000	800,000
EQUIPMENT UNDER CAP THRESHOLD	30-830-7300	3,000	3,000	3,000
CAPITAL OUTLAY: EQUIPMENT	30-830-7400	1,643,000	825,000	825,000
PRINCIPAL ON LONG TERM DEBT	30-830-8100	1,435,000	1,529,214	1,529,214
INTEREST ON LONG TERM DEBT	30-830-8200	357,200	359,609	359,609
TOTALS		6,755,505	5,725,822	5,725,822

WASTEWATER TREATMENT PLANT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-830

Item	Remarks	Acct. #	Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
Paint Sludge Storage Building		1500	60,000	-	-
Misc		1500	15,000	15,000	15,000
Total			75,000	15,000	15,000
Sand for Sand Filters		1600	5,500	5,500	5,500
Press Filtrate Piping		1600	20,000	20,000	20,000
Sand for drying beds		1600	10,000	-	-
New Trickling Filter Impeller		1600	16,500	-	-
Weirs for final clarifier #3		1600	4,600	-	-
Meters for new processes(level,flow,pH)		1600	9,000	-	-
Misc		1600	165,000	165,000	165,000
Total			230,600	190,500	190,500
Nitrification Diffusers		4500	150,000	150,000	150,000
New control system for NIT and Trickling Filters		4500	325,000	-	-
Repair air pipe from OB to bridges		4500	100,000	100,000	100,000
Total			575,000	250,000	250,000
Digester Cover #1		7400	830,000	775,000	775,000
New valves for Nit rification Influent splitter box		7400	40,000	-	-
New grit hopper		7400	50,000	50,000	50,000
New Service Truck		7400	35,000	-	-
New Digester Sludge Pumps		7400	55,000	-	-
40HP blower		7400	10,000	-	-
Sludge pump to replace TSP-4		7400	21,000	-	-
New Rubber Tire Loader		7400	300,000	-	-
New backhoe		7400	100,000	-	-
Trailer for utility vehicle		7400	2,000	-	-
New Screenings & Grit Compactor		7400	100,000	-	-
Equipment Storage Building		7400	100,000	-	-
Total			1,643,000	825,000	825,000

CITY OF
ASHEBORO
WATER MAINTENANCE

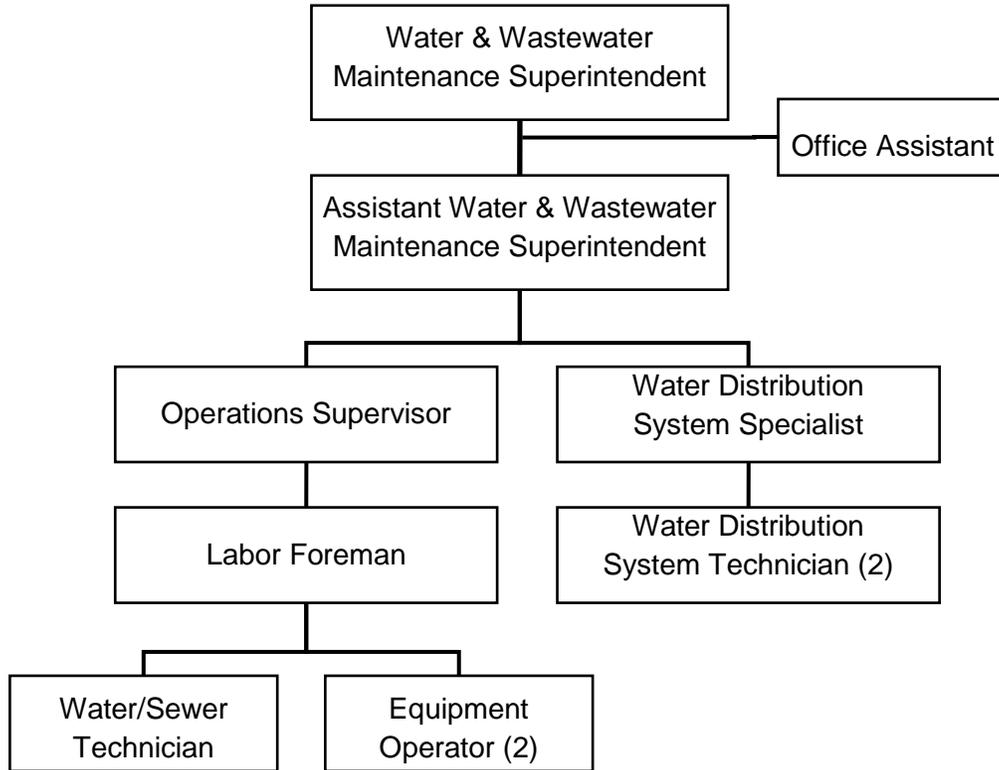
GENERAL INFORMATION

The purpose of this department is to maintain the city's water distribution system, consisting of approximately 2240 miles of water lines, and to insure an uninterrupted flow of clean, safe water to residential, commercial, and industrial users. In addition to upgrading and replacement of existing water lines, this department also raises and replaces valve boxes, manhole ring covers and fire hydrants as needed. Production of water taps to serve new customers is another function of this department.

OBJECTIVES

- To maintain a dependable water supply system.
- To perform repair service promptly.
- To reduce water revenue loss by repairing non-serviceable lines.
- To perform preventive maintenance on all service lines.
- To encourage technical proficiency through continuing education.
- To maintain a quality water supply system.
- To flow, inspect and paint all hydrants within the City's system as needed.
- To exercise water valves to ensure they are working properly

CITY OF ASHEBORO
Water Maintenance
Organizational Chart



**WATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 30-840

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	30-840-0200	472,191	488,910	488,910
OVERTIME EXPENSE	30-840-0201	25,000	25,000	25,000
FRINGE BENEFITS: FICA	30-840-0702	30,826	31,862	31,862
FRINGE BENEFITS: MEDICARE	30-840-0703	7,209	7,452	7,452
FRINGE BENEFITS: INSURANCE	30-840-0704	68,900	71,300	71,300
FRINGE BENEFITS: RETIREMENT	30-840-0705	34,207	35,357	35,357
FRINGE BENEFITS: 401K	30-840-0706	1,015	1,015	1,015
TELEPHONE	30-840-1100	3,360	3,360	3,360
TRAVEL, SCHOOLS & CONFERENCES	30-840-1400	2,000	2,000	2,000
MAINTENANCE & REPAIR - EQUIP	30-840-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	30-840-1700	32,000	32,000	32,000
GAS, OIL AND TIRES	30-840-3100	20,000	20,000	20,000
OFFICE SUPPLIES AND PRINTING	30-840-3300	500	500	500
SUPPLIES AND MATERIALS	30-840-3400	155,000	155,000	155,000
SUPP & MAT - STONE	30-840-3401	35,000	35,000	35,000
SUPP & MAT -ASPHALT	30-840-3402	3,000	3,000	3,000
SUPP & MAT-HYDRANT PARTS	30-840-3403	7,500	7,500	7,500
SUPP & MAT- DOT IMPROVEMENTS	30-840-3404	5,000	5,000	5,000
UNIFORMS AND ACCESSORIES	30-840-3600	5,000	5,000	5,000
CONTRACTED MAINTENANCE-VEH	30-840-4400	450	450	450
CONTRACTED CONSTRUCTION	30-840-4500	10,000	10,000	10,000
CONTRACTED CONST-EXTENSION	30-840-4501	50,000	50,000	50,000
PERMITS, FEES & CERTIFICATIONS	30-840-5100	2,000	2,000	2,000
DUES & SUBSCRIPTIONS	30-840-5300		500	500
INSURANCE	30-840-5400	8,000	8,000	8,000
MISCELLANEOUS EXPENSE	30-840-5700	3,000	3,000	3,000
WORKERS COMPENSATION	30-840-5800	12,000	12,735	12,735
SMALL EQUIPMENT NON CAP	30-840-6000	3,000	3,000	3,000
CAPITAL OUTLAY: EQUIPMENT	30-840-7400	286,808	163,604	163,604
PRINCIPAL ON LONG TERM DEBT	30-840-8100		10,128	10,128
INTEREST ON LONG TERM DEBT	30-840-8200		288	288
TOTALS		1,283,966	1,193,960	1,193,961

WATER MAINTENANCE
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-840

Item	Remarks	Acct. #	Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
WL extension for development	annexation	74	50,000	-	-
16" valve replacement on West St.	remove vault & broken valve in on position	74	25,000	25,000	25,000
16" valves inserted in WL on West St.	2 valves will isolate the WL under by-pass	74	50,000	50,000	50,000
tokay software	cross connection and backflow software	74	5,600	5,600	5,600
new computer	replcement	74	1,000	-	-
service truck	2 replacements for wore out service trucks	74	144,408	72,204	72,204
trailer	shorter trailer for mini x for accessibility on jobs	74	2,800	2,800	2,800
radios	FCC REQUIREMENT	74	8,000	8,000	8,000
			286,808	163,604	163,604

CITY OF ASHEBORO

WASTEWATER MAINTENANCE

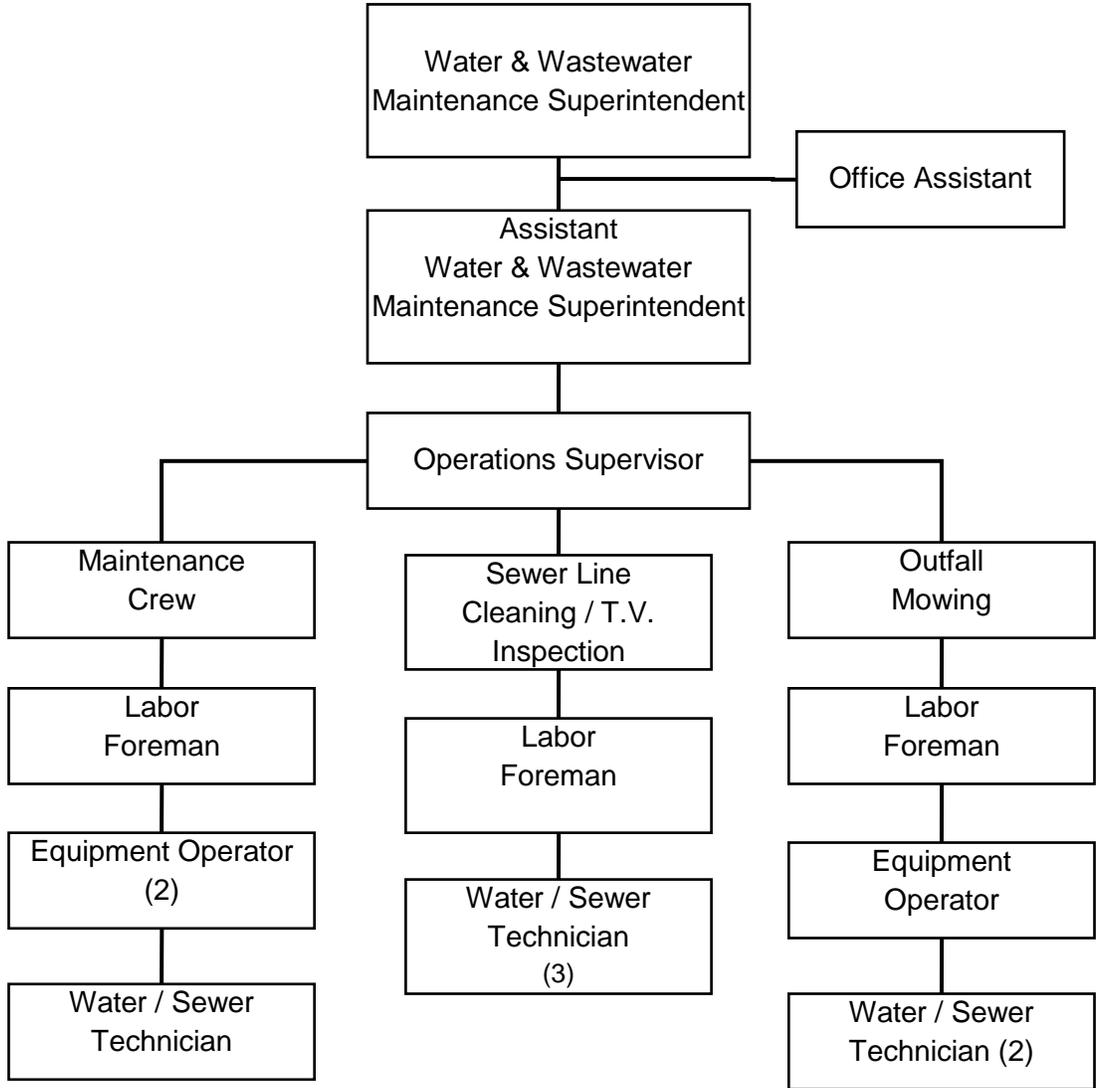
GENERAL INFORMATION

The basic function of this department is to provide an effective wastewater collection program. This department's responsibility is to perform preventive maintenance to all sewer mains and laterals within the system, make new service taps, repair breaks or blocked sewers, visually inspect all manholes yearly and raise or replace manhole ring covers. The system contains approximately 206 miles of sewer lines.

OBJECTIVES

- To ensure uninterrupted sewer service by doing as much preventive maintenance as time will allow.
- To have all sewer right-of-ways cleared and mowed every year.
- To clean and T.V. inspect a minimum of 10% a year.
- To visually inspect manholes for inflow and infiltration.

CITY OF ASHEBORO
Wastewater Maintenance
Organizational Chart



**WASTEWATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 30-850

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	30-850-0200	597,993	614,712	614,712
OVERTIME EXPENSE	30-850-0201	35,000	35,000	35,000
FRINGE BENEFITS: FICA	30-850-0702	39,246	40,282	40,282
FRINGE BENEFITS: MEDICARE	30-850-0703	9,178	9,421	9,421
FRINGE BENEFITS: INSURANCE	30-850-0704	104,900	109,300	109,300
FRINGE BENEFITS: RETIREMENT	30-850-0705	43,550	44,700	44,700
FRINGE BENEFITS: 401K	30-850-0706	1,015	1,015	1,015
TELEPHONE	30-850-1100	5,000	6,400	6,400
TRAVEL, SCHOOL AND CONFERENCES	30-850-1400	4,000	4,000	4,000
MAINTENANCE & REPAIR-EQUIPMENT	30-850-1600	5,000	2,000	2,000
MAINTENANCE & REPAIR-VEH PART	30-850-1700	125,000	125,000	125,000
EQUIPMENT RENTAL	30-850-2100	10,000	10,000	10,000
GAS, OIL AND TIRES	30-850-3100	47,000	47,000	47,000
OFFICE SUPPLIES AND PRINTING	30-850-3300	1,200	1,200	1,200
OTHER SUPPLIES AND MATERIALS	30-850-3400	80,000	80,000	80,000
UNIFORMS AND ACCESSORIES	30-850-3600	8,500	8,500	8,500
CONTRACTED MAINTENANCE-VEH	30-850-4400	10,500	10,500	10,500
CONTRACTED MAINTENANCE	30-850-4600	6,000	6,000	6,000
CONTRACTED MAINT-CHEM ROOT	30-850-4601	100,000	100,000	100,000
CONTRACTED MAINT-OUTFALL MAINT	30-850-4602	2,500	2,500	2,500
PERMITS, FEES & CERTIFICATIONS	30-850-5100	4,000	4,000	4,000
DUES & SUBSCRIPTIONS	30-850-5300		500	500
INSURANCE	30-850-5400	26,350	26,350	26,350
MISCELLANEOUS EXPENSE	30-850-5700	5,000	5,000	5,000
WORKERS COMPENSATION	30-850-5800	20,000	17,327	17,327
SMALL EQUIPMENT- NON CAP	30-850-6000	1,000	1,000	1,000
CAPITAL OUTLAY: EQUIPMENT	30-850-7400	476,900	166,900	166,900
PRINCIPAL ON LONG TERM DEBT	30-850-8100	9,000	14,347	14,347
INTEREST ON LONG TERM DEBT	30-850-8200	800	992	992
TOTALS		1,778,632	1,493,946	1,493,946

**WASTEWATER MAINTENANCE
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-850

Item	Remarks	Acct. #	Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
east side outfall chemical root treatment	Dukes	74	100,000	50,000	50,000
sewer line extensions for development	annexation	74	50,000	-	-
fullsize truck	truck for 4th on-call investigator	74	28,000	28,000	28,000
root x for sewer lines and services	have a root control program	74	15,000	15,000	15,000
I.T. pipes software for camera truck and office	update 12 yr old software	74	11,100	11,100	11,100
computer for camera truck	replace out dated computer	74	2,800	2,800	2,800
aries portable camera system	TV outfalls & we have no back-up camera	74	50,000	-	-
slip line sewer mains	maintenance issues with sewer mains	74	120,000	60,000	60,000
backhoe	needed replacement	74	100,000	-	-
			476,900	166,900	166,900



GENERAL INFORMATION

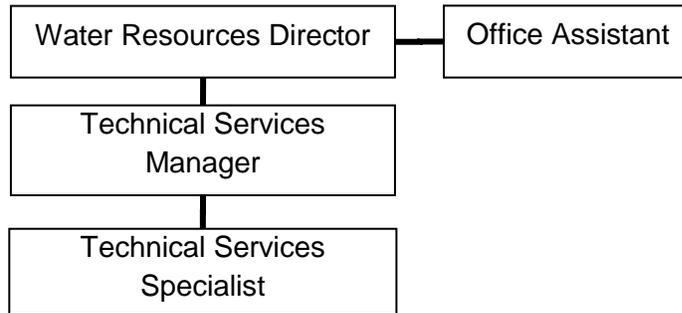
The Technical Services Department performs technical, observational, enforcement and educational work with industries and food service establishments for the protection of the wastewater collection and treatment systems. The Technical Services Department implements and enforces guidelines for direct and indirect contributors into the wastewater collection system. This department also assists in special studies and administration of public education and safety programs for the Water Resources Division.

The City of Asheboro has 16 permitted significant industrial users, 165 food services establishments, 10 authorized septic dischargers and 1 ground water remediation discharger.

OBJECTIVES

- Ensure industrial and nondomestic wastewater dischargers meet local, state and federal requirements through permits, allocation of pollutant loadings, monitoring, inspection and enforcement.
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance.
- Inspect and educate food establishments to ensure wastewater discharges are compliant with regulations and will not contribute to sewer line blockage and overflow.
- Prevent the introduction of pollutants and wastewater discharges into wastewater treatment plant which will interfere with the operation of the system.
- Work with various public groups to provide education and outreach regarding water resource activities.

CITY OF ASHEBORO
Technical Services Department
Organizational Chart



**TECHNICAL SERVICES
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 30-860

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	30-860-0200	113,112	113,112	113,112
PROFESSIONAL SERVICES	30-860-0400	500	500	500
FRINGE BENEFITS: FICA	30-860-0702	7,013	7,013	7,013
FRINGE BENEFITS: MEDICARE	30-860-0703	1,640	1,640	1,640
FRINGE BENEFITS: INSURANCE	30-860-0704	12,000	12,000	12,000
FRINGE BENEFITS: RETIREMENT	30-860-0705	7,782	7,782	7,782
TELEPHONE	30-860-1100	1,200	1,200	1,200
TRAVEL, SCHOOLS AND CONFERENCES	30-860-1400	2,250	2,250	2,250
MAINTENANCE & REPAIR-EQUIPMENT	30-860-1600	2,000	2,000	2,000
MAINTENANCE & REPAIR-VEH PART	30-860-1700	2,000	2,000	2,000
GAS, OIL AND TIRES	30-860-3100	2,500	2,500	2,500
OFFICE SUPPLIES AND PRINTING	30-860-3300	1,250	1,250	1,250
OTHER SUPPLIES AND MATERIALS	30-860-3400	16,000	16,000	16,000
UNIFORMS AND ACCESSORIES	30-860-3600	1,800	1,800	1,800
PERMITS, FEES & CERTIFICATIONS	30-860-5100	350	350	350
DUES & SUBSCRIPTIONS	30-860-5300	500	500	500
INSURANCE	30-860-5400	4,000	4,000	4,000
MISCELLANEOUS EXPENSE	30-860-5700	1,000	1,000	1,000
WORKERS COMPENSATION	30-860-5800	2,000	3,894	3,894
SMALL EQUIPMENT- NON CAP	30-860-6000	2,000	2,000	2,000
PRINCIPAL ON LONG TERM DEBT	30-860-8100	5,400	5,400	5,400
INTEREST ON LONG TERM DEBT	30-860-8200	300	300	300
TOTALS		186,597	188,491	188,491



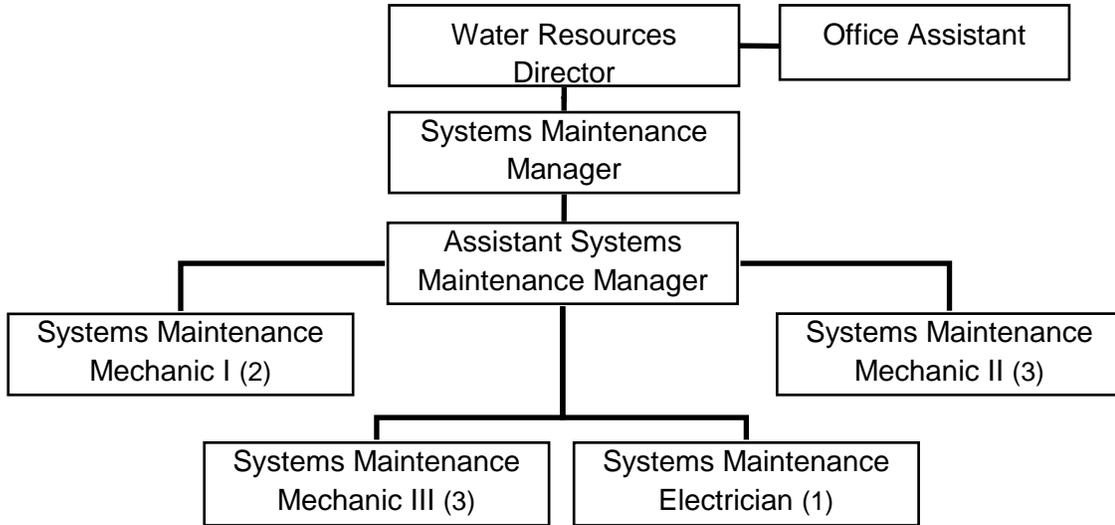
GENERAL INFORMATION

The Systems Maintenance is responsible for performing maintenance at the Water and Wastewater Treatment Plants. They are also responsible for maintaining structures and pumps at the Lakes. Systems Maintenance routinely performs inspections and maintenance needs at the six (6) water tanks in the distribution system. This department is responsible for checking and maintaining twenty-six (26) lift stations throughout the wastewater collection system. Other requirements of the department include maintaining pressure reducing valves, air relief valves and other water system equipment.

OBJECTIVES

- Maximize equipment life through proper preventative and breakdown maintenance.
- Enhance competent and responsible mechanical personnel through training, certification and pride in professional performance.
- Perform weekly checks at various sites throughout the water system to meet state and federal requirements.

CITY OF ASHEBORO
Systems Maintenance Department
Organizational Chart



**SYSTEMS MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 30-870

Object of Expenditure	Number	FY 12-13		
		Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	30-870-0200	433,002	433,002	433,002
OVERTIME EXPENSE	30-870-0201	12,000	12,000	12,000
FRINGE BENEFITS: FICA	30-870-0702	27,776	27,776	27,776
FRINGE BENEFITS: MEDICARE	30-870-0703	6,496	6,496	6,496
FRINGE BENEFITS: INSURANCE	30-870-0704	66,000	66,000	66,000
FRINGE BENEFITS: RETIREMENT	30-870-0705	30,823	30,823	30,823
TELEPHONE	30-870-1100	5,000	5,000	5,000
UTILITIES FUEL LIGHTS	30-870-1300	125,000	125,000	125,000
TRAVEL, SCHOOL AND CONFERENCE	30-870-1400	3,500	3,500	3,500
MAINTENANCE & REPAIR-EQUIPMENT	30-870-1600	2,000	2,000	2,000
MAINTENANCE & REPAIR-VEH PART	30-870-1700	10,000	10,000	10,000
MAINT & REPAIR - PUMP STATION	30-870-1800	140,000	140,000	140,000
LOW PRESSURE SEWER MAINT - TO	30-870-1900	2,000	2,000	2,000
GAS, OIL AND TIRES	30-870-3100	21,000	21,000	21,000
OFFICE SUPPLIES AND PRINTING	30-870-3300	1,000	1,000	1,000
OTHER SUPPLIES AND MATERIALS	30-870-3400	25,000	25,000	25,000
ODOR CONTROL BIOXIDE	30-870-3500	115,000	115,000	115,000
DEGREASER	30-870-3501	5,000	5,000	5,000
UNIFORMS AND ACCESSORIES	30-870-3600	9,000	9,000	9,000
CONTRACTED MAINTENANCE	30-870.4500	15,000	15,000	15,000
CONTRACTED SERVICES-CRANE INSPECTION	30-870.4501	2,000	2,000	2,000
PERMITS, FEES & CERTIFICATIONS	30-870-5100	3,000	3,000	3,000
DUES & SUBSCRIPTIONS	30-870-5300	1,000	1,000	1,000
INSURANCE	30-870-5400	1,000	1,000	1,000
MISCELLANEOUS EXPENSE	30-870-5700	1,500	1,500	1,500
WORKERS COMPENSATION	30-870-5800	11,000	14,864	14,864
SMALL EQUIPMENT- NON CAP	30-870-6000	5,000	5,000	5,000
CAPITAL OUTLAY: EQUIPMENT	30-870-7400	345,000	260,000	260,000
PRINCIPAL ON LONG TERM DEBT	30-870-8100	42,000	32,924	32,924
INTEREST ON LONG TERM DEBT	30-870-8200	1,000	908	908
TOTALS		1,467,097	1,376,793	1,376,793

SYSTEMS MAINTENANCE
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-870

Item	Remarks	Acct.	Qty	Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
Repair Vac Truck	Repair holes in bed of Truck	4500	1	15000	15000	15000
Total				15000	15000	15000
New Service Truck	Replace Truck # 1236 - 15 years old with 140000 miles. \$10,543.88 Maintenance since 2009 on this truck.	7400	1	35000	-	-
New Vac Truck	Replace Truck 1230 - 25 year old obsolete truck	7400	1	250000	250000	250000
Generator	Lift Station 16. Collection permit suggests backup power at all lift stations	7400	1	50000	-	-
Flow Meters	Required to monitor flow at lift stations	7400	5	10000	10000	10000
Total				345000	260000	260000



GENERAL INFORMATION

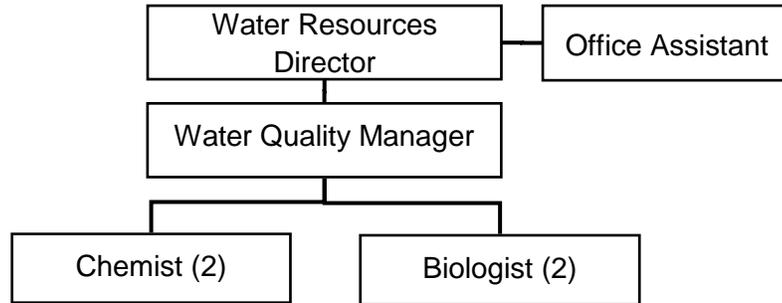
The Water Quality Department operates North Carolina certified laboratories at the water and wastewater treatment plants. Personnel in this department perform physical, chemical and biological analysis of water and wastewater parameters for the plant operations, industrial survey and state and federal authorities. Commercial laboratories are required for specialized services and are coordinated through the Water Quality Department.

OBJECTIVES

- Provide valid data through the performance of accurate laboratory analysis required for treatment of water and wastewater which is in accordance with current state and federal regulations.
- Ensure customers have access to safe, pleasant drinking water required for public health.
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance.

- Utilize the City of Asheboro / commercial laboratory services to provide the most efficient, cost effective analysis to meet and exceed all local, state and federal regulatory requirements.
- Improve quality of life for customers and aquatic life.

CITY OF ASHEBORO
Water Quality Department
Organizational Chart



**WATER QUALITY
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Code: 30-880

Object of Expenditure	FY 12-13		
	Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
SALARIES AND WAGES	263,514	263,514	263,514
FRINGE BENEFITS: FICA	16,338	16,338	16,338
FRINGE BENEFITS: MEDICARE	3,821	3,821	3,821
FRINGE BENEFITS: INSURANCE	30,000	30,000	30,000
FRINGE BENEFITS: RETIREMENT	18,130	18,130	18,130
TELEPHONE	500	500	500
TRAVEL, SCHOOLS AND CONFERENCES	3,500	3,500	3,500
MAINTENANCE & REPAIR-BLDGS	2,000	2,000	2,000
MAINTENANCE & REPAIR-EQUIPMENT	2,000	2,000	2,000
MAINTENANCE & REPAIR-VEH PART	1,000	1,000	1,000
GAS, OIL AND TIRES	2,000	2,000	2,000
OFFICE SUPPLIES AND PRINTING	2,000	2,000	2,000
OTHER SUPPLIES AND MATERIALS	5,000	5,000	5,000
LAB CHEM & SUPPL - WW	60,000	60,000	60,000
LAB CHEM & SUPPL - H2O	40,000	40,000	40,000
UNIFORMS AND ACCESSORIES	4,000	4,000	4,000
CONTRACTED MAINT-EQUIP - WW	15,000	15,000	15,000
CONTRACTED MAINT-EQUIP - H2O	2,500	2,500	2,500
CONTR SERV LAB - WW	38,000	38,000	38,000
CONTR SERV LAB - H2O	15,000	15,000	15,000
PERMITS, FEES & CERTIFICATIONS WW	2,200	2,200	2,200
PERMITS, FEES & CERTIFICATIONS H2O	1,500	1,500	1,500
DUES & SUBSCRIPTIONS	1,000	1,000	1,000
INSURANCE	1,800	1,800	1,800
MISCELLANEOUS EXPENSE	1,000	1,000	1,000
WORKERS COMPENSATION	6,000	9,067	9,067
SMALL EQUIPMENT- NON CAP	5,000	5,000	5,000
CAPITAL OUTLAY: EQUIPMENT	219,300	59,300	59,300
TOTALS	762,103	605,170	605,170

WATER QUALITY
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-880

Item	Remarks	Acct.	Department Requested 4/2/12	Manager Recommended 5/24/12	Council Approved 6/28/12
TOC/DOC Analyzer	Having to contract these samples out to another lab monthly.	74	\$35,000	\$35,000	\$35,000
DR 5000 Spectrophotometer - WTP	Replacement of DR 4000, which you can no longer get parts for repairs.	74	\$8,000	\$8,000	\$8,000
Perkin Elmer ICP Mass Spec.	Replacement of the 8 year old Analyst 800, which is run daily	74	\$160,000	-	-
SEMS Software Suite	Laboratory Compliance Software	74	\$13,800	\$13,800	\$13,800
WWTP Drying Oven	Replacement of 44 year old Drying Oven used for Solids analyses	74	2,500	2,500	2,500
	Total		\$219,300	\$59,300	\$59,300

BUDGET PROCESS

The budget is the single most important document presented to the City Council. It is primarily intended to establish policy determination but also serves the citizens by providing understanding of the City's operating fiscal programs. It reflects the City's commitment to maintaining necessary services, improving the quality of service and keeping the impact of taxes to the citizens at a minimum.

The City operates under an annual budget ordinance adopted in accordance with the provisions of the Local Government Budget and Fiscal Control Act. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. The balanced budget ordinance must be adopted prior to the beginning of the fiscal year. The ordinance is subjected to public inspection and a public hearing prior to adoption. The budget is considered balanced when estimated net revenue and appropriated fund balance equals appropriations.

The budget is adopted on a departmental basis and is prepared using the modified accrual method of accounting for all funds. All monies received and expended must be included in the budget ordinance. Departmental appropriations that have not been expended by the end of the fiscal year shall lapse.

The Budget Officer is authorized to transfer budgeted amounts within the departments but any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the Asheboro City Council and made a matter of record in the minutes.

The preparation of the budget not only requires structured guidelines but also the participation and cooperation of many participants and a carefully scheduled series of events.

The following summarized budget cycle is followed by the City in the formulation of the budget.

FORMULATE HISTORICAL DATA

During the first phase of the budget process the accumulation of past financial information is prepared by the Finance Department. The data concerning expenditures are segregated by operational departments to be used by department heads and management for performance evaluation and projection of resources required to meet departmental objectives.

PREPARATION OF DEPARTMENT REQUEST BY DEPARTMENT HEADS

Estimating departmental expenditures is the primary responsibility of the department head. When budgeting expenditures, the basic requirements established by the department head are requested. Funding will be sufficient to adequately operate the department and requested funding will be at the lowest reasonable level in order to achieve the departmental goals and objectives.

CONSOLIDATE PRELIMINARY BUDGET

The departmental requests are submitted to the Finance Director in order to consolidate the individual departmental request into an overall budget. At this point, the focus of attention shifts from the departmental basis to the fund basis. Departmental capital outlay requests are analyzed in coordination with the approved (if applicable) Capital Improvement Budget. The Finance Director projects resources through established revenue rationale and the formal budget review begins.

EVALUATE SERVICE PRIORITIES AND OBJECTIVES

This phase of the budgeting process is an important step in developing a fiscal plan which will achieve the City's program of service for the ensuing year. The budget document should reflect the service priorities of the Governing Body and citizens of Asheboro. A comprehensive review of service needs compared to departmental goals and objectives will be analyzed by the City Manager.

BALANCE PROPOSED BUDGET

After the City's program of service priorities have been established, a balanced plan for funding must be formulated. The City Manager must reconcile the growing demand for service with the limited resources available to the City. The budget is organized in final format together with various summaries and submitted to the City Council for legislative review.

LEGISLATIVE REVIEW

The City Council reviews the budget, department by department, with the City Manager during special work sessions. If necessary, departmental objectives and service priorities may be adjusted during this procedure. A copy of the budget will be filed with the City Clerk for public inspection and a public hearing will be scheduled prior to the formal adoption of the budget.

BUDGET ADOPTION

The adoption of the proposed budget is the culmination of the review of budget proposals by the City Council, Finance Director and City Manager. Adoption of the proposed budget by the Governing Body establishes the legal authority to incur expenditures in the next fiscal year.

CHART OF ACCOUNTS – STRUCTURE

PURPOSE

This chart of accounts is designated to provide a uniform and orderly list from which the City of Asheboro's Finance Department can elect uniform account codes.

PROCEDURE

Nine digit account numbers have been assigned in all cases. The first two digits are the fund codes and remain the same for assets, liabilities, revenues and expenditures within that fund.

Categorized, examples of these numbers are:

- 10 – General Fund
- 30 – Water and Sewer Fund

The third, fourth and fifth digits are basic account numbers for assets, liabilities, revenues and designated expenditures. In the two annually adopted budgets of the General Fund and the Water & Sewer Fund, these digits represent the departmental area of expense. In Special Revenue and Capital Project funds, these digits represent area of expense. They are numbered thusly:

- 101-199- Assets and Other Debits
- 201-299- Liabilities and Other Credits
- 301-399- Revenues
- 400-999- Expenditures – Departmental Expenditures

The last four digits are the sub-account codes in the assets, liabilities, and revenues and expenditure sections of the chart. These numbers are used to provide further detail. For example, these digits in the expenditure section of the General Fund and in the Water & Sewer Fund are used to indicate the object of expenditure.

Account Number Structure:

Fund XX- XXX- XXXX
Basic Account XXX
Sub-Account XXXX

Typical Revenue Account Number:

- 10-301-2010
- General Fund – Ad Valorem Taxes-2010 Levy

Typical Expenditure Account

- 30 -840-3600
- Water & Sewer Enterprise Fund - Water Maintenance Department -
Uniforms & Accessories

DEFINITION OF FUND CODES

10 General Fund

The General Fund accounts for the revenues and expenditures of all City departments except those required to be accounted for in other funds.

30 Water and Sewer Fund

The Water and Sewer Fund is an enterprise fund which accounts for the operations of water treatment and distribution systems and the wastewater collection and treatment systems.

Note: The above referenced accounts are the permanent funds with annually adopted budgets. Project funds are created as needed.

DEFINITION OF REVENUE CODES

301-302 Ad Valorem Current Year

Revenue account showing taxes paid on personal and real property to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

303-305 Ad Valorem Prior Years

Collections of delinquent personal and real estate property taxes from years before the current levy. Sub-account numbers are used to indicate the year of the levy.

311 Tax Discounts

An account showing the 2% discount on ad valorem taxes paid from July 1 through August 31 each year.

314 Animal Taxes and Fees

License fee charged by the City for dogs and impoundment fees for animals picked up by the Animal Control Officer.

317 Tax Penalties and Interest

Penalty for late payment of ad valorem taxes.

320 ABC Board Distribution

Funds from the Asheboro ABC Board includes voluntary distribution as well as required Law Enforcement fee

325 Privilege Licenses & Business Licenses & Cable Franchise Fee

Includes business licenses imposed by local ordinance on the basis of a fixed rate per year.

326 Rezoning and Cemetery Fees

Charges for rezoning hearings, zoning applications and headstone placement fees.

- 329 Interest Earned on Investments
Revenue from interest on investments cash balances.
- 331 Concessions and Rents
Revenues from the sale of merchandise from concession operations and rents paid.
- 335 Miscellaneous Revenue
Includes a sub-account for rebate for ad valorem revenues lost due to the elderly exemption and revenues of a nature too insignificant to categorize.
- 336 Rental Vehicles Local Tax
Tax on rental vehicles in lieu of property tax on these vehicles.
- 337 Utility Franchise Tax
A state-shared tax remitted to municipalities quarterly. For budgetary purposes this is considered non-tax revenue.
- 343 Powell Bill
A state-shared tax on motor fuel which is distributed on the basis of population and street mileage to be used for the construction and maintenance of municipal streets.
- 345 & 346 Local Sales Tax
A local option sales tax collected by the N.C. Department of Revenue and transmitted to the county in which collected and the municipalities therein.
- 347 Solid Waste Disposal Tax
- 348 Alcoholic Beverage Tax Distribution
- 349 State Grants
Grants in aid received from or through the State or Federal Government for such purposes as construction of water and sewage treatment facilities, airports and urban renewal. Sub-account codes are used to identify specific restricted revenues.
- 350 Vice and Narcotics Allocation & US Treasury Funds Allocation
Monies received from the court system for confiscated money and materials from drugs, alcohol and gambling raids by the Police Department.
- 351 Court Costs – Fees
Facility fees and arrest fees.
- 352 Parking Violations
Monies from parking tickets.
- 353 Homeowners Recovery Funds
- 354 Grant Proceeds – Fire Department

- 355 Building Permits
Permits for construction or alteration of buildings. Charges are a fixed percentage of the cost of such construction or alterations.
- 356 Certificates of Occupancy
- 357 Inspection Fees
Fees for services of building, plumbing or electrical inspectors.
- 358 Charges for Services – Refuse Collection
Monies derived from collection of commercial garbage collection.
- 361 Sale of Cemetery Lots
Monies derived from the sale of plots in the City cemeteries.
- 365 Recreation Program and Facilities
Admission fees, sponsor fees, green fees, cart fees and various monies derived from the operation of various recreation facilities and programs.
- 367 Sales Tax Refund – State
Refunds from N.C. Department of Revenue for state and county sales taxes.
- 371 Sale of Water and Sewer Charges
City charges to customers for consumption of water and discharges of waste.
- 372 Sampling & Monitoring Fees, Surcharges, Septic Tank Discharge (Water and Sewer)
Additional charges to industry for sampling and monitoring of waste and special treatment for specific types of waste discharged.
- 373 Water Taps and Connection Fees
Fees for production of water taps and charges to connect new customers to the City water system.
- 374 Sewer Taps and Connection Fees
Fees for production of sewer taps and charges to connect new customers to the City sewer system.
- 375 Late & Reconnection Fees
Charges to renew water and sewer services which had been disconnected due to non-payment or vacancy.
- 381 Sale of Materials
For sale of materials or other property not considered a fixed asset pursuant to applicable state law.
- 383 Sale of Fixed Assets
Proceeds from the sale of surplus fixed assets such as machinery, equipment and vehicles.

- 385 Proceed from Issuance of Long-Term Debt
An alternative financing source that reflects the gross amount of long-term debt issued by the City which will be repaid at a specific future date.
- 397 Contributions from Other Funds
Permanent transfers from one fund to another within the same governmental unit. Use sub-account codes to identify each fund, agency or unit as appropriate.
- 399 Fund Balance Appropriated
An account to be used for budget purposes only. It is a balancing item in the budget to show the amount of the estimated fund balance at the end of the current year which is being carried forward to balance the budget.

DEFINITION OF DEPARTMENTAL EXPENDITURE CODES

- 410 Mayor and Governing Body
Includes the cost relating to the City Council.
- 420 Administration and City Manager's Office
Expenditures of the office of the City Manager.
- 440 Finance
Expenditures of the Finance Director including accounting, accounts payable, payroll and purchasing.
- 450 Legal Services & City Clerk
Retainers and payments for special services performed by the City Attorney.
- 480 Information Technology
Expenditures for maintenance of Internet servers, assist end users in technology issues, maintenance of pagers, radios and cellular phones.
- 490 Planning and Community Development
Expenditures for the Planning Department, zoning and enforcement.
- 495 Marketing & Communications
Expenditures relating to Marketing, Communications & Public Information functions.
- 500 Municipal Headquarters Building
Operating expenses of City Hall.
- 510 Police Department
Operational expenditures of the Police Department including Central Communications, Crime prevention, Narcotics Division, Special Operations Division and Investigative Division.

- 530 Fire Department
Includes cost incurred for firefighting and fire prevention.
- 540 Building Inspection Department
Accounts for the cost incurred to enforce the North Carolina Building Code to include building, plumbing, and electrical inspections.
- 545 Fire Inspection Department
Expenditures relating to the North Carolina Fire Code
- 550 Operations Division – Public Works
Cost of producing and maintaining City street signs and the operation of the sign shop and Public Works department and facility.
- 555 Fleet Maintenance – Public Works
The maintenance of the City fleet of vehicles and equipment for departments funded by the General Fund.
- 565 Street Maintenance
General Fund expenditures for the maintenance of City streets and right of ways. Includes Powell Bill expenditures for the maintenance of City streets and right of ways.
- 575 City Engineer Office
Cost of administration of Street, Public Building and other Public Works Departments.
- 580 Environmental Services Department
Accounts for the disposal of garbage and other similar waste materials through the use of a private contractor.
- 585 Recycling Transfer Station
Expenditures for disposal of solid waste and items to be recycled.
- 590 Human Resources
Cost of administration of the employee's safety program, wellness, personnel administration and risk management functions of the City.
- 615 Arts and Cultural Services
Funds to support Arts & Cultural Services types of activities such as Sunset Theatre and Farmer's Market.
- 620 Recreation Services
Funds necessary for the recreation programs, facilities and administrative staff.
- 625 Municipal Golf Course
Accounts for the operation and maintenance of the Municipal Golf Course.

- 630 Library
City cost for certain building and operational costs incurred in operation of the Asheboro / Randolph County Library.
- 640 Facilities Maintenance
Cost incurred for the maintenance of the grounds of the City's public facilities.
- 650 Airport Authority
Includes City's contribution to fund the cost of operating the airport.
- 720 Billing and Collecting
The expense of billing and collecting water and sewer user fees.
- 810 Water Meter Operations
Expense for meter reading and maintenance.
- 820 Water Supply and Treatment
Includes the cost of operating the water plant and supplying water to users.
- 830 Wastewater Treatment
Expenses incurred for the operation of the wastewater treatment plant.
- 840 Water Maintenance
Cost of maintaining the City water line system.
- 850 Wastewater Maintenance
Cost of maintaining the City wastewater collection system.
- 860 Technical Services
Costs of performing technical, observational, enforcement & educational work with Industries & foods service establishments
- 870 Systems Maintenance
Expenses incurred for maintenance of water tanks, lift stations, water plant and wastewater plant
- 880 Water Quality
Costs associated with physical, chemical & biological analysis of water & wastewater.

DEFINITIONS – OBJECT OF EXPENDITURE CODES

- 02 Salaries and Wages
Gross earnings of all employees.
- 04 Professional Services
Auditing, management consulting, engineering architectural services and other subcontracted services.

- 07 Fringe Benefits
Employer's portion of the contribution for retirement compensation, group insurance and Christmas baskets.
- 11 Telephone
Cost of communications.
- 13 Utilities
Heating and utility cost for public buildings including electricity for street lights and traffic signals.
- 14 Travel, Schools and Conferences
Expenses of governmental officials and employees while away from their normal work stations on public business and attending workshops and training sessions.
- 15 Maintenance and Repairs – Buildings
Cleaning, painting and repairs to public buildings.
- 16 Maintenance and Repairs – Equipment
Service and repairs to mechanical equipment such as heavy construction equipment and office machines. Includes annual maintenance contracts.
- 17 Maintenance and Repairs – Vehicles
Service and repairs to automotive equipment.
- 31 Gas, Oil and Tires
Fuel, lubricants and tires for City owned vehicles.
- 33 Office Supplies and Printing
Supplies and materials for office operations normally and routinely required for the operation of the department.
- 34 Other Supplies and Materials
Supplies and materials normally and routinely required for the operation of the department.
- 36 Uniforms
Cost of uniforms and any other special clothing required to be worn by the employees.
- 40 Awards and Recognitions
Cost incurred relating to the Employee Service Awards Program.
- 44 Contracted Maintenance and Repair – Vehicles
Payments to contractors for repair to vehicles.

- .45 Contracted Services
 - Payments to contractors for contractual services.

- 53 Dues and Subscriptions
 - Memberships in professional societies for governmental officials and subscriptions to technical publications. Includes dues assessed on annual basis by advisory governmental groups.

- 54 Insurance and Bonds
 - Liability and property damage insurance on autos and trucks, fire insurance on public buildings and facilities, fidelity bonds on public officials, and any other type of insurance other than group insurance.

- 57 Miscellaneous
 - Expenses of a general or non-recurring nature which are too insignificant to be classified elsewhere.

- 58 Workers Compensation
 - Insurance for job related injuries.

- 60- Small Equipment- Equipment less than Capitalization threshold. ex: most computers

- 71 Capital Outlay: Land
 - The acquisition of real property.

- 74 Capital Outlay
 - Machinery, equipment, furniture and fixtures of too permanent a nature to be considered expendable at time of purchase. Account includes heavy construction equipment, automobiles, trucks, office machines, furniture and the like.

- 81 Principal Maturities on Long-Term Debt
 - Amount paid for principal on funded debt owed by the City.

- 82 Interest on Long-Term Debt
 - Amount paid for interest on funded debt owed by the City.

- 83 Fiscal Agent Fees
 - Used to record expenditures relating to long-term debt administration.

Note: Accounts are added and changed throughout the year as needed.

BUDGET GLOSSARY

Ad Valorem Taxes – Revenue accounts showing taxes paid on real property, personal property and property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Appropriation – An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation – A value that is established for real or personal property for use as a basis to levy property taxes.

Bond – A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget – A plan for raising and spending money for specific purposes during a fiscal year.

Budget Amendment – A legal procedure utilized by the City staff and City Council to revise a budget appropriation.

Budget Calendar – The schedule of key dates which the City's departments follow in the preparation, adoption and administration of the budget.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

Budget Message – The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Budget Ordinance – The official enactment by the City Council to establish legal authority for the levying of taxes and appropriation of funds for specific purposes during a fiscal year.

Budgetary Control – The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Asset – Tangible property with an expected useful life in excess of one year

Capital Outlay – Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Capital Improvement Program – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Cash Accounting - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Management – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships.

Contingency Account – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise included in the budget.

Debt Services – The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Delinquent Taxes – Taxes that remain unpaid on and after the due date on which a penalty for non-payment is attached.

Department – An organizational unit responsible for carrying out a major governmental function.

Department Budget – A budget which uses departmental total as the basis for limiting expenditures. The City of Asheboro uses a departmental budget.

Depreciation – The process of estimating and recording the expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair.

Disbursement – Payment for goods and services in cash or by check.

Encumbrance-The commitment of appropriated funds to purchase an item or service. To encumber funds is to set aside or commit funds for future expenditures.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. The enterprise fund in Asheboro provides water and sewer services.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount revenue appropriated is the amount approved by the City Council.

Expenditure – This term refers to the outflow of funds paid or to be paid for an asset, debt-retired or goods and services obtained regardless of when the amount is actually paid. This term applies to all funds.

Expenses – Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other non-capital charges.

Fiscal Year – The time period designating the beginning and ending period for recording financial transactions. The City of Asheboro's fiscal year begins July 1st and ends June 30th.

Fixed Assets – Assets of long term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Fund – An accounting entity that has a set of self balancing accounts and that records all financial transactions for specific activities or government functions.

Fund Balance – Fund balance is the excess of assets over liabilities and is sometimes referred to as fund surplus.

Function – A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

General Accepted Accounting Principles (GAAP) – Uniform minimum standards of, and guidelines for financial accounting and reporting. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices.

General Fund – The General Fund accounts for the financial resources of the government not required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, public works, general governmental administration, recreation, and economic and physical development.

General Ledger – A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds – Bonds that finance a variety of public projects such as water and sewer plants, buildings and improvements; the repayment of these bonds is usually made from the General Fund and the Water and Sewer Fund. These bonds are backed by the full faith and credit of the issuing government.

Grant – A contribution by a government or other organizations to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed by the grantee.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue – Revenue received from another government for a specific purpose.

Inventory – A detailed listing of non-capital, tangible property currently held by the government.

Levy – To impose taxes, special assessments, or service charges for the support of City activities.

Line Item Budget – A budget that lists each expenditure category (salaries, materials, telephone, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Local Government Budget and Fiscal Control Act – This act governs all financial activities of local Governments within the State of North Carolina. (North Carolina General Statutes 159.7 through 159.42)

Long Term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturities – The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Accounting – A basis of accounting in which expenditures are accrued but revenues generally are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually “measurable” and “available for expenditure”.

Objectives – A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.

Object Code – An expenditure category, such as salaries, supplies or vehicles.

Operations – The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as supplies, utilities, materials, and travel.

Operating Transfer – Routine and/or recurring transfers of assets between funds.

Property Tax – Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue – Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Restricted Fund Balance – An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Service Level – Services(s) or product(s) which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Source of Revenue – Revenues are classified according to their source or point of origin.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

State Shared Revenue – Funds remitted by the state to municipalities; mostly taxes collected by the state. Includes the utility franchise tax, Powell Bill allocation for state street expenditures, local option sales tax and food stamp sales tax and inventory tax rebate.

Unencumbered Balance – The amount of an appropriation which has not been expended or committed for use. It is essentially the amount of money still available for future purchases.