

**CITY OF ASHEBORO BILLING & COLLECTING DEPARTMENT
APPLICATION FOR UTILITY SERVICE
RESIDENTIAL PROPERTY**

Property Address:	Mailing Address:
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APPLICANT INFORMATION:

NAME (1):			NAME (2):		
Identification (1):			Identification (2):		
Expire Date:			Expire Date:		
SSN:			SSN:		
Prior Address (1):			Prior Address (2):		
TIME @ PRIOR ADDRESS:	YRS:	MO:	TIME @ PRIOR ADDRESS:	YRS:	MO:
Prior Address (1) if time at prior address (1) < 1 yr:			Prior Address (2) if time at prior address (2) < 1 yr:		
TIME @ PRIOR ADDRESS:	YRS:	MO:	TIME @ PRIOR ADDRESS:	YRS:	MO:
Phone (Primary):			Phone (Primary):		
Phone (Secondary):			Phone (Secondary):		
Disclosure: I have been provided a copy to read of the disclosure information needed to apply for service, billing periods, late fees and disconnection of service for non-payment.					
Signature:			Signature:		

PAYMENT BY DRAFT:

THE CITY COUNCIL HAS AUTHORIZED A CONVENIENT DRAFT PAYMENT OPTION IN WHICH CUSTOMERS ON DRAFT HAVE THE OPTION TO CHOOSE ONE OF 4 DRAFT DATES AND AVOID LATE FEES GOING FORWARD. ONCE THE DRAFT SET-UP IS COMPLETE, THERE WILL BE A NOTATION REFERENCING PAYMENT WILL BE PROCESSED BY DRAFT IN THE BODY OF THE BILLING NOTICE. THE DRAFT WILL ONLY BE FOR THE AMOUNT DUE ON THE ACCOUNT AT THE TIME OF THE DRAFT.

I want to sign up for Payment by Draft: YES NO
Please draft my account on the following day: 10th 15TH 20TH 25TH
Please provide a voided check

Signature(s): _____

STAFF USE ONLY:

Back-up documentation : PRINT LEGIBLY

Customer (A)		Customer (B)	
Property Address		Lease / Ownership Date:	
Documentation Type: Circle: Lease agreement or Ownership Documentation (GIS, REGISTER OF DEEDS, SETTLEMENT AGREEMENT, DEED, OTHER)			
Work Order #	Route:	Sequence:	
Received by:	Date:		

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When applying for utility service, the following information is requested:

1.) AT LEAST ONE FORM OF ACCEPTED IDENTIFICATION FOR ACCOUNTHOLDER:

Accepted forms are the following: valid state driver's license; valid state issued picture ID; Passport; US Birth Certificate; Social Security Number; Immigration card; Permanent Resident card

Notice of the use of Social Security Numbers:

Disclosure of your social security number is voluntary. The request for your social security number is authorized by Section 105A-3(c) of the North Carolina General Statutes. Social security numbers collected by the city's billing and collections office will be used to confirm the identity of the customer, by means of matching the number with information found in the city's databases and on-line services, when collection efforts are undertaken to recover debts that are not paid voluntarily and in a timely manner by a customer. These collection efforts will include set-offs against customers' North Carolina income tax refunds and lottery winnings by means of the state's set-off debt collection program. This program is used by the City of Asheboro to collect debts that arise in connection with the provision of water service, sewer service, and/or environmental services such as the collection of garbage, brush, white goods, etc. An existing or potential customer will not be denied city services because of a refusal to disclose his or her social security number.

ADDITIONAL DISCLOSURE: Access to personal information such as identification, social security numbers and bank account numbers are password protected. Paper copies of the applications scanned at time of application and returned to customer. Applications are maintained in a secure digital format.

2.) Copy of Lease Agreement / ownership documentation

3.) Deposit for Service if applicable:

Inside City Limits: \$140.00 Outside City Limits \$160.00

4.) Payment of prior outstanding debts due to the City of Asheboro in accordance with the City of Asheboro Code of Ordinances.

5.) For Same day service, please sign up for service BEFORE 4:00 PM.

BILLING CYCLE:

Invoices for service are printed on or before the last day of the month. Service periods do not match billing dates. For example, an invoice dated the end of March is typically for service period of February.

Images of invoices are available on the internet thru link at www.ci.asheboro.nc.us by the first of every month. Initial passwords for access are printed on your monthly invoice.

Payments are due by 5:00 pm on the 15th of the month. Tier 1 late fee of \$10 is assessed to all accounts not paid by 5:00 pm on 15th of the month. Tier 2 late fee of \$20 is assessed on the 25th of each month @ 5:00 pm. Service is disconnected on the 26th of the month for accounts that are 2 bills past due.

Signature (1): _____ Signature (2): _____

DEPOSIT FOR SERVICE AGREEMENT: PRINT LEGIBLY

THIS CERTIFIES that The CITY OF ASHEBORO has received the sum of (\$ _____) _____ dollars as a special deposit for services to guarantee the town's property on premises and all service and merchandise account that may not exist or may hereinafter be incurred. Such deposit is to be refunded upon final settlement of all accounts. It is hereby agreed that the CITY OF ASHEBORO may at its option apply this deposit to the payment of any indebtedness due at any time. This certificate is not transferable.

Signature (1): _____ Signature (2): _____