

CITY OF ASHEBORO

NORTH CAROLINA

ADOPTED OPERATING BUDGET

FISCAL YEAR 2010-2011

Submitted to

The Mayor and the City Council

June 24, 2010

By

John N. Ogburn, III, City Manager

PREFACE

CONTENTS

	<u>Page</u>
Mission Statement	2
City Council / City Manager / City Attorney	3
Department Heads	4
Geographic Characteristics	5
A Brief History of Asheboro	6-7
Organizational Chart	8
Departmental Chart	9

MISSION STATEMENT

“To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all.”

CITY COUNCIL

David Smith, Mayor
Talmadge Baker, Mayor Pro Tempore
Clark Bell, Council Member
Eddie Burks, Council Member
Linda Carter, Council Member
Stuart Fountain, Council Member
Walker Moffitt, Council Member
Mike Hunter, Council Member

CITY MANAGER

John N. Ogburn, III

CITY ATTORNEY

Jeff Sugg

DEPARTMENT HEADS

Debbie Reaves, Finance and Utility Billing & Collection

Jeff Sugg, Legal Services

Todd Stout, Information Technology

Reynolds Neely, Planning & Zoning

Rickey Wilson, Police

Jim Smith, Fire

Larry Trotter, Building Inspections

Mike Jones, Fire Inspections

Bobby Kivett, Operations

Terry Reeder, Fleet Maintenance

David Hutchens, Street Maintenance

Dumont Bunker, Engineering

Kermit Williamson, Environmental Services

Myers Johnson, Human Resources

Felix Ward, Cultural & Recreation Services

Jonathan Sermon, Recreation & Golf

Jimmy Cagle, Facilities Maintenance

Mark Dawalt, Water & Sewer Maintenance and

Water Meter Operations

Michael Rhoney, Water Treatment and Wastewater Treatment

GEOGRAPHIC CHARACTERISTICS

LOCATION

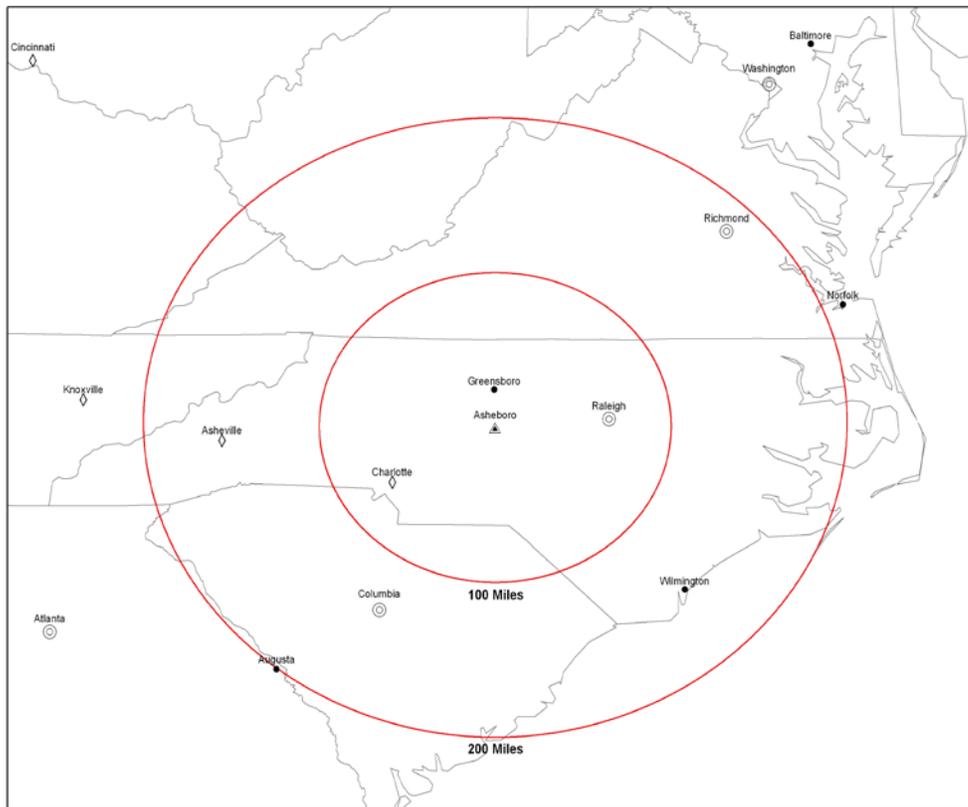
Asheboro is at the geographic center of Randolph County and is the county seat. The terrain is more rolling than that usually found in the Piedmont because of the Uwharrie Mountains to the southwest. Randolph County has an area of 787 square miles and Asheboro contains approximately 16.69 square miles.

CLIMATE

The climate is typical of central North Carolina with moderate winters and ninety-degree summers, tempered by adequate rainfall for crops. The average rainfall is 45.43 inches per year. The current mean temperature in June is 77; and in January the current mean temperature is 44. Asheboro's central location within the State, climate and terrain provide the ideal location for the North Carolina Zoological Park.

POPULATION

The 2000 Census indicates Asheboro had a population of 21,672 people and the population of Randolph County was counted to be 130,454. Asheboro is within fifty miles of the fast growing Piedmont Triad region of the state. Charlotte, the state's largest city is less than 75 miles to the southwest and the State Capitol is 75 miles to the east.



A Brief History of Asheboro

The Town of Asheborough received its original charter from the State Legislature on Christmas Day 1796—a time when the topic of the day was President George Washington's "Farewell Address" as published in The Philadelphia American Advertiser only a few weeks earlier. The village itself dates to 1780 when citizens demanded that the county seat be relocated from Johnstonville to a place more convenient for citizens of the almost square 801 square miles of Randolph County. Asheborough, named for Samuel Ashe, governor from 1795 to 1798, came into being on land owned by Jesse Henley and the first session of court was held here on June 12, 1793.

The town of Asheborough began to take form on a 50-acre tract with the focal point the courthouse square on Main Street. In 1805 a large two-story frame building housed the courthouse and gradually lawyers and court officials took up residence here. For almost the first century of the town's existence, court-related business was the primary business of town. The sleepy village came to life when court was in session, turning the square into a carnival of activity that ranged from horse swapping to the selling and imbibing of grog. The whooping and yelling often caused the presiding judge to order the High Sheriff to halt the ruckus.

Asheborough was designated a post office in 1814. In November 1824, Jonathan Worth, a 22-year-old lawyer, took up residence in Asheborough and became the town's most prominent citizen. After serving six terms in the Legislature and two terms as state treasurer, he served two terms as governor, from 1865 to 1868. There was no formal town government until 1829. The town petitioned the legislature to reincorporate and appoint new commissioners so that improvements could be made. From 1836 to 1844, Benjamin Swain, a lawyer and editor, published the town's first newspaper, Southern Citizen, a weekly. In one of his editions, Swain called Asheboro an "uncommonly healthy and pleasant" village of about 100 inhabitants. In 1850-51, the Fayetteville and Western Plank Road section through Asheboro was completed. At this time Asheboro had 32 households totaling 154 people, including 11 free blacks.

The first church in Asheboro, the Methodist Episcopal Church, was built in 1834. The Presbyterian Church was organized in 1850 and a sanctuary built in 1852. By this time much of the wealth of the town resulted from gold mining operations nearby.

A period of stagnation followed the Civil War. In 1876, Asheboro's population had grown to about 200. Asheboro still had only two churches and two academies, one for males and one for females. Two hundred bales of cotton were sold at the Asheboro market that year.

The High Point, Randleman, Asheboro and Southern Railroad arrived in Asheboro in July 1889, marking the beginning of a period of prosperity and growth. Competition came in 1896 with the arrival of the Montgomery Railroad, from Star to Asheboro. The railroad depots and a disastrous fire caused the center of town to shift from Main Street to Sunset Avenue.

The second century of Asheboro was marked by the establishment of its first bank, The Bank of Randolph, and Asheboro Telephone Company, both established in 1897.

The arrival of the railroads caused a population explosion. The population nearly doubled every 10 years: 1890, 510; 1900, 992; 1910, 1,865; 1920, 2,559; and 1930, 5,021. By 1912 there already were about 30 stores in Asheboro plus two roller mills, two chair manufacturers, a lumber plant, hosiery mill, wheelbarrow factory and foundry.

The present county courthouse was completed in July 1909, at a cost of \$34,000 and the next 10 years resulted in unparalleled growth. Electricity arrived, along with a water system fed by wells. The fire department was organized, a new public school built and the first hospital organized. The industrial base expanded from wood products and blacksmith shops to textiles. The first of today's base of hosiery mills came with the chartering of Acme Hosiery Mills on December 19, 1908. The original product was cotton stockings. Without warning, on January 10, 1923, the Post Office Department changed the spelling of the town's name to "Ashboro." A compromise spelling of "Asheboro" resulted after a loud protest from citizens and Congressman William Cicero Hammer of Asheboro.

The business tempo of the 1920s was smothered by The Great Depression and World War II, but the aftermath of World War II resulted in a flurry in industrial plants to augment the cluster of hosiery plants here. Stedman Manufacturing Co. expanded its handkerchief manufacturing during the war to make T-shirts for the navy. Klopman Mills was organized with its first plant in Asheboro. Eveready Battery Co., with two plants in Asheboro, was the first infusion of a mix of industries, followed by B.B. Walker Shoe Co., Black & Decker, Georgia Pacific, Klaussner Furniture Industries, Goodyear Tire & Rubber Co. wire plant, Knorr Best Foods, Kayser-Roth Hosiery, and others.

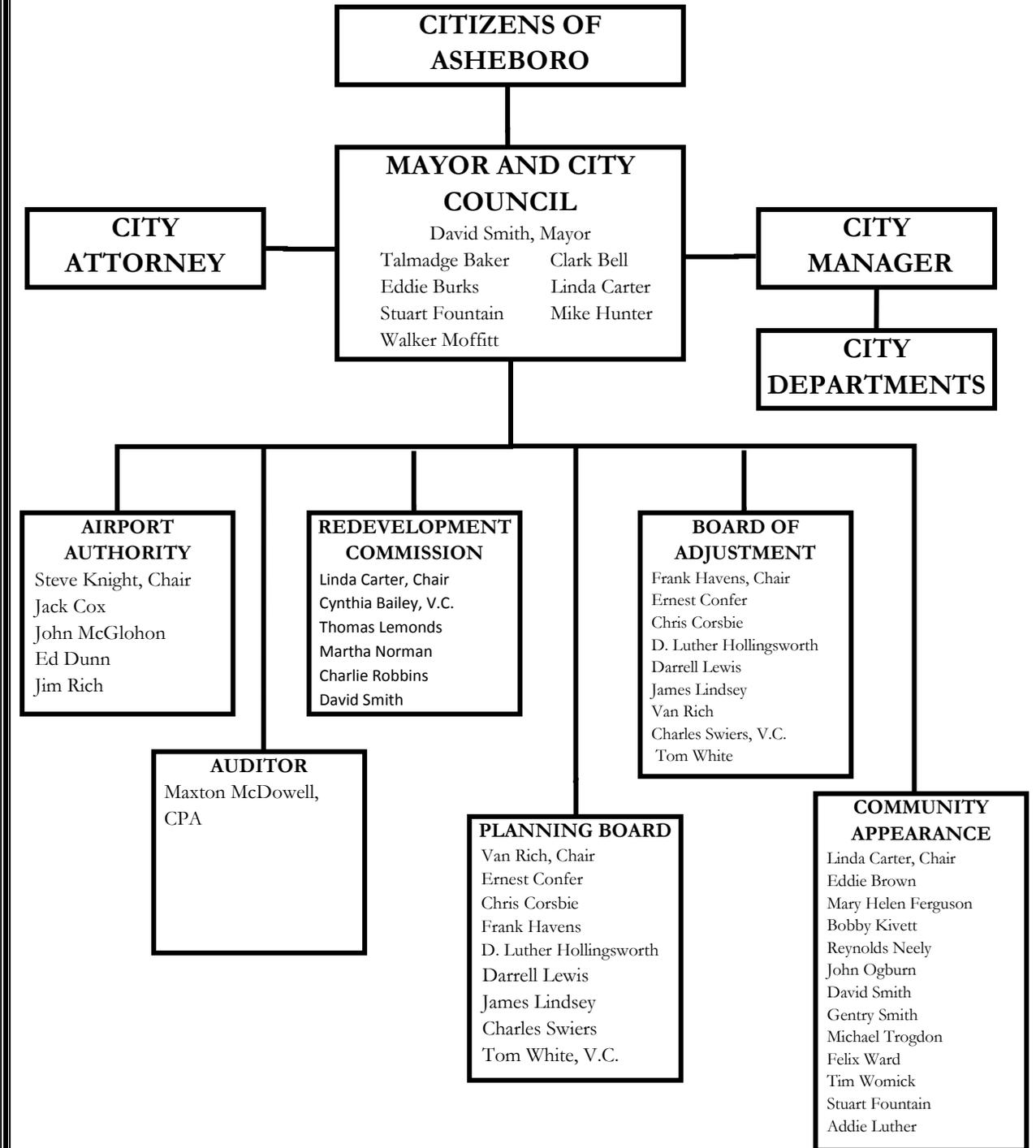
In this Bicentennial Year, Asheboro has a population of 17,559, a land area of 14.81 square miles, a total property valuation of more than \$992 million and a tax rate of 52-cents per \$100 valuation. The City of Asheboro furnishes water and sewer service for the 1,371 acre site of the North Carolina Zoological Park and Gardens near Asheboro, the world's largest natural habitat zoo, and to a number of outlying homes, industries and communities.

In recent years the City of Asheboro has concentrated on building a solid base of services with the creation of a series of lakes for water supply, fresh water and waste water treatment plants, city streets and utilities. The present emphasis is on territorial expansion and planned development.

— *L. Barron Mills, Jr. for the 1996 Bicentennial.*

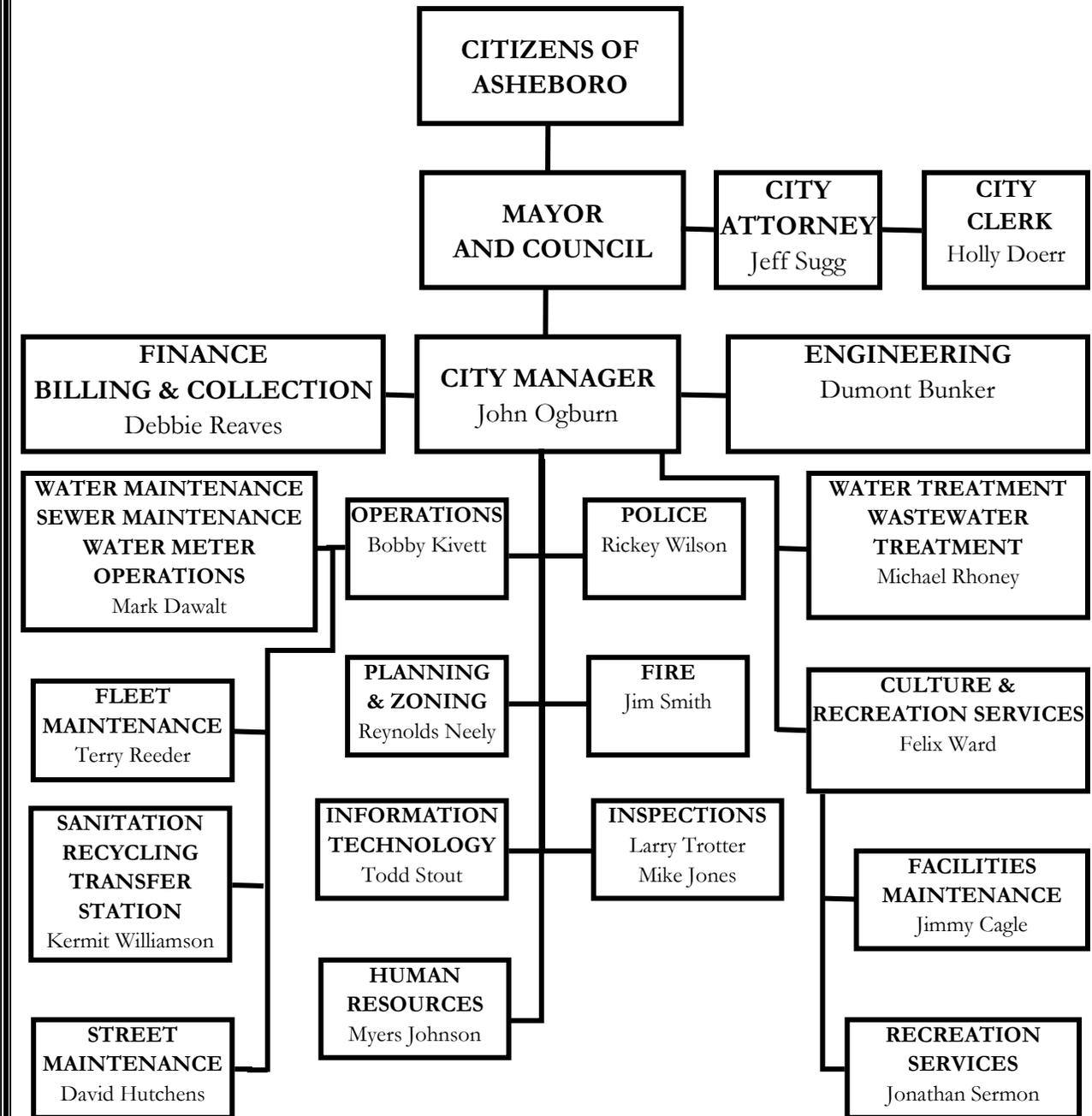
CITY OF ASHEBORO

ORGANIZATIONAL CHART



CITY OF ASHEBORO

DEPARTMENTAL ORGANIZATIONAL CHART



ADMINISTRATIVE SUMMARY

CONTENTS

	<u>Page</u>
Budget Letter from John N. Ogburn III, City Manager	11-17
Budget Ordinance	18-28
Schedule of General Fund Long-Term Debt	29-31
Schedule of Water and Sewer Fund Long-Term Debt	32-34

John N. Ogburn, III
City Manager



Tel: 336-626-1201 Ext 201
Fax 336-626-1218
E-mail: jogburn@ci.asheboro.nc.us

CITY OF ASHEBORO

146 North Church Street
Post Office Box 1106
Asheboro, NC 27204-1106

May 10, 2010

To: Mayor David Smith
Council Member Talmadge Baker, Mayor Pro Tem
Council Member Clark Bell
Council Member Eddie Burks
Council Member Linda Carter
Council Member Stuart Fountain
Council Member Mike Hunter
Council Member Walker Moffitt

From: John N. Ogburn III, City Manager

Subject: 2010-2011 Annual Budget

BACKGROUND INFORMATION

1. The Local Economy

Asheboro continues to experience the transition to a global economy and our local economy is at best mixed. Some economic sectors, such as medical, large scale retail and environmental services, continue to do well. Some sectors are stable and some sectors such as construction are depressed. Also the March 2010 area unemployment rate remains high at around 11.5%. This mixed economy reflects in our revenue stream. The revenue generated from property tax remains flat. Historically, in healthier economic periods, it has increased 2.5 % to 3% per year. Revenue generated from sales tax is down 3.5% in comparison to sales tax revenue generated in FY 2007-2008 before the economic recession began to take hold of the local economy. When considering there has been no

growth in this revenue stream, our sales tax receipts are down the equivalent of 9%. Interest on investments is significantly down in comparison to historic years. Current YTD interest earned on general fund balances is approximately \$37,800 in comparison to same period revenue of \$165,489 in FY 2008-2009 and \$380,289 in FY 2007-2008. Powell Bill revenue (motor fuel tax paid at the pump) from the State used for street department maintenance and repairs is currently \$635,892 in comparison to \$694,070 in FY 2008-2009 and \$771,217 in FY 2007-2008. While the revenue source for street maintenance from the State has decreased the costs to maintain our street system have increased due to damages from the winter weather.

2. Threats to our local revenue stream

While we expect sales tax to rebound mid 2011, we do not anticipate it returning to a normal growth pattern until 2012-2013 at best. Additionally, the Federal stimulus money that the State of North Carolina has used to balance its budget will terminate in 2011 leaving another 1 billion dollar hole in the State's budget. This puts all North Carolina's local governments and especially Asheboro in the target of having our state collected local revenues, such as Powell Bill monies and Utilities Franchise Tax, withheld by the State as happened in the 2002 fiscal year. During 2002 the State of North Carolina withheld \$998,000 of Asheboro's Utility Franchise funds. This money has still not been fully returned to the City. Utilities Franchise revenues represent \$1.92 million dollars or around 12 cents on the property tax.

The global economy has significantly changed the textile business in North Carolina and in Asheboro. Historically we expanded our water plant every 15 years to meet increasing textile manufacturing demand. The City last expanded its water plant in 1986 increasing treatment capacity from a 9 million gallons per day (MGD) to a 12 MGD. Since 2001, we have lost several large water using textile operations and our existing industries have been able to modernize their processes to conserve consumption while increasing production using less water. As a result, current demand is only 5 MGD (1986 production level) while our expenses continue to be based on a 12 MGD plant.

The water plant at the Randleman Dam is scheduled to begin operation late summer to early fall 2010. The City of Randleman, a member of the Piedmont Triad Water Authority, currently buys approximately 10-12% (\$100-\$120 thousand dollars per year) of its water from the City of Asheboro. While we anticipate Randleman continuing to buy water from the City of Asheboro in this budget year, there is a real potential that they may buy 100% of their water from the Water Authority in future years.

3. The City of Asheboro Strategic Plan

The Asheboro 2020 strategic plan focuses on four areas:

- Economic Development
- Growth, Annexation and Infrastructure
- Quality of Life

North Carolina Zoo

This budget continues to appropriate resources for these areas of focus.

THE CITY OF ASHEBORO 2010-2011 ANNUAL OPERATING BUDGET

1. Introduction

In accordance with the North Carolina General Statutes Article 159-11, I present the 2010-2010 annual budget representing the financial and operational plan for the upcoming fiscal year. The fiscal year 2010-2011 budget is balanced at \$32,278,998.

2. General Fund Revenues

I recommend that the property tax rate remain at \$0.55 per \$100.00 value. The General Fund proposed budget does reflect a change in the fee structure for various City of Asheboro services allowing for the direct receiver of the service to help provide for the service. The proposed budget reflects new revenue generated from a \$5 fee charged per month for the collection of residential single family home garbage as well as \$30 per pick-up for all commercial dumpster collection services. One of the Asheboro 2020 strategic plan focus areas referenced above is Quality of Life which includes premier public services. These fee changes will allow the City of Asheboro to continue to provide the same level of roadside collection services as it currently does- garbage / recyclable collection 2 times per week, limb collection without needing to bundle, year round “un-bagged” leaf collection and hauling off bulk items such as white goods. We are recommending this fee rather than a property tax increase or the elimination of certain environmental services or the continued use of our fund balance to support core operations due to the economic threats listed above. We must maintain our fund balance to protect the City from the very real threat of a repeat of the withholding of state collected local revenues in 2002. In 1991, the State of North Carolina mandated that landfill operations be paid by user tipping fees. Since then, the City of Asheboro has absorbed 100% of these fees within the General Fund Operating Budget. Asheboro is one of the few cities who, before this current proposed budget, had not implemented direct user fees for environmental services on the utility bill. In the future we anticipate that the State will require the environmental services operation to be an enterprise fund similar to the Water and Sewer Fund and as a result, must be self supporting.

3. Water & Sewer Fund Revenues

Asheboro has historically been able to maintain low residential rates due to its reliance on the textile industry which is a large water user. In fact, The North Carolina School of Government Environmental Finance Center statewide water and sewer rate analysis shows that the City of Asheboro’s combined water and sewer rate is in the lowest percentile grouping in the state of North Carolina. This study further advised that our current rate model is insufficient to maintain our aging infrastructure.

In March 2010, the City of Asheboro entered into a contract with Cavanaugh & Associates to conduct a water audit and billing rate analysis. Their preliminary recommendation to modernize our rate structure is to first equalize the rates between residential and business customers.

In the proposed Water & Sewer Fund budget for 2010-2011, the revenue reflected shows this move to rate equalization for both residential and commercial customers receiving the same water and sewer services. Last year, the City of Asheboro eliminated the differential billing cycle for residential and commercial customers when it transitioned away from the every other month residential billing. This year, I propose the minimum inside city limits water bill set at \$12.27 for 150 cf usage and the minimum inside city limits sewer bill set at \$15.34 for 150 cf usage. The consumption rate per 100 cf usage over 150 minimum is proposed to remain at \$2.51 per 100 cf. I propose the minimum outside city limit water bill set at \$30.68 for 150 cf usage and the minimum outside city limits sewer bill set at \$38.35 for 150 cf usage. The consumption rate per 100 cf usage over 150 minimum is proposed to remain at \$6.28 per 100 cf. This proposed rate is well within the customer affordability range as outlined by the NC School of Government.

4. Water & Sewer Fund Expenses

Much of the City's water & sewer system was built from the 1930's through the 1970's. This budget continues to upgrade and repair our infrastructure and makes much needed safety equipment upgrades at the wastewater treatment plant required by OSHA. Also, this year, we begin servicing the debt on recent infrastructure improvements made including the addition of a new 16 inch water line servicing west Asheboro and upsizing the 8 in water line to a new 12 in water line on North Fayetteville Street.

5. Summary

- General Fund: The General Fund is balanced at \$23,191,927. The budget does reflect an appropriation of fund balance of \$375,000 for the economic incentive payment to Malt-O-Meal, \$140,000 for recycling cans needed to complete the implementation of household recycling throughout the City of Asheboro and an additional appropriation of \$178,820 for general operational purposes. I recommend that the property tax rate remain at \$0.55 per \$100.00 value.
- Water and Sewer Fund: The Water & Sewer Fund is balanced at \$12,388,433.

As noted above, fund allocations are as follows:

General Fund:	\$23,191,927
Water and Sewer Fund:	<u>\$12,388,443</u>
Total:	\$35,580,370

CITY OF ASHEBORO FISCAL YEAR 2010-2011 BUDGET HIGHLIGHTS

General Fund Property Tax Rate

- Property tax rate remains at \$0.55 per \$100.00 value.

General Fund Expenditure highlights include:

Strategic 2020 Plan focus area of Economic Development

- \$16,700 for 10% match for “Vision 100” grant for safety and capital needs at Asheboro Municipal Airport
- \$49,000 supporting Economic Development Corporation, Piedmont Triad Partnership, and Asheboro Randolph Chamber of Commerce’s economic development efforts
- \$375,000 for Economic Incentive Payment to Malt-O-Meal (fourth of six payments)
- Reallocation of two City Fire Inspectors to the new Community Development Division for ease in permitting, plan review, and inspections.

Strategic 2020 Plan focus area of Growth, Annexation, and Infrastructure

- \$75,440 in supplies and materials in the Street Department allocated specifically to repave Brookwood Ave., Twain Ave and \$200,000 for City Staff to addressing paving needs throughout the City. Some of the streets identified as needing repaving within the City, in no particular order, are parts of Parkview St., Academy St., Laurel Dr., Vestal Creek Ct., Miller St., Eastview St., Worth St., Hinshaw St., Underwood St., Walnut St and Telephone Ave.

Strategic 2020 Plan focus area of Quality of Life

- \$10,040 for City match of Urban Forestry Grant awarded to Planning Department
- \$10,000 for Community Appearance needs and \$4,300 to support the City Wide Art Exhibit program
- \$25,000 for Boys & Girls Club programming
- \$61,000 for books, periodicals, and magazines at the Asheboro Public Library
- \$65,000 for Morris Whitson Tennis Center improvements.
- \$796,000 + for combating drugs, gang activities & street crime
- \$520,000 for street lighting throughout the City
- \$140,000 for recycling containers
- \$83,000 for Arts and Cultural Services programs / events including programs held at Sunset Theatre, Bicentennial Park, and Farmer’s Market.

Strategic 2020 Plan focus area of NC Zoo

- \$65,000 for Marketing

General Operation

- \$14,729,130 in salaries & fringe benefits for 296 full and permanent part time employees & council members- years of service and a 2% COLA increases are included.
- Approximately \$507,000 for gasoline & related expenses
- \$170,100 to purchase and equip 6 Police patrol cars (emergency equipment, mobile data terminals computers and mounts), an additional \$77,357 equipment as part of Spilman Mobile CAD project (information sharing network with other safety and law enforcement agencies) and \$13,290 specifically designated for replacement bullet proof vests and taser cartridges.
- \$29,000 for replacement vehicle for Operations division.
- \$64,800 for railroad warning signal installation and maintenance
- \$800,000 for Sanitation tipping fees
- \$535,500 for replacement vehicles in Environmental Services (formerly Sanitation) Department (1 automated garbage truck, 1 front loading garbage truck, and 1 ton 4x4 truck)
- Approximately \$200,000 for Employee Health & Wellness Program
- \$125,000 for debt service on the Library Building
- \$85,000 for replacement equipment in the Facilities Maintenance Department

Water & Sewer Fund Rates

- The Minimum bill for all customers includes 150 cf usage.
- Inside City Limits: water minimum bill \$12.27 and sewer minimum bill \$15.34
- Inside City Limits consumption fee of \$2.51 per 100 cf over minimum (remains the same as FY 09-10)
- Outside City Limits- water minimum bill \$30.68 and sewer minimum bill \$38.35
- Outside City Limits consumption fee of \$6.28 per 100 cf over minimum (remains the same as FY 09-10)

Water & Sewer Fund Expenditure Highlights:

Strategic 2020 Plan focus area of Growth, Annexation, and Infrastructure

- \$1,016,500 to replace and repair of water treatment equipment, wastewater treatment equipment, and pumping station equipment
- \$700,000 for Airport / Tot Hill Farm Area Sewer pump station & force main engineering & construction

General Operation

- \$4,471,212 in salaries & fringe benefits for 73 full time employees- years of service and a 2% COLA increases are included.
- \$65,000 Utility statement printing, mailing and lockbox payment processing
- \$60,000 for postage associated with mailing approximately 13,000 invoices & delinquent notices monthly
- Approximately \$2.1M + for debt service associated with Water Plant, Wastewater Treatment Plant and sewer system improvements
- \$630,000 for chemicals for water purification and wastewater treatment
- \$840,000 for power and fuel at water plant, wastewater plant and pumping stations
- \$88,900 for gasoline & related expenditures

The 2010-2011 budget will be introduced at the City Council Budget and Planning Retreat held on May 13 - 14, 2010. The Council will convene again at the regularly scheduled meeting on June 10, 2010. The Public Hearing and the Budget Adoption is scheduled for 12:00 noon on June 24, 2010. A copy of the proposed budget will be available in the City Clerk's office for public inspection during regular business hours.

In closing, let me write that Asheboro continues to be a special place and I am proud of our City, its government leaders and staff, and their dedication to public service.

Respectfully Submitted,

s/ John N. Ogburn III

John N. Ogburn, III
City Manager

CITY OF ASHEBORO BUDGET ORDINANCE

BE IT ORDAINED by the City Council of the City of Asheboro, North Carolina in session assembled:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the city government and its activities for the fiscal year beginning July 1, 2010 and ending June 30, 2011, in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
10-410	Mayor and Governing Body	117,066
10-420	City Manager's Office	177,191
10-440	Finance Office	480,360
10-450	Legal & City Clerk	148,171
10-480	Information Technology	155,391
10-490	Planning/Community Development	489,238
10-500	Municipal Building Headquarters	90,080
10-510	Police Department	6,242,038
10-530	Fire Department	3,262,628
10-540	Inspections Department	447,502
10-550	Operations Division - Public Works	821,370
10-555	Fleet Maintenance	917,378
10-565	Street Maintenance	2,288,210
10-575	City Engineer Office	225,872
10-580	Environmental Services	2,756,485
10-585	Recycling Transfer Station	184,962
10-590	Human Resources	374,284
10-610	Community Promotion	449,750
10-615	Arts & Cultural Services	235,561
10-620	Recreation Services	946,474
10-625	Municipal Golf Course	173,491
10-630	Library	198,800
10-640	Facilities Maintenance	1,649,896
10-650	Airport Authority	80,350
	Total Appropriations	22,912,548

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2010 and ending June 30, 2011:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Current Year's Real Property Taxes	10,600,000
Current Year's Motor Vehicle Taxes	700,000
Prior Year's Real Property Taxes	80,000
Prior Year's Motor Vehicle Taxes	98,000
Tax Discounts	(100,000)
Tax Penalties and Interest & other taxes	71,200
ABC Board Revenue	71,000
Beer & Wine Tax Revenue	72,000
Privilege Licenses	325,000
Cable TV Franchises	205,000
Interest Earned on Investments	80,000
Concessions and Merchandise	72,750
Personal Use of City Vehicles	10,000
Contracted Maintenance NCDOT	21,000
Utilities Franchise Tax State	1,920,000
Powell Bill Allocation - State	636,000
Local Sales Tax & Hold Harmless Funds	3,907,000
Court Cost, Fees and Charges	23,000
Building Permits and Inspection Fees	110,320
Rezoning & Cemetery Fees	21,000
Charges for Services - Refuse / Brush Collection	1,197,358
Recycling Revenues	9,000
Sale of Cemetery Lots	2,500
Recreation Fees	396,415
Concert Series Sponsorships	20,000
Vice and Narcotics Allocation	50,000
US Treasury Funds Allocation (Fed Forfeitures)	50,000
Grant Proceeds	92,584
Proceeds of Lease Purchase Financing	819,600
Reimbursement from Asheboro City Schools –SRO Officers	208,000
Fund Balance Appropriation	1,026,321
All Other Revenues	117,500
Total Estimated Revenues	22,912,548

Section 3: There is hereby levied a tax at the rate of fifty-five cents (\$.55) per one hundred (\$100) valuation of property as listed for taxes as of January 1, 2010 for the purpose of raising the revenue listed as " Current Year's Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$2,000,000,000 and an estimated rate of collection of 98.0%.

Section 4: The following General Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2010.

Sanitation Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Residential Can / per month	\$0
Commercial Can / per month	\$10
Residential Dumpster / per pick-up	\$30
Commercial Dumpster / per pick-up	\$30
Above billed <u>monthly</u> based on annualized collection schedule	
Missed Residential Dumpster / per pick-up	\$40
Missed Commercial Dumpster / per pick-up	\$40
Compaction Dumpster / per pick-up	\$44
Missed Compaction Dumpster / per pick-up	\$54
Yard Waste Collection per scoop	
First and Second scoop*	\$0
Each scoop thereafter*	\$12
*Applicable to brush that is within specifications	
Waste left in ditch, curb or street per scoop	\$24
Waste out of Specs per scoop	\$24
Waste after hours /emergency collection- cost per scoop	\$50
Tires Collection / each	\$5
C&D /Building Materials / per scoop	\$20
Curb side pick-up	\$10
White Goods Collection	\$10

Recycling Transfer Station Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Tipping Fee per Ton	\$46

Planning Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Rezoning:	\$200
Text (Ordinance, use list)	\$200
Map of CU district Only	\$300
CU Permit or amendments	\$300
BOA: Appeal	\$0
Variance	\$250
Interpretation	\$250
Watershed Permit	\$25
Flood Zone Permit	\$25
Zoning Compliance Permits:	
SF Res	\$25
Duplex	\$100
MF Res	\$200
Commercial	\$250
Industrial / Institutional	\$250
SF Accessory Structure	\$10
Accessory Structure Commercial	\$25
Accessory Structure Industrial	\$25
Accessory Structure Institutional	\$25
Soil Evaluation	\$10
Change Occupancy	\$25
Change Use	\$50
Sign	\$25
Certificate of Zoning Compliance:	
SF Res	\$25
Duplex	\$25
MF Res	\$50
Commercial	\$100
Industrial	\$100
Change use	\$100
Subdivision	
Sketch	\$100
Preliminary	\$200
Final	\$200 + \$25 per lot
Minor	\$100
Zoning Verification Official Letter	
Residential	\$25
Non-Residential	\$75

Inspection Department Permit Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Building Permit	\$5/\$1000 up to \$150,000; \$1.50/\$1,000 thereafter
Minimum Permit	\$30
Minimum Sign	\$30
Non-bid Jobs (new)	\$40/ sq. ft
Habitable Space	\$20/ sq. ft
Mobile Home	\$100
Swimming Pool	\$100
Demolition	\$60
Relocate Structure	\$120
Plumbing Permit	\$5 per fixture, \$30 minimum
Sewer Line: House	\$30
Sewer Line: Commercial/Large	\$100
Heating/ AC Permit	
Boiler	\$0.0005/BTU
Gas Line-Residential	\$30
Gas Line-Commercial	\$50
Gas Furnace/Gas Pack	\$50
Heat Pump	\$50
Oil Furnace	\$50
Air Conditioners	
Under 5 tons	\$50
Additional per ton over 5	\$10
Unit Change out (no duct work)	
Residential	\$25
Commercial	\$50
Commercial Grease Hood	\$50
Mobile Home Heating/ AC Unit	\$40
Gas Appliances	\$10 each
Minimum Permit	\$30
Electrical Permits	
Temporary service	\$30
Residential	\$50
Commercial	\$100 first 5000 sq ft plus \$5/1000 sq ft
Service Charge	\$30
Service Repair	\$30
Mobile Home Service	\$50
Sign	\$30
Duplex	\$100
Apartments (each)	\$40

Parks & Recreation Fees:

<u>Facility</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Lake Lucas:			
	Daily Fishing Permit	\$3	\$4
	Annual Fishing Permit	\$35	\$50
	Daily Jon Boat Rental	\$8	\$12
	Daily Canoe Rental	\$6	\$10
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Daily other boat launch	\$7	\$9.50
	Annual other boat launch	\$100	\$135
	Boat Rental Spaces	\$75	\$125
Lake Reese			
	Daily other boat launch	\$7	\$9.50
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Annual other boat launch	\$100	\$135
	Daily Duck hunting permit per boat	\$12.50	\$16
Baseball/Softball Field Rental:			
	Rental per Hour (no lights)	\$15	\$20
	Light Fee per hour	\$10	\$15
	Tournament rental per weekend		
	One Field	\$175	\$255
	Two Fields	\$300	\$400
	Concession Stand/Restroom	\$50	\$65
	Additional Maintenance	\$45	\$60
Youth Sports Fees:			
	City Resident	\$0	\$40
	Late fee applied after registration deadline	\$10	\$10
Sunset Theatre Rentals- Applies to All			
	Security Deposit	\$100	
	Party Rental (3 hours max)	\$100	
	Dark/Rehearsal	\$50	
	Non-Profit- Single Day	\$125	
	General Meeting	\$75	
	Private Event	\$300	
	Commercial/ For Profit	\$350	
Rotary Pavilion at Bicentennial Park Rental			
	Security Deposit	\$75	\$75
	Daily Rate	\$100	\$175

Parks & Recreation Fees:

<u>Facility</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Skate Park			
	Daily admission	\$1	\$2
	15 admission pass	\$10	\$25
	1 year unlimited pass	\$150	\$300
Room Rental			
	1 hour	\$20	\$25
	½ day	\$60	\$75
	Full day	\$100	\$125
Shelter Rental			
	Memorial Park: 10am-3pm; 3:30pm-dark	\$18	\$35
	Full day	\$35	\$70
	All other Parks: 10am-3pm; 3:30pm-dark	\$10	\$20
	Full day	\$20	\$40
Tennis Courts			
	Lights per hour per court	\$3	\$4
Pools:			
	Public Swim (day)		
	2 years & under w/ paying adult	\$0	
	3 years & older	\$2.50	\$3.25
	Groups (15+)	\$2	\$2.75
	Public Swim (night)		
	2 years & under w/ paying adult	\$0	
	3 years & older	\$2	\$2.75
	Swimming lessons	\$25	\$30
	Swim Pass (15 admissions)	\$30	\$40
	Pool Rental (2 hr min) 0-49	\$150	\$225
	Pool Rental (2 hr min) 50+	\$200	\$300
Golf Course:			
	Walking Only	\$8	\$10
	Riding 9 holes- w/ green fees	\$15	\$18
	Riding 18 holes- w/ green fees	\$21	\$25
	Twilight (after 3pm) 18 holes w/ green fees	\$16	\$20
Membership Fees			
	Individual	\$365	\$465
	Senior	\$290	\$390
	Family	\$600	n/a
Member Cart Fees			
	Nine holes	\$6	\$7
	Eighteen holes	\$11	\$13

**City Resident/Non-resident rates are established according to the residence of the individual. City Residents need to obtain a REC card to receive the City Resident Rate.

Downtown Farmer's Market	Member	Non-Member
Membership	\$25	
Daily Fee	\$5	\$8
Authorized Agent (per product)	\$15	\$15

Section 5: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the city government and its activities for the fiscal year beginning July 1, 2010 and ending June 30, 2011, in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
30-720	Billing and Collecting	416,445
30-810	Water Meter Operations	589,370
30-820	Water Supply and Treatment	2,689,144
30-830	Wastewater Treatment	6,372,082
30-840	Water Maintenance	910,066
30-850	Wastewater Maintenance	1,333,987
	Total Appropriations	12,311,094

Section 6: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2010 and ending June 30, 2011:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Interest Earned on Investments	80,000
Sale of Water	6,643,427
Sewer Charges	4,837,726
Sampling and Monitoring Fees	28,896
Surcharges	232,521
Septic Tank Discharges	36,080
Water and Sewer Connection Fees	89,537
Other Revenues	362,907
Total Estimated Revenues	12,311,094

Section 7: The following Water & Sewer Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2010.

Water and Sewer Billing Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Monthly Cost		
Water Minimum Fee	\$12.27	\$30.68
Sewer Minimum Fee	\$15.34	\$38.35
Above referenced minimum bill includes 150 cubic ft usage		
Consumption Fee- above min. for all above referenced customers		
Water-per 100 cu. ft. over 150 cu. ft.	\$2.51	\$6.28
Sewer-per 100 cu. ft. over 150 cu. ft.	\$2.51	\$6.28
Sewer Only Service (monthly)		
Residential Customer	\$18.10	\$36.19
Commercial Customer	\$25.50	\$51.00
Deposit for Service	\$110	\$140
Deposits on accounts are applied to final bill upon termination of service		
Fees:		
Return Check/Draft Fee	\$25	\$25
Partial Payment Fee	\$5	\$5
Tamper Fee- First Occurrence	\$150	\$150
Tamper Fee- Second Occurrence	\$500	\$500
Late payment charge* - tier 1	\$10	\$10
Late payment charge* - tier 2	\$20	\$20

*Payments are due at 5:00 pm on the due date. Payments must be received by 5:00 pm on the due date to avoid the late payment charge. Payments in route are subject to the late fee as they are not yet received.

Water and Sewer Maintenance Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Water Tap Rates		
¾" Complete Service	\$1,700	\$2,550
1" Complete Service	\$2,100	\$3,150
1 ½" Complete Service	\$3,510	\$5,265
2" Complete Service	\$3,550	\$5,325
¾" New Tap	\$850	\$1,275
1" New Tap	\$1,050	\$1,575
1 ½" New Tap	\$1,755	\$2,633
2" New Tap	\$1,775	\$2,663
¾" New Meter, Setter, Box	\$850	\$1,275
1" New Meter, Setter, Box	\$1,050	\$1,575
1 ½" New Meter, Setter, Box	\$1,755	\$2,633
2" New Meter, Setter, Box	\$1,775	\$2,663
¾" New Meter, existing svc.	\$215	\$323
1" New Meter, existing svc.	\$350	\$525
1 ½" New Meter, existing svc.	\$500	\$750
2" New Meter, existing svc.	\$650	\$975
Services not listed	Cost	Cost plus 50%
Sewer Tap Rates		
4" Complete Service	\$1,100	\$2,750
6" Complete Service	\$1,450	\$3,625
Services not listed	Cost	Cost plus 100%

Section 8: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He/she may transfer between line item expenditures within a department without limitation and without a report being required.
- b. He/she may transfer amounts between departments, within the same fund. He/she must make an official report on such transfers in excess of \$5,000 at the next regular meeting of the Governing Board.
- c. He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

**CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2010-2011**

	INTEREST	MATURITIES	PRINCIPAL	PRINCIPAL	INTEREST	TOTAL	OUTSTANDING
PURPOSE	RATE	BY YEAR	RETIRED	DUE	DUE	PAYMENT	PRINCIPAL
REFUNDING 2005	3.50%	2005-06	\$34,251				\$878,746
LIBRARY PORTION	3.50%	2006-07	\$117,202				\$761,544
GENERAL OBLIGATION BOND DE	3.50%	2007-08	\$115,061				\$646,483
	2.90%	2008-09	\$113,991				\$532,492
Inception Date: 8/31/01	3.50%	2009-10	\$111,315				\$421,177
Amount \$:912,997	3.50%	2010-11		\$109,174	\$14,741	\$123,915	\$312,002
	3.50%	2011-12		\$107,569	\$10,920	\$118,489	\$204,434
	3.50%	2012-13		\$104,893	\$7,155	\$112,048	\$99,541
	3.50%	2013-14		\$92,049	\$3,484	\$95,533	\$7,492
	3.50%	2014-15		\$7,492	\$262	\$7,755	(\$0)
TOTAL			\$491,820	\$421,177	\$36,563	\$457,740	
LEASE-PURCHASE	5.20%	1995-96	\$33,187				\$1,466,813
PUBLIC WORKS		1996-97	\$69,266				\$1,397,547
FACILITY		1997-98	\$73,008				\$1,324,539
		1998-99	\$76,952				\$1,247,587
Inception Date: 12/14/91		1999-00	\$80,933				\$1,166,654
Amount: \$1,500,000		2000-01	\$85,479				\$1,081,175
		2001-02	\$90,097				\$991,078
		2002-03	\$94,963				\$896,115
		2003-04	\$99,971				\$796,144
		2004-05	\$105,493				\$690,651
		2005-06	\$111,191				\$579,460
		2006-07	\$117,196				\$462,264
		2007-08	\$123,472				\$338,792
		2008-09	\$130,196				\$208,596
		2009-10	\$137,229				\$71,367
		2010-11		\$71,367	\$1,107	\$72,474	\$0
TOTAL			\$1,428,633	\$71,367	\$1,107	\$72,474	

CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2010-2011
(Continued)

PURPOSE	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
INSTALLMENT	5.57%	2000-01	\$9,263				\$840,737
PURCHASE		2001-02	\$37,705				\$803,032
RECYCLING,		2002-03	\$39,879				\$763,153
TRANSFER		2003-04	\$42,063				\$721,090
STATION		2004-05	\$44,606				\$676,484
		2005-06	\$47,179				\$629,305
		2006-07	\$49,900				\$579,405
Inception Date: 3/26/97		2007-08	\$52,692				\$526,713
Amount: \$850,000		2008-09	\$55,818				\$470,895
		2009-10	\$59,037				\$411,858
		2010-11		\$62,443	\$21,954	\$84,397	\$349,415
		2011-12		\$65,995	\$18,402	\$84,397	\$283,420
		2012-13		\$69,851	\$14,545	\$84,396	\$213,569
		2013-14		\$73,880	\$10,516	\$84,396	\$139,689
		2014-15		\$78,142	\$6,255	\$84,397	\$61,547
		2015-16		\$61,547	\$1,751	\$63,298	\$0
TOTAL			\$438,142	\$411,858	\$73,423	\$485,281	
INSTALLMENT	3.66%	2005-2006	\$31,233				\$650,947
PURCHASE		2006-2007	127,818				\$523,129
VEHICLES & EQUIPMENT		2007-2008	132,560				\$390,569
(510, 530, 565, 580, 640)		2008-2009	\$137,479				\$253,090
Date: 3/30/02		2009-2010	142,580				\$110,510
Amount: \$682,180		2010-2011		110,510	1,916	112,426	(\$0)
TOTAL			\$571,670	110,510	1,916	112,426	

CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2010-2011
(Continued)

	INTEREST	MATURITIES	PRINCIPAL	PRINCIPAL	INTEREST	TOTAL	OUTSTANDING
PURPOSE	RATE	BY YEAR	RETIRED	DUE	DUE	PAYMENT	PRINCIPAL
SUMMARY OF MATURITIES							
ON CURRENT OBLIGATIONS		1995-96	\$33,187				\$2,966,813
BY FISCAL YEAR		1996-97	\$119,266				\$2,847,547
		1997-98	\$123,008				\$2,724,539
		1998-99	\$227,933				\$3,466,433
		1999-00	\$287,069				\$3,534,364
		2000-01	\$315,549				\$4,068,815
		2001-02	\$381,583				\$3,687,232
		2002-03	\$468,396				\$3,457,881
		2003-04	\$542,075				\$3,317,335
		2004-05	\$613,418				\$2,703,917
		2005-06	\$444,910				\$2,328,236
		2006-07	\$517,921				\$2,461,262
		2007-08	\$508,356				\$1,952,906
		2008-09	\$487,833				\$1,465,073
		2009-10	\$851,690				\$1,014,912
		2010-11		\$353,494	\$39,718	\$393,212	\$661,417
		2011-12		\$173,564	\$29,322	\$202,886	\$487,854
		2012-13		\$174,744	\$21,700	\$196,444	\$313,110
		2013-14		\$165,929	\$14,000	\$179,929	\$147,181
		2014-15		\$85,634	\$6,517	\$92,152	\$61,547
		2015-16		\$61,547	\$1,751	\$63,298	\$0
TOTAL GENERAL FUND							

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT
Fiscal Year 2010-2011

PURPOSE	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
							\$7,617,003
REFUNDING 2005	3.50%	2005-06	\$285,749				\$7,331,254
GENERAL OBLIGATION BOND DEB	3.50%	2006-07	\$977,798				\$6,353,456
(SANITARY SEWER PORTION)	3.50%	2007-08	\$959,939				\$5,393,517
	2.90%	2008-09	\$951,009				\$4,442,508
Inception Date: 8/31/01	3.50%	2009-10	\$928,685				\$3,513,823
Amount: \$7,617,003	3.50%	2010-11		\$910,826	\$122,984	\$1,033,810	\$2,602,997
	3.50%	2011-12		\$897,431	\$91,105	\$988,536	\$1,705,566
	3.50%	2012-13		\$875,107	\$59,695	\$934,802	\$830,459
	3.50%	2013-14		\$767,951	\$29,066	\$797,017	\$62,508
	3.50%	2014-15		\$62,508	\$2,188	\$64,695	(\$0)
SANITARY SEWER	5.30%	1995-97					\$5,000,000
STATE BOND	5.30%	1997-98	\$250,000				\$4,750,000
LOAN PROGRAM	5.30%	1998-99	\$250,000				\$4,500,000
E-SBF-T-95-00018	5.30%	1999-00	\$250,000				\$4,250,000
	5.30%	2000-01	\$250,000				\$4,000,000
	5.30%	2001-02	\$250,000				\$3,750,000
Inception Date 11-30-91	5.30%	2002-03	\$250,000				\$3,500,000
Amount: \$5,000,000	3.43%	2003-04	\$250,000				\$3,250,000
	3.43%	2004-05	\$250,000				\$3,000,000
	3.43%	2005-06	\$250,000				\$2,750,000
	3.43%	2006-07	\$250,000				\$2,500,000
	3.43%	2007-08	\$250,000				\$2,250,000
	3.43%	2008-09	\$250,000				\$2,000,000
	3.43%	2009-10	\$250,000				\$1,750,000
	3.43%	2010-11		\$250,000	\$60,025	\$310,025	\$1,500,000
	3.43%	2011-12		\$250,000	\$51,450	\$301,450	\$1,250,000
	3.43%	2012-13		\$250,000	\$42,875	\$292,875	\$1,000,000
	3.43%	2013-14		\$250,000	\$34,300	\$284,300	\$750,000
	3.43%	2014-15		\$250,000	\$25,725	\$275,725	\$500,000
	3.43%	2015-16		\$250,000	\$17,150	\$267,150	\$250,000
	3.43%	2016-17		\$250,000	\$8,575	\$258,575	\$0
TOTAL			\$3,250,000	\$1,750,000	\$240,100	\$1,990,100	

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT
Fiscal Year 2010-2011
(Continued)

PURPOSE	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
							\$2,462,986
STATE REVOLVING LOAN PROGRAM	2.66%	2005-2006	\$123,149				\$2,339,837
SEWER PROJECT		2006-2007	\$123,149				\$2,216,687
PROJ #CS370403-04		2007-2008	\$123,149				\$2,093,538
STATE PROJ #E-SRF-T-02-0126		2008-2009	\$123,149				\$1,970,389
		2009-2010	\$123,149				\$1,847,240
		2010-2011		\$123,149	\$41,858	\$123,149	\$1,724,090
		2011-2012		\$123,149	\$39,068	\$165,008	\$1,600,941
Inception Date 3-3-01		2012-2013		\$123,149	\$36,277	\$162,217	\$1,477,792
Amount: \$2,462,986		2013-2014		\$123,149	\$33,487	\$159,427	\$1,354,642
		2014-2015		\$123,149	\$30,696	\$156,636	\$1,231,493
		2015-2016		\$123,149	\$27,906	\$153,846	\$1,108,344
		2016-2017		\$123,149	\$25,115	\$151,055	\$985,194
		2017-2018		\$123,149	\$22,325	\$148,264	\$862,045
		2019-2020		\$123,149	\$16,743	\$142,683	\$615,747
		2020-2021		\$123,149	\$13,953	\$139,893	\$492,597
		2021-2022		\$123,149	\$11,162	\$137,102	\$369,448
		2022-2023		\$123,149	\$8,372	\$134,312	\$246,299
		2023-2024		\$123,149	5581.12	\$131,521	\$123,149
		2024-2025		\$123,149	\$2,791	\$125,940	(\$0)
TOTAL				\$1,847,240	\$334,868	\$2,176,526	
STATE REVOLVING LOAN PROGRAM	2.66%	2005-2006					\$4,987,267
WATER PROJECT		2006-2007					\$4,987,267
STATE PROJ# H-LRX-F-00-0911		2007-2008					\$4,987,267
STATE PROJ# H-LRX-F-99-0911		2008-2009					\$4,987,267
STATE PROJ# H-LRX-R-DW-0911		2009-2010	\$249,363.35				\$4,737,904
		2010-2011		\$249,363.35	\$126,028	\$375,392	\$4,488,540
		2011-2012		\$249,363.35	\$119,395	\$368,759	\$4,239,177
		2012-2013		\$249,363.35	\$112,762	\$362,125	\$3,989,814
Inception Date: 12/30/02		2013-2014		\$249,363.35	\$106,129	\$355,492	\$3,740,450
Amount: \$4,987,267		2014-2015		\$249,363.35	\$99,496	\$348,859	\$3,491,087
		2015-2016		\$249,363.35	\$92,863	\$342,226	\$3,241,724
		2016-2017		\$249,363.35	\$86,230	\$335,593	\$2,992,360
		2017-2018		\$249,363.35	\$79,597	\$328,960	\$2,742,997
		2018-2019		\$249,363.35	\$72,964	\$322,327	\$2,493,634
		2019-2020		\$249,363.35	\$66,331	\$315,694	\$2,244,270
		2020-2021		\$249,363.35	\$59,698	\$309,061	\$1,994,907
		2021-2022		\$249,363.35	\$53,065	\$302,428	\$1,745,543
		2023-2024		\$249,363.35	\$39,798	\$289,162	\$1,246,817
		2025-2026		\$249,363.35	\$26,532	\$275,896	\$748,090
		2026-2027		\$249,363.35	\$19,899	\$269,263	\$498,727
		2027-2028		\$249,363.35	\$13,266	\$262,629	\$249,363
		2028-2029		\$249,363.35	\$6,633	\$255,996	\$0
TOTAL				\$4,737,904	\$1,260,282	\$5,998,186	

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT
Fiscal Year 2010-2011
(Continued)

PURPOSE	INTEREST	MATURITIES	PRINCIPAL	PRINCIPAL	INTEREST	TOTAL	OUTSTANDING
	RATE	BY YEAR	RETIRED	DUE	DUE	PAYMENT	PRINCIPAL
SUMMARY OF MATURITIES		1995-97	\$0	\$0	\$0	\$0	\$5,000,000
BY FISCAL YEAR		1997-98	\$250,000	\$0	\$0	\$0	\$4,750,000
		1998-99	\$260,963	\$0	\$0	\$0	\$4,645,437
		1999-00	\$274,191	\$0	\$0	\$0	\$4,441,246
		2000-01	\$276,816	\$0	\$0	\$0	\$4,164,430
		2001-02	\$278,107	\$0	\$0	\$0	\$3,886,323
		2002-03	\$279,461	\$0	\$0	\$0	\$3,606,862
		2003-04	\$280,880	\$0	\$0	\$0	\$3,325,982
		2004-05	\$282,367	\$0	\$0	\$0	\$3,043,615
		2005-06	\$692,825	\$0	\$0	\$0	\$12,430,779
		2006-07	\$1,360,636	\$0	\$0	\$0	\$16,057,410
		2007-08	\$1,333,088	\$0	\$0	\$0	\$14,724,322
		2008-09	\$1,324,159	\$0	\$0	\$0	\$13,400,163
		2009-10	\$1,551,198	\$0	\$0	\$0	\$11,848,966
		2010-11	\$0	\$1,533,338	\$350,895	\$1,842,375	\$10,315,627
		2011-12	\$0	\$1,519,944	\$301,018	\$1,823,752	\$8,795,684
		2012-13	\$0	\$1,497,620	\$251,609	\$1,752,020	\$7,298,064
		2013-14	\$0	\$1,390,464	\$202,982	\$1,596,236	\$5,907,600
		2014-15	\$0	\$685,020	\$158,105	\$845,916	\$5,222,580
		2015-16	\$0	\$622,513	\$137,919	\$763,222	\$4,600,067
		2016-17	\$0	\$622,513	\$119,920	\$745,223	\$3,977,555
		2017-18	\$0	\$372,513	\$101,921	\$477,225	\$3,605,042
		2018-19	\$0	\$372,513	\$92,498	\$467,801	\$3,232,529
		2019-20	\$0	\$372,513	\$83,074	\$458,377	\$2,860,017
		2020-21	\$0	\$372,513	\$73,650	\$448,954	\$2,487,504
		2021-22	\$0	\$372,513	\$64,227	\$439,530	\$2,114,991
		2022-23	\$0	\$372,513	\$54,803	\$430,106	\$1,742,479
		2023-24	\$0	\$372,513	\$45,380	\$420,683	\$1,369,966
		2024-25	\$0	\$372,513	\$35,956	\$408,469	\$997,453
		2025-26	\$0	\$249,363	\$26,532	\$275,896	\$748,090
		2026-27	\$0	\$249,363	\$19,899	\$269,263	\$498,727
		2027-28	\$0	\$249,363	\$13,266	\$262,629	\$249,363
TOTAL DEBT		2028-29	\$0	\$249,363	\$6,633	\$255,996	\$0
WATER AND							
SEWER FUND			\$8,444,690	\$11,848,966	\$2,140,287	\$13,983,672	

GENERAL FUND SECTION

CONTENTS

	<u>Page</u>
General Fund Revenues	37-38
General Fund Expenditure Summary	39
Mayor & Governing Body	40-43
City Manager	44-46
Finance Department	47-49
Legal & City Clerk Department	50-52
Information Technology	53-56
Planning & Community Development Department	57-60
Municipal Building Headquarters	61-63
Police Department	64-67
Fire Department	68-71
Building & Fire Inspection Department	72-74
Operations Division	75-78
Fleet Maintenance Department	79-82
Street Maintenance Department	83-86
Engineering Department	87-89
Environmental Services Department	90-93
Recycling Transfer Station	94-97
Human Resources	98-101
Community Support	102-105
Arts & Cultural Services Department	106-109
Recreation Services Department	110-113
Municipal Golf Course	114-117
Library	118-120
Facilities Maintenance	121-124
Airport Authority	125-127



GENERAL FUND

**CITY OF ASHEBORO ANNUAL BUDGET
GENERAL FUND REVENUES
FY 2010-2011**

Code: 10

ACCOUNT	Number	FY 10-11	
		Manager Recommended 5/13/2010	Council Approved 6/24/10
AD VALOREM TAXES CURRENT YEAR - VEHICLES	301-2010	700,000	700,000
AD VALOREM LEINS CURRENT YEAR	302-2010	10,600,000	10,600,000
AD VALOREM TAXES PRIOR YEAR	304-0000	80,000	80,000
AD VALOREM TAXES PRIOR YEAR - VEHICLES	305-0000	98,000	98,000
TAX DISCOUNTS (DEBIT)	311-0000	(100,000)	(100,000)
ANIMAL TAXES AND FEES	314-0000	500	500
TAX PENALATIES AND INTEREST	317-0000	30,000	30,000
PENALTIES AND INTEREST - VEHICLES	317-0200	11,500	11,500
ABC BOARD REVENUE	320-0000	71,000	71,000
PRIVEGE LICENSES	325-0000	325,000	325,000
TAXI CAB PERMITS	325-0100	20	20
CABLE FRANCHISES	325-0200	205,000	205,000
REZONING AND CEMETARY FEES	326-0000	21,000	21,000
INTEREST EARNED ON INVESTMENTS	329-0000	80,000	80,000
CONCESSIONS & MERCHANDISE	331-0000	900	900
CONCESSIONS & MERCHANDISE - GOLF	331-0001	11,000	11,000
CONCESSIONS & MERCHANDISE - LAKE	331-0002	14,000	14,000
CONCESSIONS & MERCHANDISE - PARKS	331-0003	9,500	9,500
CONCESSIONS & MERCHANDISE - ATHLETIC	331-0004	20,000	20,000
CONCESSIONS & MERCHANDISE - RECREATION	331-0005	200	200
CONCESSIONS & MERCHANDISE-SUNSET THEATER	331-0006	7,500	7,500
CONCESSIONS & MERCHANDISE - SKATE PARK	331-0007	150	150
CONCESSIONS & MERCHANDISE - POOLS	331-0008	9,500	9,500
RENTS	331-0100	10,000	10,000
AIRPORT REVENUE	331-0200	5,500	5,500
MISCELLANEOUS REVENUE - VARIOUS	335-0100	50,000	50,000
PAYMENT IN LIEU OF TAXES	335-0200	7,400	7,400
REDEVELOPMENT DEPOSITS	335-0300	700	700
LOCAL FIRE PROTECTION - STATE	335-0400	880	880
PERSONAL USE OF CITY VEHICLES	335-0600	10,000	10,000
CONTRACTED MAINTENANCE - NCDOT	335-0900	21,000	21,000
CONCERT SERIES SPONSORSHIPS	335-1300	20,000	20,000
RENTAL/VEHICLES - LOCAL TAX	336-0000	20,000	20,000
UTILITIES FRANCHISE TAX - STATE	337-0000	1,920,000	1,920,000
POWELL BILL ALLOCATION - STATE	343-0000	636,000	636,000
1% LOCAL SALES TAX - STATE-ART 39	345-0000	1,200,000	1,200,000
1/2% LOCAL SALES TAX - STATE-ART 40	346-0000	920,000	920,000
1/2% LOCAL SALES TAX - ARTICLE 44	346-0100	60,000	60,000
STATE HOLD HARMLESS FUND	346-0200	227,000	227,000
1/2% LOCAL SALES TAX - ARTICLE 42	346-0300	690,000	690,000
CITY HOLD HARMLESS	346-0400	810,000	810,000

**CITY OF ASHEBORO ANNUAL BUDGET
GENERAL FUND REVENUES
FY 2010-2011**

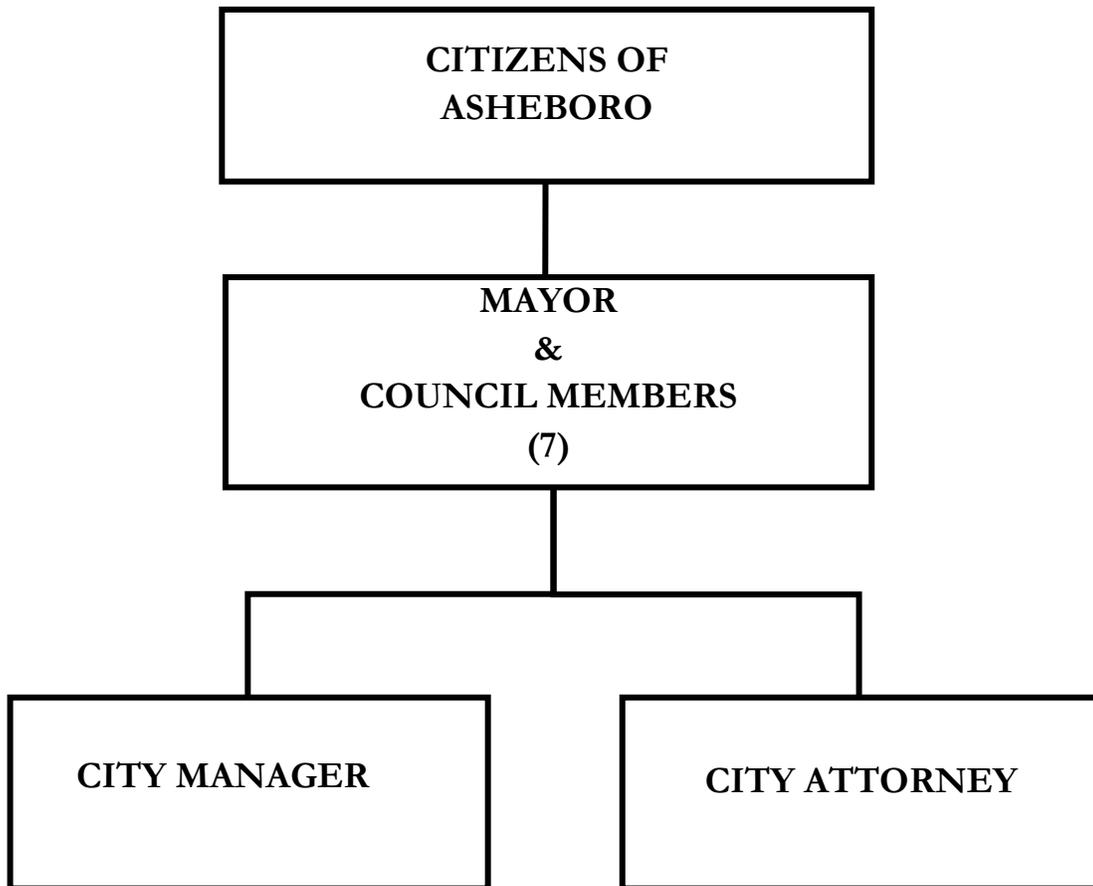
Code: 10

ACCOUNT	Number	FY 10-11	
		Manager Recommended 5/13/2010	Council Approved 6/24/10
SOLID WASTE DISPOSAL TAX	347-0000	9,200	9,200
BEER & WINE TAX	348-0000	72,000	72,000
GRANTS	349-0300	3,000	3,000
GRANTS-SAFR	349-0301	89,584	89,584
VICE AND NARCOTICS ALLOCATION	350-0000	50,000	50,000
US TREASURY FUNDS (FORMERLY FED FORFEITURE)	350-0100	50,000	50,000
COURT COST, FEES AND CHARGES	351-0000	22,000	22,000
PARKING VIOLATION PENALTIES	352-0000	1,000	1,000
BUILDING PERMITS	355-0000	50,000	50,000
CERTIFICATE OF OCCUPANCY	356-0000	1,800	1,800
INSPECTION FEES (BUILDING & FIRE (NEW))	357-0000	58,520	58,520
CHARGES FOR SERVICES - REFUSE COLL.	358-0000	1,707,358	1,197,358
RECYCLING REVENUES	358-0200	9,000	9,000
SALE OF CEMETERY LOTS	361-0000	2,500	2,500
GOLF COURSE FEES - TWILIGHT PROGRAM	365-0000	1,700	1,700
GOLF COURSE GREEN FEES	365-0100	71,110	71,110
GOLF COURSE ELECTRIC CART FEES	365-0200	65,405	65,405
GOLF COURSE ANNUAL DUES	365-0300	37,000	37,000
SWIMMING POOL FEES AND LESSONS	365-0400	54,000	54,000
TENNIS COURT RECEIPTS	365-0500	2,000	2,000
FISHING LAKES - PERMITS	365-0600	66,000	66,000
ATHLETIC PROGRAMS	365-0700	61,000	34,000
OTHER RECREATION PROGRAMS	365-0800	15,000	15,000
OTHER GOLF PROGRAMS	365-0900	4,500	4,500
PARK/SHELTER RESERVATIONS	365-1100	5,000	5,000
SUNSET THEATER REVENUE	365-1200	31,000	31,000
SKATE PARK REVENUE	365-1300	5,000	5,000
FARMER'S MARKET REVENUE	365-1400	4,700	4,700
SALE OF MATERIEALS - SERVICES	381-0000	3,000	3,000
PROCEEDS (LEASE PURCHASE FINANCE)	385-0100	819,600	819,600
EMPLOYEE & RETIREE CONT. FOR INSURANCE	390-0000	74,880	
CONTRIBUTION - TENNIS FOUNDATION (OCT 2010)	393-0000	40,000	40,000
REIMB. ASHEBORO CITY SCHOOLS	397-2100	208,000	208,000
GENERAL FD. REV. EST.		22,498,107	21,886,227
FUND BALANCE ALLOCATION-FOR RECYCLING CANS	399-0000	140,000	
FUND BALANCE ALLOCATION-INCENTIVE PMTS	399-0000	375,000	375,000
FUND BALANCE ALLOCATION-OTHER	399-0000	178,820	651,321
TOTAL GENERAL FUND REVENUE		23,191,927	22,912,548

**CITY OF ASHEBORO
GENERAL FUND EXPENDITURE SUMMARY
FY 2010-2011**

ACCT	DEPARTMENT OR FUNCTION	Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
410	Mayor and Governing Body	147,940	117,940	117,066
420	City Manager's Office	184,281	179,672	177,191
440	Finance Office	483,490	483,490	480,360
450	Legal & City Clerk	150,434	150,434	148,171
480	Information Technology	172,422	156,722	155,391
490	Planning/Community Dev.	530,728	496,528	489,238
500	Municipal Building	97,300	90,080	90,080
510	Police	6,636,078	6,196,689	6,242,038
530	Fire	3,609,487	3,315,174	3,262,628
540	Building & Fire Inspections	228,952	454,790	447,502
550	Operations	899,328	817,351	821,370
555	Fleet Maintenance	1,013,728	929,303	917,378
565	Street Maintenance	2,930,818	2,301,331	2,288,210
575	City Engineer Office	234,636	228,636	225,872
580	Environmental Services (formerly Sanitation)	2,928,714	2,909,083	2,756,485
585	Recycling Transfer Station	198,908	185,508	184,962
590	Human Resources	390,464	376,994	374,284
610	Community Promotion	770,750	449,750	449,750
615	Arts & Cultural Services	239,968	236,968	235,561
620	Recreation Services	1,198,267	991,973	946,474
625	Municipal Golf Course	237,457	175,157	173,491
630	Library	198,800	198,800	198,800
640	Facilities Maintenance	1,670,643	1,669,205	1,649,896
650	Airport Authority	80,350	80,350	80,350
	GENERAL FUND TOTAL	25,233,943	23,191,927	22,912,548

CITY OF ASHEBORO
MAYOR & GOVERNING BODY
ORGANIZATIONAL CHART



MAYOR & GOVERNING BODY

GENERAL INFORMATION

The City Council is the legislative and policy making body of the city. It is composed of a Mayor and seven council members elected at large. The Mayor presides at meetings and serves as the ceremonial head of government. The City Council meets in regular session the first Tuesday following the first Monday of the month at 7:00 P.M. The Council also sits for special meetings as is needed.

The mission of the Asheboro City Council is: "To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all."

OBJECTIVES

At each of our past Planning Retreats, the City Council has conducted a careful study and review of the existing goals and objectives for the City of Asheboro and discussed events and matters affecting the city which may be undertaken during future fiscal years.

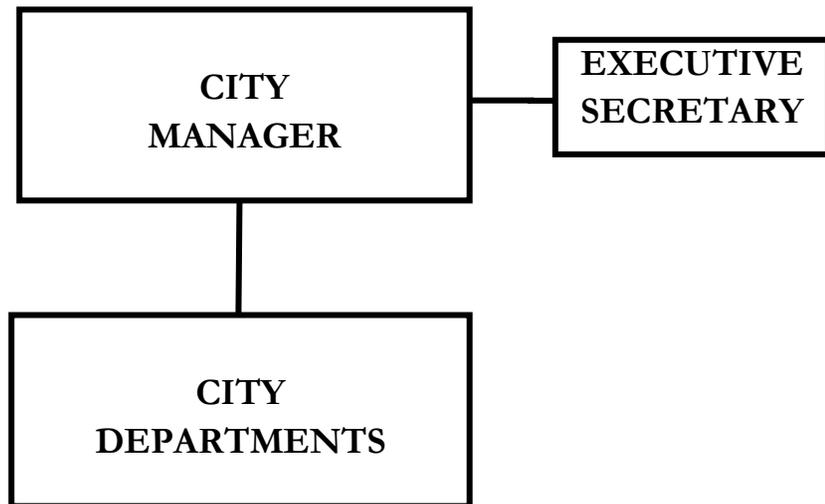
In the 2005-2006 fiscal year, the City Council began participating in a community wide Strategic Planning Process to gather insight from others in the community and to carefully re-identify where their focus needs to be going forward. The Strategic Plan Steering Committee established the vision of Asheboro - "Asheboro will be a model community in North Carolina as a place to live, work, and play." This vision guided the Steering Committee and task forces in their 18 month study and analysis.

The strategic planning process culminated in March 2007 with the production of the Asheboro 20/20 strategic plan report. Contained in this report were a series of goals and strategies that now guide and help provide focus to the City Council as they make decisions for the future. The four areas of focus for these goals and strategies are (1) Economic Development, (2) Growth, Annexation and Infrastructure, (3) Quality of Life and (4) North Carolina Zoo.

CITY OF ASHEBORO

CITY MANAGER

ORGANIZATIONAL CHART



CITY MANAGER

GENERAL INFORMATION

The City Manager is the chief administrative officer of the City of Asheboro and is responsible for the general management of all municipal operations. The City Manager is directly responsible and accountable to the Mayor and City Council and administers the policies and goals of the City Council. He also is responsible for informing the City Council of all issues involving the City. The Manager is the budget officer for the City and is responsible for the preparation and implementation of the Annual Operating Budget.

OBJECTIVES

To provide effective administrative leadership and management skills to all levels of the city government.

To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government.

To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.

To promote effective communication within the organization.

To develop an annual balanced budget which serves as the financial plan for the city.

To evaluate past accomplishments and strategically plan for future needs of service delivery, capital requirements, and demographic demands of the city.

**CITY MANAGER'S OFFICE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

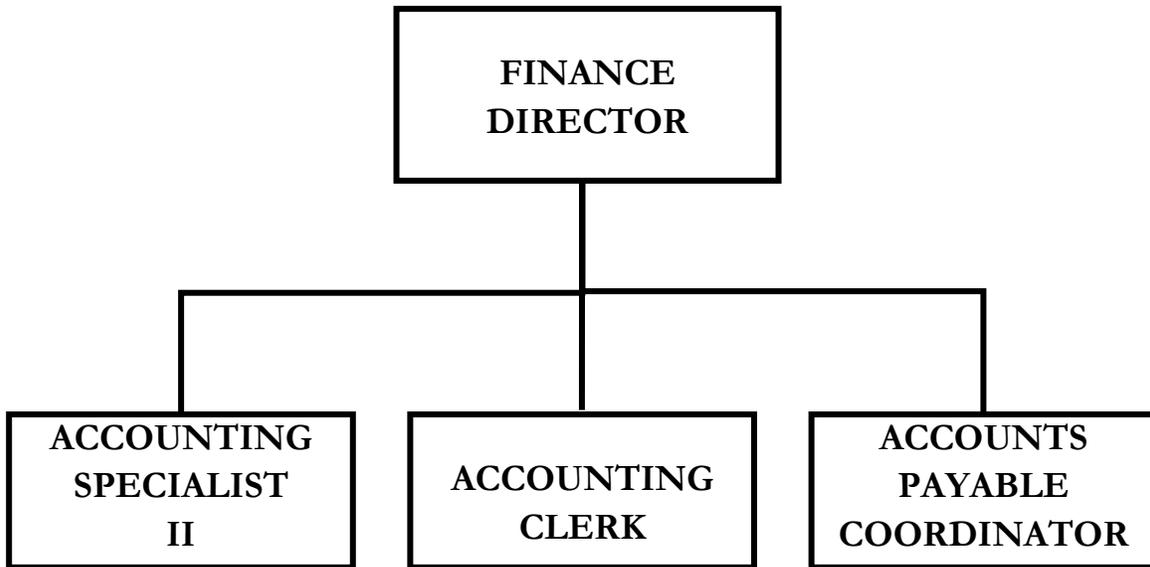
Code: 10-420

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-420-0200	110,687	110,687	108,516
N C MUNICIPAL LEAGUE FEE	10-420-0500	15,000	15,550	15,550
FRINGE BENEFITS	10-420-0700			
FRINGE: HOLIDAY	10-420-0701	325	325	325
FRINGE: FICA	10-420-0702	6,864	6,864	6,728
FRINGE: MEDICARE	10-420-0703	1,605	1,605	1,573
FRINGE: INSURANCE	10-420-0704	10,000	10,000	10,000
FRINGE: RETIREMENT	10-420-0705	7,250	7,250	7,108
TELEPHONE: NEXTEL	10-420-1100	1,044	1,044	1,044
TRVL, SCH, CONFERENCES	10-420-1400	5,266	3,500	3,500
OFFICE SUPPL - PRINTING	10-420-3300	2,167	2,167	2,167
AWARDS/RECOGNITIONS	10-420-4000	1,193	700	700
INST OF GOVT	10-420-4900	2,800	2,800	2,800
DUES AND SUBSCRIPTIONS	10-420-5300	4,000	1,100	1,100
INSURANCE	10-420-5400	720	720	720
MISC EXPENSE	10-420-5700	500	500	500
WORKERS COMP	10-420-5800	460	460	460
COG DUES	10-420-5900	14,400	14,400	14,400
TOTALS		184,281	179,672	177,191
# Employees assigned to Department		2	2	2

CITY OF ASHEBORO

FINANCE

ORGANIZATIONAL CHART



FINANCE

GENERAL INFORMATION

The Finance Department is responsible for managing all of the financial affairs of the City and supports the other departments through accounting services and financial reporting. The Finance Department operates under the direction of the Finance Officer.

Activities performed by the Finance Department include accounting, debt administration, data processing, and cash management. The accounting function involves payment of the City's bills and maintenance of the general ledger for all funds and subsidiary ledgers for receivables, payroll, payables and fixed assets. Cash management includes maximizing invested funds while insuring a ready cash reserve for payment of current obligations.

In addition to preparing monthly internal financial statements, the Finance Department is also responsible for assisting with the annual independent audit and preparation of the Comprehensive Annual Financial Report, which reflects the financial position of the City at year end.

OBJECTIVES

The objective of the Finance Department is to perform accurately and efficiently each of the following financial functions: administration of debt; data processing; cash management; internal auditing; accounting; financial reporting; payroll processing, devising internal controls to insure proper expenditures of City funds and collection of revenues, and assistance in budget preparation.

Specific goals are the following:

To ensure that the City's financial operations are being performed as efficiently as possible while providing for maximum internal controls and proper stewardship of assets. The establishment of an accounting operations manual will be one end result.

To maximize yield on invested funds in an environment where revenue sources are threatened and interest rates are very low. Safety of invested funds is of prime importance.

To ensure that the current system of internal accounting controls is adequate, that controls are being performed as intended and that the financial statements generated provide reliable and accurate data.

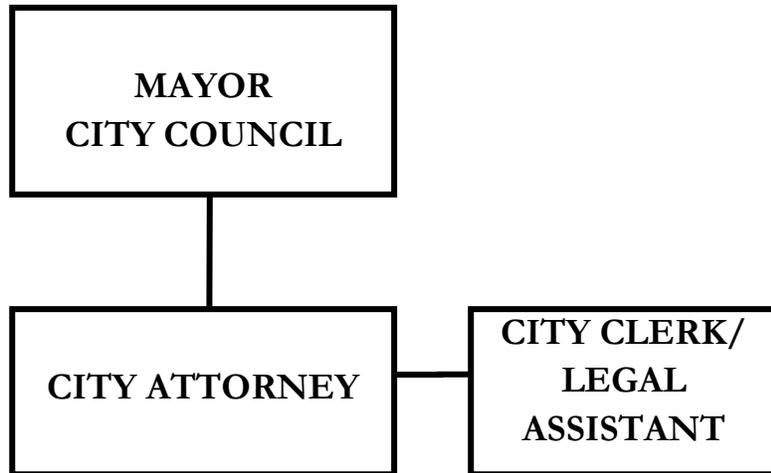
To improve the financial accounting system to enable the City to be in compliance with the most recent accounting standards and regulations.

**FINANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-440

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-440-0200	139,744	139,744	137,004
PROF SVCS- AUDIT	10-440-0400	32,500	32,500	32,500
PROF SVCS- SEGAL	10-440-0401	11,000	11,000	11,000
FRINGE BENEFITS	10-440-0700			
FRINGE: HOLIDAY	10-440-0701	300	300	300
FRINGE: FICA	10-440-0702	8,665	8,665	8,495
FRINGE: MEDICARE	10-440-0703	2,027	2,027	1,987
FRINGE: INSURANCE	10-440-0704	20,000	20,000	20,000
FRINGE: RETIREMENT	10-440-0705	9,154	9,154	8,974
TRVL, SCH, CONFERENCES	10-440-1400	1,500	1,500	1,500
MAINT& REPAIR-EQ	10-440-1600	2,400	2,400	2,400
COMPUTER PROG	10-440-2000	500	500	500
OFFICE SUPPL- PRINTING	10-440-3300	11,800	11,800	11,800
COMPUTER EQ & SUPPL	10-440-3400	500	500	500
CONTRACTED SVCS	10-440-4400	5,000	5,000	5,000
TAX COLL FEE-RAND CTY	10-440-5000	150,000	150,000	150,000
TAX COLL FEE-VEH CY	10-440-5100	9,000	9,000	9,000
TAX COLL FEE-VEH PY	10-440-5101	1,500	1,500	1,500
TAX MGMT ASSOC FEE	10-440-5102	35,000	35,000	35,000
DUES & SUBSCRIPTIONS	10-440-5300	1,100	1,100	1,100
SOFTWARE SUBSC/MAINT.	10-440-5301	7,500	7,500	7,500
EMPLOYEE BONDS	10-440-5400	1,700	1,700	1,700
TAX REFUNDS	10-440-5500	30,000	30,000	30,000
MISC EXPENSE	10-440-5700	1,500	1,500	1,500
WORKERS COMP	10-440-5800	600	600	600
SMALL EQUIPMENT	10-440-6000	500	500	500
CAPITAL OUTLAY: EQ	10-440-7400			
TOTALS		483,490	483,490	480,360
	# Employees assigned to Department	3	3	3

CITY OF ASHEBORO
LEGAL & CITY CLERK DEPARTMENT
ORGANIZATIONAL CHART



LEGAL & CITY CLERK

LEGAL GENERAL INFORMATION

The City Attorney and a Legal Assistant staff the Legal Services Department for the City of Asheboro. The City Attorney serves at the pleasure of the City Council and is a full-time employee of the City. The City Attorney provides legal representation for the City of Asheboro and any other clients specifically designated by the Asheboro City Council.

OBJECTIVES

The objective of the City Attorney is to fulfill his duties to the City of Asheboro by providing legal services that are both cost effective and of the highest quality. By way of illustration and not limitation, the services that will be rendered in order to fulfill this objective are as follows:

- As appropriate, the prosecution and defense of suits for / against the City.
- The provision of legal advice to the Mayor, City Council, City Manager, and other city officials with respect to the affairs of the City.
- Upon request, the drafting of legal documents and instruments impacting the mission and operations of the City of Asheboro.
- Upon request, the drafting and/or review of proposed ordinances.
- Upon request, the review of agreements, contracts, franchises, and other instruments with which the City may be concerned.
- The City Attorney will attend all meetings of the City Council.
- The performance of such other duties as may be expected of the City Attorney by virtue of his position as City Attorney.

CITY CLERK GENERAL INFORMATION

It is the duty of the City Clerk to give notice of all meetings of the Council, keep a journal of the proceedings of the Council, be the custodian of all city records, and perform any other duties that are required by statutes or the Council.

OBJECTIVES

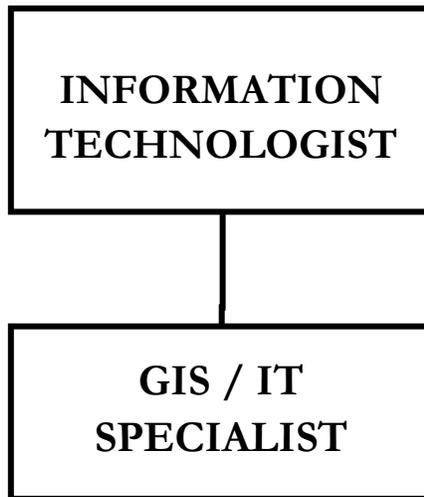
- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government.
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To develop an annual balanced budget which serves as the financial plan for the city.
- To evaluate past accomplishments and strategically plan for future needs of service delivery, capital requirements, and demographic demands of the city.

LEGAL & CITY CLERK
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011

Code: 10-450

Object of Expenditure	Number	FY 10-11		
		Requested by Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-450-0200	100,980	100,980	98,999
PROFESSIONAL SERVICES	10-450-0400	700	700	700
FRINGE BENEFITS	10-450-0700			
FRINGE: HOLIDAY	10-450-0701	200	200	200
FRINGE:FICA	10-450-0702	6,261	6,261	6,138
FRINGE: MEDICARE	10-450-0703	1,464	1,464	1,435
FRINGE: INSURANCE	10-450-0704	10,000	10,000	10,000
FRINGE: RETIREMENT	10-450-0705	6,614	6,614	6,484
TELEPHONE, PAGER	10-450-1100	500	500	500
TRAVEL, SCHOOLS, CONFERENCES	10-450-1400	5,500	5,500	5,500
OFFICE SUPPLIES - PRINTING	10-450-3300	1,000	1,000	1,000
POSTAGE - PRIVILEGE LICENSE	10-450-3301	1,700	1,700	1,700
LAW LIBRARY	10-450-3400	8,000	8,000	8,000
CITY CODE	10-450-3500	4,600	4,600	4,600
PROFESSIONAL ASSOCIATION DUES	10-450-5300	1,015	1,015	1,015
INSURANCE	10-450-5400	1,000	1,000	1,000
MISCELLANEOUS EXPENSE	10-450-5700	500	500	500
WORKERS COMP	10-450-5800	400	400	400
TOTALS		150,434	150,434	148,171
# Employees assigned to Department		2	2	2

CITY OF ASHEBORO
INFORMATION TECHNOLOGY
ORGANIZATIONAL CHART



INFORMATION TECHNOLOGY

GENERAL INFORMATION

The Information Technologist is concerned with the development, implementation, operation and evaluation of the technology program for the City of Asheboro. The Information Technologist provides leadership in identifying hardware and software purchases, ensuring that they are consistent with the City of Asheboro's long range plans. He will work collaboratively with other employees of the City to use technology as an integral part of their daily job functions.

The GIS/IT Specialist is concerned with the development, implementation, operation, and evaluation of the geospatial information system for the City of Asheboro. The GIS/IT specialist assists in identifying hardware and software purchases related to GIS and will work collaboratively with other employees of the city to use GIS as an integral part of their daily job functions. He will also assist the Information Technologist with maintaining the technology program for the City of Asheboro by performing software updates, software installations, and technical support to all of its users, as requested by the Information Technologist.

OBJECTIVES

Provides leadership for short and long range planning for all technology initiatives.

Facilitates planning and implementation of telecommunication devices, along with local and wide area networks.

Maintains servers that control email and internet connectivity for City of Asheboro employees.

Works with department heads to incorporate technology by identifying strategies and materials as needed.

Plans and develops staff development to assist in understanding new software.

Assists end users in resolving technology oriented problems.
Ensures the maintenance of all computers and software.

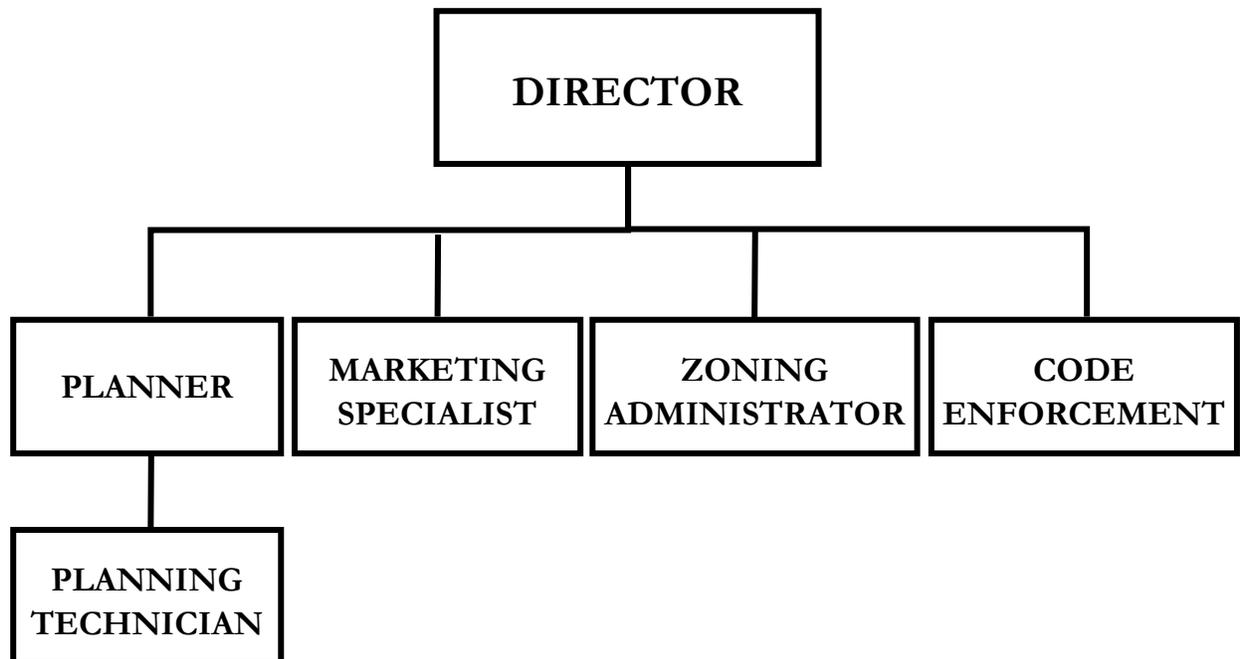
Ensures the maintenance of pagers, two-way radios and cellular phones.

**INFORMATION TECHNOLOGY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-480

Object of Expenditure	Number	FY 10-11		
		Requested by Dept.	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-480-0200	59,450	59,450	58,284
FRINGE BENEFITS	10-480-0700			
FRINGE: HOLIDAY	10-480-0701	200	200	200
FRINGE: FICA	10-480-0702	3,686	3,686	3,614
FRINGE: MEDICARE	10-480-0703	862	862	845
FRINGE: INSURANCE	10-480-0704	10,000	10,000	10,000
FRINGE: RETIREMENT	10-480-0705	3,894	3,894	3,818
TELEPHONE PAGERS RADIOS	10-480-1100	6,000	6,000	6,000
INTERNET SERVICE	10-480-1101	17,600	11,000	11,000
TRVL, SCH, CONFERENCES	10-480-1400	800	800	800
OFFICE SUPPLIES	10-480-3300	150	150	150
OTHER SUPPLIES	10-480-3400	4,000	4,000	4,000
SOFTWARE / NETWORK SUPPORT	10-480-3500	30,500	30,500	30,500
UNIFORMS	10-480-3600	800	800	800
CONTR SERVICES	10-480-4500	20,000	20,000	20,000
CONTR SERV-T1 LINE TO R CTY	10-480-4501	2,500	2,500	2,500
INSURANCE	10-480-5400	730	730	730
WORKERS COMP	10-480-5800	1,150	1,150	1,150
SMALL EQUIPMENT	10-480-6000	1,000	1,000	1,000
CAPITAL OUTLAY	10-480-7400	9,100	-	
TOTALS		172,422	156,722	155,391
		2	2	2
# Employees assigned to Department		1 in WF	1 in WF	1 in WF

CITY OF ASHEBORO
PLANNING & COMMUNITY DEVELOPMENT
DEPARTMENT
ORGANIZATIONAL CHART



PLANNING / COMMUNITY DEVELOPMENT

GENERAL INFORMATION

The primary functions, duties and responsibilities of the Planning / Community Development Department are as follows:

1. Land Development Plan
2. Zoning Ordinance
3. Thoroughfare Plan
4. Annexation studies
5. Subdivision Ordinance
6. Zoning permits
7. Assistance to the Bureau of Census
8. Soil Erosion and Sediment Control Ordinance
9. Flood regulations
10. Zoning hearings
11. Subdivision review & approvals
12. Site plan review & approval
13. Consultation with developers before development
14. Federal and State grant applications
15. Administration of Federal and State grants
16. Code enforcement
17. Neighborhood analysis
18. BOA hearings
19. Energy advisory
20. CBD revitalization
21. Staff to the Planning Board/Board of Adjustment
22. Staff to the Redevelopment Commission
23. Staff to the Energy Advisory Committee
24. Family Self Sufficient Advisory Committee
25. Administration of Combined Housing Opportunities Program Consortium
26. Assistance to Non Profit Housing Development Organizations
27. Promotion & Marketing the City of Asheboro

OBJECTIVES

The work objectives of the Planning / Community Development Department are directly related to all levels of planning; in particular, the day to day rudiments such as zoning, subdivision and grant administration, and long range planning such as comprehensive development plans and thoroughfare plans. Specifically, the Department will pursue a program that will promote a team approach to provide citizen services and support to Management and Council in implementation of specific goals and objectives. To this end, the following items are targeted for our objectives:

- Finish update of the Land Development Plan Map.
- Continue selective updating of the Zoning Ordinance.
- Continue the updating of the Subdivision Ordinance.
- Review other development regulations / codes and policies.
- Prepare applications for appropriate federal and state grants.
- Continue work on downtown revitalization.
- Continue comprehensive strategic planning program.
- Emphasize code enforcement activities.
- Promote and market the City of Asheboro locally and globally.

**PLANNING & COMMUNITY DEVELOPMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-490

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-490-0200	332,466	332,466	326,084
SALARIES AND WAGES- Planning Bd	10-490-0200	12,000	12,000	12,000
PROF SERVICES	10-490-0400	70,000	35,000	35,000
FRINGE BENEFITS	10-490-0700			
FRINGE: HOLIDAY	10-490-0701	1,000	1,000	1,000
FRINGE: FICA	10-490-0702	21,358	21,358	20,961
FRINGE: MEDICARE	10-490-0703	4,996	4,996	4,903
FRINGE: INSURANCE	10-490-0704	30,000	30,000	30,000
FRINGE: RETIREMENT	10-490-0705	21,318	21,318	20,900
TELEPHONE	10-490-1100	1,100	1,100	1,100
PRINT & PUBLISHING	10-490-1200	3,400	3,400	3,400
TRVL, SCH, CONFERENCES	10-490-1400	3,500	3,500	3,500
MAINT & REPAIR-VEH PART	10-490-1700	1,000	1,000	1,000
GAS, OIL, TIRES	10-490-3100	1,000	1,000	1,000
TREE GRANT MATCH	10-490-3200	10,040	10,040	10,040
OFFICE SUPPLIES	10-490-3300	3,500	3,500	3,500
POSTAGE	10-490-3400	700	1,500	1,500
CONTR SVCS- ANNEXATION	10-490-4500	1,500	1,500	1,500
COMMUNITY REDEVMT	10-490-5100	900	900	900
REDEVMNT PURCHASES	10-490-5200	350	350	350
INSURANCE	10-490-5400	2,500	2,500	2,500
CODE ENFORCEMENT	10-490-5500	1,100	1,100	1,100
MISC EXPENSE	10-490-5700	200	200	200
WORKERS COMP	10-490-5800	5,800	5,800	5,800
SMALL EQUIPMENT	10-490-6000	1,000	1,000	1,000
TOTALS		530,728	496,528	489,238
# Employees assigned to Department		6+2 interns	6+2 interns	6+2 interns

CITY OF ASHEBORO
MUNICIPAL BUILDING HEADQUARTERS
ORGANIZATIONAL CHART

CITY ENGINEER

MUNICIPAL BUILDING

GENERAL INFORMATION

The municipal building provides a central location for the administration and management of city government, finance, planning, zoning, community development, building inspections, engineering, legal services and water and sewer billing and collection, as well as provide facilities for council and other meetings.

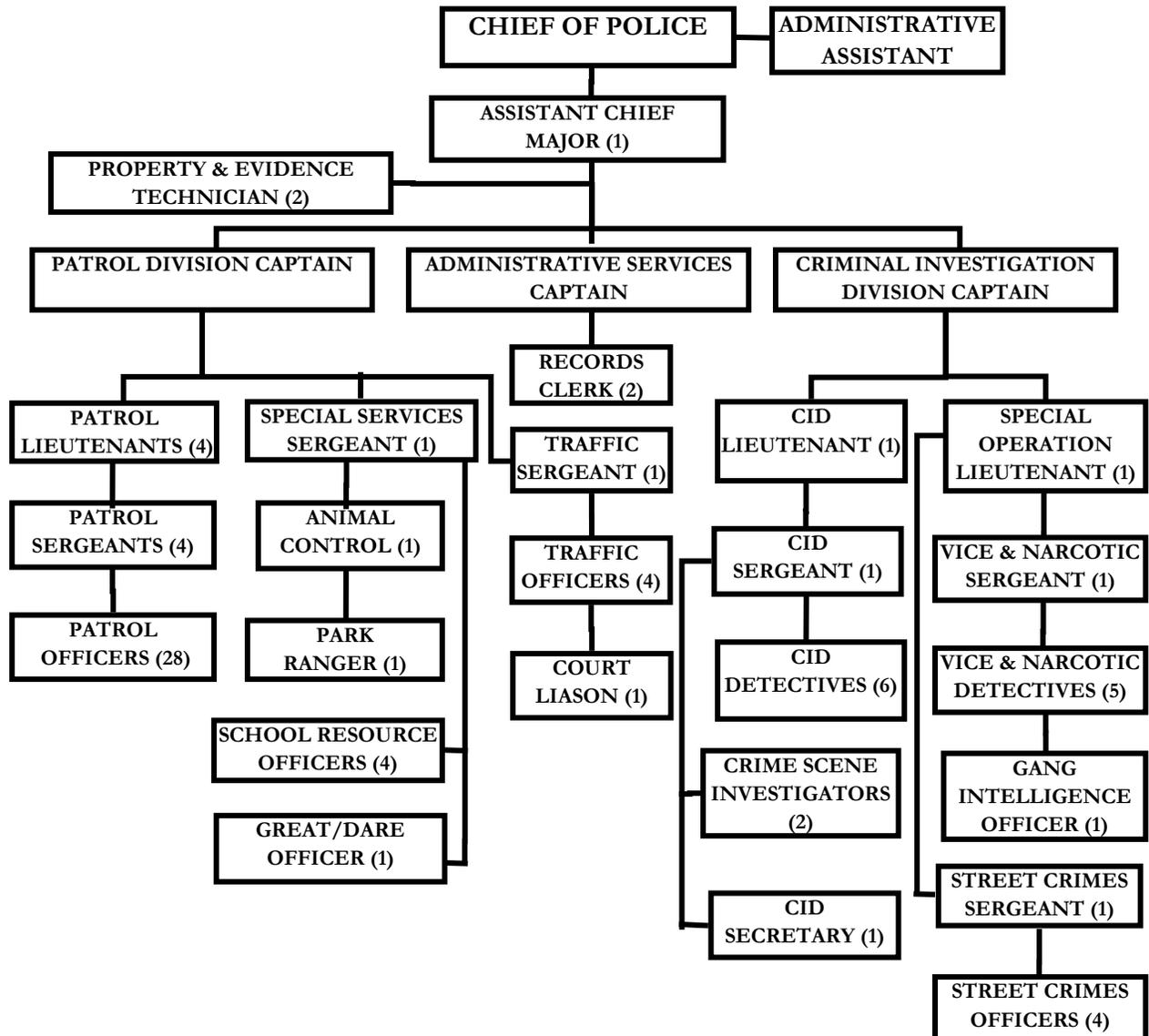
OBJECTIVES

To provide an efficient and practical administration and operation of municipal services.

CITY OF ASHEBORO

POLICE DEPT

ORGANIZATIONAL CHART



POLICE DEPARTMENT

GENERAL INFORMATION

The Police Department, under the direction of the Chief of Police, provides professional law enforcement services for the City of Asheboro. The Assistant Chief of Police (Major) works under the direction of the Chief of Police and is responsible for overseeing all operations of the Police Department.

The department is divided into three separate divisions, each under the direct supervision of a Captain.

The foundation of the Police Department is the Patrol Division. This division is made up of uniformed officers who answer calls for service from the public, make criminal arrests and conduct traffic enforcement. The Patrol Division consists of the Traffic Unit and the Special Services Unit. The Traffic Unit consists of officers charged with investigating traffic accidents. The Special Services Unit consists of the Park Rangers, School Resource Officers, and D.A.R.E. officer.

The Criminal Investigations Division consists of the Criminal Investigations Unit, Vice and Narcotics Unit and the Street Crimes Unit. The Criminal Investigations Unit handles all criminal cases. The Vice and Narcotics Unit investigates all drug and vice related complaints while conducting major drug operations targeting major dealers as well as street level dealers. The Street Crimes Unit is a uniformed unit that operates in marked patrol cars that are assigned to high crime areas. They work closely with Vice and Narcotics and the Patrol Division in targeting street level dealers and buyers. In FY 2008-2009, a Gang Intelligence Officer was added to the police force to monitor gang activity and to work to eliminate this serious threat to the City of Asheboro.

The Administrative Services Division is responsible for recruitment and hiring of personnel, uniforms and equipment, purchasing, training, personnel records, building and equipment maintenance and all Police Reserves. We now have an Explorers Post that has 12 youth and 12 volunteer police officers as mentors to allow youth in the community to see first hand the workings at the police department.

The Police Department has two Evidence / Property Control Technicians who work directly under the Administrative Services Captain. This position is responsible for the safe and secure storage of all evidence and contraband.

The Department has two specially trained C.S.I. (Crime Scene Investigator) officers who, with the aid of a fully equipped crime scene van, respond to all major crime scenes for the gathering of evidence.

The Department currently has two narcotic's canines. One dog is assigned to the Street Crimes Unit and Drug Interdiction Team. The other canine is assigned to the Vice and Narcotics Unit. The department also has a bomb dog that is assigned to the Patrol Division.

In the event of a critical situation or incident, the Department can deploy its A.L.E.R.T. Team (Asheboro Law Enforcement Emergency Response Team). This specially trained and equipped unit handles all kinds of dangerous and lethal situations.

OBJECTIVES

The goal of the Asheboro Police Department is to protect life and property within the city controlled property; to preserve the peace; to prevent criminal activity; to attack drug-related problems and to detect and arrest the violators of the law. The Police Department recognizes that it is one of many functions within the city structure and is committed to providing professional law enforcement services for the City of Asheboro.

To ensure that our officers maintain a professional edge, we have equipped many of our police cars with Mobile Data Terminals (MDT's). We have also set a standard that every officer with the Asheboro Police Department must receive a minimum of forty hours of in-service training.

**POLICE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

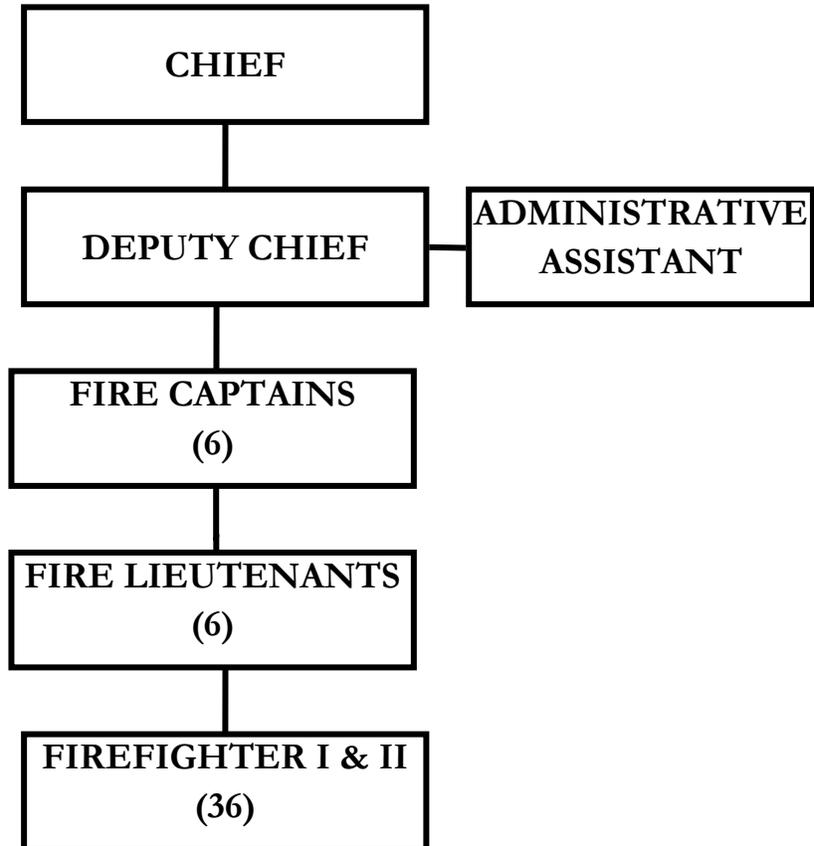
Code: 10-510

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-510-0200	3,675,620	3,675,620	3,603,548
PART TIME CROSSING GUARDS	10-510-0200	22,500	22,500	22,500
OVERTIME EXPENSE	10-510-0201	45,000	35,000	35,000
PROF SERVICES	10-510-0400	8,000	5,000	5,000
FRINGE BENEFITS	10-510-0700			
FRINGE: HOLIDAY	10-510-0701	8,500	8,500	8,500
FRINGE: FICA	10-510-0702	229,283	229,283	224,814
FRINGE: MEDICARE	10-510-0703	53,622	53,622	52,577
FRINGE: INSURANCE	10-510-0704	470,000	470,000	470,000
FRINGE: RETIREMENT	10-510-0705	240,754	240,754	236,032
FRINGE: 401K	10-510-0706	183,781	183,781	180,177
TELEPHONE	10-510-1100	38,000	38,000	38,000
INTERNET SERVICE	10-510-1101	9,400	9,400	9,400
UTIL, FUEL & LIGHTS	10-510-1300	26,000	26,000	26,000
TRVL, SCH, CONFERENCES	10-510-1400	18,000	18,000	18,000
VICE & NARCOTIC TRAINING	10-510-1401	5,000	5,000	5,000
MAINT & REPAIR -BLDG	10-510-1500	6,000	6,000	6,000
MAINT & REPAIR - EQ	10-510-1600	8,000	8,000	8,000
MAINT & REPAIR-VEH PART	10-510-1700	85,000	85,000	85,000
OFFICE RENTAL-VICE	10-510-2100	9,000	9,000	9,000
GAS, OIL & TIRES	10-510-3100	150,000	140,000	140,000
OFFICE SUPPL & PRINTING	10-510-3300	15,000	15,000	15,000
OTHER SUPPL & MAT	10-510-3400	35,000	35,000	35,000
SMALL EQUIPMENT	10-510-3500	90,823	45,790	57,190
UNIFORMS & ACCESSORIES	10-510-3600	65,000	60,000	60,000
UNIFORM/ACCESS-BULLET P. VEST	10-510-3601	1,165	1,165	1,165
PROPERTY-EVIDENCE ADV	10-510-3700	2,000	1,500	1,500
AWARDS, RECOG & FLORAL	10-510-4000	2,000	2,000	2,000
CONTR MAINT & REPAIR-VEH	10-510-4400	8,000	8,000	8,000
CONTR SVCS	10-510-4500	23,265	23,265	23,265
CONTR SVCS: 911	10-510-4502	182,755	182,755	182,755
CONTR SVCS TOWER RENT	10-510-4503	2,650	2,650	2,650
CONTR SVCS: RADIO MAINT	10-510-4504	11,843	11,843	11,843
CONTR SVCS: DCI USER FEE	10-510-4505	6,684	6,684	6,684
CONTR SVCS: COPIER LEASE	10-510-4506	2,500	2,500	2,500
CONT SVS: SECURE USA	10-510-4507	675	675	675
CONT SVC: SPILLMAN	10-510-4508	1,500	1,500	1,500
DUES & SUBSCRIPTIONS	10-510-5300	1,600	1,600	1,600
INSURANCE - CARS	10-510-5400	98,000	98,000	98,000
MISC, DOG POUND & INFORMATIO	10-510-5700	4,000	4,000	4,000
WORKERS COMP	10-510-5800	115,000	115,000	115,000
SMALL EQUIPMENT- NON CAP	10-510-6000	123,357	91,357	99,357
CAPITAL OUTLAY: EQ	10-510-7400	480,000	141,000	235,000
INVESTIGATION FUND	10-510-7500	22,000	22,000	22,000
LIBRARY FUND	10-510-7600	600	250	250
PRIN ON LT DEBT	10-510-8100	46,015	52,944	69,954
INT ON LT DEBT	10-510-8200	3,186	1,751	2,602
TOTALS		6,636,078	6,196,689	6,242,038
# Employees assigned to Department		86	86	86

CITY OF ASHEBORO

FIRE DEPT

ORGANIZATIONAL CHART



FIRE DEPARTMENT

GENERAL INFORMATION

The City of Asheboro Fire Department provides fire control, hazardous materials response, emergency medical response; rescue services with Ash-Rand Rescue and responds to other problems encountered by our citizens. The Department's attitude is to help it at all possible, within legal and budgetary constraints, without placing the City at greater risk.

The Department has a staff of 51 well trained and very dedicated members, who are continually striving to improve themselves and the Department thru more education and training.

Members of the staff also provide the majority of the maintenance for two stations, 14 vehicles and the multitude of small equipment necessary to operate a fire department.

Today's fire services are heavily regulated by various mandates, standards, certification levels and rating systems. The department strives to meet all of them to the fullest extent possible.

OBJECTIVES

Improving services, safety, training, equipment and morale through all means available to us.

Planning and improvements to handle future growth of the City

Continue a well focused training and safety program

Work to conserve energy and resources

STATISTICS FOR CALENDAR YEAR 2009

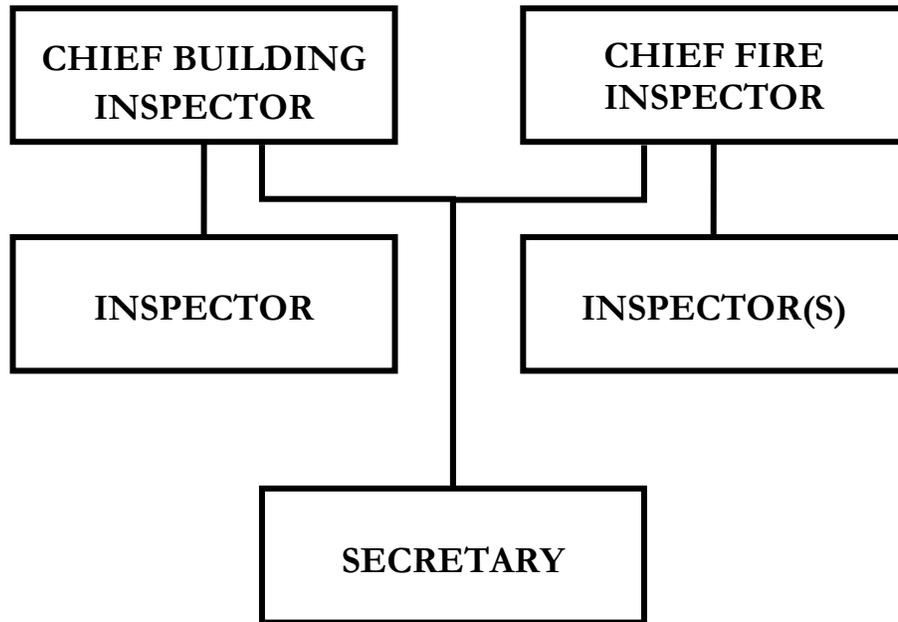
# Responses	1,356
Total dollar losses	\$584,339
Fire Inspections	1,271
Fire Investigations	16
Fire Safety programs	62
Program personal contacts	7,335
Insurance rating classification	4
Approx Man hours of training	11,129

**FIRE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-530

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-530-0200	2,426,573	2,251,486	2,207,339
OVERTIME EXPENSE	10-530-0201	20,000	15,000	15,000
VOL FIREMEN COMPENSATION	10-530-0300			
PROF SERVICES	10-530-0400	7,000	7,000	7,000
FRINGE BENEFITS	10-530-0700			
FRINGE: HOLIDAY	10-530-0701	5,400	5,100	5,100
FRINGE: FICA	10-530-0702	151,688	140,522	136,855
FRINGE: MEDICARE	10-530-0703	35,475	32,865	32,006
FRINGE: INSURANCE	10-530-0704	320,000	305,000	305,000
FRINGE: RETIREMENT	10-530-0705	160,251	148,455	144,581
DORM EXPENSE - FRATERNAL INS	10-530-1000	16,000	16,000	16,000
TELEPHONE	10-530-1100	14,500	14,000	14,000
INTERNET SERVICE	10-530-1101	10,800	10,800	10,800
UTIL, HEAT & LIGHTS	10-530-1300	33,000	33,000	33,000
TRVL, SCH & CONFERENCES	10-530-1400	4,000	3,000	3,000
MAINT & REPAIR - BLDG	10-530-1500	9,000	9,000	9,000
MAINT & REPAIR -EQ	10-530-1600	12,000	11,000	11,000
MAINT & REPAIR-VEH PART	10-530-1700	20,000	18,500	18,500
GAS, OIL & TIRES	10-530-3100	20,000	18,000	18,000
OFFICE SUPPL & PRINTING	10-530-3300	5,000	4,500	4,500
OTHER SUPPL & MATERIALS	10-530-3400	24,000	22,000	22,000
UNIFORMS & ACCESSORIES	10-530-3600	40,000	38,000	38,000
TRAINING AIDS/SUPPLIES	10-530-3800	4,500	4,500	4,500
CONTR MAINT-VEH PART	10-530-4400	7,500	7,500	7,500
CONTR MAINT & REPAIR	10-530-4500	55,000	5,000	5,000
DUES AND SUBSCRIPTIONS	10-530-5300	4,000	3,800	3,800
SOFTWARE SUBSCRIPTION	10-530-5301	10,000	10,000	10,000
INSURANCE	10-530-5400	30,000	28,000	28,000
MISC EXPENSE	10-530-5700	800	800	800
WORKERS COMP	10-530-5800	85,000	83,000	83,000
SMALL EQUIPMENT - NON CAP	10-530-6000	15,000	15,000	15,000
CAPITAL OUTLAY: EQ	10-530-7400	63,000	48,000	48,000
PRINC ON LT DEBT	10-530-8100		5,857	5,857
INT ON LT DEBT	10-530-8200		490	490
TOTALS		3,609,487	3,315,174	3,262,628
# Employees assigned to Department		54	3 move to 540 51	3 move to 540 51

CITY OF ASHEBORO
BUILDING & FIRE INSPECTION DEPT
ORGANIZATIONAL CHART



BUILDING AND FIRE INSPECTION DEPARTMENT

GENERAL INFORMATION

The primary functions, duties and responsibilities of the Inspection Department are reviewing plans, issuing permits and inspecting construction and properties as required by the North Carolina State Building Code and The North Carolina Fire Prevention Code.

The department works closely with the Zoning Administrator and Code Enforcement Officer in the issuing of permits. Work is also coordinated with the Water Department, Engineering Department, Public Works Division, Fire Department and other departments and agencies in our endeavor to keep the buildings safe and stable for human habitation. Our staff consists of two full time inspectors. The Inspection Department is responsible for periodic inspections of the public and private schools in the City limits. This requires a thorough inspection of each facility for compliance of all codes. The public also depends upon our office for various information and assistance.

In conjunction with the City Clerk, the department has the responsibility of collecting, renewing and issuing all the City of Asheboro Privilege Licenses. The inspectors monitor the City for new and different businesses and collect on delinquent licenses. This is a constant process which changes very rapidly. Each day has a varied schedule and brings new challenges to our department that must be resolved.

OBJECTIVES

The objectives of the Inspection Department are to continue to provide the following:

Service all the citizens and the contractors in building related matters.

Enforce all phases of the North Carolina Building Code.

Protect the health, safety and welfare for each and every resident of the City.

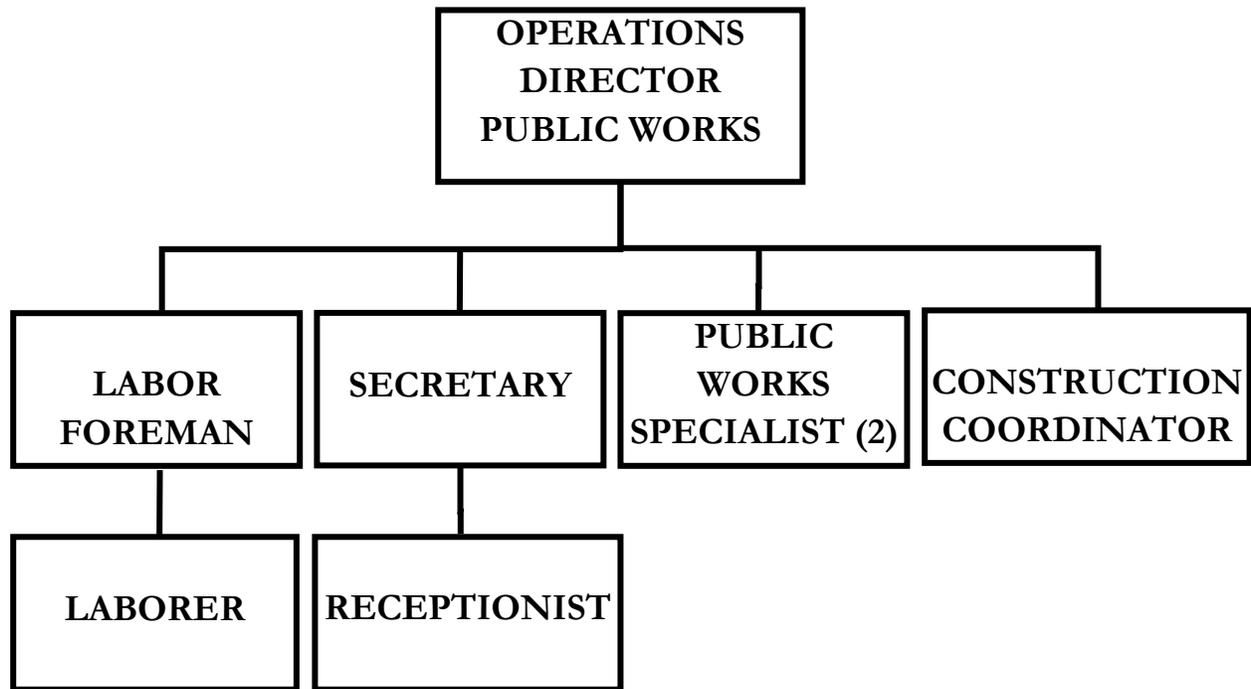
Charge of enforcing the North Carolina Fire Prevention Code to create a fire safe environment.

**BUILDING AND FIRE INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-540

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-540-0200	168,519	346,997	340,194
FRINGE BENEFITS	10-540-0700			
FRINGE: HOLIDAY	10-540-0701	300	600	600
FRINGE BENEFITS: FICA	10-540-0702	10,449	21,304	21,092
FRINGE BENEFITS: MEDICARE	10-540-0703	2,445	4,983	4,933
FRINGE BENEFITS: INSURANCE	10-540-0704	20,000	35,000	35,000
FRINGE BENEFITS: RETIREMENT	10-540-0705	11,039	22,506	22,283
TELEPHONE- BLDG	10-540-1100	900	780	780
TELEPHONE- FIRE	10-540-1101		320	320
TRAVEL, SCHOOLS & CONF- BLDG	10-540-1400	600	600	600
TRAVEL, SCHOOLS & CONF- FIRE	10-540-1401		600	600
MAINTENANCE AND REPAIR-EQUIP- BLDG	10-540-1600	100	100	100
MAINTENANCE AND REPAIR-EQUIP- FIRE	10-540-1601		100	100
MAINTENANCE & REPAIR - VEHICL- BLDG	10-540-1700	600	600	600
MAINTENANCE & REPAIR - VEHICL- FIRE	10-540-1701		600	600
COMPUTER PROG & SUPPLIE	10-540-2000	150	150	150
GAS, OIL, AND TIRES- BLDG	10-540-3100	2,500	2,300	2,300
GAS, OIL, AND TIRES- FIRE	10-540-3100		700	700
OFFICE SUPPLIES & PRINTING-BLDG	10-540-3300	900	700	700
OFFICE SUPPLIES & PRINTING- FIRE	10-540-3301		400	400
POSTAGE	10-540-3400	400	400	400
UNIFORMS AND ACCESSORIES- BLDG	10-540-3600	1,300	1,000	1,000
UNIFORMS AND ACCESSORIES- FIRE	10-540-3601		800	800
CONTRACTED MAINT-VEHICLE PART	10-540-4400	250	250	250
DUES AND SUBSCRIPTIONS- BLDG	10-540-5300	700	700	700
DUES AND SUBSCRIPTIONS- FIRE	10-540-5301		200	200
INSURANCE	10-540-5400	2,000	4,000	4,000
MISCELLANEOUS EXPENSE- BLDG	10-540-5700	200	100	100
MISCELLANEOUS EXPENSE- FIRE	10-540-5700		100	100
WORKERS COMPENSATION	10-540-5800	2,300	4,600	4,600
BOOKS - HANDICAP SIGNAGE REIMB	10-540-5900	800	800	800
SMALL EQUIPMENT NON CAP-BLDG	10-540-6000	2,500	1,250	1,250
SMALL EQUIPMENT NON CAP- FIRE	10-540-6001		1,250	1,250
TOTALS		228,952	454,790	447,502
			3 from 530	3 from 530
# Employees assigned to Department		3	6	6

CITY OF ASHEBORO
OPERATIONS DIVISION
ORGANIZATIONAL CHART



OPERATIONS DIVISION

GENERAL INFORMATION

The Operations Department provides general supervision and assistance to all public works areas, including Street, Sanitation, Water & Sewer Maintenance, Grounds Maintenance, Fleet Maintenance and direct supervision to Traffic Division, Building Maintenance, Utility Inspections, Utility Locations, Cemetery Management and Erosion Control Program.

The Operations Department assists the general public by providing various types of information and assistance with complaints.

The Operations Department is also involved in setting quality standards, planning, goal setting, record keeping and various other activities as required.

OBJECTIVES

Coordinate Public Works projects and activities.

Investigate miscellaneous complaints and assist with solutions.

Plan for future growth to provide adequate services.

Maintain adequate records of city services and projects.

Inspect all new utility and street projects to maintain proper quality standards.

Administer Erosion and Sediment Control Program.

**OPERATIONS DIVISION
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-550

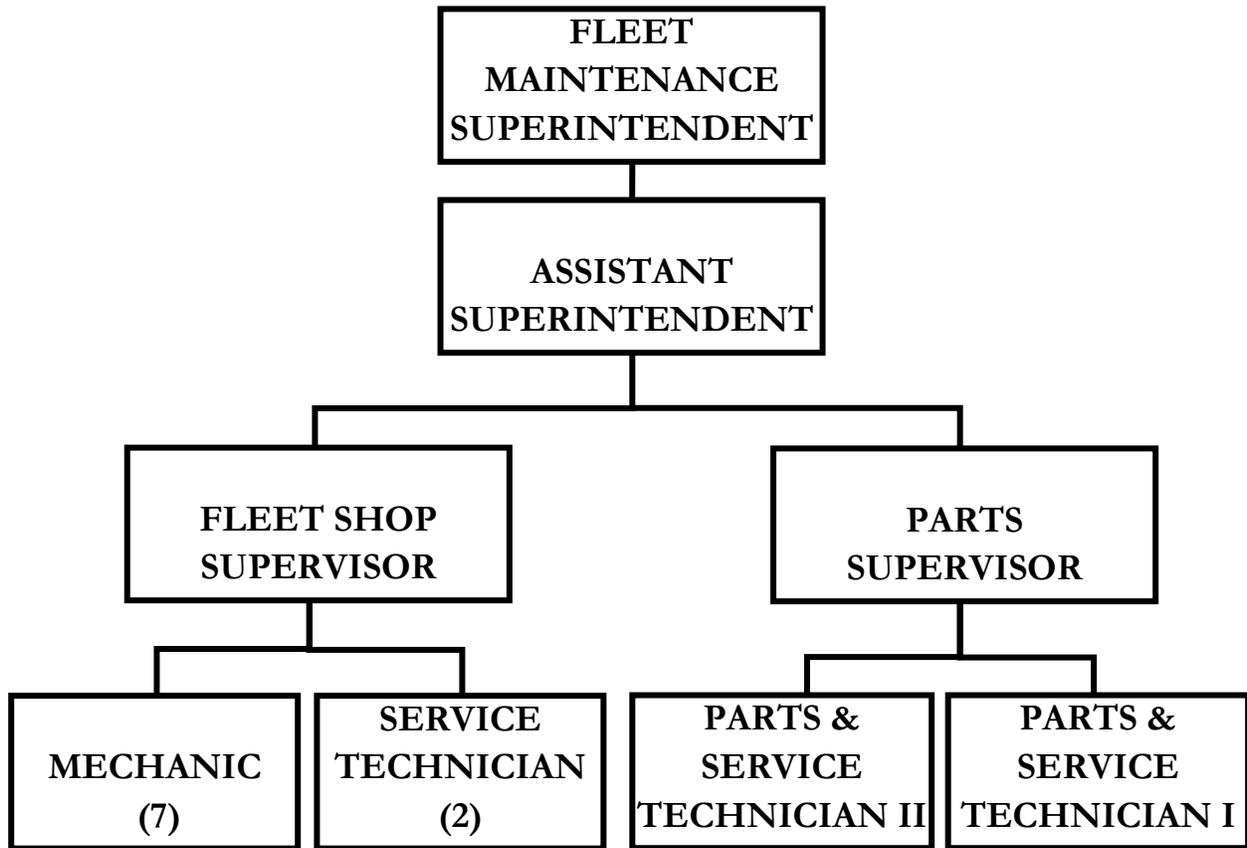
Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-550-0200	339,779	339,940	333,275
PART TIME WAGES	10-550-0200	15,000	15,000	15,000
OVERTIME EXPENSE	10-550-0201	15,000	15,000	15,000
FRINGE BENEFITS	10-550-0700			
FRINGE: HOLIDAY	10-550-0701	1,050	1,050	1,050
FRINGE BENEFITS: FICA	10-550-0702	21,996	22,006	22,522
FRINGE BENEFITS: MEDICARE	10-550-0703	5,144	5,147	5,268
FRINGE BENEFITS: INSURANCE	10-550-0704	50,000	50,000	50,000
FRINGE BENEFITS: RETIREMENT	10-550-0705	22,255	22,266	22,813
TELEPHONE	10-550-1100	10,500	10,500	10,500
INTERNET SERVICE	10-550-1101	9,500	9,500	9,500
UTILITES, FUEL & LIGHTS	10-550-1300	85,000	85,000	85,000
TRAVEL, SCHOOLS, CONFERENCES	10-550-1400	1,000	1,000	1,000
MAINTENANCE & REPAIR-BLDGS	10-550-1500	42,000		9,500
MAINT & REPAIR- EQ	10-550-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	10-550-1700	12,000	12,000	12,000
GAS, OIL & TIRES	10-550-3100	10,000	10,000	10,000
OFFICE SUPPLIES & PRINTING	10-550-3300	5,000	5,000	5,000
OTHER SUPPLIES & MATERIALS	10-550-3400	12,000	10,000	10,000
TRAFFIC DIV SUPPLIES-MATERIAL	10-550-3402	72,000	30,000	30,000
UNIFORMS	10-550-3600	7,500	7,500	7,500
CONTRACTED MAINT-VEHICLE PART	10-550-4400	500	500	500
CONTRACTED SERVICES	10-550-4500	28,000	28,000	28,000
INSURANCE	10-550-5400	8,030	7,300	7,300
MISCELLANEOUS EXPENSE	10-550-5700	1,000	1,000	1,000
MISC- CEMETERY ISSUE COSTS	10-550-5701	2,000	2,000	2,000
WORKERS COMPENSATION	10-550-5800	19,500	19,500	19,500
SMALL EQUIPMENT NON CAP	10-550-6000	1,100	1,100	1,100
CAPITAL OUTLAY: EQUIPMENT	10-550-7400	29,000	29,000	29,000
PRINCIPAL ON LONG-TERM DEBT	10-550-8100	71,367	75,717	75,717
INTEREST ON LONG-TERM DEBT	10-550-8200	1,107	1,325	1,325
TOTALS		899,328	817,351	821,370
# Employees assigned to Department		10FT + 1PT	10FT + 1PT	10FT + 1PT

OPERATIONS DIVISION
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-550

Item	Acct. No.	Requested		Recommended by MGR 5-13-10	Approved by Council 6-24-10
		Quantity	Cost		
Washbay Rollup Door	1500	1	15,000		
Public Works Parking Lot Phase I	1500	1	10,500		
Other	1500		9,500		9,500
Remodeling Mens Bathroom	1500	1	7,000		
Total			42,000		9,500
Auto Cad Lite	3400	2	2,000		
Other	3400		10,000	10,000	
Total			12,000	10,000	10,000
Directional Signs	3402	2	40,000		
Other	3402		32,000	30,000	30,000
Total			72,000	30,000	30,000
Public Works Phone System	4500	1	15,000	15,000	15,000
Maintenance Contracts & Inspections	4500	1	13,000	13,000	13,000
Total			28,000	28,000	28,000
Computer	6000	1	1,100	1,100	1,100
Total			1,100	1,100	1,100
1/2 Ton Pickup	7400	1	29,000	29,000	29,000
Total			29,000	29,000	29,000

CITY OF ASHEBORO
FLEET MAINTENANCE DEPARTMENT
ORGANIZATIONAL CHART



FLEET MAINTENANCE DEPARTMENT

GENERAL INFORMATION

It is the Shop Departments responsibility to provide the following:

Do maintenance, repairs, and servicing to all City owned "fleet" equipment which includes about 336 licensed motor vehicles;

Maintain fuel and parts inventory;

Keep work orders and fuel records on each piece of equipment;

Recommend when a piece of equipment needs to be replaced;

Assist in writing specifications for purchasing equipment and in evaluating bids received.

Provide Finance on a monthly basis, information relating to the cost of services provided to each individual department.

OBJECTIVES

To keep all city vehicles and equipment in safe and operational condition.

To maintain a good preventive maintenance program by observing equipment more closely, such as checking brake pads and shoes and rotating tires.

To give Department Heads an estimated cost before major repairs are made on their equipment.

To purchase parts, fuel, oil and tires at the most economical price.

To assist Departments with writing specifications and review bids to make sure they meet specifications.

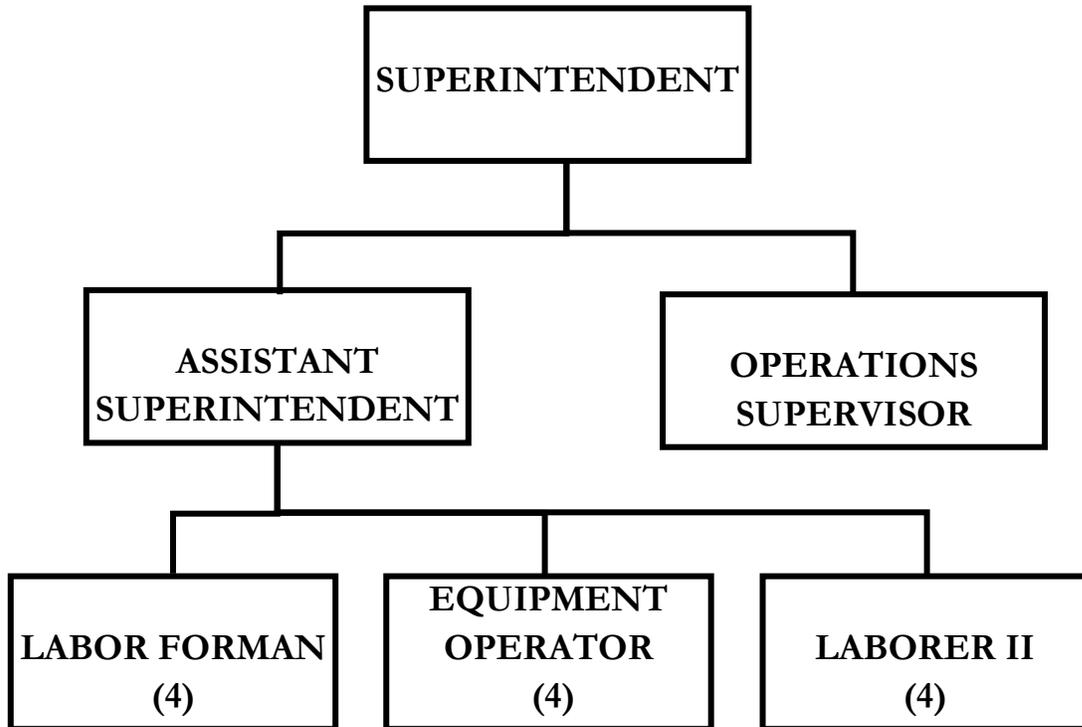
To provide professional and efficient service to all Departments.

**FLEET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-555

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-555-0200	674,125	674,227	661,007
OVERTIME EXPENSE	10-555-0201	29,000	15,000	15,000
CONTRA - SALARIES AND WAGES	10-555-0300	(160,548)	(165,414)	(162,242)
PROFESSIONAL SERVICES	10-555-0400	2,440	2,440	2,440
FRINGE BENEFITS	10-555-0700			
FRINGE BENEFITS: HOLIDAY	10-555-0701	1,600	1,600	1,600
FRINGE BENEFITS: FICA	10-555-0702	43,524	42,732	41,911
FRINGE BENEFITS: MEDICARE	10-555-0703	10,196	9,994	9,803
FRINGE BENEFITS: INSURANCE	10-555-0704	95,000	95,000	95,000
FRINGE BENEFITS: RETIREMENT	10-555-0705	46,055	45,145	44,279
TELEPHONE	10-555-1100	3,650	3,400	3,400
TRAVEL, SCHOOLS, CONF, ETC	10-555-1400	6,500	6,000	6,000
MAINTENANCE AND REPAIR - BLDG	10-555-1500	3,630	1,500	1,500
MAINTENANCE & REPAIR - EQUIP	10-555-1600	8,250	8,000	8,000
MAINTENANCE & REPAIR-VEH PART	10-555-1700	13,200	12,000	12,000
VEHICLE PARTS - INVENTORY	10-555-1800	440,500	440,500	440,500
CONTRA-VEHICLE PARTS INVENTOR	10-555-1900	(396,450)	(396,450)	(396,450)
GAS, OIL & TIRES	10-555-3100	11,000	10,000	10,000
GAS, OIL & TIRES-INVENTORY	10-555-3200	710,000	650,000	650,000
OFFICE SUPPLIES	10-555-3300	3,500	3,000	3,000
OTHER SUPPLIES & MATERIALS	10-555-3400	27,950	25,000	25,000
CONTRA-GAS-OIL-TIRES-INVENTOR	10-555-3500	(681,600)	(624,000)	(624,000)
UNIFORMS AND ACCESSORIES	10-555-3600	23,100	20,000	20,000
CONTRACTED VEHICLE PARTS	10-555-4200	45,000	40,000	40,000
CONTRA-CONTRACTED VEH REPAIRS	10-555-4300	(45,000)	(40,000)	(40,000)
CONTR MAINT - VEHICLES	10-555-4400	1,650	1,000	1,000
CONTR MAINT -EQ	10-555-4500	1,650	1,000	1,000
DUES AND SUBSCRIPTIONS	10-555-5300	6,600	6,600	6,600
INSURANCE	10-555-5400	8,000	8,000	8,000
MISCELLANEOUS EXPENSE	10-555-5700	6,600	6,000	6,000
WORKERS COMPENSATION	10-555-5800	25,000	25,000	25,000
SMALL EQUIPMENT NON CAP	10-555-6000	6,210	2,030	2,030
CAPITAL OUTLAY: EQUIPMENT	10-555-7400	43,397		
TOTALS		1,013,728	929,303	917,378
# Employees assigned to Department		16	16	16

CITY OF ASHEBORO
STREET MAINTENANCE DEPARTMENT
ORGANIZATIONAL CHART



STREET MAINTENANCE DEPARTMENT

GENERAL INFORMATION

The Street Department is primarily responsible for maintenance of the city's streets. This includes, but is not limited to, a scheduled system of street repairs and maintenance to ensure safety and efficiency.

The Street Department also oversees snow and ice removal, leaf collection, curb and gutter repair, storm drain maintenance, driveway maintenance and installation and the cleaning of creeks, drainage ditches and side ditches.

The Street Department also maintains records supporting the City's use of Powell Bill Funds. Pursuant to North Carolina General Statutes 136-41.1 through 136-41.3 the Powell Bill provides for "funds to be allocated to cities and towns for the purpose of maintaining, repairing, constructing, reconstructing, or widening of any street or public thoroughfare within the corporate limits of that municipality". These funds are state shared revenues.

OBJECTIVES

To maintain an efficient resurfacing program to ensure the citizens' safety.

To patch pavement and make necessary utility cuts.

To maintain a system of cleaning and flushing city streets.

To provide an adequate and timely response to citizen calls.

To mow street right of ways, sidewalk grass, and around city maintained parking lots on a consistent schedule. This will be done to ensure good appearance. This also includes any bush hogging done, including upkeep of the Asheboro Municipal Airport.

To provide an efficient and responsive leaf collection program.

To maintain an efficient snow and ice removal program through maintaining adequate equipment, including salt spreaders and snow plows.

To maintain curbs, driveways, catch basins, storm drains, culverts and right of ways in safe condition.

To minimize contract labor by using an in-department construction and concrete crew for the building of catch basins, curb replacement, ball fields, parking lots, sidewalks, etc.

**STREET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-565

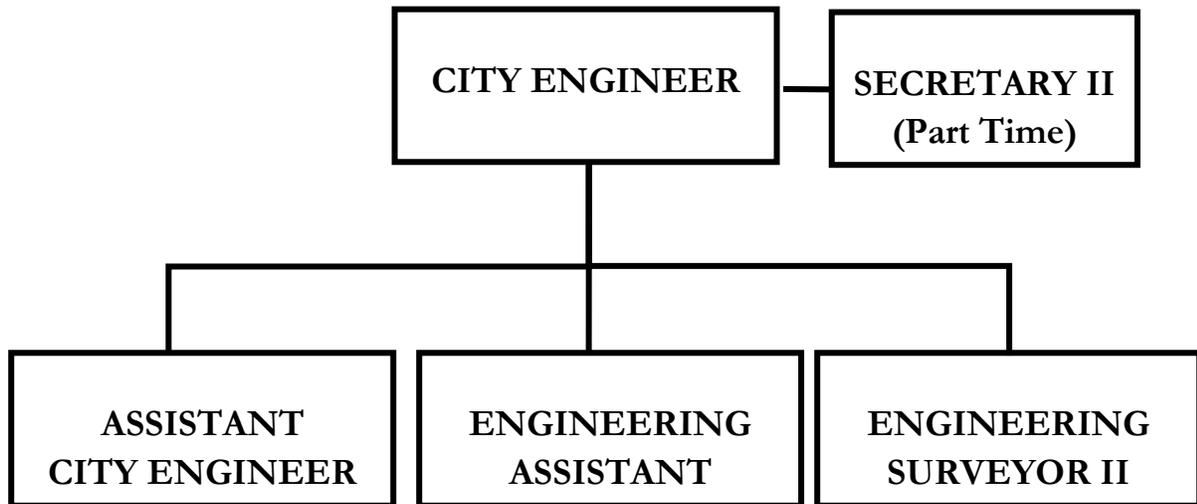
Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-565-0200	673,252	673,735	660,525
PART TIME WAGES	10-565-0200	15,000	15,000	15,000
OVERTIME EXPENSE	10-565-0201	35,000	30,000	30,000
PROFESSIONAL SERVICES	10-565-0400	18,000	18,000	18,000
FRINGE BENEFITS	10-565-0700			
FRINGE BENEFITS: HOLIDAY	10-565-0701	2,400	2,400	2,400
FRINGE BENEFITS: FICA	10-565-0702	44,842	44,562	43,743
FRINGE BENEFITS: MEDICARE	10-565-0703	10,488	10,422	10,231
FRINGE BENEFITS: INSURANCE	10-565-0704	115,000	115,000	115,000
FRINGE BENEFITS: RETIREMENT	10-565-0705	44,098	44,130	45,229
TELEPHONE	10-565-1100	4,125	4,000	4,000
TRAVEL, SCHOOLS & CONFERENCES	10-565-1400	1,200	1,200	1,200
MAINTENANCE & REPAIR-VEH PART	10-565-1700	110,000	110,000	110,000
PARKING LOT LEASES	10-565-2100	4,500	4,500	4,500
EQUIPMENT RENTALS	10-565-2101	12,000	5,655	5,655
GAS, OIL AND TIRES	10-565-3100	110,000	90,000	90,000
OFFICE SUPPLIES & PRINTING	10-565-3300	1,100	1,000	1,000
SUPPLIES AND MATERIALS	10-565-3400	65,000	50,000	52,000
OTHER SUPPLIES & MATERIALS-	10-565-340x		225,440	-
OTHER SUPPLIES - STONE	10-565-3401	90,470	20,689	34,929
OTHER SUPPLIES - ASPHALT	10-565-3402	151,795	94,260	153,460
OTHER SUPPLIES - STORM SEWER	10-565-3403	21,150	16,000	16,000
OTHER SUPPLIES - SIDEWALKS	10-565-3404	53,700	8,000	8,000
OTHER SUPPLIES- SNOW REMOVAL	10-565-3405	6,000	1,600	1,600
UNIFORMS AND ACCESSORIES	10-565-3600	15,750	12,000	12,000
CONTRACTED MAINT - VEHICLES	10-565-4400	8,000	5,000	5,000
CONTRACTED MAINT.	10-565-4500	300,160	18,000	168,000
CONTRACTED MAINT. - RAIL ROAD	10-565-4501	64,800	64,800	64,800
STREET LIGHTING CONTRACTED	10-565-4600	520,000	520,000	520,000
INSURANCE	10-565-5400	27,850	23,000	23,000
MISCELLANEOUS EXPENSE	10-565-5700	5,000	4,700	4,700
WORKERS COMPENSATION	10-565-5800	40,000	33,000	33,000
SMALL EQUIPMENT NON CAP	10-565-6000	1,500	600	600
CAPITAL OUTLAY: EQUIPMENT	10-565-7400	324,000	-	
PRINCIPAL ON LONG TERM DEBT	10-565-8100	34,048	34,048	34,048
INTEREST ON LONG TERM DEBT	10-565-8200	590	590	590
TOTALS		2,930,818	2,301,331	2,288,210
# Employees assigned to Department		23FT + 2 PT	23FT + 2 PT	23FT + 2 PT

STREET MAINTENANCE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-565

Item	Acct. No.	Requested		Recommended by MGR 5-13-10	Approved by Council 6-24-10
		Quantity	Cost		
New Crew Cab Service Truck	7400	1	85,000		
Four Door Pickup, 4x4	7400	1	30,000		
New Track Loader	7400	1	190,000		
Zero Turn Mower 72" Deck	7400	1	14,000		
7' Finish Mower	7400	1	5,000		
Total			324,000	-	-
Contracted Paving- part of below streets	4500		300,160	168,000	168,000
Parkview St., Academy St., Laurel Dr., Vestal Creek Ct. Miller St. Eastview St., Worth St., Hinshaw St., Underwood St., Walnut St.					
Contract Paving Manager Recommendation-budget \$150,000 in 4500 to spend on these projects but doing in house in order of need not contracted out. delay other at this time, misc amt \$18000 added to 4500 for contracted incidentals					
In House Road Construction Projects:	3400		28,000	2,000	2,000
Colony Rd, Pinegrove St., Whitley St., Library	3401		90,470	14,240	14,240
Parking lot, City Cemetary, Penwood	3402		151,795	59,200	59,200
Culdesac, Brookwood Culdesac, Twain	3403		21,150		
Culdesac, Telephone ave.	3404		53,700		
Total			345,115	75,440	75,440
In house Construction Projects Manager Recommendation-Complete Brookwood Culdesac (build) \$14720, Twain Dr. Culdesac \$14,720 and Telephone ave \$46,000 at requested budgeted cost of \$75,400 divided out into various supplies line items					
Other Supplies & Mat. in addition to above	3400		37,000	50,000	50,000
in house construction	3401		-	20,689	20,689
	3402		-	94,260	94,260
	3403		-	16,000	16,000
	3404		-	8,000	8,000
	3405			1,600	1,600

CITY OF ASHEBORO
ENGINEERING DEPARTMENT
ORGANIZATIONAL CHART



ENGINEERING DEPARTMENT

GENERAL INFORMATION

The Engineering Department provides engineering services that include planning, design, and inspection of capital improvements to streets, water and sewer utilities, and other public works projects. Technical assistance is also provided to other departments of the City involved in the operation and maintenance of streets, water and sewer utilities and other City owned facilities.

The Engineering Department is also involved in developing and revising ordinances and policies on public works matters; reviewing subdivision maps and annexation petitions; assigning street numbers; and managing other matters relating to City owned property, water and sewer utility easements, maps and record drawings.

The Engineering Department assists the general public by providing information on streets, utilities, subdivisions, annexations and public works projects, as well as analyzing problems concerning City utilities and public works matters.

OBJECTIVES

Coordinate Capital Improvements.

Plan, Design, Contract and Inspect Street Improvements, Water and Sewer Utility Extensions and Other Projects.

Coordinate Engineering Services Contracted for Larger Projects.

Coordinate and Inspect Subdivision Development.

Maintain and Update City Maps and Water and Sewer Utility Records.

PROJECTS COMPLETED FY 2009-2010

Construction Completed on:

- Mackie Avenue Extension to Browers Chapel Road and Timberlane Storm Sewer Improvements
- Water Line Replacements on Booker T. Washington Ave. Highridge St. and Rushwood Rd.
- E. Kivett St. Culvert Replacement
- Monroe Ave. Sewer Pump Station

Design and Plans Completed for:

- Airport / Tot Hill Farm Sewer Pump Station and Force Main
- Airport Water and Sewer Line Extensions
- E. Kivett St. Culvert Replacement
- Monroe Ave. Sewer Pump Station

PROJECTS SCHEDULED FY 2010-2011

Construction for:

- Airport / Tot Hill Farm Sewer Pump Station and Force Main
- Airport Water and Sewer Line Extensions
- Water Line Replacements on Giles Chapel Rd. and Cedar Rd.

Design & Plans for:

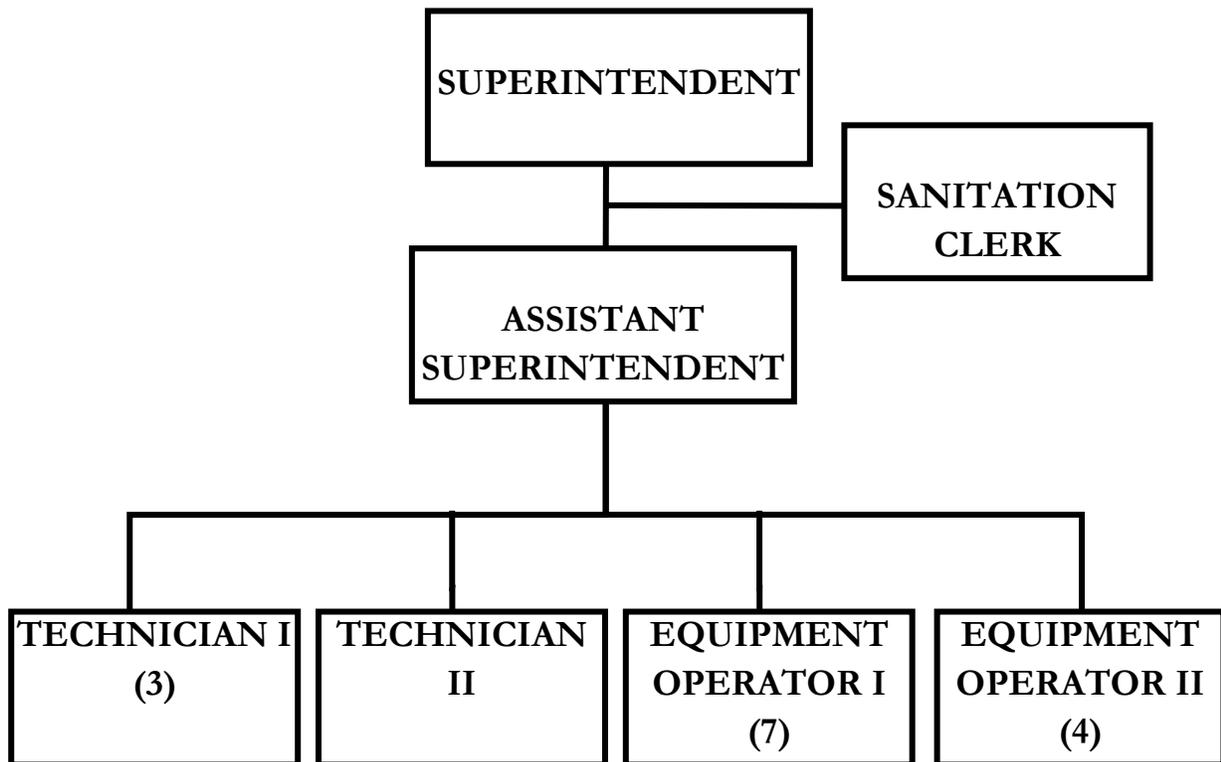
- Water Line Replacements on Giles Chapel Rd. and Cedar Rd.
- Library Parking Lot Improvements
- Additional Tennis Courts and Grand Stand at Memorial Park

**ENGINEERING DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-575

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-575-0200	123,396	123,396	120,976
PART TIME WAGES		12,000	12,000	12,000
PROFESSIONAL SERVICES	10-575-0400	15,000	15,000	15,000
FRINGE BENEFITS	10-575-0700			
FRINGE BENEFITS: HOLIDAY	10-575-0701	450	450	450
FRINGE BENEFITS: FICA	10-575-0702	8,395	8,395	8,244
FRINGE BENEFITS: MEDICARE	10-575-0703	1,963	1,963	1,928
FRINGE BENEFITS: INSURANCE	10-575-0704	20,000	20,000	20,000
FRINGE BENEFITS: RETIREMENT	10-575-0705	8,082	8,082	7,924
STATE PERMIT FEES	10-575-1000	2,000	1,000	1,000
TELEPHONE	10-575-1100	1,500	1,200	1,200
PUBLISHING	10-575-1200	5,000	4,500	4,500
TRAVEL, SCHOOLS & CONFERENCES	10-575-1400	1,700	1,700	1,700
MAINTENANCE AND REPAIR - EQUI	10-575-1600	2,000	750	750
MAINTENANCE & REPAIR-VEH PART	10-575-1700	1,000	700	700
GAS, OIL AND TIRES	10-575-3100	1,200	1,000	1,000
OFFICE SUPPLIES & PRINTING	10-575-3300	8,000	7,000	7,000
COPIER LEASE	10-575-3301	6,000	6,000	6,000
UNIFORMS AND ACCESSORIES	10-575-3600	3,000	2,300	2,300
CONTRACTED MAINT & REPAIR-VEH	10-575-4400	500	500	500
DUES & SUBSCRIPTIONS	10-575-5300	3,500	3,300	3,300
INSURANCE	10-575-5400	2,200	2,200	2,200
MISCELLANEOUS EXPENSE	10-575-5700	1,500	1,200	1,200
WORKERS COMPENSATION	10-575-5800	4,750	4,500	4,500
SMALL EQUIPMENT- NON CAP	10-575-6000	1,500	1,500	1,500
TOTALS		234,636	228,636	225,872
# Employees assigned to Department		4+1 PT	4+1 PT	4+1 PT

CITY OF ASHEBORO
ENVIRONMENTAL SERVICES DEPARTMENT
ORGANIZATIONAL CHART



ENVIRONMENTAL SERVICES DEPARTMENT

GENERAL INFORMATION

The Environmental Services Department makes collections in residential areas (approx. 9,515 households) twice a week. Business locals are made as needed but not more than one pick-up per day. Industries provide their own pick-up service. All garbage collected is transported to the City of Asheboro Recycle Transfer Station. To better serve the citizens, the Sanitation Department has automated equipment. This automated equipment provides for a more efficient sanitation collection system. The Sanitation Department maintains three drop sites for recyclables.

OBJECTIVES

To continue to meet citizens' requests for trash collections.

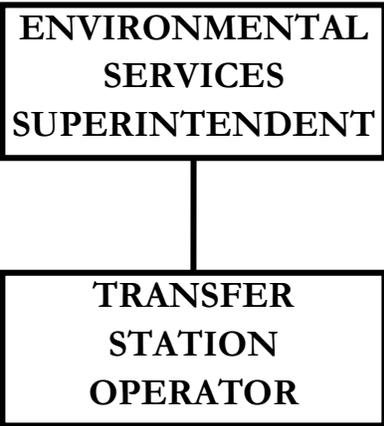
To continue to work with Randolph County in the implementation of a recycling program and to achieve a twenty-five percent reduction in the waste being transported to the transfer station.

**ENVIRONMENTAL SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-580

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-580-0200	562,218	562,610	551,579
PART TIME WAGES		30,000	30,000	30,000
OVERTIME EXPENSE	10-580-0201	30,000	15,000	15,000
FRINGE BENEFITS	10-580-0700			
FRINGE BENEFITS: HOLIDAY	10-580-0701	1,950	1,950	1,950
FRINGE BENEFITS: FICA	10-580-0702	40,438	37,672	36,988
FRINGE BENEFITS: MEDICARE	10-580-0703	9,448	8,806	8,646
FRINGE BENEFITS: INSURANCE	10-580-0704	115,000	110,000	110,000
FRINGE BENEFITS: RETIREMENT	10-580-0705	38,790	37,834	37,111
STATE PERMIT FEES	10-580-1000	750		
TELEPHONE	10-580-1100	4,500	3,600	3,600
TRAVEL, SCHOOLS & CONFERENCES	10-580-1400	1,500	1,000	1,000
MAINT & REPAIR EQUIP-COMM SVC	10-580-1601	500	250	250
MAINTENANCE & REPAIR-VEH PART	10-580-1700	200,000	200,000	200,000
MAINT & REPAIR VEH-COMM SVC	10-580-1701	3,500	2,000	2,000
GAS, OIL AND TIRES	10-580-3100	150,000	150,000	150,000
GAS-COMMUNITY SERVICE	10-580-3101	2,200	2,100	2,100
OFFICE SUPPLIES AND PRINTING	10-580-3300	4,000	3,000	3,000
OTHER SUPPLIES AND MATERIALS	10-580-3400	7,000	7,000	7,000
GARBAGE CANS	10-580-3401	38,000	38,000	38,000
OTHER SUPPLIES & MAT-COMM. SERV.	10-580-3402	2,000	2,000	2,000
OTHER SUPP & MAT-RECYCLING BINS	10-580-3403	140,000	140,000	
UNIFORMS AND ACCESSORIES	10-580-3600	12,000	12,000	12,000
CONTRACTED MAINT & REPAIR-VEH	10-580-4400	10,000	10,000	10,000
CONT MAINT & REPAIR-VEH-COMM SERV	10-580-4401	1,000	1,000	1,000
CONTRACTED MAINTENANCE	10-580-4500	500	500	500
INSURANCE	10-580-5400	31,000	31,000	31,000
MISCELLANEOUS EXPENSE	10-580-5700	12,000	12,000	12,000
WORKERS COMPENSATION	10-580-5800	32,000	32,000	32,000
SMALL EQUIPMENT- NON CAP	10-580-6000	2,000	2,000	2,000
CAPITAL OUTLAY: EQUIPMENT	10-580-7400	535,500	535,500	535,500
PRINCIPAL ON LONG-TERM DEBT	10-580-8100	35,308	115,633	115,633
INTEREST ON LONG-TERM DEBT	10-580-8200	612	4,628	4,628
TIPPING FEE	10-580-8300	875,000	800,000	800,000
TOTALS		2,928,714	2,909,083	2,756,485
# Employees assigned to Department		17FT+2PT	17FT+2PT	17FT+2PT

CITY OF ASHEBORO
RECYCLING TRANSFER STATION
ORGANIZATIONAL CHART



RECYCLING TRANSFER STATION

GENERAL INFORMATION

The City of Asheboro Recycling Transfer Station is located on the eastern edge of the City and serves as the City's solid waste disposal area. In addition to handling the City's solid waste, recyclables can also be processed throughout the facility.

OBJECTIVES

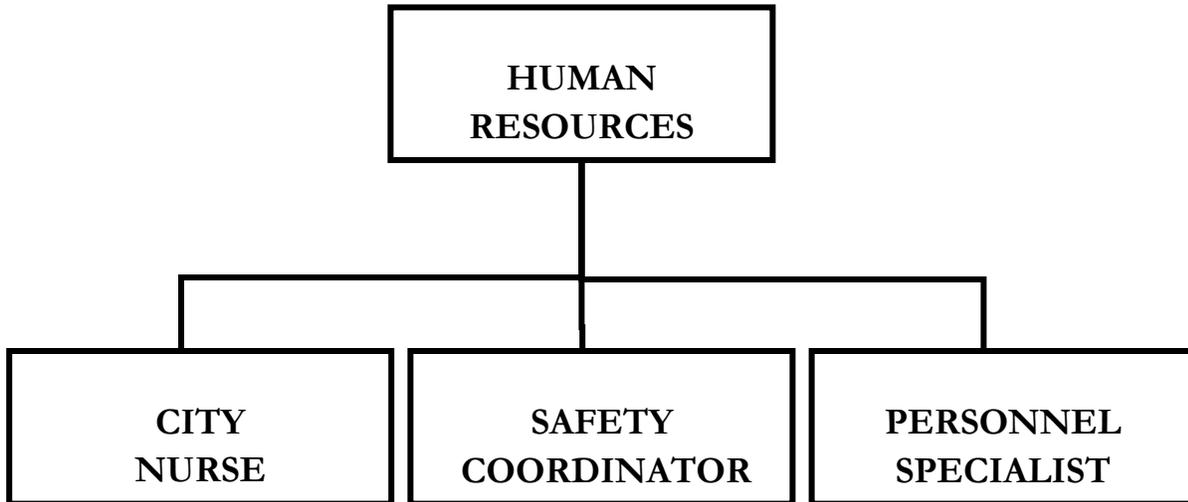
To provide a clean, safe and efficient facility where the City's recyclables and solid wastes are processed.

**RECYCLING TRANSFER STATION
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-585

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-585-0200	37,006	37,006	36,280
OVERTIME EXPENSE	10-585-0201	2,000	2,000	2,000
FRINGE BENEFITS	10-585-0700			
FRINGE BENEFITS: HOLIDAY	10-585-0701	100	100	100
FRINGE BENEFITS: FICA	10-585-0702	2,294	2,294	2,373
FRINGE BENEFITS: MEDICARE	10-585-0703	537	537	555
FRINGE BENEFITS: INSURANCE	10-585-0704	5,000	5,000	5,000
FRINGE BENEFITS: RETIREMENT	10-585-0705	2,424	2,424	2,507
STATE PERMIT FEES	10-585-1000	750	750	750
TELEPHONE	10-585-1100	300	300	300
UTILITIES, FUEL, LIGHTS	10-585-1300	7,200	6,000	6,000
TRAVEL, SCHOOLS, CONFERENCES	10-585-1400	500	500	500
MAINTENANCE & REPAIR-BLDG	10-585-1500	7,500	7,500	7,500
MAINT & REPAIR VEHICLES	10-585-1700	16,000	15,000	15,000
GAS, OIL, TIRES	10-585-3100	6,200	6,200	6,200
OFFICE SUPPLIES & MATERIALS	10-585-3300	600	500	500
OTHER SUPPLIES & MATERIALS	10-585-3400	2,200	2,200	2,200
UNIFORMS AND ACCESSORIES	10-585-3600	800	800	800
CONTRACTED MAINT VEHICLES	10-585-4400	5,500	2,500	2,500
CONTRACTED MAINTENANCE	10-585-4500	2,000	2,000	2,000
SOFTWARE SUBSCRIPTION & MAINT	10-585-5300	2,100	2,100	2,100
INSURANCE	10-585-5400	2,000	2,000	2,000
MISCELLANEOUS EXPENSE	10-585-5700	2,000	1,900	1,900
WORKERS COMPENSATION	10-585-5800	1,500	1,500	1,500
SMALL EQUIPMENT NON CAP	10-585-6000	1,000		
CAPITAL OUTLAY: EQUIPMENT	10-585-7400	7,000		
PRINCIPAL ON LONG TERM DEBT	10-585-8100	62,443	62,443	62,443
INTEREST ON LONG TERM DEBT	10-585-8200	21,954	21,954	21,954
TOTALS		198,908	185,508	184,962
# Employees assigned to Department		1	1	1

CITY OF ASHEBORO
HUMAN RESOURCES DEPARTMENT
ORGANIZATIONAL CHART



HUMAN RESOURCES

GENERAL INFORMATION

The Human Resources Department under the direction of the Human Resources Director has the responsibility of OSHA compliance, employee safety and wellness, workers compensation, liability insurance, health insurance and the personnel functions of the City. This requires orientation and training for both new and existing employees in order to stay in compliance with ever changing regulations. The City Nurse promotes wellness to all city employees. She accomplishes this through pre-employment and annual physicals as well as education and counseling. The City Nurse also assists with the workers compensation program for the City. The Personnel Specialist (Recruitment/Benefits) assists in administering the Personnel Policy for the City of Asheboro. Other duties include interviewing and screening applicants for jobs, updating the Personnel Policy, job descriptions, the pay classification plan and assisting with the administration of the employee benefits package. The Safety Coordinator is responsible for the administration of OSHA compliance, workers compensation, liability insurance, and employee safety programs.

OBJECTIVES

- To make the City of Asheboro a safe and healthy workplace.
- To direct the personnel function for the City.
- To administer the employee benefits package.
- To promote employee safety and wellness programs.
- To promote ways to reduce liability for the City.
- To file all workers compensation and liability insurance claims in an expedient manner.
- To maintain employee records.
- To educate employees in areas affecting their jobs.

**HUMAN RESOURCES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-590

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-590-0200	121,028	121,028	118,655
PROFESSIONAL SERVICES	10-590-0400	150,000	24,080	24,080
PROFESSIONAL SERVICES- Wellness	10-590-0401		122,000	122,000
EMPLOYEE HEALTH PROGRAM- wellness	10-590-0500	14,000	13,000	13,000
FRINGE BENEFITS	10-590-0700			
FRINGE BENEFITS: HOLIDAY	10-590-0701	400	400	400
FRINGE BENEFITS: FICA	10-590-0702	7,504	7,504	7,357
FRINGE BENEFITS: MEDICARE	10-590-0703	1,755	1,755	1,720
FRINGE BENEFITS: INSURANCE	10-590-0704	25,000	25,000	25,000
FRINGE BENEFITS: RETIREMENT	10-590-0705	7,927	7,927	7,772
TELEPHONE	10-590-1100	4,500	4,500	4,500
INTERNET SERVICE	10-590-1101	8,950	8,950	8,950
UTILITIES, FUEL & LIGHTS	10-590-1300	2,500	3,000	3,000
TRAVEL, SCHOOLS & CONFERENCES	10-590-1400	4,000	2,500	2,500
TRAVEL, SCHOOLS & CONFERENCES	10-590-1401		500	500
MAINTENANCE & REPAIR-BUILDING	10-590-1500	1,150	800	800
MAINTENANCE & REPAIR - EQUIP	10-590-1600	750	750	750
MAINTENANCE & REPAIR-VEHICLES	10-590-1700	400	200	200
MAINT & REPAIR-VEHICLES- wellness	10-590-1701		200	200
COMPUTER PROGRAMMING / support	10-590-2000	3,200	3,200	3,200
GAS, OIL & TIRES	10-590-3100	450	200	200
GAS, OIL & TIRES-wellness	10-590-3101		200	200
OFFICE SUPPLIES	10-590-3300	7,000	6,000	6,000
OTHER SUPPLIES AND MATERIALS	10-590-3400	8,000	6,000	6,000
SAFETY SUPPLIES & MATERIALS	10-590-3401	6,500	4,500	4,500
UNIFORMS-ACCESSORIES	10-590-3600	750	500	500
AWARDS/RECOGNITIONS	10-590-4000	6,500	5,500	5,500
DUES AND SUBSCRIPTIONS	10-590-5300	3,000	2,183	2,183
DUES AND SUBSCRIPTIONS-wellness	10-590-5301		117	117
INSURANCE	10-590-5400	2,500	2,500	2,500
MISCELLANEOUS EXPENSE	10-590-5700	700		
WORKERS COMPENSATION	10-590-5800	2,000	2,000	2,000
TOTALS		390,464	376,994	374,284
# Employees assigned to Department		4	4	4

CITY OF ASHEBORO
COMMUNITY SUPPORT

COMMUNITY SUPPORT

GENERAL INFORMATION

Community support is the category of expenditures that meets requests by various citizen groups desiring public participation in their program. Some of these programs include: Industrial Development, Ash-Rand Rescue Squad, Senior Adult Center and the Asheboro Housing Authority.

Other expenditures in this department relate to ongoing / multi-year economic incentive investment in expanding businesses or industries. Some of the current incentive agreements are with Hospice, Randolph Hospital, the NC Zoo and Malt-O- Meal.

OBJECTIVES

Provide relevant assistance to civic and service organizations.

To assist those civic and service organizations in pursuit of their goals.

To provide economic incentives to help bring new businesses and industry to Asheboro and help keep industries from leaving Asheboro as they expand and reorganize to more effectively compete in a global economic environment.

**COMMUNITY SUPPORT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-610

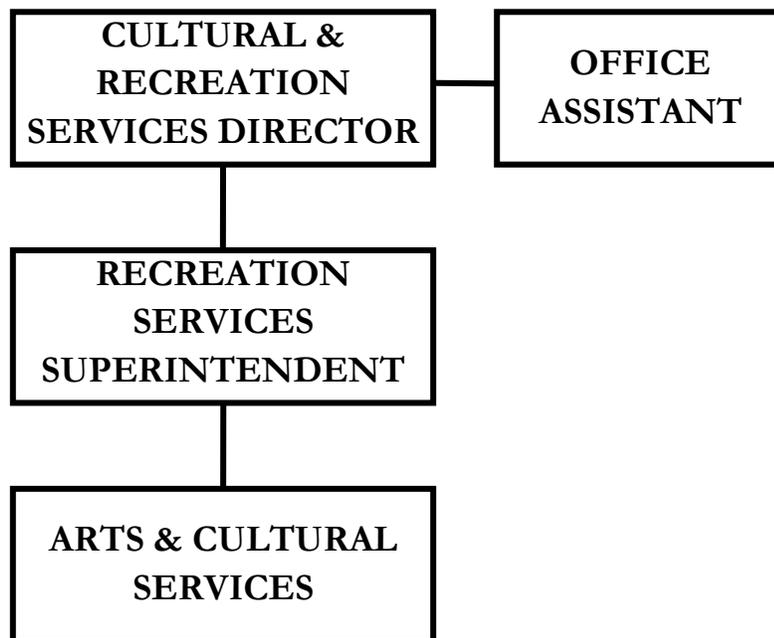
Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
WELCOME TO ASHEBORO SIGN UTILITY	10-610-1300	750	750	750
CHAMBER OF COMMERCE	10-610-2100	10,000	10,000	10,000
ECONOMIC DEVELOPMENT CORP	10-610-2200	38,000	38,000	38,000
PIEDMONT TRIAD PRTSHIP	10-610-2202	1,000	1,000	1,000
ASH RAND RESCUE	10-610-2304	5,000	5,000	5,000
ASHEBORO HOUSING AUTHORITY	10-610-2700	10,000	10,000	10,000
COMMUNITY APPEARANCE	10-610-5500	20,000	10,000	10,000
TRANSFER-ECONOMIC DEVELOPMENT	10-610-7200	686,000	375,000	375,000
TOTALS		770,750	449,750	449,750

COMMUNITY SUPPORT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-610

Item	Acct. No.	Requested		Recommended by MGR 5-13-10	Approved by Council 6-24-10
		Quantity	Cost		
TRSFER TO ECONOMIC DEVELOPMENT FUND					
Contribution for Energizer	7200	1	125,000		
Contribution for Randolph Hospital	7200	1	100,000	defer to 7-2011	defer to 7-2011
Contirbution for Malt-O-Meal	7200	1	375,000	375,000	375,000
Contribution for Kennametal	7200	1	61,000		
Contribution For Hospice	7200	1	25,000	defer to 7-2011	defer to 7-2011
Total			686,000	375,000	375,000

CITY OF ASHEBORO
ARTS & CULTURAL SERVICES DEPARTMENT
ORGANIZATIONAL CHART



ARTS AND CULTURAL SERVICES DEPARTMENT

GENERAL INFORMATION

This department is responsible for the administration and the organization of the arts and cultural programs, activities and facilities provided by the city.

OBJECTIVES

To provide a complete and comprehensive programs for the citizens of Asheboro through a variety of recreation programs, activities and facilities. Specifically:

To provide a variety of arts and crafts classes throughout the year in cooperation with the Randolph Arts Guild.

To provide a well organized Farmer's Market from May-October

To provide a wide variety of programs and events and oversee the operations of the Sunset Theatre

To provide the following facilities for public use: Downtown Farmer's Market and Sunset Theater.

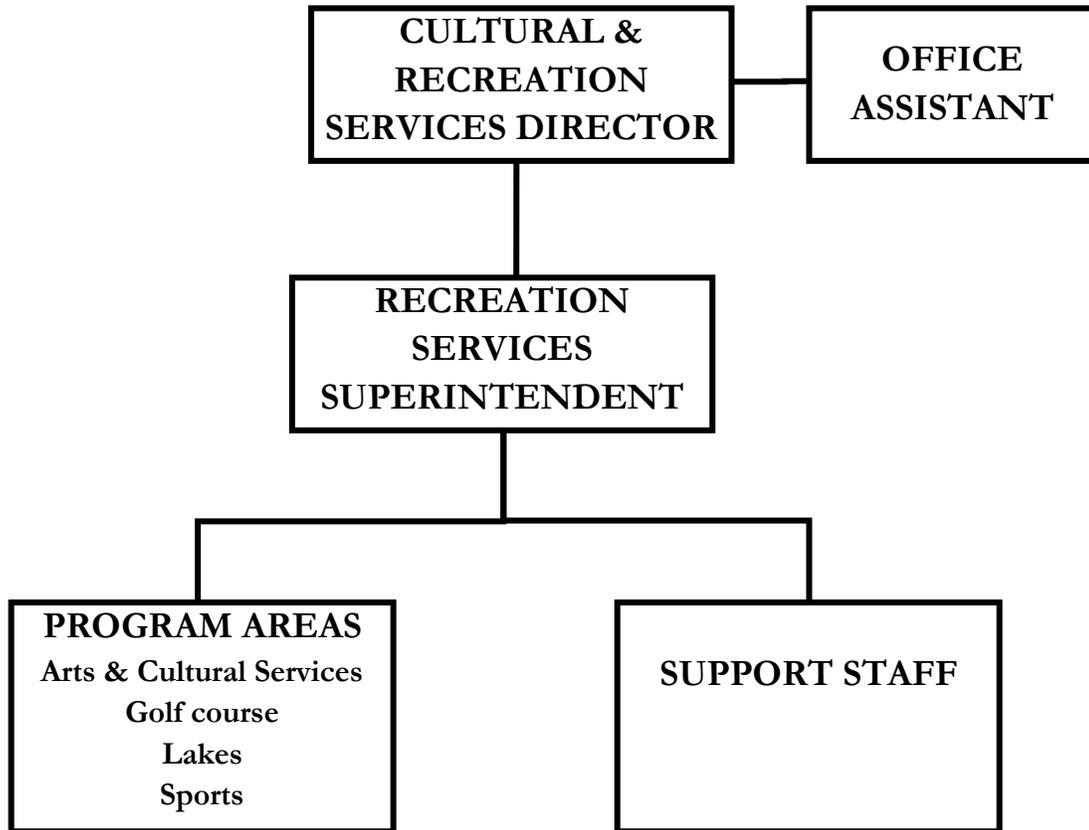
To offer a variety of special activities and events for the citizens of Asheboro, including, but not limited to the Summer Concert Series, 1st Friday Beach Music Series and the Sunset Street Festival.

**ARTS & CULTURAL SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-615

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-615-0200	62,799	62,799	61,567
PART TIME WAGES	10-615-0200	20,000	20,000	20,000
PROF SERVICES	10-615-0400			
FRINGE BENEFITS: HOLIDAY	10-615-0701	325	325	325
FRINGE BENEFITS: FICA	10-615-0702	5,134	5,134	5,057
FRINGE BENEFITS: MEDICARE	10-615-0703	1,201	1,201	1,183
FRINGE BENEFITS: INSURANCE	10-615-0704	10,000	10,000	10,000
FRINGE BENEFITS: RETIREMENT	10-615-0705	4,113	4,113	4,033
PROGRAMS	10-615-1200	4,000	4,000	4,000
PROGRAMS-SUNSET THEATER	10-615-1201	20,000	20,000	20,000
PROGRMS- CONCERT SERIES	10-615-1202	20,000	20,000	20,000
PROGRAMS- ARTS GUILD	10-615-1203	14,000	17,000	17,000
PROGRAMS- SENIOR ADULT CENTER	10-615-1205	22,000	22,000	22,000
PROGRAMS - FARMERS' MARKET	10-615-xxxx	3,000		
PROGRAMS - COMMUNITY CHOIR	10-615-xxxx	3,000		
UTIL., FUEL, LGHTS- SUNSET THEATER	10-615-1301	9,500	9,500	9,500
UTIL., FUEL, LGHTS- FARMERS MKT	10-615-1302	1,700	1,700	1,700
TRAVEL, SCHOOLS & CONFERENCES	10-615-1400	500	500	500
MAINT & REPAIR- SUNSET THEATER	10-615-1501	12,000	12,000	12,000
GAS, OIL AND TIRES	10-615-3100	1,000	1,000	1,000
OFFICE SUPPLIES & PRINTING	10-615-3300	6,000	6,000	6,000
OTHER SUPPLIES AND MATERIALS	10-615-3400	6,000	6,000	6,000
ADVERTISING	10-615-3500	500	500	500
UNIFORMS	10-615-3600	4,500	4,500	4,500
PURCHASES FOR RESALE	10-615-4800	2,096	2,096	2,096
CITYWIDE ART EXHIBIT	10-615-5600	4,300	4,300	4,300
MISCELLANEOUS EXPENSE	10-615-5700	500	500	500
WORKERS COMPENSATION	10-615-5800	1,800	1,800	1,800
TOTALS		239,968	236,968	235,561
# Employees assigned to Department		2 FT & PT	2 FT & PT	2 FT & PT

CITY OF ASHEBORO
RECREATION SERVICES DEPARTMENT
ORGANIZATIONAL CHART



RECREATION SERVICES DEPARTMENT

GENERAL INFORMATION

This department is responsible for the administration and the organization of the recreation programs, activities and facilities provided by the city.

OBJECTIVES

To provide a complete and comprehensive recreation program for the citizens of Asheboro through a variety of recreation programs, activities and facilities. Specifically:

To organize and administer youth sports programs including but not limited to football, cheerleading, basketball, baseball and softball.

To organize and administer a variety of adult sports programs including softball throughout the year.

To provide a variety of special events including but not limited to: Fall Festival 10K Run, Rolling in Randolph 25-50-100 Bike Ride, Halloween Carnival, Special Trips, Easter Egg Hunts, Skateboard and Disc Golf Tournaments, Father / Daughter Valentines Dance, etc.

To operate the W. W. Thomas Tennis Facility and to provide instructional programs for youth and adults and Adult Leagues.

To offer a comprehensive aquatic program during the summer months with an emphasis on public swim and lessons.

To provide a variety of events and activities for Special Olympians through assisting the Randolph County Special Olympics Committee.

To provide recreation opportunities at the municipal lakes.

To conduct Randolph County Senior Games by offering a variety of events for senior citizens in cooperation with the Senior Games Committee.

To provide the following facilities for public use: Asheboro Skate Park, Bicentennial Park, Various Community Parks (Eastside, Frazier, Hammer, Kiwanis, Memorial, North Asheboro, Park Street, Westwood), Lake Lucas, lake Reese, and McCrary Ball Park.

To provide certain facilities for the athletic and club teams associated with the Asheboro City Schools.

**RECREATION SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-620

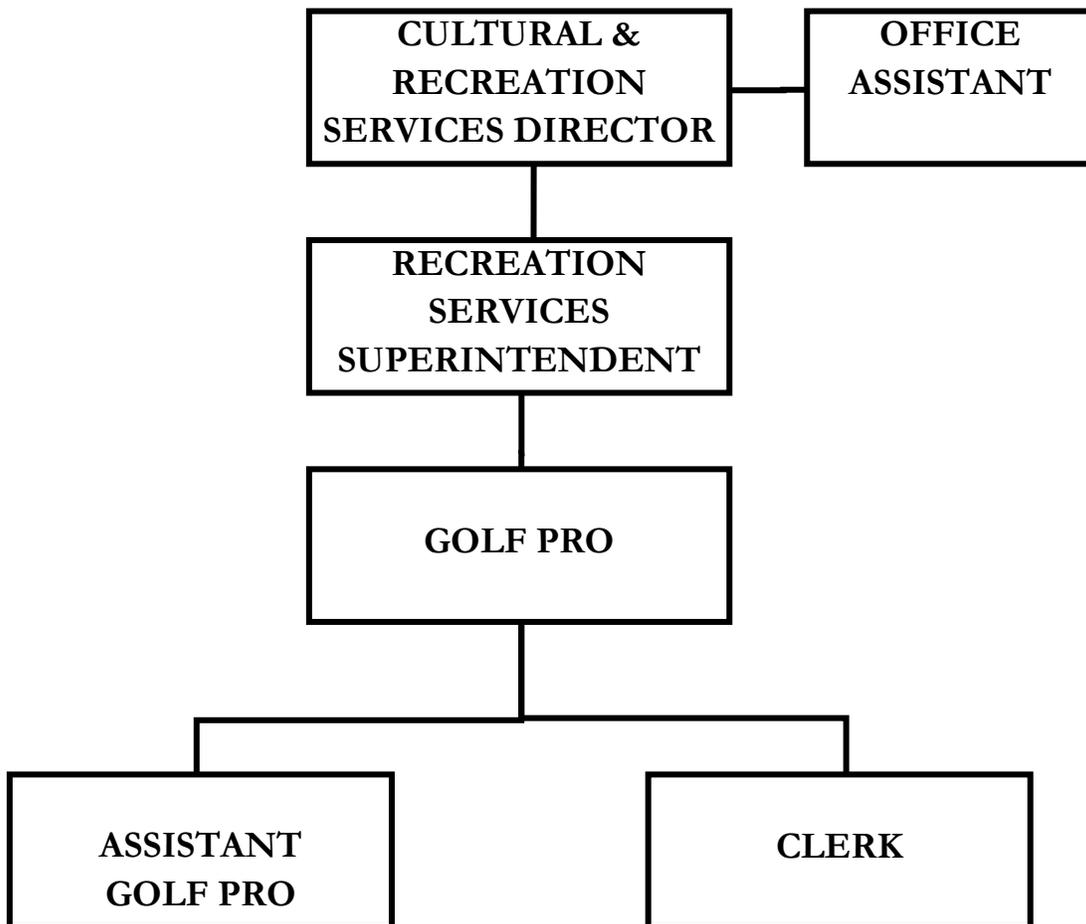
Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-620-0200	262,799	262,799	218,227
PART TIME WAGES	10-620-0200	20,000	20,000	20,000
SEASONAL WAGES	10-620-0200	126,000	126,000	126,000
PROF SVC-CONTRACT BOYS/GIRLS CLUB	10-620-0402		25,000	25,000
PROGRAM INSURANCE	10-620-0600	4,000	4,000	4,000
FRINGE BENEFITS	10-620-0700			
FRINGE BENEFITS: HOLIDAY	10-620-0701	1,500	1,500	1,500
FRINGE BENEFITS: FICA	10-620-0702	23,101	23,101	22,582
FRINGE BENEFITS: MEDICARE	10-620-0703	5,403	5,403	5,281
FRINGE BENEFITS: INSURANCE	10-620-0704	45,000	45,000	45,000
FRINGE BENEFITS: RETIREMENT	10-620-0705	14,580	14,580	14,294
TELEPHONE	10-620-1100	11,500	11,500	11,500
INTERNET SERVICE	10-620-1101	9,600	9,600	9,600
ATHLETIC PROGRAMS	10-620-1200	80,000	80,000	80,000
OTHER PROGRAMS	10-620-1201	21,000	21,000	21,000
MCCRARY PARK LEASE	10-620-1202	18,240	18,240	18,240
UTILITIES, FUEL, LIGHTS	10-620-1300	70,000	70,000	70,000
UTILITIES, FUEL & LTS-SKATE PARK	10-620-1303	4,000	4,000	4,000
TRAVEL, SCHOOLS & CONFERENCES	10-620-1400	2,500	2,500	2,500
MAINTENANCE & REPAIR - BLDG	10-620-1500	34,500	6,000	6,000
MAINTENANCE & REPAIR-EQUIP	10-620-1600	15,000	15,000	15,000
MAINTENANCE & REPAIR-VEH PART	10-620-1700	3,000	2,500	2,500
GAS, OIL AND TIRES	10-620-3100	3,500	3,500	3,500
OFFICE SUPPLIES & PRINTING	10-620-3300	7,000	7,000	7,000
COPY MACHINE LEASE	10-620-3301	2,500	2,500	2,500
OTHER SUPPLIES AND MATERIALS	10-620-3400	54,000	54,000	54,000
ADVERTISING	10-620-3500	1,500	1,500	1,500
UNIFORMS	10-620-3600	4,000	4,000	4,000
CONTRACTED MAINTENANCE	10-620-4500	5,000	5,000	5,000
PURCHASES FOR RESALE	10-620-4800	45,000	45,000	45,000
STATE SALES TAX REPORT	10-620-4900	5,500	5,500	5,500
INSURANCE	10-620-5400	15,000	15,000	15,000
MISCELLANEOUS EXPENSE	10-620-5700	2,500	2,500	2,500
MERCHANT FEE	10-620-5701	1,250	1,250	1,250
WORKERS COMPENSATION	10-620-5800	11,000	11,000	11,000
CAPITAL OUTLAY: EQUIPMENT	10-620-7400	267,294	65,000	65,000
ADA IMPROVEMENTS	10-620-8400	1,500	1,500	1,500
TOTALS		1,198,267	991,973	946,474
# Employees assigned to Department		2 PERM PT 8 FT	2 PERM PT 8 FT	2 PERM PT 8 FT

RECREATION SERVICES DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-620

Item	Acct. No.	Requested		Recommended by MGR 5-13-10	Approved by Council 6-24-10
		Quantity	Cost		
MAINTENANCE & REPAIR - BLDG	1500		6,000	6,000	6,000
McCrary Park paint grandstand	1500	1	4,500		
McCrary Park grandstand seating	1500	1	10,000		
base need before improvements	1500		6,000		
Replace roof at Lake Reese	1500	1	8,000		
Total			34,500	6,000	6,000
N. Asheboro Pool Storage Room Addition	7400	1	18,000	-	
Batting Cages for Ballparks	7400	3	12,000	-	
Restrooms	7400	1	35,000		
Morris Whitson Tennis Stadium:	7400			65,000	65,000
Pipe replacement	7400	1	50,000	-	
Tennis Court Construction (courts 9 &10)	7400	2	75,000	-	
Tennis Court Lighting (courts 7 & 8)	7400	2	15,000	-	
Tennis Court Lighting (courts 9 &10)	7400	2	15,000	-	
Bleachers (courts 9 &10)	7400	2	7,488	-	
Cover for bleacher grandstand (courts 9 &10)	7400	2	39,806	-	
Total			267,294	65,000	65,000

**CITY OF ASHEBORO
MUNICIPAL GOLF COURSE
ORGANIZATIONAL CHART**



MUNICIPAL GOLF COURSE

GENERAL INFORMATION

The City meets the recreational needs of the public through many services sponsored by the Asheboro Parks and Recreation Department. One of the City's most outstanding contributions to public recreation is the municipal golf course. The facility is a nine hole course Donald Ross design and serves as the home of the city golf championship.

OBJECTIVES

To serve the community by providing a well groomed public golf course.

To promote recreation and athletics through continued sponsorship of the city golf tournament.

To maintain the facility so that play is not adversely affected.

To conduct the following special events:

- Men's City Amateur
- Ladies City Amateur
- Junior Amateur
- Club Championships
- Parent / Child Tournament
- Night Golf Tournament
- Youth Lessons

**MUNICIPAL GOLF COURSE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-625

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-625-0200	74,395	74,395	72,936
PART TIME WAGES	10-625-0200	15,000	15,000	15,000
FRINGE BENEFITS	10-625-0700			
FRINGE BENEFITS: HOLIDAY	10-625-0701	250	250	250
FRINGE BENEFITS: FICA	10-625-0702	5,542	5,542	5,452
FRINGE BENEFITS: MEDICARE	10-625-0703	1,297	1,297	1,276
FRINGE BENEFITS: INSURANCE	10-625-0704	10,000	10,000	10,000
FRINGE BENEFITS: RETIREMENT	10-625-0705	4,873	4,873	4,777
TELEPHONE	10-625-1100	1,900	1,900	1,900
GOLF PROGRAMS	10-625-1200	5,000	5,000	5,000
UTILITIES, FUEL & LIGHTS	10-625-1300	11,000	11,000	11,000
TRAVEL, SCHOOLS & CONFERENCES	10-625-1400	500	500	500
MAINTENANCE & REPAIR -BLDG	10-625-1500	9,000	1,000	1,000
MAINTENANCE & REPAIR-EQUIP	10-625-1600	1,000	500	500
MAINTENANCE & REPAIR-VEH PART	10-625-1700	1,000	1,000	1,000
GAS, OIL AND TIRES	10-625-3100	5,500	5,500	5,500
SUPPLIES AND MATERIALS	10-625-3400	22,000	22,000	22,000
CONTRACTED MAINTENANCE	10-625-4500	2,500	2,500	2,500
PURCHASES FOR RESALE	10-625-4800	5,500	5,500	5,500
INSURANCE	10-625-5400	3,500	3,500	3,500
MISCELLANEOUS EXPENSE	10-625-5700	1,500	1,500	1,500
WORKERS COMPENSATION	10-625-5800	1,400	1,400	1,400
SMALL EQUIPMENT NON CAP	10-625-6000	1,000	1,000	1,000
CAPITAL OUTLAY: EQUIPMENT	10-625-7400	53,800		
TOTALS		237,457	175,157	173,491
		2 FT	2 FT	2 FT
# Employees assigned to Department		1 PT	1 PT	1 PT

CITY OF ASHEBORO
LIBRARY

LIBRARY

GENERAL INFORMATION

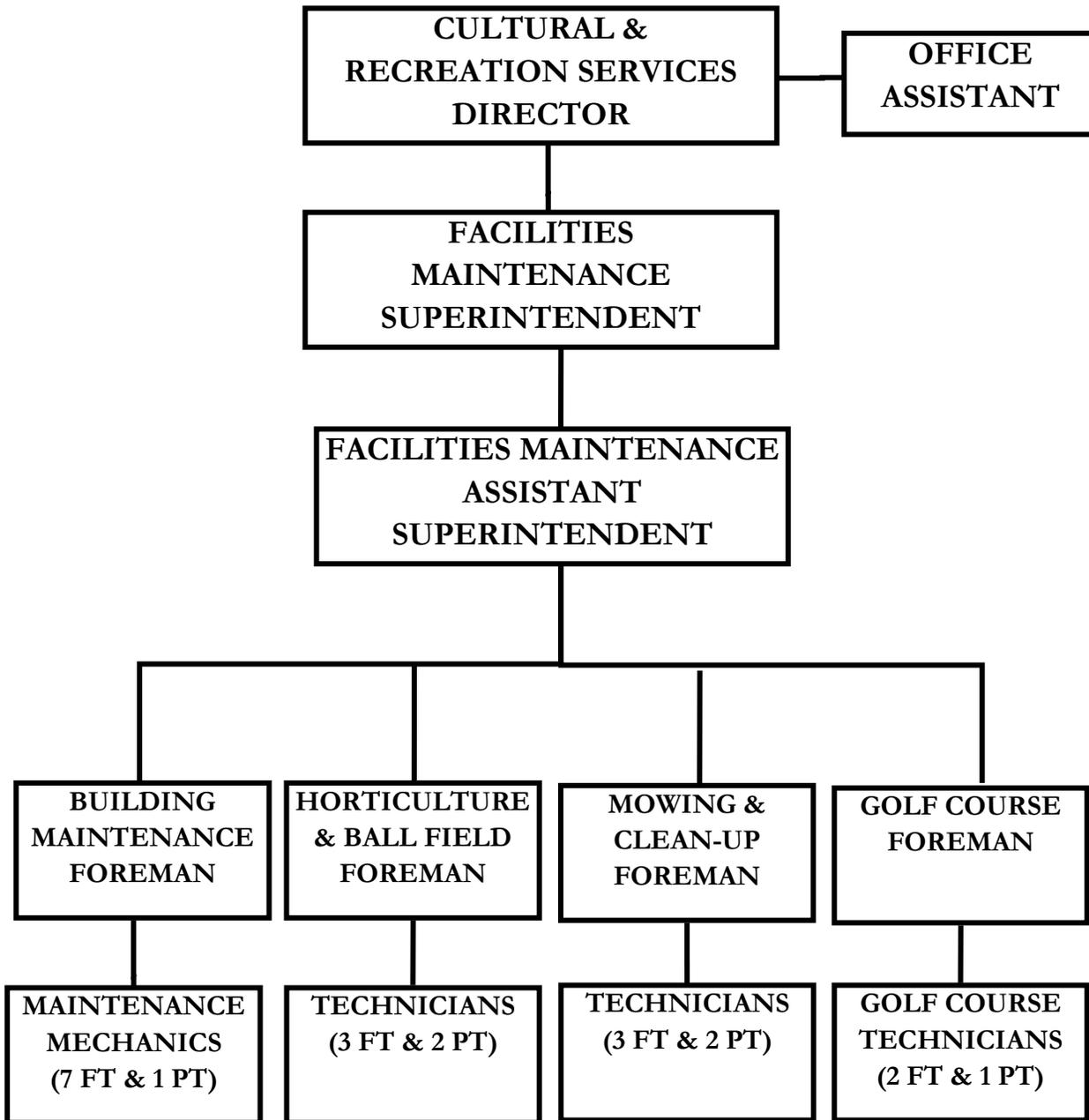
The City of Asheboro provides the Asheboro / Randolph Public Library building and supports the ongoing maintenance of the building and its equipment. It also provides a satellite location on Sunset Avenue for the Friends of the Library. In FY 2007-2008, the City of Asheboro purchased two old houses adjacent to the main library location. In the current budget year, FY 2008-2009, the City will convert this space into additional parking for library visitors and staff use.

The City of Asheboro also contributes to the book and periodical selection of reading material available to its citizens through the Asheboro Public Library.

OBJECTIVES

To provide for a safe facility for all individuals to enjoy.

CITY OF ASHEBORO
FACILITIES MAINTENANCE
ORGANIZATIONAL CHART



FACILITIES MAINTENANCE

GENERAL INFORMATION

This department is responsible for the care and maintenance of the city cemeteries, city parks, ball fields, lakes and adjoining facilities, and the municipal golf course. In addition to the care of the grounds of city property and public lands, the department is responsible for the maintenance of the buildings and equipment at these facilities.

OBJECTIVES

To maintain city parks, lakes and cemeteries for the enjoyment of the citizens of Asheboro. Specifically:

To maintain city parks, lakes, golf course and ball fields in an appealing manner.

To provide a safe environment for the facility users.

To maintain the city cemeteries so as to provide an appropriate environment.

To continue cooperation between other governmental units in facility use and preparation.

To develop and maintain landscape areas of the City including Hwy 220 Bypass Project.

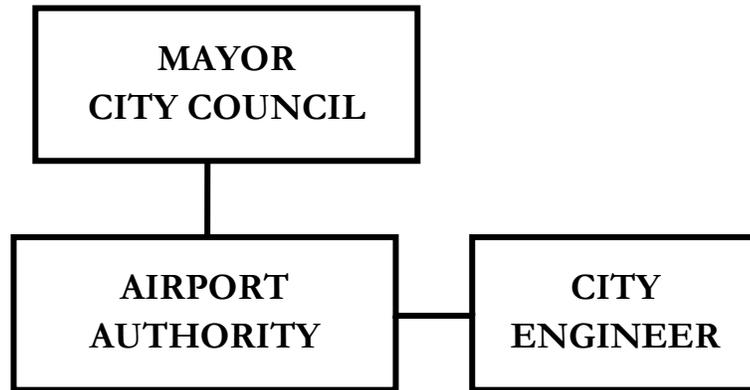
**FACILITIES MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 10-640

Object of Expenditure	Number	FY 10-11		
		Requested By Department	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	10-640-0200	862,000	862,284	845,377
PART TIME WAGES		99,000	99,000	99,000
OVERTIME EXPENSE	10-640-0201	30,000	30,000	30,000
FRINGE BENEFITS	10-640-0700			
FRINGE BENE:C BASKETS	10-640-0701	2,700	2,700	2,700
FRINGE BENEFITS: FICA	10-640-0702	61,442	61,460	60,411
FRINGE BENEFITS: MEDICARE	10-640-0703	14,370	14,374	14,129
FRINGE BENEFITS: INSURANCE	10-640-0704	130,000	130,000	130,000
FRINGE BENEFITS: RETIREMENT	10-640-0705	58,426	58,445	57,337
TELEPHONE	10-640-1100	8,500	8,500	8,500
INTERNET SERVICE	10-640-1101	9,500	9,000	9,000
UTILITIES, LIGHTS, AND FUEL	10-640-1300	9,000	8,600	8,600
TRAVEL, SCHOOLS, CONFERENCES	10-640-1400	3,700	3,700	3,700
MAINTENANCE AND REPAIR -BLDG	10-640-1500	18,500	18,500	18,500
MAINTENANCE & REPAIR - EQUIP	10-640-1600	21,000	21,000	21,000
MAINTENANCE & REPAIR-VEH PART	10-640-1700	31,000	31,000	31,000
GAS, OIL AND TIRES	10-640-3100	39,000	39,000	39,000
OFFICE SUPPLIES AND PRINTING	10-640-3300	3,500	3,300	3,300
OTHER SUPPLIES AND MATERIALS	10-640-3400	40,000	27,450	27,450
HORTICULTURE SUPPLIES	10-640-3401	11,000	11,000	11,000
HORTICULTURE SUPPLIES BY PASS	10-640-3402	6,500	6,500	6,500
SAFETY SUPPLIES	10-640-3403	6,000	6,000	6,000
JANITORIAL SUPPLIES	10-640-3404	18,000	18,000	18,000
UNIFORMS	10-640-3600	18,000	18,000	18,000
CONTRACTED MAINT - VEHICLES	10-640-4400	2,000	2,000	2,000
CONTRACTED MAINTENANCE	10-640-4500	10,000	10,000	10,000
INSURANCE	10-640-5400	30,000	30,000	30,000
MISCELLANEOUS EXPENSE	10-640-5700	3,000	3,000	3,000
WORKERS COMPENSATION	10-640-5800	24,000	24,000	24,000
SMALL EQUIPMENT NON CAP	10-640-6000	7,500	6,000	6,000
CAPITAL OUTLAY: EQUIPMENT	10-640-7400	85,000	85,000	85,000
PRINCIPAL ON LONG-TERM DEBT	10-640-8100	7,868	20,618	20,618
INTEREST ON LONG-TERM DEBT	10-640-8200	136	774	774
TOTALS		1,670,643	1,669,205	1,649,896
# Employees assigned to Department		23FT+8pt	23FT+8pt	23FT+8pt

CITY OF ASHEBORO

AIRPORT AUTHORITY ORGANIZATIONAL CHART



AIRPORT AUTHORITY

GENERAL INFORMATION

The City of Asheboro owns and maintains a regional airport that serves the citizens of both Asheboro and Randolph County. The airport features a 5,500 foot lighted and paved runway with parallel taxiway, 43 single aircraft hangars, 2 multiple aircraft hangars, tie down apron space for 38 aircraft and an aircraft museum. The airport provides aircraft maintenance, avionics service and maintains a staff field operator during the daylight hours to provide for safety and air traffic control.

OBJECTIVES

To provide a safe and well maintained airport for commercial and private users.

To meet all federal and state safety and operational guidelines for regional airports.

PROJECTS COMPLETED FY 2009-2010

- Design of Airport Water & Sewer Line Extensions, and the Airport/Tot Hill Farm Sewer Pump Station and Force Main

PROJECTS SCHEDULED FY 2010-2011

- Construction of Airport Water & Sewer Line Extensions, and the Airport/Tot Hill Farm Sewer Pump Station and Force Main.

WATER & SEWER FUND SECTION

CONTENTS

	<u>Page</u>
Water & Sewer Fund Revenues	130
Water-Sewer Fund Expenditure Summary	131
Billing & Collection Department	132-134
Water Meter Operations Department	135-137
Water Supply & Treatment	138-141
Wastewater Treatment	142-145
Water Maintenance	146-149
Wastewater Maintenance	150-153



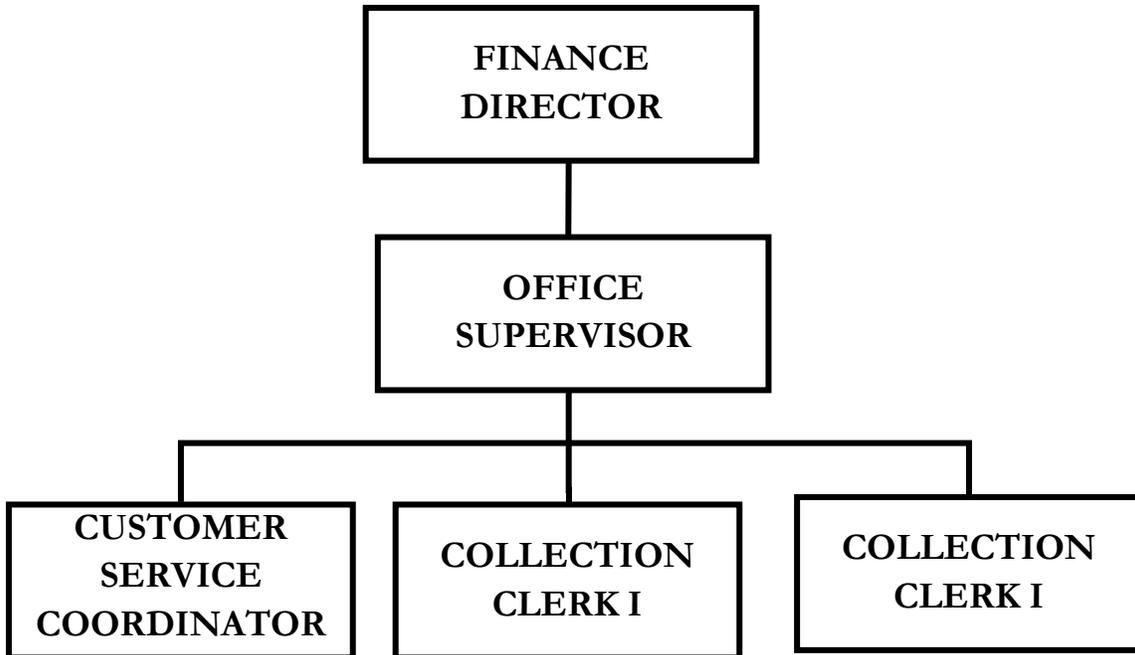
WATER & SEWER FUND

**CITY OF ASHEBORO ANNUAL BUDGET
WATER & SEWER FUND REVENUES
FY 2010-2011**

Fund Code: 30

ACCOUNT	Number	FY 10-11	
		Recommended by MGR 5-13-10	Approved Council 6-24-10
INTEREST EARNED ON INVESTMENTS	329-0000	80,000	80,000
RENTS - SPRINT	331-0300	23,805	23,805
RENTS - AT&T	331-0400	39,560	39,560
RENTS - VERIZON	331-0500	20,700	20,700
MISCELLANEOUS REVENUE	335-0000	14,663	14,663
RECOVERY OF BAD DEBTS	335-0500	49,002	49,002
PERSONAL USE OF CITY VEHICLES	335-0600	2,988	2,988
SALES TAX REFUND - STATE	367-0000	5,899	5,899
SALE OF WATER	371-0100	6,643,427	6,643,427
SEWER CHARGES	371-0200	4,837,726	4,837,726
SAMPLING AND MONITORING FEES	372-0000	28,896	28,896
SURCHARGES	372-0100	232,521	232,521
SEPTIC TANK DISCHARGES	372-0200	36,080	36,080
WATER TAPS AND CONNECTIONN FEES	373-0000	80,267	80,267
SEWER TAPS AND CONNETION FEES	374-0000	9,270	9,270
LATE-RECONNECTION FEES	375-0000	244,503	196,314
RETURNED CHECK FEES	376-0000	6,250	6,250
SALE OF MATERIEALS - SERVICES	381-0000	3,726	3,726
EMPLOYEE INSURANCE		29,160	
TOTAL WATER - SEWER FD. REV.		12,388,443	12,311,094

CITY OF ASHEBORO
BILLING & COLLECTION
ORGANIZATIONAL CHART



BILLING AND COLLECTION DEPARTMENT

GENERAL INFORMATION

The major purpose of the Billing and Collection Department is to provide efficient and accurate service to all billing customers. The billing and collection department handles the billing for various water and sewer utility services and in conjunction with the Sanitation department, they process the billing for various sanitation services such as commercial dumpster collection.

Duties performed by departmental staff include the processing of customer orders for the start, termination or transfer of water services; billing of residential customers on a bimonthly basis; billing of all commercial entities on a monthly basis; receiving and processing payments; handling of customer service, billing problems and customer complaints; keeping correct records on customer accounts; processing permits for the discharge of holding tank waste, billing and processing payments for the users of bulk water; billing and processing payments of industries for sampling and monitoring fees and surcharges for excessive pollutants, billing and processing payments of residential (as applicable) and commercial for garbage charges.

OBJECTIVES

The work objective is to provide the citizens of Asheboro with efficient services at the most economical costs.

Specific goals include:

To ensure that all water and sewer accounts remain current, past due notices will be mailed on or about the 16th of each month. Additionally, on or about the 25th of each month delinquent accounts service will be disconnected. If payment is not remitted, accounts will be turned over to an outside collection agency.

To have readings rechecked on water bills as applicable before billing and to notify customers, either by phone or by information tags left on doors whenever possible, of possible leaks as detected by higher than normal consumption for that location. This procedure saves the customer money and also keeps the water loss to a minimum.

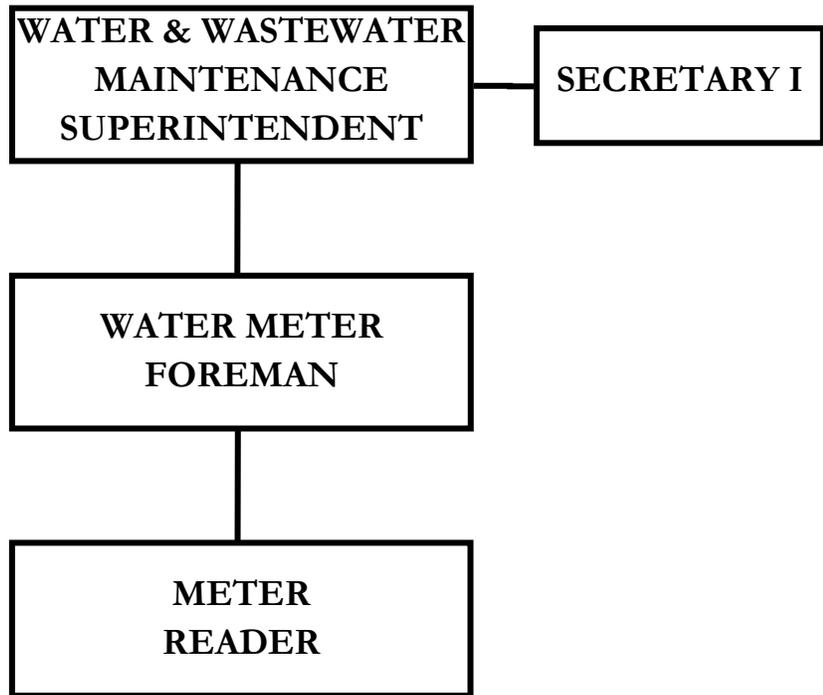
To assure that accounts receivable information is current and accurate; all accounts will be balanced monthly.

**BILLING & COLLECTION DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 30-720

Object of Expenditure	Number	FY 10-11		
		Department Request	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	30-720-0200	208,730	208,730	204,637
FRINGE BENEFITS	30-720-0700			
FRINGE BENE:C BASKETS	30-720-0701	500	500	500
FRINGE BENEFITS: FICA	30-720-0702	12,941	12,941	12,685
FRINGE BENEFITS: MEDICARE	30-720-0703	3,027	3,027	3,967
FRINGE BENEFITS: INSURANCE	30-720-0704	30,000	30,000	30,000
FRINGE BENEFITS: RETIREMENT	30-720-0705	13,672	13,672	13,404
TELEPHONE, PAGERS	30-720-1100	884	884	884
TRAVEL, SCHOOLS, CONF	30-720-1400	250	250	250
MAINTENANCE & REPAIR-EQUIP	30-720-1600	2,500	2,500	2,500
COMPUTER PROGRAMMING	30-720-2000	1,000	1,000	1,000
OFFICE SUPPLIES AND PRINTING	30-720-3300	7,000	7,000	7,000
COMPUTER SUPPLIES & EQUIPMENT	30-720-3301	1,000	1,000	1,000
POSTAGE	30-720-3400	60,000	60,000	60,000
UNIFORMS	30-720-3600	1,300	1,300	1,300
CONTRACTED BILLING EXPENSE	30-720-4500	27,000	27,000	27,000
CREDIT CARD & BANK FEES	30-720-4501	7,000	7,000	7,000
CONTR SVS- LOCKBOX FEES	30-720-4502	32,000	31,000	31,000
DUES & SUBSCRIPTIONS-SOFTWARE	30-720-5301	7,200	7,200	7,200
INSURANCE	30-720-5400	1,500	1,500	1,500
MISCELLANEOUS EXPENSE	30-720-5700	2,000	2,000	2,000
WORKERS COMPENSATION	30-720-5800	418	418	418
CASH SHORTAGES/OVERAGES	30-720-5900	200	200	200
SMALL EQUIPMENT NON CAP	30-720-6000	1,000	1,000	1,000
TOTALS		421,122	420,122	416,445
# Employees assigned to Department		5	5	5

CITY OF ASHEBORO
WATER METER OPERATIONS
ORGANIZATIONAL CHART



WATER METER OPERATIONS

GENERAL INFORMATION

This department is responsible for the readings of meters in preparation for billing, replacement of worn or defective meters as well as initiating and terminating services to water customers.

OBJECTIVES

To read meters promptly and accurately.

To reduce water revenue loss by replacing worn or defective meters.

To perform all duties in a cost effective manner.

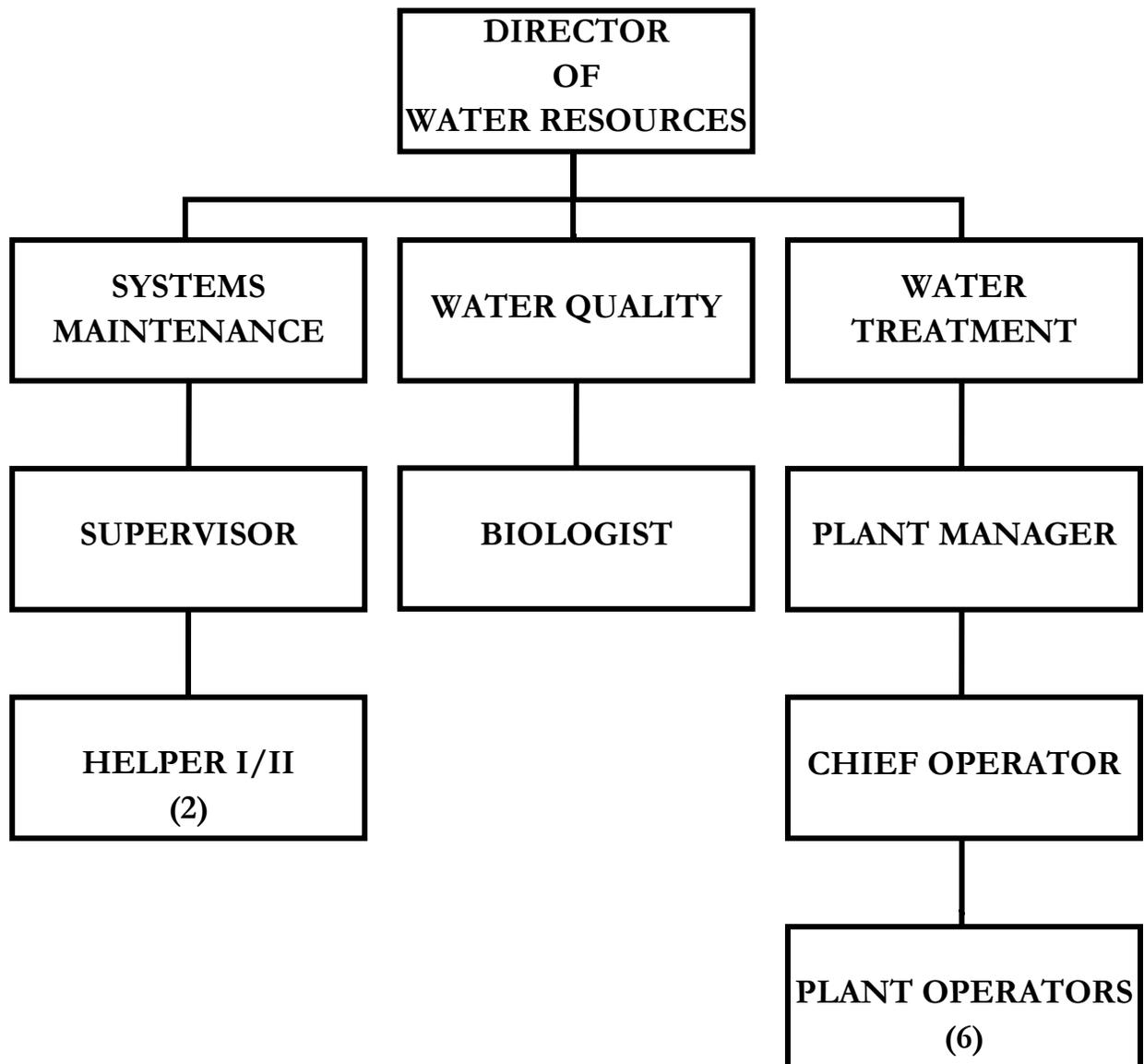
To test water meters as needed for accuracy.

**WATER METER OPERATIONS DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 30-810

Object of Expenditure	Number	FY 10-11		
		Department Request	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	30-810-0200	377,933	377,933	370,523
OVERTIME EXPENSE	30-810-0201	2,500	2,500	2,500
FRINGE BENEFITS	30-810-0700	373	373	373
FRINGE BENE:C BASKETS	30-810-0701	700	700	700
FRINGE BENEFITS: FICA	30-810-0702	23,587	23,587	22,972
FRINGE BENEFITS: MEDICARE	30-810-0703	5,516	5,516	5,373
FRINGE BENEFITS: INSURANCE	30-810-0704	40,000	40,000	40,000
FRINGE BENEFITS: RETIREMENT	30-810-0705	24,919	24,919	24,269
FRINGE BENEFITS: 401K	30-840-0706	910	910	910
UNEMPLOYMENT COMPENSATION	30-810-0800	3,000	3,000	3,000
TELEPHONE	30-810-1100	2,200	2,200	2,200
TRAVEL, SCHOOLS, CONFERENC	30-810-1400	750	750	750
MAINT & REPAIR - EQUIPMENT	30-810-1600	1,500	1,500	1,500
MAINTENANCE & REPAIR-VEH PART	30-810-1700	10,000	10,000	10,000
GAS, OIL AND TIRES	30-810-3100	10,000	10,000	10,000
OFFICE SUPPLIES AND PRINTING	30-810-3300	1,500	1,500	1,500
OTHER SUPPLIES AND MATERIALS	30-810-3400	50,000	50,000	50,000
METER REPLACEMENT	30-810-3401	20,000	20,000	20,000
UNIFORMS & ACCESSORIES	30-810-3600	5,000	5,000	5,000
CONTRACTED MAINT - VEHICLES	30-810-4400	1,500	1,500	1,500
CONTRACTED MAINTENANCE	30-810-4500	6,500	6,500	6,500
INSURANCE	30-810-5400	3,500	3,500	3,500
MISCELLANEOUS EXPENSE	30-810-5700	1,200	1,200	1,200
WORKERS COMPENSATION	30-810-5800	5,100	5,100	5,100
TOTALS		598,187	598,187	589,370
# Employees assigned to Department		7	7	7

CITY OF ASHEBORO
WATER SUPPLY & TREATMENT
ORGANIZATIONAL CHART



WATER SUPPLY AND TREATMENT

GENERAL INFORMATION

Raw water for Asheboro is obtained from three impounding lakes west of the city. The major sources are Lake Lucas having a 1.25 billion gallon capacity and Lake Reese having a capacity of 2.4 billion gallons. Lake Bunch (1, 2 & 3) serves as back-up raw water supply.

Water is treated at the plant on Winslow Avenue and is pressure transmitted throughout the system, by a main pumping station at the treatment plant and by supplemental pumps located where needed throughout the city. The technicians at the treatment plant constantly monitor the system at all points to ensure a clean, pure water supply. The treatment facility capacity is 12 MGD with a storage capacity of 6.66 billion gallons

The average consumption rate for 2007 was approximately 5.22 MGD and the maximum 5-day peak consumption rate is approx. 6.7 MGD.

OBJECTIVES

Provide to the citizens of Asheboro through the pumping and treatment at the lakes and water plant a safe, pleasant and adequate supply of potable water at a reasonable cost.

Provide an adequate and safe supply of potable water through a water treatment process which is in accordance with current state and federal water quality standards.

Enhance competent and responsible operational personnel through training, certification and pride in a professional performance.

Ensure operational and treatment control through analytical laboratory performance and data analyses.

**WATER SUPPLY AND TREATMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 30-820

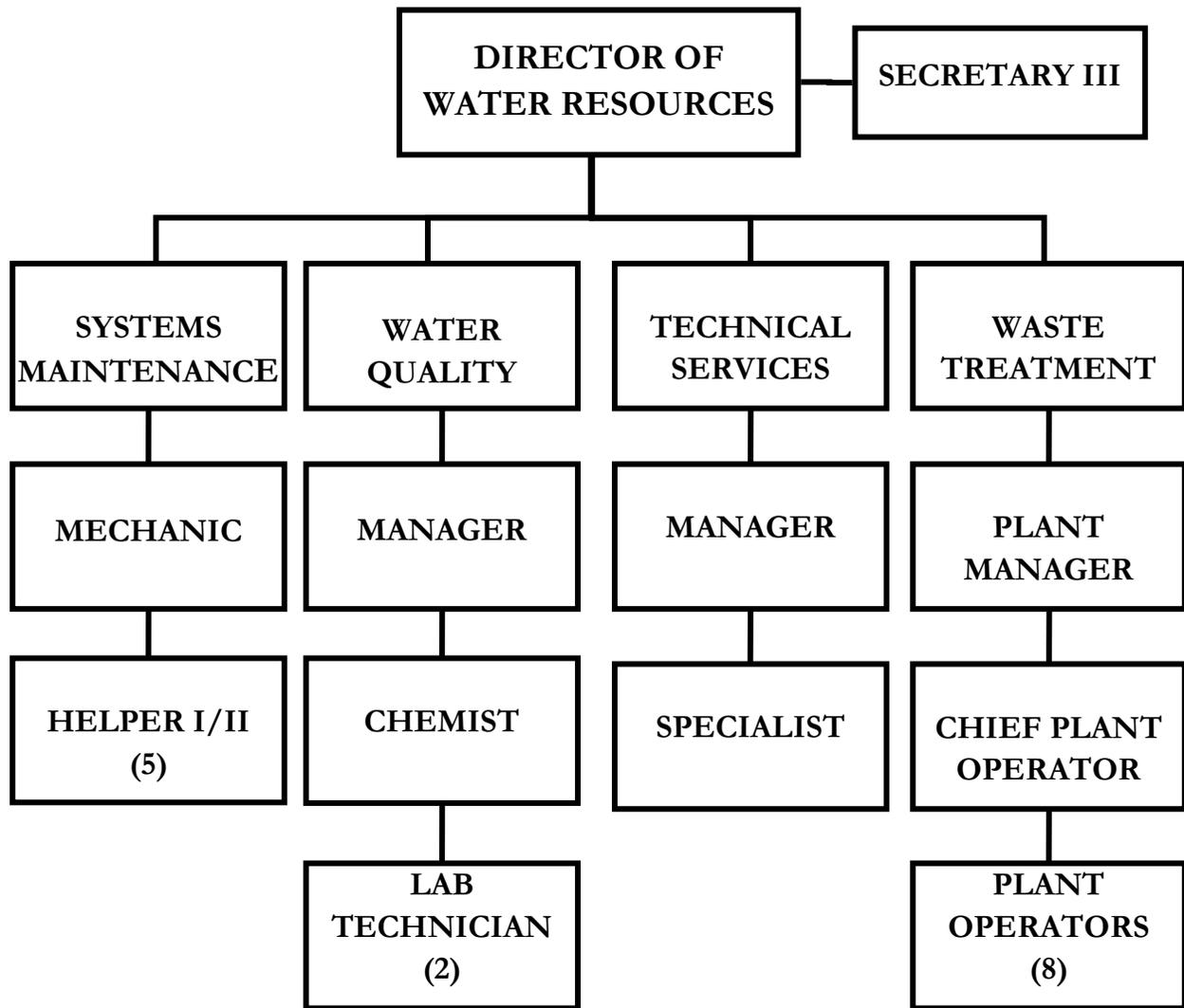
Object of Expenditure	Number	FY 10-11		
		Department Request	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	30-820-0200	605,286	605,286	593,417
OVERTIME EXPENSE	30-820-0201	2,500	2,500	2,500
ENGINEERING SERVICES	30-820-0400	14,000	14,000	14,000
FRINGE BENEFITS	30-820-0700			
FRINGE BENE:C BASKETS	30-820-0701	1,100	1,100	1,100
FRINGE BENEFITS: FICA	30-820-0702	37,683	37,683	36,947
FRINGE BENEFITS: MEDICARE	30-820-0703	8,813	8,813	8,641
FRINGE BENEFITS: INSURANCE	30-820-0704	60,000	60,000	60,000
FRINGE BENEFITS: RETIREMENT	30-820-0705	39,810	39,810	39,033
FRINGE BENEFITS: 401K	30-840-0706	910	910	910
TELEPHONE	30-820-1100	9,000	9,000	9,000
INTERNET SERVICE	30-820-1101	9,600	9,600	9,600
UTILITIES, FUEL AND LIGHTS	30-820-1300	440,000	440,000	440,000
TRAVEL, SCHOOLS & CONFERENCES	30-820-1400	2,500	2,500	2,500
MAINT & REPAIR-BLDGS & TANKS	30-820-1500	80,000	37,500	37,500
MAINTENANCE & REPAIR - EQUIP	30-820-1600	210,000	136,000	136,000
MAINTENANCE & REPAIR - GENERATORS	30-820-1601	3,000	3,000	3,000
MAINTENANCE & REPAIR-VEH PART	30-820-1700	1,500	1,500	1,500
MAINT & REPAIR PUMP STATIONS	30-820-1800	50,000	50,000	50,000
GAS, OIL AND TIRES	30-820-3100	3,400	3,400	3,400
OFFICE SUPPLIES AND PRINTING	30-820-3300	8,000	8,000	8,000
OTHER SUPPLIES AND MATERIALS	30-820-3400	10,000	10,000	10,000
LAB CHEMICALS AND SUPPLIES	30-820-3450	35,000	35,000	35,000
CHEMICALS	30-820-3500	350,000	350,000	350,000
UNIFORMS AND ACCESSORIES	30-820-3600	8,600	8,600	8,600
CONTRACTED MAINT - VEHICLES	30-820-4400	5,000	5,000	5,000
CONTRACTED SERVICES	30-820-4500	508,996	328,996	328,996
LAB	30-820-4501	35,000	35,000	35,000
INSTRUMENT MAINTENANCE	30-820-4502	9,000	9,000	9,000
COMPUTER PROGRAM & MAINTENANC	30-820-4503	3,000	3,000	3,000
PERMITS, FEES & CERTIFICATION	30-820-5100	3,500	3,500	3,500
DUES AND SUBSCRIPTIONS	30-820-5300	1,000	1,000	1,000
INSURANCE	30-820-5400	13,000	13,000	13,000
MISCELLANEOUS EXPENSE	30-820-5700	1,000	1,000	1,000
WORKERS COMPENSATION	30-820-5800	13,000	13,000	13,000
SMALL EQUIPMENT NON CAP	30-820-6000	7,500	7,500	7,500
CAPITAL OUTLAY: EQUIPMENT	30-820-7400	54,000	31,000	31,000
LIBRARY FUND	30-820-7600	500	500	500
PRINCIPAL ON LONG TERM DEBT	30-820-8100	200,000	250,000	250,000
INTEREST ON LONG TERM DEBT	30-820-8200	167,400	127,000	127,000
TOTALS		3,012,597	2,702,697	2,689,144
# Employees assigned to Department		12	12	12

**WATER SUPPLY AND TREATMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-820

Item	Acct. No.	Requested Cost	Recommended by MGR 5-13-10	Approved by Council 6-24-10
New Lab Sink in Operators Room	1500	10,000		
Gas Pack	1500	30,000	30,000	30,000
Reline #2 Naocl Bulk Tank	1500	26,000		
Repair Containment sytem for Naocl	1500	6,500		
misc		7,500	7,500	7,500
Total		80,000	37,500	37,500
Replace Caustic Machines	1600	21,600	21,600	21,600
misc		99,200	39,200	39,200
Replace Vacuum pumps in north plant	1600	10,000	10,000	10,000
Replace Globe Valve for H.S.#4	1600	14,000		
Replace 2 Turbidimeter's	1600	13,000	13,000	13,000
Replace 2 CL-17's	1600	11,200	11,200	11,200
Replace SCD for north plant	1600	8,000	8,000	8,000
Replace flocculator gearboxes for north plant	1600	18,000	18,000	18,000
Replace Gearboxes for South Plant Flocculators	1600	15,000	15,000	15,000
Total		210,000	136,000	136,000
Service 1200Kw Generator	1600	1,500	1,500	1,500
Service 1000KW Generator	1600	1,500	1,500	1,500
Total		3,000	3,000	3,000
Paint Shamrock Tank	4500	245,000	245,000	245,000
Maintenance Contract for Oakie Tank	4500	180,000		
Replace Roof B	4500	48,576	48,576	48,576
Replace Roof C	4500	24,266	24,266	24,266
Replace Roof E	4500	11,154	11,154	11,154
Total		508,996	328,996	328,996
Laboratory Equipment	7400	10,000	10,000	10,000
Shed for Boat and Portable Generator	7400	3,000		
New Truck for Water Plant	7400	20,000		
New Truck for Water Plant Laboratory	7,400	21,000	21,000	21,000
Total		54,000	31,000	31,000

**CITY OF ASHEBORO
WASTEWATER TREATMENT
ORGANIZATIONAL CHART**



WASTEWATER TREATMENT

GENERAL INFORMATION

The City of Asheboro operates a 9.0 MGD (capacity) Trickling Filter/Nitrification Aeration type waste treatment facility that discharges into Haskett's Creek, a class "C" stream. The average amount of wastewater treated during 2007 was 3.57 MGD. The professional staff at the treatment plant constantly monitors the system to ensure effective treatment.

OBJECTIVES

Provide adequate treatment of wastewater which is in accordance to current state and federal regulations.

Enhance competent and responsible operational personnel through training, certification and pride in a professional performance.

Protect the treatment works for efficient operation through a preventive maintenance program.

Ensure operational and treatment control through analytical laboratory performance and data analyses.

Implement the Sewer Use Ordinance and pretreatment program through monitoring, analyzing, surcharging and enforcement of significant industrial users.

Utilize a beneficial disposal of wastewater sludge through a contractual land agricultural use program.

**WASTEWATER TREATMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 30-830

Object of Expenditure	Number	FY 10-11		
		Department Request	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	30-830-0200	1,216,786	1,216,786	1,192,927
OVERTIME EXPENSE	30-830-0201	6,000	6,000	6,000
FRINGE BENEFITS	30-830-0700			
FRINGE BENE:C BASKETS	30-830-0701	2,700	2,700	2,700
FRINGE BENEFITS: FICA	30-830-0702	75,813	75,813	74,333
FRINGE BENEFITS: MEDICARE	30-830-0703	17,728	17,728	17,382
FRINGE BENEFITS: INSURANCE	30-830-0704	160,000	160,000	160,000
FRINGE BENEFITS: RETIREMENT	30-830-0705	80,092	80,092	78,530
FRINGE BENEFITS: 401K	30-830-0706	910	910	910
TELEPHONE	30-830-1100	14,000	14,000	14,000
INTERNET SERVICE	30-830-1101	9,700	9,700	9,700
UTILITIES, FUEL & LIGHTS	30-830-1300	400,000	400,000	400,000
TRAVEL, SCHOOLS & CONFERENCES	30-830-1400	10,000	10,000	10,000
MAINTENANCE AND REPAIR - BLDG	30-830-1500	55,000	34,500	34,500
MAINTENANCE AND REPAIR - EQUI	30-830-1600	715,200	640,000	640,000
MAINTENANCE & REPAIR-VEH PART	30-830-1700	20,000	20,000	20,000
MAINT & REPAIR-PUMP STATIONS	30-830-1800	150,000	150,000	150,000
GAS, OIL AND TIRES	30-830-3100	25,000	25,000	25,000
OFFICE SUPPLIES AND PRINTING	30-830-3300	6,000	6,000	6,000
OTHER SUPPLIES AND MATERIALS	30-830-3400	56,000	56,000	56,000
LAB SUPPLIES AND MATERIALS	30-830-3450	55,000	55,000	55,000
CHEMICALS	30-830-3500	280,000	280,000	280,000
UNIFORMS AND ACCESSORIES	30-830-3600	15,000	15,000	15,000
CONTRACTED MAINTENANCE - VEH	30-830-4400	5,000	5,000	5,000
CONTRACTED SERVICES	30-830-4500	113,875	28,000	28,000
LAB	30-830-4501	35,000	35,000	35,000
CONT. SERV - INST. MTN	30-830-4502	12,000	12,000	12,000
CONTR SERV-COMPUTER PROG	30-830-4503	3,500	3,500	3,500
CONTR SERV-SLUDGE MANAG	30-830-4504	125,000	125,000	125,000
PERMITS, FEES & CERTIFICATION	30-830-5100	15,500	15,500	15,500
DUES AND SUBSCRIPTIONS	30-830-5300	9,000	9,000	9,000
INSURANCE	30-830-5400	25,200	25,200	25,200
MISCELLANEOUS EXPENSE	30-830-5700	3,000	3,000	3,000
WORKERS COMPENSATION	30-830-5800	24,000	24,000	24,000
SMALL EQUIPMENT NON CAP	30-830-6000	3,000	3,000	3,000
CONTRIB CAPITAL PROJECT XX	30-830-7000	678,719	700,000	700,000
EQUIPMENT UNDER CAP THRESHOLD	30-830-7300	3,000	3,000	3,000
CAPITAL OUTLAY: EQUIPMENT	30-830-7400	502,000	377,000	377,000
LIBRARY FUND	30-830-7600	500	500	500
PRINCIPAL ON LONG TERM DEBT	30-830-8100	1,400,000	1,400,000	1,400,000
INTEREST ON LONG TERM DEBT	30-830-8200	365,000	355,400	355,400
TOTALS		6,694,223	6,399,329	6,372,082
# Employees assigned to Department		28	28	28

WASTEWATER TREATMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

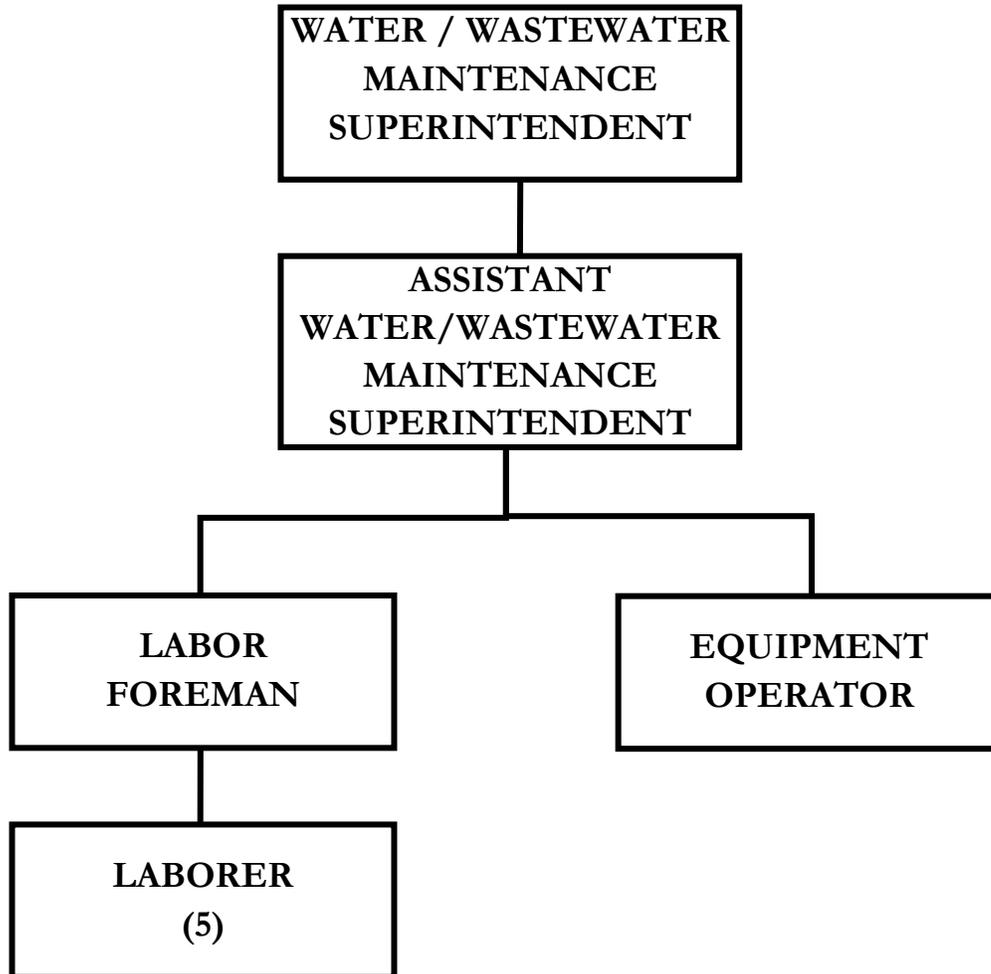
Code: 30-830

Item	Acct. No.	Requested Cost	Recommended by MGR 5-13-10	Approved by Council 6-24-10
Replace heating unit for Lab	1500	25,000	25,000	25,000
New double-doors for Nit Building	1500	2,500		
misc- standard budgeted amt	1500	9,500	9,500	9,500
New windows for Press Building	1500	18,000		
Total		55,000	34,500	34,500
Replace 2 ISCO Samplers	1600	8,000		
misc- standard budgeted amt	1600	151,000	100,000	100,000
Floating Digester Cover (gas storage)	1600	500,000	500,000	500,000
New Baffles and weirs for Final Clarifiers 1 & 2	1600	20,000	20,000	20,000
Nitrification Air Diffusers	1600	20,000	20,000	20,000
Piping and valves to pump DAF bottom	1600	2,000		
Piping and Valves for press filtrate to splitter box	1600	13,000		
Plastic base for press	1600	1,200		
Total		715,200	640,000	640,000
Rehab old caustic bulk tank	4500	28,000	28,000	28,000
Repair bridge Across Haskett's Creek	4500	55,875		
Inspect & Repair Hypo Bulk Tank	4500	30,000		
Total		113,875	28,000	28,000
Laboratory Equipment	7400	10,000	10,000	10,000
New small pick-up truck	7400	20,000	20,000	20,000
New Heat Exchanger #1 and Boiler	7400	160,000	160,000	160,000
New small pick-up truck	7400	20,000		
New Car (1131)	7400	17,000	17,000	17,000
New Barscreen	7400	120,000	120,000	120,000
New grit hopper	7400	20,000		
Newer used backhoe	7400	25,000		
New valve to separate AB3 & AB4	7400	10,000	10,000	10,000
New control system for NIT	7400	250,000		
Used Rubber Tire Loader	7400	50,000		
New Service Truck	7400	40,000	40,000	40,000
New Service Truck	7400	40,000		
New Service Truck	7400	40,000		
Total		502,000	377,000	377,000

CITY OF ASHEBORO

WATER MAINTENANCE

ORGANIZATIONAL CHART



WATER MAINTENANCE

GENERAL INFORMATION

The purpose of this department is to maintain the city's water distribution system, consisting of approximately 223 miles of water lines, and to insure an uninterrupted flow of clean, safe water to residential, commercial, and industrial users. In addition to upgrading and replacement of existing water lines, this department also raises and replaces valve boxes, manhole ring covers and fire hydrants as needed. Production of water taps to serve new customers is another function of this department.

OBJECTIVES

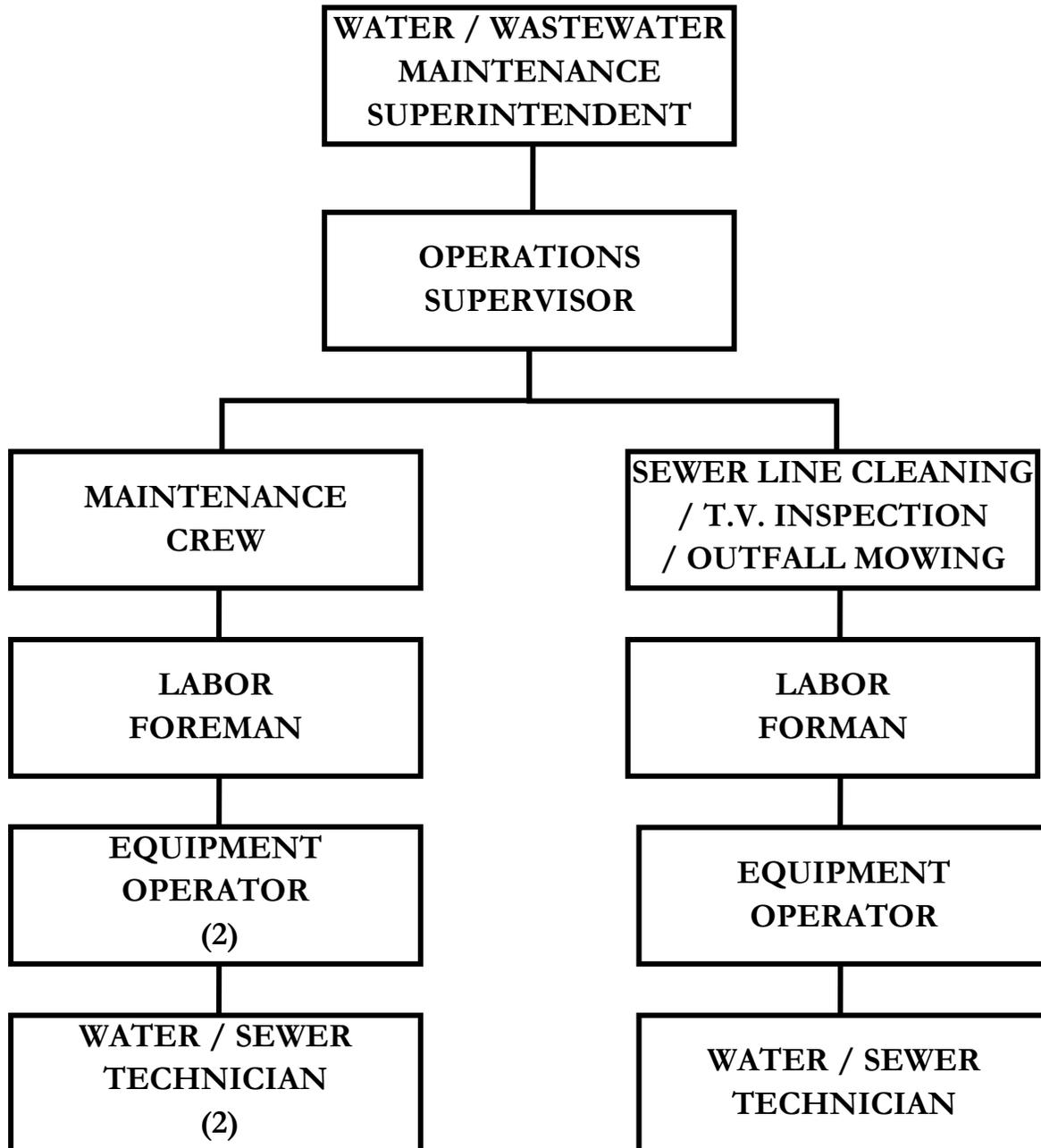
- To maintain a dependable water supply system.
- To perform repair service promptly.
- To reduce water revenue loss by repairing non-serviceable lines.
- To perform preventive maintenance on all service lines.
- To encourage technical proficiency through continuing education.
- To maintain a quality water supply system.
- To flow, inspect and paint all hydrants within the City's system as needed.

**WATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 30-840

Object of Expenditure	Number	FY 10-11		
		Department Request	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	30-840-0200	446,254	446,254	437,504
OVERTIME EXPENSE	30-840-0201	25,000	25,000	25,000
FRINGE BENEFITS	30-840-0700			
FRINGE BENE:C BASKETS	30-840-0701	800	800	800
FRINGE BENEFITS: FICA	30-840-0702	29,218	29,218	28,675
FRINGE BENEFITS: MEDICARE	30-840-0703	6,826	6,826	6,699
FRINGE BENEFITS: INSURANCE	30-840-0704	40,000	40,000	40,000
FRINGE BENEFITS: RETIREMENT	30-840-0705	30,868	30,868	30,295
FRINGE BENEFITS: 401K	30-840-0706	910	910	910
TELEPHONE	30-840-1100	3,360	3,360	3,360
TRAVEL, SCHOOLS & CONFERENCES	30-840-1400	1,500	1,500	1,500
MAINTENANCE & REPAIR - EQUIP	30-840-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	30-840-1700	25,000	25,000	25,000
GAS, OIL AND TIRES	30-840-3100	13,500	13,500	13,500
OFFICE SUPPLIES AND PRINTING	30-840-3300	500	500	500
SUPPLIES AND MATERIALS	30-840-3400	155,000	155,000	155,000
SUPP & MAT - STONE	30-840-3401	30,000	30,000	30,000
SUPP & MAT -ASPHALT	30-840-3402	3,000	3,000	3,000
SUPP & MAT-HYDRANT PARTS	30-840-3403	7,500	7,500	7,500
SUPP & MAT- DOT IMPROVEMENTS	30-840-3404	5,000	5,000	5,000
UNIFORMS AND ACCESSORIES	30-840-3600	5,000	5,000	5,000
CONTRACTED MAINTENANCE-VEH	30-840-4400	4,500	4,500	4,500
CONTRACTED CONSTRUCTION	30-840-4500	10,000	10,000	10,000
CONTRACTED CONST-EXTENSION	30-840-4501	50,000		
PERMITS, FEES & CERTIFICATIONS	30-840-5100	450	450	450
INSURANCE	30-840-5400	8,000	8,000	8,000
MISCELLANEOUS EXPENSE	30-840-5700	3,000	3,000	3,000
WORKERS COMPENSATION	30-840-5800	9,900	9,900	9,900
CAPITAL OUTLAY: EQUIPMENT	30-840-7400	89,273	53,973	53,973
TOTALS		1,005,359	920,059	910,066
# Employees assigned to department		8	8	8

CITY OF ASHEBORO
WASTEWATER MAINTENANCE
ORGANIZATIONAL CHART



WASTEWATER MAINTENANCE

GENERAL INFORMATION

The basic function of this department is to provide an effective wastewater collection program. This department's responsibility is to perform preventive maintenance to all sewer mains and laterals within the system, make new service taps, repair breaks or blocked sewers and visually inspect all manholes yearly. The system contains approximately 198 miles of sewer lines.

OBJECTIVES

To ensure uninterrupted sewer service by doing as much preventive maintenance as time will allow.

To have all sewer right-of-ways cleared and mowed every year.

To clean and T.V. inspect as time will allow.

To visually inspect manholes for inflow and infiltration.

**WASTEWATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2010-2011**

Code: 30-850

Object of Expenditure	Number	FY 10-11		
		Department Request	Recommended by MGR 5-13-10	Approved by Council 6-24-10
SALARIES AND WAGES	30-850-0200	627,915	627,915	615,602
OVERTIME EXPENSE	30-850-0201	35,000	35,000	35,000
FRINGE BENEFITS	30-850-0700			
FRINGE BENE:C BASKETS	30-850-0701	1,500	1,500	1,500
FRINGE BENEFITS: FICA	30-850-0702	41,101	41,101	40,337
FRINGE BENEFITS: MEDICARE	30-850-0703	9,602	9,602	9,423
FRINGE BENEFITS: INSURANCE	30-850-0704	75,000	75,000	75,000
FRINGE BENEFITS: RETIREMENT	30-850-0705	43,421	43,421	42,615
FRINGE BENEFITS: 401K	30-850-0706	910	910	910
TELEPHONE	30-850-1100	4,500	4,500	4,500
TRAVEL, SCHOOL AND CONFERENCE	30-850-1400	3,100	3,100	3,100
MAINTENANCE & REPAIR-EQUIPMEN	30-850-1600	5,000	5,000	5,000
MAINTENANCE & REPAIR-VEH PART	30-850-1700	60,000	60,000	60,000
EQUIPMENT RENTAL	30-850-2100	10,000	10,000	10,000
GAS, OIL AND TIRES	30-850-3100	37,000	37,000	37,000
OFFICE SUPPLIES AND PRINTING	30-850-3300	1,000	1,000	1,000
OTHER SUPPLIES AND MATERIALS	30-850-3400	55,000	55,000	55,000
UNIFORMS AND ACCESSORIES	30-850-3600	8,500	8,500	8,500
CONTRACTED MAINTENANCE-VEH	30-850-4400	10,500	10,500	10,500
CONT CONST-SEWER LINE EXT / REPAIR	30-850-4500	310,000	160,000	160,000
CONT CONST-EXT FOR DEV	30-850-4501	50,000	50,000	50,000
CONTRACTED MAINTENANCE	30-850-4600	5,000	5,000	5,000
CONTRACTED MAINT-CHEM ROOT	30-850-4601	88,929	50,000	50,000
CONTRACTED MAINT-OUTFALL MAINT	30-850-4602	2,500	2,500	2,500
PERMITS, FEES & CERTIFICATIONS	30-850-5100	6,000	6,000	6,000
INSURANCE	30-850-5400	28,000	28,000	28,000
MISCELLANEOUS EXPENSE	30-850-5700	3,500	3,500	3,500
WORKERS COMPENSATION	30-850-5800	14,000	14,000	14,000
CAPITAL OUTLAY: EQUIPMENT	30-850-7400	49,000		
TOTALS		1,585,978	1,348,049	1,333,987
# Employees assigned to department		15	15	15

SUPPLEMENTARY INFORMATION

CONTENTS

	<u>Page</u>
Budget Process	155-156
Chart of Accounts – Structure	157
Definition of Fund Codes	158
Definition of Revenue Codes	158-161
Definition of Departmental Expenditure Codes	161-163
Definitions – Object of Expenditure Codes	163-165
Budget Glossary	166-170

BUDGET PROCESS

The budget is the single most important document presented to the City Council. It is primarily intended to establish policy determination but also serves the citizens by providing understanding of the City's operating fiscal programs. It reflects the City's commitment to maintaining necessary services, improving the quality of service and keeping the impact of taxes to the citizens at a minimum.

The City operates under an annual budget ordinance adopted in accordance with the provisions of the Local Government Budget and Fiscal Control Act. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. The balanced budget ordinance must be adopted prior to the beginning of the fiscal year. The ordinance is subjected to public inspection and a public hearing prior to adoption. The budget is considered balanced when estimated net revenue and appropriated fund balance equals appropriations.

The budget is adopted on a departmental basis and is prepared using the modified accrual method of accounting for all funds. All monies received and expended must be included in the budget ordinance. Departmental appropriations that have not been expended by the end of the fiscal year shall lapse.

The Budget Officer is authorized to transfer budgeted amounts within the departments but any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the Asheboro City Council and made a matter of record in the minutes.

The preparation of the budget not only requires structured guidelines but also the participation and cooperation of many participants and a carefully scheduled series of events.

The following summarized budget cycle is followed by the City in the formulation of the budget.

FORMULATE HISTORICAL DATA

During the first phase of the budget process the accumulation of past financial information is prepared by the Finance Department. The data concerning expenditures are segregated by operational departments to be used by department heads and management for performance evaluation and projection of resources required to meet departmental objectives.

PREPARATION OF DEPARTMENT REQUEST BY DEPARTMENT HEADS

Estimating departmental expenditures is the primary responsibility of the department head. When budgeting expenditures, the basic requirements established by the department head are requested. Funding will be sufficient to adequately operate the department and requested funding will be at the lowest reasonable level in order to achieve the departmental goals and objectives.

CONSOLIDATE PRELIMINARY BUDGET

The departmental requests are submitted to the Finance Officer in order to consolidate the individual departmental request into an overall budget. At this point, the focus of attention shifts from the departmental basis to the fund basis. Departmental capital outlay requests are analyzed in coordination with the approved (if applicable) Capital Improvement Budget. The Finance Officer projects resources through established revenue rationale and the formal budget review begins.

EVALUATE SERVICE PRIORITIES AND OBJECTIVES

This phase of the budgeting process is an important step in developing a fiscal plan which will achieve the City's program of service for the ensuing year. The budget document should reflect the service priorities of the Governing Body and citizens of Asheboro. A comprehensive review of service needs compared to departmental goals and objectives will be analyzed by the City Manager.

BALANCE PROPOSED BUDGET

After the City's program of service priorities have been established, a balanced plan for funding must be formulated. The City Manager must reconcile the growing demand for service with the limited resources available to the City. The budget is organized in final format together with various summaries and submitted the City Council for legislative review.

LEGISLATIVE REVIEW

The City Council reviews the budget, department by department, with the City Manager during special work sessions. If necessary, departmental objectives and service priorities may be adjusted during this procedure. A copy of the budget will be filed with the City Clerk for public inspection and a public hearing will be scheduled prior to the formal adoption of the budget.

BUDGET ADOPTION

The adoption of the proposed budget is the culmination of the review of budget proposals by the City Council, Finance Director and City Manager. Adoption of the proposed budget by the Governing Body establishes the legal authority to incur expenditures in the next fiscal year.

CHART OF ACCOUNTS – STRUCTURE

PURPOSE

This chart of accounts is designated to provide a uniform and orderly list from which the City of Asheboro's Finance Department can elect uniform account codes.

PROCEDURE

Nine digit account numbers have been assigned in all cases. The first two digits are the fund codes and remain the same for assets, liabilities, revenues and expenditures within that fund.

Categorized, examples of these numbers are:

10 – General Fund

30 – Water and Sewer Fund

The third, fourth and fifth digits are basic account numbers for assets, liabilities, revenues and designated expenditures. In the two annually adopted budgets of the General Fund and the Water & Sewer Fund, these digits represent the departmental area of expense. In Special Revenue and Capital Project funds, these digits represent area of expense. They are numbered thusly:

101-199- Assets and Other Debits

201-299- Liabilities and Other Credits

301-399- Revenues

400-999- Expenditures – Departmental Expenditures

The last four digits are the sub-account codes in the assets, liabilities, and revenues and expenditure sections of the chart. These numbers are used to provide further detail. For example, these digits in the expenditure section of the General Fund and in the Water & Sewer Fund are used to indicate the object of expenditure.

ACCOUNT NUMBER STRUCTURE:

XX- XXX- XXXX

Fund _____

Basic Account _____

Sub-Account _____

Typical Revenue Account Number:

10-301-2010

General Fund – Ad Valorem Taxes-2010 Levy

Typical Expenditure Account

30 -840-3600

Water & Sewer Enterprise Fund - Water Maintenance - Uniforms and Accessories

DEFINITION OF FUND CODES

10 General Fund

The General Fund accounts for the revenues and expenditures of all City departments except those required to be accounted for in other funds.

30 Water and Sewer Fund

The Water and Sewer Fund is an enterprise fund which accounts for the operations of water treatment and distribution systems and the wastewater collection and treatment systems.

Note: The above referenced accounts are the permanent funds with annually adopted budgets. Project funds are created as needed.

DEFINITION OF REVENUE CODES

301-302 Ad Valorem Current Year

Revenue account showing taxes paid on personal and real property to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

303-305 Ad Valorem Prior Years

Collections of delinquent personal and real estate property taxes from years before the current levy. Sub-account numbers are used to indicate the year of the levy.

311 Tax Discounts

An account showing the 2% discount on ad valorem taxes paid from July 1 through August 31 each year.

314 Animal Taxes and Fees

License fee charged by the City for dogs and impoundment fees for animals picked up by the Animal Control Officer.

317 Tax Penalties and Interest

Penalty for late payment of ad valorem taxes.

320 ABC Board Distribution

Funds from the Asheboro ABC Board includes voluntary distribution as well as required Law Enforcement fee

325 Privilege Licenses & Business Licenses & Cable Franchise Fee

Includes business licenses imposed by local ordinance on the basis of a fixed rate per year.

326 Rezoning and Cemetery Fees

Charges for rezoning hearings, zoning applications and headstone placement fees.

- 329 Interest Earned on Investments
Revenue from interest on investments cash balances.
- 331 Concessions and Rents
Revenues from the sale of merchandise from concession operations and rents paid.
- 335 Miscellaneous Revenue
Includes a sub-account for rebate for ad valorem revenues lost due to the elderly exemption and revenues of a nature too insignificant to categorize.
- 336 Rental Vehicles Local Tax
Tax on rental vehicles in lieu of property tax on these vehicles.
- 337 Utility Franchise Tax
A state-shared tax remitted to municipalities quarterly. For budgetary purposes this is considered non-tax revenue.
- 343 Powell Bill
A state-shared tax on motor fuel which is distributed on the basis of population and street mileage to be used for the construction and maintenance of municipal streets.
- 345 & 346 Local Sales Tax
A local option sales tax collected by the N.C. Department of Revenue and transmitted to the county in which collected and the municipalities therein.
- 347 Solid Waste Disposal Tax
- 348 Alcoholic Beverage Tax Distribution
- 349 State Grants
Grants in aid received from or through the State or Federal Government for such purposes as construction of water and sewage treatment facilities, airports and urban renewal. Sub-account codes are used to identify specific restricted revenues.
- 350 Vice and Narcotics Allocation & US Treasury Funds Allocation
Monies received from the court system for confiscated money and materials from drugs, alcohol and gambling raids by the Police Department.
- 351 Court Costs – Fees
Facility fees and arrest fees.
- 352 Parking Violations
Monies from parking tickets.
- 353 Homeowners Recovery Funds
- 354 Grant Proceeds – Fire Department

- 355 Building Permits
Permits for construction or alteration of buildings. Charges are a fixed percentage of the cost of such construction or alterations.
- 356 Certificates of Occupancy
- 357 Inspection Fees
Fees for services of building, plumbing or electrical inspectors.
- 358 Charges for Services – Refuse Collection
Monies derived from collection of commercial garbage collection.
- 361 Sale of Cemetery Lots
Monies derived from the sale of plots in the City cemeteries.
- 365 Recreation Program and Facilities
Admission fees, sponsor fees, green fees, cart fees and various monies derived from the operation of various recreation facilities and programs.
- 367 Sales Tax Refund – State
Refunds from N.C. Department of Revenue for state and county sales taxes.
- 371 Sale of Water and Sewer Charges
City charges to customers for consumption of water and discharges of waste.
- 372 Sampling & Monitoring Fees, Surcharges, Septic Tank Discharge (Water and Sewer)
Additional charges to industry for sampling and monitoring of waste and special treatment for specific types of waste discharged.
- 373 Water Taps and Connection Fees
Fees for production of water taps and charges to connect new customers to the City water system.
- 374 Sewer Taps and Connection Fees
Fees for production of sewer taps and charges to connect new customers to the City sewer system.
- 375 Late & Reconnection Fees
Charges to renew water and sewer services which had been disconnected due to non-payment or vacancy.
- 381 Sale of Materials
For sale of materials or other property not considered a fixed asset pursuant to applicable state law.
- 383 Sale of Fixed Assets
Proceeds from the sale of surplus fixed assets such as machinery, equipment and vehicles.

- 385 Proceed from Issuance of Long-Term Debt
An alternative financing source that reflects the gross amount of long-term debt issued by the City which will be repaid at a specific future date.
- 397 Contributions from Other Funds
Permanent transfers from one fund to another within the same governmental unit. Use sub-account codes to identify each fund, agency or unit as appropriate.
- 399 Fund Balance Appropriated
An account to be used for budget purposes only. It is a balancing item in the budget to show the amount of the estimated fund balance at the end of the current year which is being carried forward to balance the budget.

DEFINITION OF DEPARTMENTAL EXPENDITURE CODES

- 410 Mayor and Governing Body
Includes the cost relating to the City Council.
- 420 Administration and City Manager's Office
Expenditures of the office of the City Manager.
- 440 Finance
Expenditures of the Finance Director including accounting, accounts payable, payroll and purchasing.
- 450 Legal Services & City Clerk
Retainers and payments for special services performed by the City Attorney.
- 480 Information Technology
Expenditures for maintenance of Internet servers, assist end users in technology issues, maintenance of pagers, radios and cellular phones.
- 490 Planning and Community Development
Expenditures for the Planning Department, zoning and enforcement.
- 500 Municipal Headquarters Building
Operating expenses of City Hall.
- 510 Police Department
Operational expenditures of the Police Department including Central Communications, Crime prevention, Narcotics Division, Special Operations Division and Investigative Division.
- 530 Fire Department
Includes cost incurred for firefighting and fire prevention.

- 540 Building and Fire Inspection Department
Accounts for the cost incurred to enforce the North Carolina Building Code to include building, plumbing, and electrical inspections. Also included are expense related to Fire Inspections done as per the NC Fire Code
- 550 Operations Division – Public Works
Cost of producing and maintaining City street signs and the operation of the sign shop and Public Works department and facility.
- 555 Fleet Maintenance – Public Works
The maintenance of the City fleet of vehicles and equipment for departments funded by the General Fund.
- 565 Street Maintenance
General Fund expenditures for the maintenance of City streets and right of ways. Includes Powell Bill expenditures for the maintenance of City streets and right of ways.
- 575 City Engineer Office
Cost of administration of Street, Public Building and other Public Works Departments.
- 580 Environmental Services Department
Accounts for the disposal of garbage and other similar waste materials through the use of a private contractor.
- 585 Recycling Transfer Station
Expenditures for disposal of solid waste and items to be recycled.
- 590 Human Resources
Cost of administration of the employee’s safety program, wellness, personnel administration and risk management functions of the City.
- 610 Community Support
Request from various community organizations for public participation in their programs.
- 615 Arts and Cultural Services
Funds to support Arts & Cultural Services types of activities such as Sunset Theatre and Farmer’s Market.
- 620 Recreation Services
Funds necessary for the recreation programs, facilities and administrative staff.
- 625 Municipal Golf Course
Accounts for the operation and maintenance of the Municipal Golf Course.
- 630 Library
City cost for certain building and operational costs incurred in operation of the Asheboro / Randolph County Library.

- 640 Facilities Maintenance
Cost incurred for the maintenance of the grounds of the City's public facilities.
- 650 Airport Authority
Includes City's contribution to fund the cost of operating the airport.
- 720 Billing and Collecting
The expense of billing and collecting water and sewer user fees.
- 810 Water Meter Operations
Expense for meter reading and maintenance.
- 820 Water Supply and Treatment
Includes the cost of operating the water plant and supplying water to users.
- 830 Wastewater Treatment
Expenses incurred for the operation of the wastewater treatment plant.
- 840 Water Maintenance
Cost of maintaining the City water line system.
- 850 Wastewater Maintenance
Cost of maintaining the City wastewater collection system.

DEFINITIONS – OBJECT OF EXPENDITURE CODES

- 02 Salaries and Wages
Gross earnings of all employees.
- 04 Professional Services
Auditing, management consulting, engineering architectural services and other subcontracted services.
- 07 Fringe Benefits
Employer's portion of the contribution for retirement compensation, group insurance and Christmas baskets.
- 11 Telephone
Cost of communications.
- 13 Utilities
Heating and utility cost for public buildings including electricity for street lights and traffic signals.

- 14 Travel, Schools and Conferences
Expenses of governmental officials and employees while away from their normal work stations on public business and attending workshops and training sessions.
- 15 Maintenance and Repairs – Buildings
Cleaning, painting and repairs to public buildings.
- 16 Maintenance and Repairs – Equipment
Service and repairs to mechanical equipment such as heavy construction equipment and office machines. Includes annual maintenance contracts.
- 17 Maintenance and Repairs – Vehicles
Service and repairs to automotive equipment.
- 31 Gas, Oil and Tires
Fuel, lubricants and tires for City owned vehicles.
- 33 Office Supplies and Printing
Supplies and materials for office operations normally and routinely required for the operation of the department.
- 34 Other Supplies and Materials
Supplies and materials normally and routinely required for the operation of the department.
- 36 Uniforms
Cost of uniforms and any other special clothing required to be worn by the employees.
- 40 Awards and Recognitions
Cost incurred relating to the Employee Service Awards Program.
- 44 Contracted Maintenance and Repair – Vehicles
Payments to contractors for repair to vehicles.
- 45 Contracted Services
Payments to contractors for contractual services.
- 53 Dues and Subscriptions
Memberships in professional societies for governmental officials and subscriptions to technical publications. Includes dues assessed on annual basis by advisory governmental groups.
- 54 Insurance and Bonds
Liability and property damage insurance on autos and trucks, fire insurance on public buildings and facilities, fidelity bonds on public officials, and any other type of insurance other than group insurance.

- 57 Miscellaneous
Expenses of a general or non-recurring nature which are too insignificant to be classified elsewhere.
- 58 Workers Compensation
Insurance for job related injuries.
- 60- Small Equipment- Equipment less than Capitalization threshold. ex: most computers
- 71 Capital Outlay: Land
The acquisition of real property.
- 74 Capital Outlay
Machinery, equipment, furniture and fixtures of too permanent a nature to be considered expendable at time of purchase. Account includes heavy construction equipment, automobiles, trucks, office machines, furniture and the like.
- 81 Principal Maturities on Long-Term Debt
Amount paid for principal on funded debt owed by the City.
- 82 Interest on Long-Term Debt
Amount paid for interest on funded debt owed by the City.
- 83 Fiscal Agent Fees
Used to record expenditures relating to long-term debt administration.

Note: Accounts are added and changed throughout the year as needed.

BUDGET GLOSSARY

Ad Valorem Taxes – Revenue accounts showing taxes paid on real property, personal property and property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Appropriation – An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation – A value that is established for real or personal property for use as a basis to levy property taxes.

Bond – A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget – A plan for raising and spending money for specific purposes during a fiscal year.

Budget Amendment – A legal procedure utilized by the City staff and City Council to revise a budget appropriation.

Budget Calendar – The schedule of key dates which the City's departments follow in the preparation, adoption and administration of the budget.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

Budget Message – The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Budget Ordinance – The official enactment by the City Council to establish legal authority for the levying of taxes and appropriation of funds for specific purposes during a fiscal year.

Budgetary Control – The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Asset – Tangible property with an expected useful life in excess of one year.

Capital Outlays – Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Capital Improvement Program – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Cash Accounting - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Management – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships.

Contingency Account – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise included in the budget.

Debt Services – The City’s obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Delinquent Taxes – Taxes that remain unpaid on and after the due date on which a penalty for non-payment is attached.

Department – An organizational unit responsible for carrying out a major governmental function.

Department Budget – A budget which uses departmental total as the basis for limiting expenditures. The City of Asheboro uses a departmental budget.

Depreciation – The process of estimating and recording the expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair.

Disbursement – Payment for goods and services in cash or by check.

Encumbrance-The commitment of appropriated funds to purchase an item or service. To encumber funds is to set aside or commit funds for future expenditures.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. The enterprise fund in Asheboro provides water and sewer services.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount revenue appropriated is the amount approved by the City Council.

Expenditure – This term refers to the outflow of funds paid or to be paid for an asset, debt-retired or goods and services obtained regardless of when the amount is actually paid. This term applies to all funds.

Expenses – Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other non-capital charges.

Fiscal Year – The time period designating the beginning and ending period for recording financial transactions. The City of Asheboro’s fiscal year begins July 1st and ends June 30th.

Fixed Assets – Assets of long term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Fund – An accounting entity that has a set of self balancing accounts and that records all financial transactions for specific activities or government functions.

Fund Balance – Fund balance is the excess of assets over liabilities and is sometimes referred to as fund surplus.

Function – A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

General Accepted Accounting Principles (GAAP) – Uniform minimum standards of, and guidelines for financial accounting and reporting. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices.

General Fund – The General Fund accounts for the financial resources of the government not required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, public works, general governmental administration, recreation, and economic and physical development.

General Ledger – A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds – Bonds that finance a variety of public projects such as water and sewer plants, buildings and improvements; the repayment of these bonds is usually made from the General Fund and the Water and Sewer Fund. These bonds are backed by the full faith and credit of the issuing government.

Grant – A contribution by a government or other organizations to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed by the grantee.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue – Revenue received from another government for a specific purpose.

Inventory– A detailed listing of non-capital, tangible property currently held by the government.

Levy – To impose taxes, special assessments, or service charges for the support of City activities.

Line Item Budget – A budget that lists each expenditure category (salaries, materials, telephone, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Local Government Budget and Fiscal Control Act – This act governs all financial activities of local Governments within the State of North Carolina. (North Carolina General Statutes 159.7 through 159.42)

Long Term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturities – The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Accounting – A basis of accounting in which expenditures are accrued but revenues generally are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually “measurable” and “available for expenditure”.

Objectives – A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.

Object Code – An expenditure category, such as salaries, supplies or vehicles.

Operations – The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as supplies, utilities, materials, and travel.

Operating Transfer – Routine and/or recurring transfers of assets between funds.

Property Tax – Property taxes are levied on both real and personal property according to the property’s valuation and the tax rate.

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue – Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Restricted Fund Balance – An account used to indicate that a portion of a fund’s balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Service Level – Services(s) or product(s) which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Source of Revenue – Revenues are classified according to their source or point of origin.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

State Shared Revenue – Funds remitted by the state to municipalities; mostly taxes collected by the state. Includes the utility franchise tax, Powell Bill allocation for state street expenditures, local option sales tax and food stamp sales tax and inventory tax rebate.

Unencumbered Balance – The amount of an appropriation which has not been expended or committed for use. It is essentially the amount of money still available for future purchases.