



**ADOPTED OPERATING BUDGET
FISCAL YEAR 2014-2015**

Submitted to
The Mayor and City Council
by
John N. Ogburn, III, City Manager

Adopted June 26, 2014

Mission Statement

“To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all.”



A Brief History of Asheboro

1780	Citizens demand that the county seat be relocated from Johnstonville to a place more convenient for citizens of Randolph County. Asheboro, named for former governor Samuel Ashe, came into being on land owned by Jesse Henley.
1793	First session of court held in Asheboro.
1796	Asheboro received its charter from the State Legislature on Christmas Day.
1805	Large two-story frame building housed the court. The town began to take form on a 50-acre tract with the focal point as the courthouse on Main Street. For almost the first century of the town's existence, court-related business was the primary business of town.
1814	Asheboro designated a post office
1824	Jonathan Worth, a 22-year-old lawyer, took up residence in Asheboro and became the town's most prominent citizen. After serving six terms in the Legislature and two terms as state treasurer, he served two terms as governor, from 1865 to 1868.
1829	Formal government created. The town petitioned the legislature to reincorporate and appoint new commissioners so that improvements could be made.
1834	The first church in Asheboro, the Methodist Episcopal Church, was built.
1836	Lawyer and editor Benjamin Swain published the town's first newspaper, Southern Citizen, weekly from 1836-1844. In one of his editions, Swain called Asheboro an "uncommonly healthy and pleasant" village of about 100 inhabitants.
1850-51	The Fayetteville and Western Plank Road section through Asheboro was completed. At this time, Asheboro had 32 households totaling 154 people, including 11 free blacks. By this time, much of the wealth of the town resulted from gold mining operations nearby.
1876	A period of stagnation followed the Civil War. In 1876, Asheboro's population had grown to about 200. Asheboro still had only two churches and two academies, one for males and one for females. Two hundred bales of cotton were sold at the Asheboro market that year.
1889	The High Point, Randleman, Asheboro and Southern Railroad arrived in Asheboro, marking the beginning of a period of prosperity and growth. Competition came in 1896 with the arrival of the Montgomery Railroad, from Star to Asheboro. The railroad depots and a disastrous fire caused the center of town to shift from Main Street to Sunset Avenue.
1890	Population was 510
1897	The Bank of Randolph, and Asheboro Telephone Company were established.
1900	Population was 992
1908	Acme Hosiery Mills was chartered on December 19, 1908. The original product was cotton stockings.
1909	County courthouse completed on Worth Street at a cost of \$34,000
1910	Population was 1,865
1911	Asheboro Fire Department was organized

1912

There already were about 30 stores in Asheboro plus two roller mills, two chair manufacturers, a lumber plant, hosiery mill, wheelbarrow factory and foundry.

1920

Population was 2,559

1930

Population was 5,021

1950s

The business tempo of the 1920s was smothered by The Great Depression and World War II, but the aftermath of World War II resulted in a flurry in industrial plants to augment the cluster of hosiery plants here.

1979

North Carolina Zoo opens its first permanent exhibit



Taken from L. Barron Mills, Jr.'s History of Asheboro, compiled for the 1996 Bicentennial.

Geographic Characteristics

Location

Asheboro is at the geographic center of Randolph County and is the county seat. The terrain is more rolling than that usually found in the Piedmont because of the Uwharrie Mountains to the southwest. Randolph County has an area of 787 square miles and Asheboro contains approximately 16.69 square miles.

Climate

The climate is typical of central North Carolina with moderate winters and ninety-degree summers, tempered by adequate rainfall for crops. The average rainfall is 45.43 inches per year. The current mean temperature in June is 77; and in January the current mean temperature is 44. Asheboro's central location within the State, climate and terrain provide the ideal location for the North Carolina Zoological Park.

Population

The 2010 Census indicates Asheboro had a population of 25,284 people and the population of Randolph County was counted to be 142,466. Asheboro is within fifty miles of the fast growing Piedmont Triad region of the state. Charlotte, the state's largest city, is less than 75 miles to the southwest and the State Capitol is 75 miles to the east.



City Council

David Smith, Mayor
Talmadge Baker, Mayor Pro Tempore
Clark Bell, Council Member
Eddie Burks, Council Member
Linda Carter, Council Member
Walker Moffitt, Council Member
Charles Swiers, Council Member
Mike Hunter, Council Member

City Manager

John N. Ogburn, III

City Attorney

Jeff Sugg

Department Heads

Debbie Reaves, Finance and Utility Billing & Collection

Jeff Sugg, Legal Services

Todd Stout, Information Technology

Trevor Nuttall, Community Development/Planning & Zoning/Marketing

Ralph Norton, Police

Roy Wright, Fire

Randy Purvis, Building Inspections

Mike Jones, Fire Inspections

David Hutchins, Operations

Jeff Fox, Fleet Maintenance

Dwain Maness, Street Maintenance

Michael Leonard, Engineering

Kermit Williamson, Environmental Services

John McCrary, Interim Human Resources

Jonathan Sermon, Recreation Services/Cultural & Recreation Services

Jimmy Cagle, Facilities Maintenance

Andrew Connor, Water & Sewer Maintenance and

Water Meter Operations

Michael Rhoney, Water Resources Division

Bryan Lanier, Water Plant

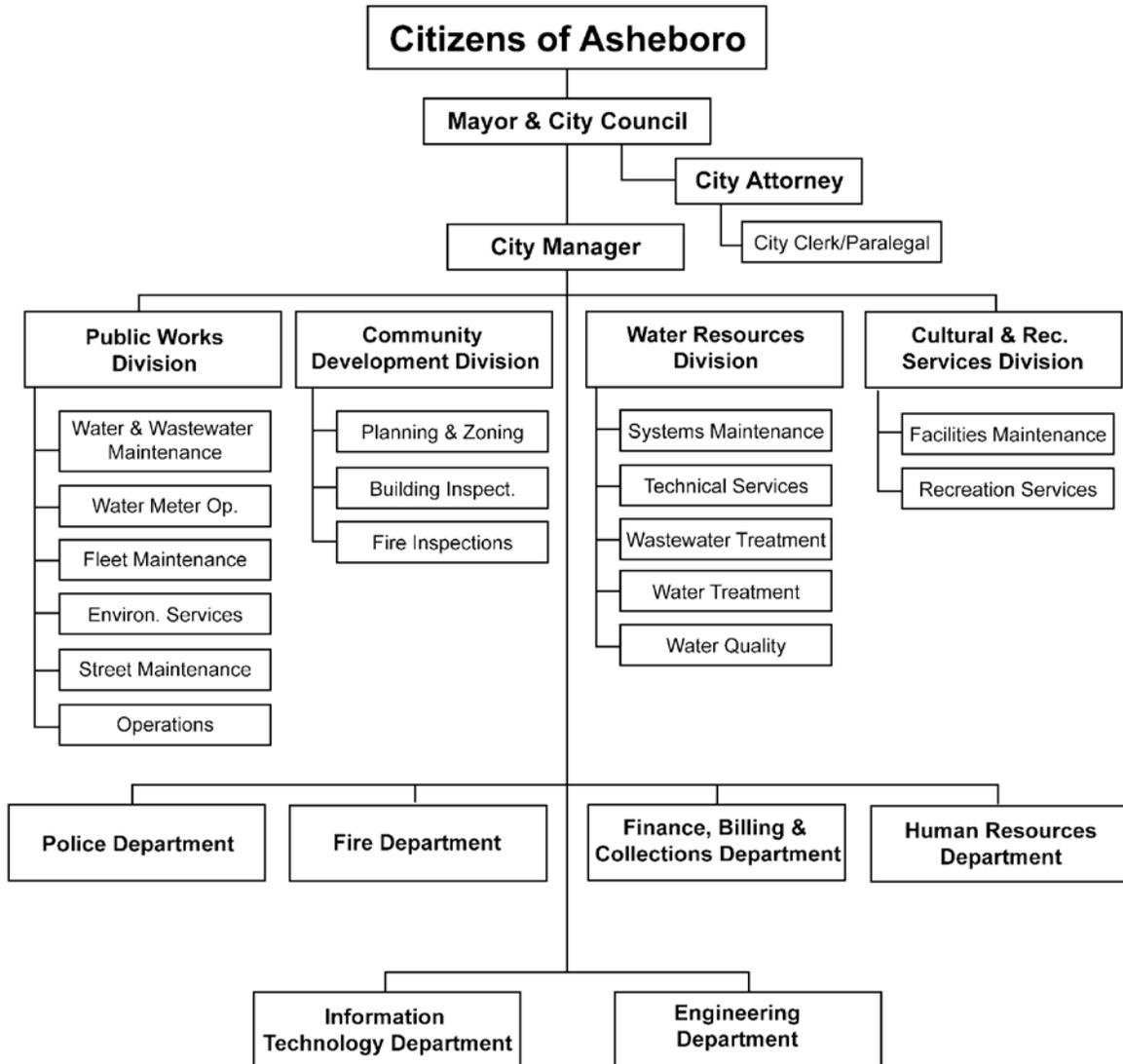
Michael Wiseman, Wastewater Treatment Plant

Jeff Cagle, Systems Maintenance

Michele Dawes, Technical Services

Bernadine Wardlaw, Water Quality

Organizational Chart City Divisions & Departments



Authority, Board, Commission & Committee Members

Airport Authority
Steve Knight, *Chair*
Murray Marsh, Jr.
Jim Rich
Curtis Williams

Alcoholic Beverage Control Board
J. Brooke Schmidly, *Chair*
Stephen R. Knight
Robert E. Morrison

Planning Board/ Board of Adjustment
Van Rich, *Chair*
James Lindsey, *Vice Chair*
Ritchie Buffkin
Lynnette Garner
David Henderson
Dave Whitaker
Thomas Rush

Redevelopment Commission
Linda Carter, *Chair*
Cynthia Bailey, *Vice Chair*
Tommy Lemonds
Ann McGlohon
Katie Snuggs
Roger Spoon
David Jarrell
Michael Moore

John N. Ogburn, III
City Manager
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CITY OF ASHEBORO

146 North Church Street
Post Office Box 1106
Asheboro, NC 27204-1106

May 16, 2014

To: Mayor David Smith
Council Member Talmadge Baker, Mayor Pro Tem
Council Member Clark Bell
Council Member Eddie Burks
Council Member Linda Carter
Council Member Mike Hunter
Council Member Walker Moffitt
Council Member Charles Swiers

From: John N. Ogburn III, City Manager

Subject: 2014-2015 Annual Budget

THE CITY OF ASHEBORO 2014-2015 ANNUAL OPERATING BUDGET

1. Introduction

In accordance with the North Carolina General Statutes Article 159-11, I present the 2014-2015 annual budget representing the financial and operational plan for the upcoming fiscal year. The fiscal year 2014-2015 budget is balanced at \$41,566,703

2. Reappraisal of property tax base and resulting adjustment to tax rate.

Under NC Law, property taxes are the primary source of local governments. In 2013-2014 our gross levy at \$0.55 tax was equal to \$12,467,021. Therefore, after revaluation, an adjustment in the tax rate to \$0.5728 is required to bring in the same level of revenue.

3. General Fund Revenues

I recommend that the property tax rate be increase from \$.5728 to \$0.63 cents per \$100.00 value for this budget year.

Aside from ad valorem tax revenues, our other main sources of revenue consist of Sales Tax, Powell Bill (gas tax) and Utilities Franchise Tax. Although the economy is showing signs of improvement, these revenue sources, which are consumer driven, remain relatively flat in comparison to last few years.

Prior to the economic recession, Sales Tax revenue grew at a rate of 3%-4%. In budget year 2007-2008, there was a zero percent increase in sales tax revenue followed by a 9% decrease in 2008-2009. Considering an average growth rate of 3.5% prior to the recession, the City of Asheboro has lost over \$701,000 in sales tax revenue that would have been available to support operations over the past few years if there had not been a recession. In this budget, we anticipate sales tax to increase 1.5% as opposed to the historic 3-4%

Powell Bill revenue is generated from the gas tax paid by consumers at the gas pump and is distributed by the State of North Carolina to municipalities across the state to support maintenance and repair of the road / highway system. Distribution is primarily based on city limit population and street miles. Currently the City of Asheboro is anticipating about \$650,000 in revenue from this source in FY 2014-2015. It is anticipated that the NC General Assembly will cap the gas tax paid at the pump and as a result, Powell Bill Revenue will be decreasing in future years.

Since 1991, the City has had to pay disposal costs for the transportation and disposal of solid waste as a result of Senate Bill 111. The 2008 recession and subsequent revaluation of property will no longer allow those entire costs to be covered by property tax revenue. To help pay for these costs, I am recommending a fee of \$6 to be added to the water bill. Five dollars (\$5) of this fee is to offset cost of landfill disposal of municipal solid waste and the high cost of fuel for transportation and one dollar (\$1) of this fee is to provide for the processing of comingled recyclables. We are the last city in our region and one of the last cities in the State of North Carolina to implement this fee structure. Our sister cities have already implemented this fee. Archdale is at \$12 per month, Salisbury is a \$15 per month, and Thomasville is at \$12 per month.

I. Water & Sewer Fund Revenues

The City of Asheboro Water & Sewer fund is fully supported by revenues generated from its operations. The major sources of revenue from water and sewer fund operations come from water and sewer charges, sampling and monitoring fees, surcharges and septic tank discharge fees. Water and sewer charges are paid by all users – individuals, businesses and industry. All other major sources noted above are paid by businesses and industry.

Over the past several years, the City of Asheboro has slowly made necessary “below ground” improvements to our water and sewer distribution system with relatively little change in rates. Some of these improvements have been extension of water and sewer lines to individuals who have requested to be annexed into the City of Asheboro. And some of these improvements have been to replace old galvanized pipes that are no longer delivering water at the quality level desired.

With these underground infrastructure improvements mostly behind us, in 2013-2014 we began to address some more substantial costs associated with aging plant property and equipment. We contracted with Cavanaugh & Associates, P.A. to study our operations and develop a capital improvement plan and a rate analysis. Their study presented a balanced approach to funding improvements using fund balance, debt service and annual rate increases to replenish use of fund balance. The \$1,000,000 digester cover replacement and \$757,000 filter upgrades planned for in 2013-2014 using debt service were delayed to allow Cavanaugh to complete their study and develop recommendations. Those improvements as well as other identified improvements in the capital improvements plan are addressed in the current year budget.

I am recommending the minimum water bill inside city limits increase to \$13.91 and the minimum bill for sewer services inside city limits increase to \$17.18. I am also recommending that the consumption rates change for both water & sewer services. I recommend the water consumption rate change to \$2.74 per 100 cf. over first 150 cf. usage and the sewer consumption rate change to \$2.81 per 100 cf over first 150 cf usage. For an inside water & sewer city limit customer, the minimum bill is only \$31.09 per month or \$1.03 per day.

1. **Fund Allocations:**

Fund allocations are as follows:

General Fund:	\$25,380,235
Water and Sewer Fund:	<u>\$16,186,468</u>
Total:	\$41,566,703

CITY OF ASHEBORO FISCAL YEAR 2014-2015 EXPENDITURE HIGHLIGHTS

General Fund:

- \$114,100 in computers and servers – replace XP computers
- \$55,000 to Upgrade Microsoft Office to 2013 Professional for entire City
- \$34,000 for public works phone system that keeps crashing.
- \$425,000 for new fire truck & approx \$40,000 in truck equipment
- \$175,551 for 6 police cars & car equipment
- \$162,221 for Leaf Truck for Street Maintenance Department
- \$13,000 for Public Works alarm system that is out of date / ineffective
- \$23,000 equipment for Fleet Maintenance Department
- \$5,500 mower lift for Street Maintenance Department
- \$107,500 for Library Periodicals, Supplies, Books (same level as CY)

Water & Sewer Fund:

- \$20,700 in computers – replace XP computers
- \$271,000 vehicles for various departments
- \$163,800 Water Plant equipment replacement / repair
- \$1,257,000 filter upgrades (757,000 pushed back from 13-14 to 14-15)
- \$186,000 “Scada” system upgrade and Replacement of valves & actuators on filters at Plant
- \$90,000 -rebuild “Difused Airflotation Process” that separates “solids”
- \$40,000 Coating system infrastructure upgrades
- \$400,000 nitrification control system upgrades
- \$1,000,000 digester cover – re-budgeted from 13-14 –
- \$100,000 for water & sewer line extensions for development
- \$24,600 water line locator for Water Maintenance Department
- \$101,000 backhoe , \$50,000 sewer line camera, \$28,000 pick-up truck for Wastewater Maintenance Department
- \$60,000 Easement Machine attachment for Vactor -clean outfalls / inside fences for Water / Wastewater Maintenance Department
- \$60,000 generator & automated transfer switch - Systems Maintenance
- \$42,000 Cab & Chasis truck replacement – Systems Maintenance
- \$145,000 NexION 300x System – replacing existing Atomic Absorption Spectrophotometer that analyzes metals and is at end of useful life – Water Quality Department

CITY OF ASHEBORO FISCAL YEAR 2014-2015 BUDGET HIGHLIGHTS

General Fund Property Tax Rate

- Property tax rate of \$0.63 per \$100.00 value.

General Fund Departmental Expenditure allocations are as follows:

General Government:

Mayor & Governing Body	\$117,296
City Manager's Office	197,866
Finance Office	357,344
Legal & City Clerk	161,220
Information Technology	280,119
Planning & Zoning	467,010
Marketing & Communication	84,152
Municipal Building	88,500
Fleet Maintenance	1,362,236
Human Resources	491,113
Total	<u>\$3,606,856</u>

Public Safety

Police	6,982,905
Fire	4,345,066
Building Inspection	152,620
Fire Inspection	260,735
Total	<u>\$11,741,326</u>

Transportation

Operations	769,078
Street	2,602,781
City Engineer	184,351
Airport Authority	62,450
Total	<u>\$3,618,660</u>

Environmental Protection

Environmental Services	2,534,054
Recycling Transfer Station	211,058
Total	<u>\$2,745,112</u>

Culture and Recreational

Arts & Cultural Services	528,359
Recreation Services	1,142,976
Municipal Golf Course	194,447
Library	140,113
Facilities Maintenance	1,662,386
Total	<u>\$3,668,281</u>

Water & Sewer Fund Rates

Water and Sewer Rate recommended as follows:

- The minimum bill for all customers includes 150 cf usage.
- Inside City Limits: water minimum bill \$13.91 and sewer minimum bill \$17.18
- Inside City Limits water consumption fee of \$2.74 per 100 cf over minimum
- Inside City Limits sewer consumption fee of \$2.81 per 100 cf over minimum
- Outside City Limits- water minimum bill \$34.78 and sewer minimum bill \$42.95
- Outside City Limits water consumption fee of \$6.85 per 100 cf over minimum
- Outside City Limits sewer consumption fee of \$7.03 per 100 cf over minimum

Water & Sewer Fund Departmental Expenditure allocations are as follows:

Billing & Collection	\$432,157
Water Meter Operations	762,195
Water Maintenance	1,258,000
Wastewater Maintenance	1,692,018
Water Resources Division	
Water Supply & Treatments	4,186,623
Wastewater Treatment	5,246,264
Technical Services	190,587
Systems Maintenance	1,342,576
Water Quality	1,076,048
Total	<u>\$16,186,468</u>

The 2014-2015 fiscal year budget will be presented at a special meeting of the Asheboro City Council on Tuesday May 20, 2014. The Council will convene a public hearing at the regular council meeting on June 5, 2014. The budget adoption is scheduled for 12:00 noon on Thursday June 26, 2014. A copy of the proposed budget will be available in the City Clerk's office for public inspection during regular business hours.

In closing, on behalf of the Department Heads and staff, Asheboro is exactly where we want to be!

Respectfully Submitted,

John N. Ogburn, III
City Manager

CITY OF ASHEBORO BUDGET ORDINANCE

BE IT ORDAINED by the City Council of the City of Asheboro, North Carolina in session assembled:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015 , in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
10-410	Mayor and Governing Body	117,296
10-420	City Manager's Office	197,866
10-440	Finance Office	357,344
10-450	Legal & City Clerk	161,220
10-480	Information Technology	280,119
10-490	Planning/Community Development	467,010
10-495	Marketing & Communication	84,152
10-500	Municipal Building Headquarters	88,500
10-510	Police Department	6,982,905
10-530	Fire Department	4,345,066
10-540	Building Inspections Department	152,620
10-545	Fire Inspections Department	260,735
10-550	Operations Division - Public Works	769,078
10-555	Fleet Maintenance	1,362,236
10-565	Street Maintenance	2,602,781
10-575	City Engineer Office	184,351
10-580	Environmental Services	2,534,054
10-585	Recycling Transfer Station	211,058
10-590	Human Resources	491,113
10-615	Arts & Cultural Services	528,359
10-620	Recreation Services	1,142,976
10-625	Municipal Golf Course	194,447
10-630	Library	140,113
10-640	Facilities Maintenance	1,662,386
10-650	Airport Authority	62,450
	Total Appropriations	25,380,235

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Ad Valorem Taxes (Real & Vehicle)	14,089,000
Tax on Short Term Rental Vehicles	24,000
ABC Board Revenue	197,000
Beer & Wine Tax Revenue	105,000
Privilege Licenses	319,000
TWCable TV Franchise	30,000
Concessions and Merchandise	56,500
Contracted Maintenance NCDOT	24,000
Utilities Franchise Tax - State	2,042,000
Powell Bill Allocation - State	650,000
Local Sales Tax & Hold Harmless Funds	4,410,000
Building Permits	45,000
Inspection Fees	36,700
Rezoning, Stone, Burial Fees & Cemetery Fees	27,000
US Justice – DEA Reimbursement for OT	126,000
Court Costs, Fees & Charges, parking fees	12,250
Charges for Services - Refuse Collection	1,291,783
Recycling Revenues	11,000
Recreation Program Revenues	368,100
Grant (SAFER) Proceeds	25,000
Sales of Fixed Assets / Materials	40,000
Proceeds of Lease Purchase Financing	752,252
Reimbursement from Asheboro City Schools –SRO Officers	240,000
All Other Revenues	233,650
Fund Balance Allocation	225,000
 Total Estimated Revenues	 25,380,235

Section 3: There is hereby levied a tax at the rate of fifty-five cents (\$.63) per one hundred (\$100) valuation of property as listed for taxes as of January 1, 2013 for the purpose of raising the revenue listed as " Current Year's Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$2,241,278,682 and an estimated rate of collection of 98.0%.

Section 4: The following General Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2014.

Sanitation Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Residential Garbage Can / per month	\$5
Commercial Can / per month	\$10
Residential Recycle Can / per month	\$1
Commercial Recycle Can / per month	\$1
Residential Dumpster / per pick-up	\$27
Commercial Dumpster / per pick-up	\$27
Above Dumpsters billed <u>monthly</u> based on annualized collection schedule	
Missed Residential Dumpster / per pick-up	\$40
Missed Commercial Dumpster / per pick-up	\$40
Compaction Dumpster / per pick-up	\$44
Missed Compaction Dumpster / per pick-up	\$54
Dumpster Rent / per month	\$21
Dumpster Clean / Replace / each	\$100
Cardboard Dumpster / per pick-up	\$20
Recycling Dumpster / per pick-up	\$20
Yard Waste Collection per scoop	
First and Second scoop*	\$0
Each scoop thereafter*	\$12
*Applicable to brush that is within specifications	
Waste left in ditch, curb or street per scoop	\$24
Waste out of Specs per scoop	\$24
Waste after hours / emergency collection- cost per scoop	\$50
Tires Collection / each	\$5
C&D /Building Materials / per scoop	\$20
Curb side pick-up	\$10
Electronics Collection	\$10
White Goods Collection	\$10

Recycling Transfer Station Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Tipping Fee per Ton	\$48

Planning Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Rezoning	\$200
Text Amendment (Ordinance, use list)	\$200
Map of CU district Only	\$200
SU/CU Permit or amendments	\$350
BOA: Appeal	\$0
Variance	\$250
Interpretation	\$250
Watershed Permit	\$25
Flood Zone Permit	\$75
Zoning Compliance Permits:	
SF Res	\$25
Duplex	\$100
MF Res	\$250
Commercial	\$250
Industrial / Institutional	\$250
SF Accessory Structure	\$25
Accessory Structure Commercial	\$50
Accessory Structure Industrial	\$50
Accessory Structure Institutional	\$50
Soil Evaluation	\$10
Change Occupancy	\$25
Change Use	\$250
Sign / sign type	\$25
Land Disturbance Permit	\$50
Temp Produce/Seasonal Sales Permit	\$50
Limited Duration Event Permit	\$50
Certificate of Zoning Compliance:	
SF Res	\$25
Duplex	\$25
MF Res	\$50
Commercial	\$100
Industrial	\$100
Change use	\$100
Subdivision	
Sketch	\$100
Preliminary	\$200
Final	\$200 + \$25 per lot
Minor	\$100
Zoning Verification Official Letter	
Residential	\$25
Non-Residential	\$75

Inspection Department Permit Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Building Permit	\$5/\$1000 up to \$150,000; \$1.50/\$1,000 thereafter
Minimum Permit	\$30
Minimum Sign	\$30
Non-bid Jobs (new)	\$40/ sq. ft
Habitable Space	\$20/ sq. ft
Mobile Home	\$100
Swimming Pool	\$100
Demolition	\$60
Relocate Structure	\$120
Plumbing Permit	\$5 per fixture, \$30 minimum
Sewer Line: House	\$30
Sewer Line: Commercial/Large	\$100
Heating/ AC Permit	
Boiler	\$0.0005/BTU
Gas Line-Residential	\$30
Gas Line-Commercial	\$50
Gas Furnace/Gas Pack	\$50
Heat Pump	\$50
Oil Furnace	\$50
Air Conditioners	
Under 5 tons	\$50
Additional per ton over 5	\$10
Unit Change out (no duct work)	
Residential	\$25
Commercial	\$50
Commercial Grease Hood	\$50
Mobile Home Heating/ AC Unit	\$40
Gas Appliances	\$10 each
Minimum Permit	\$30
Electrical Permits	
Temporary service	\$30
Residential	\$50
Commercial	\$100 first 5000 sq ft plus \$5/1000 sq ft
Service Charge	\$30
Service Repair	\$30
Mobile Home Service	\$50
Sign	\$30
Duplex	\$100
Apartments (each)	\$40

Fire Inspection Department Penalties:

Penalties

Non-Life Safety / offense /day until corrected before re-inspection	\$50
Non-Life Safety/offense/day until corrected after re-inspection	\$100
Non-Occupancy Life Safety / offense /day until corrected before re-inspection	\$150
Non-Occupancy Life Safety/offense/day until corrected after re-inspection	\$300
Occupancy Life Safety / person over limit	\$100
Exit Life Safety/ locked, blocked, obstructed exit	\$500

Parks & Recreation Fees:

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Lake Lucas:			
	Daily Fishing Permit	\$3	\$4
	Annual Fishing Permit	\$35	\$50
	Daily Jon Boat Rental	\$8	\$12
	Daily Canoe Rental	\$6	\$10
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Daily other boat launch	\$7	\$9.50
	Annual other boat launch	\$100	\$135
	Boat Rental Spaces	\$75	\$125
Lake Reese:			
	Daily other boat launch	\$7	\$9.50
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Annual other boat launch	\$100	\$135
	Daily Duck hunting permit per boat	\$12.50	\$16
Baseball/Softball Field Rental:			
	Rental per Hour (no lights)	\$15	\$20
	Light Fee per hour	\$10	\$15
	Tournament rental per weekend		
	One Field	\$175	\$255
	Two Fields	\$300	\$400
	Concession Stand/Restroom	\$50	\$65
	Additional Maintenance	\$45	\$60

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Youth Sports Fees:			
	City Resident	\$20	\$50
	Late fee applied after registration deadline	\$10	\$10
Sunset Theatre Rentals- Applies to All			
	Security Deposit	\$100	
	Dark/Rehearsal	\$50	
	Non-Profit- Single Day	\$150	
	General Meeting/Party Rental (4 hour max)	\$100	
	Private Event	\$300	
	Commercial/ For Profit	\$400	
Rotary Pavilion at Bicentennial Park Rental			
	Security Deposit	\$75	\$75
	Daily Rate	\$325	\$400
	Non-Profit Government Rate	\$225	\$225
Skate Park			
	Daily admission	\$1	\$2
	15 admissions pass	\$10	\$25
	1 year unlimited pass	\$150	\$300
Room Rental (Skate Park & Sunset Theatre annex)			
	1 hour	\$20	\$25
	½ day	\$60	\$75
	Full day	\$100	\$125
Shelter Rental			
	Memorial Park: 10am-3pm; 3:30pm-dark	\$18	\$35
	Full day	\$35	\$70
	All other Parks: 10am-3pm; 3:30pm-dark	\$10	\$20
	Full day	\$20	\$40
Tennis Courts			
	Lights per hour per court	\$3	\$4
Pools:			
	Public Swim (day)		
	2 years & under w/ paying adult	\$0	\$0
	3 years & older	\$2.50	\$3.25
	Groups (15+)	\$2	\$2.75
	Public Swim (night)		
	2 years & under w/ paying adult	\$0	\$0
	3 years & older	\$2	\$2.75
	Public Lap Swim	\$1	\$1.75
	Public Senior Swim	\$1	\$1.75
	Swimming lessons (group)	\$25	\$30
	Swimming lessons (private)	\$50	\$60
	Swim Pass (15 admissions)	\$30	\$40
	Pool Rental (2 hr min) 0-49	\$150	\$225
	Pool Rental (2 hr min) 50+	\$200	\$300

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Golf Course:			
	Walking Only	\$8	\$10
	Riding 9 holes- w/ green fees	\$15	\$18
	Riding 18 holes- w/ green fees	\$21	\$25
	Twilight (after 3pm) 18 holes w/ green fees	\$16	\$20
Membership Fees			
	Junior (Summer June-August)	\$75	\$125
	Individual	\$365	\$465
	Senior	\$290	\$390
	Senior Couple	\$475	\$575
	Family	\$600	n/a
Member Cart Fees			
	Nine holes	\$6	\$7
	Eighteen holes	\$11	\$13
Disk Golf Course			
	Tournament Rental per day (8 hrs)	\$100	\$175

**City Resident/Non resident rates are established according to the residence of the individual. City Residents need to obtain a REC card to receive the City Resident Rate.

Downtown Farmer's Market	Member	Additional Space
Daily Fee	\$5	\$10

Section 5: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015, in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
30-720	Billing and Collecting	432,157
30-810	Water Meter Operations	762,195
30-820	Water Supply and Treatment	4,186,623
30-830	Wastewater Treatment	5,246,264
30-840	Water Maintenance	1,258,000
30-850	Wastewater Maintenance	1,692,018
30-860	Technical Services	190,587
30-870	Systems Maintenance	1,342,576
30-880	Water Quality	1,076,048
	Total Appropriations	16,186,468

Section 6: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Sale of Water	6,557,000
Sewer Charges	5,007,000
Sampling and Monitoring Fees	25,000
Surcharges	206,000
Septic Tank Discharges	43,000
Water and Sewer Connection Fees	43,000
Late & Return Check Fees	365,500
Other Revenues	217,204
Retained Earnings	3,722,764
Total Estimated Revenues	16,186,468

Section 7: The following Water & Sewer Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2014.

Water and Sewer Billing Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Monthly Cost		
Water Minimum Fee	\$13.91	\$34.78
Sewer Minimum Fee	\$17.18	\$42.95
Above referenced minimum bill includes 150 cubic ft usage		
Consumption Fee- above min. for all above referenced customers		
Water-per 100 cu. ft. over 150 cu. ft.	\$2.74	\$6.85
Sewer-per 100 cu. ft. over 150 cu. ft.	\$2.81	\$7.03
Water Only Service (metered)		
Minimum fee (includes 150 cf usage)	n/a	\$34.78
Consumption Fee per 100 cf over min	n/a	\$6.85
Sewer Only Service (metered)		
Minimum fee (includes 150 cf usage)	\$17.18	\$42.95
Consumption Fee per 100 cf over min	\$2.81	\$7.03
Sewer Only Service (non metered)	\$22.80	\$45.60
Deposit for Service	\$110	\$140
Deposits on accounts are applied to final bill upon termination of service		
Fees:		
Return Check/Draft Fee	\$25	\$25
Partial Payment Fee	\$5	\$5
Tamper Fee- First Occurrence	\$150	\$150
Tamper Fee- Second Occurrence	\$500	\$500
Late payment charge* - tier 1	\$10	\$10
Late payment charge* - tier 2	\$20	\$20
Cleaning / Inspection connection	\$10	\$10

* Payments must be received by 5:00 pm on the due date to avoid the late payment charge. Payments "in route" are subject to the late fee as they are not yet received.

Water and Sewer Maintenance Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Water Tap Rates		
¾" Complete Service	\$1,700	\$2,550
1" Complete Service	\$2,100	\$3,150
1 ½" Complete Service	\$3,510	\$5,265
2" Complete Service	\$3,550	\$5,325
¾" New Tap	\$850	\$1,275
1" New Tap	\$1,050	\$1,575
1 ½" New Tap	\$1,755	\$2,633
2" New Tap	\$1,775	\$2,663
¾" New Meter, Setter, Box	\$850	\$1,275
1" New Meter, Setter, Box	\$1,050	\$1,575
1 ½" New Meter, Setter, Box	\$1,755	\$2,633
2" New Meter, Setter, Box	\$1,775	\$2,663
¾" New Meter, existing svc.	\$215	\$323
1" New Meter, existing svc.	\$350	\$525
1 ½" New Meter, existing svc.	\$500	\$750
2" New Meter, existing svc.	\$650	\$975
Services not listed	Cost	Cost plus 50%
Sewer Tap Rates		
4" Complete Service	\$1,100	\$2,750
6" Complete Service	\$1,450	\$3,625
Services not listed	Cost	Cost plus 100%

Water Resources Division Fees

WATER/WASTEWATER PARAMETER ANALYSIS

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Acidity	\$8.00	Nitrite Nitrogen	\$15.00
Alkalinity	\$10.00	Total Kjeldahl Nitrogen	\$18.00
Ammonia Nitrogen	\$18.00	Phosphorus - Total	\$15.00
BOD (5-day)	\$25.00	Phosphorus - Ortho	\$12.00
Chlorine	\$10.00	pH & Temperature	\$8.00
ULR Chlorine	\$15.00	Total Solids	\$10.00
Chloride	\$15.00	Total Suspended Solids	\$10.00
COD	\$20.00	Settleable Solids	\$8.00
Conductivity	\$10.00	Sulfate	\$15.00
Cyanide	\$30.00	TOC	\$30.00
Dissolved Oxygen	\$8.00	Turbidity	\$10.00
DOC	\$40.00	UV254	\$25.00
Fluoride	\$15.00	Fecal Coliform	\$30.00
Hardness - Total	\$12.00	E-coli (P/A)	\$25.00
Hardness - Calcium	\$12.00	Total Coliform (P/A)	\$25.00
Hardness - Magnesium	\$10.00	Heterotrophic Plate Count	\$25.00
Nitrate Nitrogen	\$20.00	Source Water (Quanti-Tray)	\$30.00

METALS ANALYSIS

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Aluminum	\$25.00	Manganese	\$20.00
Arsenic	\$20.00	Mercury	\$30.00
Arsenic	\$20.00	Molybdenum	\$20.00
Cadmium	\$20.00	Nickel	\$20.00
Chromium	\$20.00	Selenium	\$20.00
Copper	\$20.00	Silver	\$20.00
Iron	\$20.00	Zinc	\$20.00
Lead	\$20.00		

Analysis fees not specified herein will be provided by commercial laboratory at contract cost

Water Resources Division Fees (continued)

LABORATORY/COMPOSITE SAMPLING CHARGES

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Thermometer Certification (NIST)	\$25.00	Annual Curve – Spec Parameter	\$100.00
Sampling Cost per day for sites requiring City provided flow proportional sampler	\$55.00	Sampling Cost per day for sites with customer provided flow proportional sampler	\$30.00

HAULED WASTEWATER CHARGE

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Any tanker truck size up to 2,500 gallons/load (excludes Recreational Vehicles)	\$65.00	Recreational Vehicle Tank	\$10.00

INDUSTRIAL SURCHARGES

All industrial users of the POTW are subject to industrial waste surcharges on discharge which exceed the following levels:

Parameter	First Limit	Charges per Pounds In Excess
BOD	300 mg/l	\$0.15
COD	750 mg/l	\$0.06
TSS	300 mg/l	\$0.31
TKN	45 mg/l	\$0.92

Section 8: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He/she may transfer between line item expenditures within a department without limitation and without a report being required.
- b. He/she may transfer amounts between departments, within the same fund. He/she must make an official report on such transfers in excess of \$5,000 at the next regular meeting of the Governing Board.
- c. He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 9: The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board.

Section 10: Copies of this Budget Ordinance shall be furnished to the City Clerk, to the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds. A copy will also be available at the City of Asheboro website- www.asheboronc.gov or www.ci.asheboro.nc.us

TOTAL GROSS BUDGET	\$41,566,703
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Adopted this the 26th day of June 2014.

David H. Smith, Mayor

ATTEST:

Holly H. Doerr, CMC, NCCMC, City Clerk

CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2014-2015

PURPOSE	INCEPTION DATE	ORIGINAL AMOUNT	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
REFUNDING 2005	9/1/05	\$912,997	3.50%	2005-06	\$34,251				\$878,746
LIBRARY PORTION			3.50%	2006-07	\$117,202				\$761,544
GENERAL OBLIGATION BOND DEBT			3.50%	2007-08	\$115,061				\$646,483
			2.90%	2008-09	\$113,991				\$532,492
			3.50%	2009-10	\$111,315				\$421,177
			3.50%	2010-11	\$109,174				\$312,003
			3.50%	2011-12	\$107,569				\$204,434
			3.50%	2012-13	\$104,893				\$99,541
			3.50%	2013-14	\$92,049				\$7,492
			3.50%	2014-15		\$7,492	\$262	\$7,754	(\$0)
TOTAL					\$905,505	\$7,492	\$262	\$7,754	
TOTAL GENERAL OBLIGATION INDEBTEDNESS						\$7,492	\$262	\$7,754	
INSTALLMENT	03/27/01	\$850,000	5.57%	2000-01	\$9,263				\$840,737
PURCHASE				2001-02	\$37,705				\$803,032
RECYCLING,				2002-03	\$39,879				\$763,153
TRANSFER				2003-04	\$42,063				\$721,090
STATION				2004-05	\$44,606				\$676,484
				2005-06	\$47,179				\$629,305
				2006-07	\$49,900				\$579,405
				2007-08	\$52,692				\$526,713
				2008-09	\$55,818				\$470,895
				2009-10	\$59,037				\$411,858
				2010-11	\$62,443				\$349,415
				2011-12	\$65,995				\$283,420
				2012-13	\$69,851				\$213,569
				2013-14	\$73,880				\$139,689
				2014-15		\$78,142	\$6,255	\$84,397	\$61,547
				2015-16		\$61,547	\$1,751	\$63,298	\$0
TOTAL					\$710,311	\$139,689	\$8,006	\$147,695	

CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2014-2015

PURPOSE	INCEPTION DATE	ORIGINAL AMOUNT	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
INSTALLMENT	4/27/2011	\$822,835	3.34%	2010-2011	\$25,740				\$797,095
PURCHASE				2011-2012	\$157,479				\$639,616
VEHICLES & EQUIPMENT		final pmt 3-27-16		2012-2013	\$162,820				\$476,796
(POLICE(30%), OPERATIONS (3%),				2013-2014	\$168,342				\$308,454
ENVIRONMENTAL SERVICE (59%),				2014-2015		174,052	7,654	181,706	\$134,402
FACILITIES MAINTENANCE (8%))				2015-2016		134,402	1,877	136,279	\$0
TOTAL					\$514,381	308,454	9,531	317,985	
INSTALLMENT	1/19/2012	\$138,483	1.69%	2011-2012	\$13,993				\$124,491
PURCHASE		final pmt 1-19-2016		2012-2013	\$33,987				\$90,504
VEHICLES & EQUIPMENT				2013-2014	\$34,566			-	\$55,938
STREET DEPARTMENT 45%				2014-2015		35,155	674	35,829	\$20,783
				2015-2016		20,783	117	20,900	\$0
TOTAL					\$82,546	\$55,938	\$791	\$56,729	
INSTALLMENT	9/20/2012	\$1,200,000	1.86%	2012-2013	\$128,571				\$1,071,429
PURCHASE		final pmt 9-20-19		2013-2014	\$171,429				\$900,000
Sunset Theatre				2014-2015		\$171,429	\$15,544	\$186,973	\$728,571
				2015-2016		\$171,429	\$12,356	\$183,784	\$557,143
				2016-2017		\$171,429	\$9,167	\$180,596	\$385,714
				2017-2018		\$171,429	\$5,979	\$177,407	\$214,286
				2018-2019		\$171,429	\$2,790	\$174,219	\$42,857
				2019-2020		\$42,857	\$199	\$43,057	(\$0)
TOTAL					\$300,000	\$900,000	\$46,035	\$946,035	\$3,900,001

CITY OF ASHEBORO
 SCHEDULE OF GENERAL FUND LONG-TERM DEBT
 Fiscal Year 2014-2015

PURPOSE	INCEPTION DATE	ORIGINAL AMOUNT	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
INSTALLMENT PURCHASE	5/13/2013	\$1,106,360	1.256%	2012-2013	\$18,189	\$0		\$0	\$1,088,172
Vehicles and Equipment				2013-2014	\$219,754				\$868,418
(Police 30%, Operations 5%, Fleet 4%)				2014-2015		\$222,530	\$9,500	\$232,030	\$645,887
Env. Services 27%, Facilities 5%, Water Fund 29%)				2015-2016		\$225,342	\$6,818	\$232,160	\$420,545
				2016-2017		\$228,188	\$3,971	\$232,160	\$192,357
				2017-2018		\$192,357	\$1,109	\$193,466	\$0
TOTAL					\$18,189	\$1,088,172	\$34,962	\$1,141,322	
INSTALLMENT PURCHASE	4/29/2014	\$25,550	1.790%	2013-2014	\$830			\$0	\$24,720
Vehicles and Equipment				2014-2015		\$5,031	\$401	\$5,432	\$19,689
(Fire 7%, W&S 93%)				2015-2016		\$5,122	\$311	\$5,433	\$14,567
				2016-2017		\$5,214	\$218	\$5,432	\$9,353
				2017-2018		\$5,309	\$124	\$5,433	\$4,044
				2018-2019		\$4,044	\$30	\$4,074	\$0
TOTAL					\$830	\$24,720	\$1,084	\$25,804	
TOTAL GENERAL FUND LONG-TERM DEBT									
					RETIRE	PRINCIPAL	INTEREST	OUTSTANDING	
					\$2,530,931	\$2,499,744	\$99,587	\$2,617,520	
SUMMARY OF MATURITIES ON CURRENT OBLIGATIONS BY FISCAL YEAR				MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
				2000-01	\$9,263	\$0	\$0	\$0	\$840,737
				2001-02	\$37,705	\$0	\$0	\$0	\$803,032
				2002-03	\$39,879	\$0	\$0	\$0	\$763,153
				2003-04	\$42,063	\$0	\$0	\$0	\$721,090
				2004-05	\$44,606	\$0	\$0	\$0	\$676,484
				2005-06	\$81,430	\$0	\$0	\$0	\$1,508,051
				2006-07	\$167,102	\$0	\$0	\$0	\$1,340,949
				2007-08	\$167,753	\$0	\$0	\$0	\$1,173,196
				2008-09	\$169,809	\$0	\$0	\$0	\$1,003,387
				2009-10	\$170,352	\$0	\$0	\$0	\$833,035
				2010-11	\$197,357	\$0	\$0	\$0	\$1,458,513
				2011-12	\$345,036	\$0	\$0	\$0	\$1,251,960
				2012-13	\$518,311	\$0	\$0	\$0	\$3,040,010
				2013-14	\$760,850	\$0	\$0	\$0	\$2,279,990
				2014-15	\$0	\$693,830	\$40,290	\$734,121	\$1,591,190
				2015-16	\$0	\$618,624	\$23,230	\$641,854	\$977,689
				2016-17	\$0	\$404,831	\$13,357	\$418,187	\$578,072
				2017-18	\$0	\$369,095	\$7,212	\$376,306	\$214,286
				2018-19	\$0	\$175,473	\$2,820	\$178,293	\$42,857
				2019-20	\$0	\$42,857	\$199	\$43,057	(\$0)
TOTAL GENERAL FUND LONG-TERM DEBT					\$2,751,515	\$2,304,710	\$87,108	\$2,391,818	\$977,689

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT
Fiscal Year 2014-2015

PURPOSE	INCEPTION DATE	ORIGINAL AMOUNT	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
									\$7,617,003
REFUNDING 2005	9/1/05	\$7,617,003	3.50%	2005-06	\$285,749				\$7,331,254
GENERAL OBLIGATION BOND DEBT (SANITARY SEWER PORTION)			3.50%	2006-07	\$977,798				\$6,353,456
			3.50%	2007-08	\$959,939				\$5,393,517
			2.90%	2008-09	\$951,009				\$4,442,508
Debt Service for WWTP			3.50%	2009-10	\$928,685				\$3,513,823
			3.50%	2010-11	\$910,826				\$2,602,997
			3.50%	2011-12	\$897,431				\$1,705,566
			3.50%	2012-13	\$875,107				\$830,459
			3.50%	2013-14	\$767,951				\$62,508
			3.50%	2014-15		\$62,508	\$2,188	\$64,695	\$0
TOTAL BONDED DEBT									
WATER AND SEWER FUND					\$7,554,495	\$62,508	\$2,188	\$0	
SANITARY SEWER	12/1/1995	\$5,000,000	5.30%	1995-97					\$5,000,000
STATE BOND			5.30%	1997-98	\$250,000				\$4,750,000
LOAN PROGRAM			5.30%	1998-99	\$250,000				\$4,500,000
E-SBF-T-95-00018			5.30%	1999-00	\$250,000				\$4,250,000
			5.30%	2000-01	\$250,000				\$4,000,000
Debt Service for WWTP			5.30%	2001-02	\$250,000				\$3,750,000
			5.30%	2002-03	\$250,000				\$3,500,000
			3.43%	2003-04	\$250,000				\$3,250,000
			3.43%	2004-05	\$250,000				\$3,000,000
			3.43%	2005-06	\$250,000				\$2,750,000
			3.43%	2006-07	\$250,000				\$2,500,000
			3.43%	2007-08	\$250,000				\$2,250,000
			3.43%	2008-09	\$250,000				\$2,000,000
			3.43%	2009-10	\$250,000				\$1,750,000
			3.43%	2010-11	\$250,000				\$1,500,000
			3.43%	2011-12	\$250,000				\$1,250,000
			3.43%	2012-13	\$250,000				\$1,000,000
			3.43%	2013-14	\$250,000				\$750,000
			3.43%	2014-15		\$250,000	\$25,725	\$275,725	\$500,000
			3.43%	2015-16		\$250,000	\$17,150	\$267,150	\$250,000
			3.43%	2016-17		\$250,000	\$8,575	\$258,575	\$0
TOTAL					\$4,250,000	\$750,000	\$51,450	\$801,450	

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT
Fiscal Year 2014-2015

PURPOSE	INCEPTION DATE	ORIGINAL AMOUNT	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
STATE REVOLVING LOAN PROGRAM	3/4/2005	\$2,462,986	2.66%	2005-2006	\$123,149				\$2,339,837
				2006-2007	\$123,149				\$2,216,687
SEWER PROJECT				2007-2008	\$123,149				\$2,093,538
PROJ #CS370403-04				2008-2009	\$123,149				\$1,970,389
STATE PROJ #E-SRF-T-02-0126				2009-2010	\$123,149				\$1,847,240
				2010-2011	\$123,149				\$1,724,090
				2011-2012	\$123,149				\$1,600,941
Debt Service for WWTP				2012-2013	\$124,149				\$1,476,792
				2013-2014	\$123,149				\$1,353,643
				2014-2015		\$123,149	\$30,696	\$153,846	\$1,230,494
				2015-2016		\$123,149	\$27,906	\$151,055	\$1,107,345
				2016-2017		\$123,149	\$25,115	\$148,264	\$984,195
				2017-2018		\$123,149	\$22,325	\$145,474	\$861,046
				2018-2019		\$123,149	\$19,534	\$142,683	\$737,897
				2019-2020		\$123,149	\$16,743	\$139,893	\$614,747
				2020-2021		\$123,149	\$13,953	\$137,102	\$491,598
				2021-2022		\$123,149	\$11,162	\$134,312	\$368,449
				2022-2023		\$123,149	\$8,372	\$131,521	\$245,300
				2023-2024		\$123,149	\$5,581.12	\$128,730	\$122,150
				2024-2025		\$122,150	\$2,791	\$124,941	(\$0)
TOTAL					\$1,109,343	\$1,353,643	\$184,177	\$1,537,820	
STATE REVOLVING LOAN PROGRAM	12/31/2006	\$4,987,267	2.66%	2005-2006					\$4,987,267
				2006-2007					\$4,987,267
WATER PROJECT				2007-2008					\$4,987,267
STATE PROJ# H-LRX-F-02-0911		\$3,233,573		2008-2009					\$4,987,267
STATE PROJ# H-LRX-F-99-0911		\$1,589,700		2009-2010	\$249,363				\$4,737,904
STATE PROJ# H-LRX-R-DW-0911		\$163,994		2010-2011	\$249,363				\$4,488,540
				2011-2012	\$249,363				\$4,239,177
				2012-2013	\$249,363				\$3,989,814
Debt Service for WTP				2013-2014	\$249,363				\$3,740,451
				2014-2015		\$249,363	\$99,496	\$348,859	\$3,491,088
				2015-2016		\$249,363	\$92,863	\$342,226	\$3,241,725
				2016-2017		\$249,363	\$86,230	\$335,593	\$2,992,361
				2017-2018		\$249,363	\$79,597	\$328,960	\$2,742,998
				2018-2019		\$249,363	\$72,964	\$322,327	\$2,493,635
				2019-2020		\$249,363	\$66,331	\$315,694	\$2,244,271
				2020-2021		\$249,363	\$59,698	\$309,061	\$1,994,908
				2021-2022		\$249,363	\$53,065	\$302,428	\$1,745,545
				2022-2023		\$249,363	\$46,431	\$295,795	\$1,496,181
				2023-2024		\$249,363	\$39,798	\$289,162	\$1,246,818
				2024-2025		\$249,363	\$33,165	\$282,529	\$997,454
				2025-2026		\$249,363	\$26,532	\$275,896	\$748,091
				2026-2027		\$249,363	\$19,899	\$269,263	\$498,728
				2027-2028		\$249,363	\$13,266	\$262,629	\$249,364
				2028-2029		\$249,364	\$6,633	\$255,997	\$0
TOTAL					\$1,246,816	\$3,740,451	\$795,968	\$4,536,419	

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT
Fiscal Year 2014-2015

PURPOSE	INCEPTION DATE	ORIGINAL AMOUNT	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
INSTALLMENT	1/19/2012	\$169,258	1.69%	2011-2012	\$17,102				\$152,155
PURCHASE		final pmt 1-19-2016		2012-2013	\$41,540				\$110,615
VEHICLES & EQUIPMENT				2013-2014	\$42,247				\$68,368
(WW treat 20%, W main 9%				2014-2015		42,967	824	43,790	\$25,402
WW main 9%, Tech 7%, Sys main 10%)				2015-2016		25,401	143	25,544	\$0
TOTAL					\$100,889	\$68,368	\$967	\$69,335	
INSTALLMENT	5/13/2013	\$451,894	1.256%	2012-2013	\$7,429				\$444,464
PURCHASE				2013-2014	\$89,759				\$354,705
Vehicles and Equipment				2014-2015		\$90,893	\$3,880	\$94,773	\$263,813
(General Fund 71%,				2015-2016		\$92,041	\$2,785	\$94,826	\$171,772
w. meter 2%, W maint \$5%, WW main 2%,				2016-2017		\$93,204	\$1,622	\$94,826	\$78,568
system maint 16%, W quality 2%, WW treat 2%)				2017-2018		\$78,568	\$453	\$79,021	\$0
TOTAL					\$97,188	\$354,706	\$8,740	\$363,446	
W&S fund									\$339,450
INSTALLMENT	4/29/2014	\$339,450	1.790%	2013-2014	\$11,025			\$0	\$328,425
PURCHASE				2014-2015		\$66,843	\$5,332	\$72,175	\$261,582
Vehicles and Equipment				2015-2016		\$68,049	\$4,126	\$72,175	\$193,534
(General Fund 7%,				2016-2017		\$69,277	\$2,898	\$72,175	\$124,257
WTP 8%, WWTP 74%				2017-2018		\$70,527	\$1,647	\$72,175	\$53,729
System Maint 11%)				2018-2019		\$53,730	\$401	\$54,131	(\$0)
TOTAL					\$11,025	\$328,425	\$14,405	\$342,830	
STATE REVOLVING	12/31/2013	\$475,857	0.00%	2014-2015		\$39,655	\$0	\$39,655	\$436,202
LOAN PROGRAM	proposed			2015-2016		\$39,655	\$0	\$39,655	\$396,548
WATER PROJECT				2016-2017		\$39,655	\$0	\$39,655	\$356,893
STATE PROJ# H-LRX-F-11-1718				2017-2018		\$39,655	\$0	\$39,655	\$317,238
Debt Service for WTP				2018-2019		\$39,655	\$0	\$39,655	\$277,583
				2019-2020		\$39,655	\$0	\$39,655	\$237,929
				2020-2021		\$39,655	\$0	\$39,655	\$198,274
				2021-2022		\$39,655	\$0	\$39,655	\$158,619
				2022-2023		\$39,655	\$0	\$39,655	\$118,964
				2023-2024		\$39,655	\$0	\$39,655	\$79,310
				2024-2025		\$39,655	\$0	\$39,655	\$39,655
				2025-2026		\$39,655	\$0	\$39,655	\$0
TOTAL						\$475,857	\$0	\$475,857	

CITY OF ASHEBORO
SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT
Fiscal Year 2013-2014

PURPOSE	INCEPTION DATE	ORIGINAL AMOUNT	INTEREST RATE	MATURITIES BY YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	OUTSTANDING PRINCIPAL
SUMMARY OF MATURITIES BY FISCAL YEAR				1995-97	\$0	\$0	\$0	\$0	\$5,000,000
				1997-98	\$250,000	\$0	\$0	\$0	\$4,750,000
				1998-99	\$250,000	\$0	\$0	\$0	\$4,500,000
				1999-00	\$250,000	\$0	\$0	\$0	\$4,250,000
				2000-01	\$250,000	\$0	\$0	\$0	\$4,000,000
				2001-02	\$250,000	\$0	\$0	\$0	\$3,750,000
				2002-03	\$250,000	\$0	\$0	\$0	\$3,500,000
				2003-04	\$250,000	\$0	\$0	\$0	\$3,250,000
				2004-05	\$250,000	\$0	\$0	\$0	\$3,000,000
				2005-06	\$658,898	\$0	\$0	\$0	\$17,408,358
				2006-07	\$1,350,948	\$0	\$0	\$0	\$16,057,410
				2007-08	\$1,333,088	\$0	\$0	\$0	\$14,724,322
				2008-09	\$1,324,159	\$0	\$0	\$0	\$13,400,163
				2009-10	\$1,551,198	\$0	\$0	\$0	\$11,848,966
				2010-11	\$1,533,338	\$0	\$0	\$0	\$10,315,627
				2011-12	\$1,537,045	\$0	\$0	\$0	\$8,795,684
				2012-13	\$1,547,588	\$0	\$0	\$0	\$7,241,530
				2013-14	\$1,533,494	\$0	\$0	\$0	\$6,658,101
				2014-15	\$0	\$925,377	\$168,141	\$1,093,518	\$6,208,581
				2015-16	\$0	\$847,658	\$144,972	\$992,631	\$5,360,923
				2016-17	\$0	\$824,648	\$124,440	\$949,088	\$4,536,274
				2017-18	\$0	\$561,263	\$104,022	\$665,285	\$3,975,011
				2018-19	\$0	\$465,897	\$92,899	\$558,796	\$3,509,114
				2019-20	\$0	\$412,167	\$83,074	\$495,241	\$3,096,947
				2020-21	\$0	\$412,167	\$73,650	\$485,818	\$2,684,780
				2021-22	\$0	\$412,167	\$64,227	\$476,394	\$2,272,612
				2022-23	\$0	\$412,167	\$54,803	\$466,971	\$2,296,647
				2023-24	\$0	\$412,167	\$45,380	\$457,547	\$1,844,825
				2024-25	\$0	\$411,168	\$35,956	\$447,124	\$1,394,002
				2025-26	\$0	\$289,018	\$26,532	\$315,550	\$748,091
				2026-27	\$0	\$249,363	\$19,899	\$269,263	\$498,728
				2027-28	\$0	\$249,363	\$13,266	\$262,629	\$249,364
				2028-29	\$0	\$249,364	\$6,633	\$255,997	\$0
TOTAL DEBT									
WATER AND SEWER FUND					\$14,369,756	\$7,133,958	\$1,057,894	\$8,191,853	



CITY OF ASHEBORO GENERAL FUND

CITY OF ASHEBORO ANNUAL BUDGET
GENERAL FUND REVENUES
FY 2014-2015

Code: 10

ACCOUNT	NUMBER	FY 14-15	
		Manager Recommended	Council Approved
TAX COLLECTIONS- Vehicle & Real	302-20xx	14,012,000	14,012,000
TAX PENALATIES AND INTEREST	317-0000	53,000	53,000
ABC BOARD REVENUE	320-0000	186,000	186,000
ABC BOARD LAW ENFORCEMENT FEE	320-0001	11,000	11,000
PRIVILEGE LICENSES	325-0000	319,000	319,000
CABLE FRANCHISES - TWC	325-0200	30,000	30,000
REZONING, STONE & BURIAL FEES	326-0000	25,000	25,000
INTEREST EARNED ON INVESTMENTS	329-0000	11,000	11,000
CONCESSIONS & MERCHANDISE - GOLF	331-0001	7,000	7,000
CONCESSIONS & MERCHANDISE - LAKES	331-0002	9,800	9,800
CONCESSIONS & MERCHANDISE - PARKS	331-0003	8,000	8,000
CONCESSIONS & MERCHANDISE - ATHLETIC	331-0004	12,000	12,000
CONCESSIONS & MERCHANDISE - RECREATION	331-0005	200	200
CONCESSIONS & MERCHANDISE-SUNSET THEATER	331-0006	10,000	10,000
CONCESSIONS & MERCHANDISE - POOLS	331-0008	9,500	9,500
RENTS	331-0100	3,150	3,150
AIRPORT REVENUE	331-0200	5,400	5,400
MISCELLANEOUS REVENUE - VARIOUS	335-0100	148,100	148,100
PAYMENT IN LIEU OF TAXES	335-0200	26,000	26,000
LOCAL FIRE PROTECTION - STATE	335-0400	1,000	1,000
HABITAT FOR HUMANITY	335-0500	24,000	24,000
PERSONAL USE OF CITY VEHICLES	335-0600	9,000	9,000
CONTRACTED MAINTENANCE - NCDOT	335-0900	24,000	24,000
CONCERT SERIES SPONSORSHIP REVENUE	335-1300	15,000	15,000
RENTAL/VEHICLES - LOCAL TAX	336-0000	24,000	24,000
UTILITIES FRANCHISE TAX - STATE	337-0000	2,042,000	2,042,000
POWELL BILL ALLOCATION - STATE	343-0000	650,000	650,000
1% LOCAL SALES TAX - STATE-ARTICLE 39	345-0000	1,400,000	1,400,000
1/2% LOCAL SALES TAX - STATE-ARTICLE 40	346-0000	1,150,000	1,150,000
STATE HOLD HARMLESS FUND	346-0200	100,000	100,000
1/2% LOCAL SALES TAX - ARTICLE 42	346-0300	660,000	660,000
CITY HOLD HARMLESS - ARTICLE 14	346-0400	1,100,000	1,100,000
SOLID WASTE DISPOSAL TAX (7/1/08)	347-0000	14,000	14,000
ALCOHOLIC BEVERAGE TAX DISTRIBUTION	348-0000	105,000	105,000
GRANT - FIRE - SAFER	349-0301	25,000	25,000

CITY OF ASHEBORO ANNUAL BUDGET
GENERAL FUND REVENUES
FY 2014-2015
(Continued)

Code: 10

ACCOUNT	NUMBER	FY 14-15	
		Manager Recommended	Council Approved
US JUSTICE FUNDS (DEA)	350-0200	126,000	126,000
COURT COST, FEES AND CHARGES	351-0000	12,000	12,000
PARKING VIOLATION PENALTIES	352-0000	250	250
BUILDING PERMITS	355-0000	45,000	45,000
CERTIFICATE OF OCCUPANCY	356-0000	1,000	1,000
INSPECTION FEES	357-0000	30,000	30,000
FIRE INSPECTION FEES	357-1000	6,700	6,700
CHARGES FOR SERVICES - REFUSE COLL COMMERCIAL	358-0000	691,783	691,783
CHARGES FOR SERVICE- RESIDENTIAL TRASH	358-0100	500,000	500,000
CHARGES FOR SERVICE - RESIDENTIAL RECYCLING	358-0200	100,000	100,000
RECYCLING REVENUES	358-0200	11,000	11,000
SALE OF CEMETERY LOTS	361-0000	2,000	2,000
Golf - City Am	364-0001	15,000	15,000
GOLF COURSE FEES - TWILIGHT PROGRAM	365-0000	1,000	1,000
GOLF COURSE GREEN FEES	365-0100	65,000	65,000
GOLF COURSE ELECTRIC CART FEES	365-0200	61,000	61,000
GOLF COURSE ANNUAL DUES	365-0300	47,000	47,000
SWIMMING POOL FEES AND LESSONS	365-0400	50,000	50,000
TENNIS COURTS - RECEIPTS	365-0500	500	500
FISHING LAKES - PERMITS	365-0600	46,000	46,000
ATHLETIC PROGRAMS	365-0700	25,000	25,000
OTHER RECREATION PROGRAMS	365-0800	11,000	11,000
OTHER GOLF PROGRAMS	365-0900	2,600	2,600
PARK/SHELTER RESERVATIONS	365-1100	8,800	8,800
SUNSET THEATER REVENUE	365-1200	30,000	30,000
SKATE PARK REVENUE	365-1300	500	500
FARMERS MARKET	365-1400	4,700	4,700
SALE OF MATERIALS - SERVICES	381-0000	10,000	10,000
SALE OF FIXED ASSETS	383-0000	30,000	30,000
PROCEEDS FROM LEASE PURCHASE	385-0100	752,252	752,252
REIMB. ASHEBORO CITY SCHOOLS	397-2100	240,000	240,000
GENERAL FD. REV. EST.		25,155,235	25,155,235
FUND BALANCE ALLOCATION		225,000	225,000
TOTAL GENERAL FUND REVENUE		25,380,235	25,380,235

**CITY OF ASHEBORO
GENERAL FUND EXPENDITURE SUMMARY
FY 2014-2015**

ACCT	DEPARTMENT OR FUNCTION	Manager Recommended	Council Approved
410	MAYOR AND GOVERNING BODY	117,296	117,296
420	CITY MANAGER'S OFFICE	197,866	197,866
440	FINANCE OFFICE	357,344	357,344
450	LEGAL & CITY CLERK	161,220	161,220
480	INFORMATION TECHNOLOGY	280,119	280,119
490	PLANNING/COMMUNITY DEVELOPMENT	467,010	467,010
495	MARKETING & COMMUNICATIONS	84,152	84,152
500	MUNICIPAL BUILDING	88,500	88,500
510	POLICE	6,982,905	6,982,905
530	FIRE	4,345,066	4,345,066
540	BUILDING INSPECTIONS	152,620	152,620
545	FIRE INSPECTIONS	260,735	260,735
550	OPERATIONS	769,078	769,078
555	FLEET MAINTENANCE	1,362,236	1,362,236
565	STREET MAINTENANCE	2,602,781	2,602,781
575	CITY ENGINEER OFFICE	184,351	184,351
580	ENVIRONMENTAL SERVICES	2,534,054	2,534,054
585	RECYCLING TRANSFER STATION	211,058	211,058
590	HUMAN RESOURCES	491,113	491,113
615	ARTS & CULTURAL SERVICES	528,359	528,359
620	RECREATION SERVICES	1,142,976	1,142,976
625	MUNICIPAL GOLF COURSE	194,447	194,447
630	LIBRARY	140,113	140,113
640	FACILITIES MAINTENANCE	1,662,386	1,662,386
650	AIRPORT AUTHORITY	62,450	62,450
	GENERAL FUND TOTAL	25,380,235	25,380,235

CITY OF ASHEBORO

MAYOR & GOVERNING BODY



GENERAL INFORMATION

The City Council is the legislative and policy making body of the city. It is composed of a Mayor and seven council members elected at large. The Mayor presides at meetings and serves as the ceremonial head of government. The City Council meets in regular session the first Thursday following the first Monday of the month at 7:00 P.M. The Council also sits for special meetings as is needed.

The mission of the Asheboro City Council is: "To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all."

OBJECTIVES

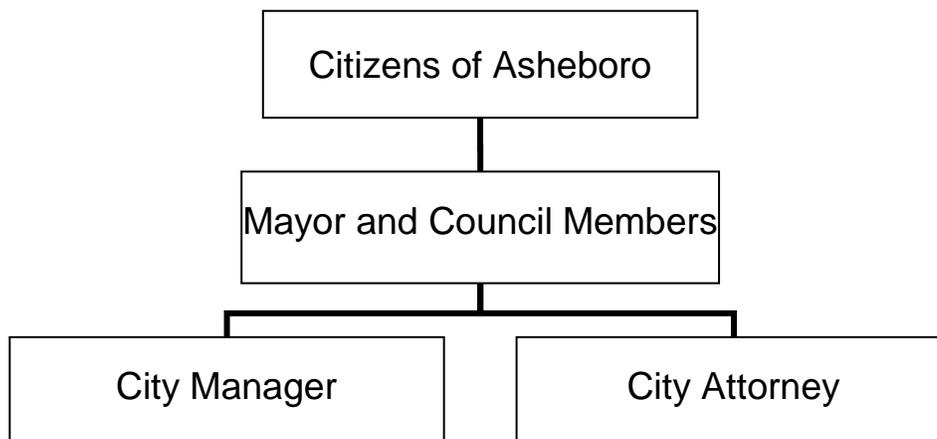
At each of the past Planning Retreats, the City Council has conducted a careful study and review of the existing goals and objectives for the City of Asheboro and discussed events and matters affecting the city which may be undertaken during future fiscal years.

In the 2005-2006 fiscal year, the City Council began participating in a community wide Strategic Planning Process to gather insight from others in the community and to carefully re-identify where their focus needs to be going forward. The Strategic Plan Steering Committee established the vision of Asheboro - "Asheboro will be a model community in North Carolina as a place to live, work, and play." This vision guided the Steering Committee and task forces in their 18 month study and analysis.

The strategic planning process culminated in March 2007 with the production of the Asheboro 20/20 strategic plan report. Contained in this report were a series of goals and strategies that now guide and help provide focus to the City Council as they make decisions for the future. The four areas of focus for these goals and strategies are:

1. Economic Development
2. Growth, Annexation and Infrastructure
3. Quality of Life
4. North Carolina Zoo

City of Asheboro Mayor & Governing Body Organizational Chart



**MAYOR AND GOVERNING BODY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-410

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-410-0200	40,590	40,590	40,590
FRINGE BENEFITS	10-410-0700			
FRINGE: HOLIDAY	10-410-0701	200	200	200
FRINGE: FICA	10-410-0702	2,517	2,517	2,517
FRINGE: MEDICARE	10-410-0703	589	589	589
FRINGE: INSURANCE	10-410-0704	52,000	52,000	52,000
TRAVEL,SCHOOLS,CONFERENCES	10-410-1400	12,000	12,000	12,000
ELECTIONS & REFERENDUMS	10-410-4700	6,000	6,000	6,000
DUES & SUBSCRIPTIONS	10-410-5300	1,250	1,250	1,250
MISC EXPENSE	10-410-5700	2,000	2,000	2,000
WORKERS COMP	10-410-5800	150	150	150
TOTALS		117,296	117,296	117,296



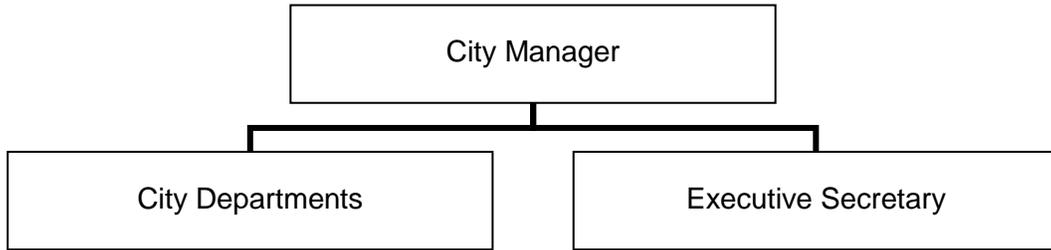
GENERAL INFORMATION

The City Manager is the chief administrative officer of the City of Asheboro and is responsible for the general management of all municipal operations. The City Manager is directly responsible and accountable to the Mayor and City Council and administers the policies and goals of the City Council. He also is responsible for informing the City Council of all issues involving the City. The Manager is the budget officer for the City and is responsible for the preparation and implementation of the Annual Operating Budget.

OBJECTIVES

- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government.
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To develop an annual balanced budget which serves as the financial plan for the city.
- To evaluate past accomplishments and strategically plan for future needs of service delivery, capital requirements, and demographic demands of the city.

CITY OF ASHEBORO
City Manager
Organizational Chart



**CITY MANAGER'S OFFICE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-420

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-420-0200	117,134	116,399	116,399
N C MUNICIPAL LEAGUE FEE	10-420-0500	20,000	20,000	20,000
FRINGE BENEFITS	10-420-0700			
FRINGE: FICA	10-420-0702	7,262	7,217	7,217
FRINGE: MEDICARE	10-420-0703	1,698	1,688	1,688
FRINGE: INSURANCE	10-420-0704	9,750	9,750	9,750
FRINGE: RETIREMENT	10-420-0705	8,199	8,148	8,148
TELEPHONE	10-420-1100	1,044	1,044	1,044
TRAVEL, SCHOOLS, CONFERENCES	10-420-1400	3,500	3,500	3,500
OFFICE SUPPLIES - PRINTING	10-420-3300	2,200	2,200	2,200
AWARDS/RECOGNITIONS	10-420-4000	900	900	900
SCHOOL OF GOVT (UNC)	10-420-4900	3,000	3,000	3,000
DUES AND SUBSCRIPTIONS	10-420-5300	5,200	5,200	5,200
INSURANCE	10-420-5400	720	720	720
MISC EXPENSE	10-420-5700	1,000	1,000	1,000
WORKERS COMP	10-420-5800	700	700	700
COG DUES	10-420-5900	14,400	14,400	14,400
SMALL EQUIPMENT	10-420-6000	2,000	2,000	2,000
CAPITAL OUTLAY: EQ	10-420-7400			
TOTALS		198,707	197,866	197,866



GENERAL INFORMATION

The Finance Department is responsible for managing all of the financial affairs of the City and supports the other departments through accounting services and financial reporting. The Finance Department operates under the direction of the Finance Officer.

Activities performed by the Finance Department include accounting, debt administration, data processing, and cash management. The accounting function involves payment of the City's bills and maintenance of the general ledger for all funds and subsidiary ledgers for receivables, payroll, payables and fixed assets. Cash management includes maximizing invested funds while insuring a ready cash reserve for payment of current obligations.

In addition to preparing monthly internal financial statements, the Finance Department is also responsible for assisting with the annual independent audit and preparation of the Comprehensive Annual Financial Report, which reflects the financial position of the City at year end.

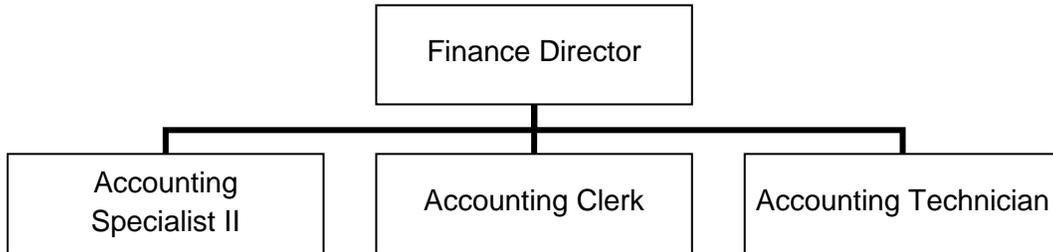
OBJECTIVES

The objective of the Finance Department is to perform accurately and efficiently each of the following financial functions: administration of debt; data processing; cash management; internal auditing; accounting; financial reporting; payroll processing, devising internal controls to insure proper expenditures of City funds and collection of revenues, and assistance in budget preparation.

Specific goals are the following:

- To ensure that the City's financial operations are being performed as efficiently as possible while providing for maximum internal controls and proper stewardship of assets. The establishment of an accounting operations manual will be one end result.
- To maximize yield on invested funds in an environment where revenue sources are threatened and interest rates are very low. Safety of invested funds is of prime importance.
- To ensure that the current system of internal accounting controls is adequate, that controls are being performed as intended and that the financial statements generated provide reliable and accurate data.
- To improve the financial accounting system to enable the City to be in compliance with the most recent accounting standards and regulations.

CITY OF ASHEBORO
Finance Department
Organizational Chart



**FINANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-440

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-440-0200	89,977	89,977	89,977
PROF SVCS- AUDIT	10-440-0400	32,500	32,500	32,500
FRINGE BENEFITS	10-440-0700			
FRINGE: FICA	10-440-0702	5,579	5,579	5,579
FRINGE: MEDICARE	10-440-0703	1,305	1,305	1,305
FRINGE: INSURANCE	10-440-0704	9,750	9,750	9,750
FRINGE: RETIREMENT	10-440-0705	6,298	6,298	6,298
TRAVEL, SCHOOLS, CONFERENCES	10-440-1400	1,500	1,500	1,500
MAINT & REPAIR-EQ	10-440-1600	2,400	2,400	2,400
COMPUTER PROG	10-440-2000	3,500	3,500	3,500
OFFICE SUPPLIES- PRINTING	10-440-3300	11,800	11,800	11,800
COMPUTER EQ & SUPPL	10-440-3400	500	500	500
CONTRACTED SVCS	10-440-4400	5,000	5,000	5,000
TAX COLL FEE-RAND CTY	10-440-5000	150,000	150,000	150,000
TAX COLL FEE-VEH CY	10-440-5100	15,000	15,000	15,000
TAX COLL FEE-VEH PY	10-440-5101	1,500	1,500	1,500
TAX MGMT ASSOC FEE	10-440-5102	2,000	2,000	2,000
DUES & SUBSCRIPTIONS	10-440-5300	1,100	1,100	1,100
SOFTWARE SUBSC/MAINT.	10-440-5301	7,500	7,500	7,500
EMPLOYEE BONDS	10-440-5400	1,755	1,755	1,755
TAX REFUNDS	10-440-5500	5,000	5,000	5,000
MISC EXPENSE	10-440-5700	1,500	1,500	1,500
WORKERS COMP	10-440-5800	880	880	880
SMALL EQUIPMENT	10-440-6000	1,000	1,000	1,000
CAPITAL OUTLAY: EQ	10-440-7400			
TOTALS		357,344	357,344	357,344



LEGAL DEPARTMENT

LEGAL:

GENERAL INFORMATION

The City Attorney and a Paralegal staff the Legal Services Department for the City of Asheboro. The City Attorney serves at the pleasure of the City Council and is a full-time employee of the City. The City Attorney provides legal representation for the City of Asheboro and any other clients specifically designated by the Asheboro City Council.

OBJECTIVES

The objective of the City Attorney is to fulfill his duties to the City of Asheboro by providing legal services that are both cost effective and of the highest quality. By way of illustration and not limitation, the services that will be rendered in order to fulfill this objective are as follows:

- As appropriate, the prosecution and defense of suits for / against the City.
- The provision of legal advice to the Mayor, City Council, City Manager, and other city officials with respect to the affairs of the City.
- Upon request, the drafting of legal documents and instruments impacting the mission and operations of the City of Asheboro.
- Upon request, the drafting and/or review of proposed ordinances.
- Upon request, the review of agreements, contracts, franchises, and other instruments with which the City may be concerned.
- The City Attorney will attend all meetings of the City Council.
- The performance of such other duties as may be expected of the City Attorney by virtue of his position as City Attorney.

CITY CLERK:

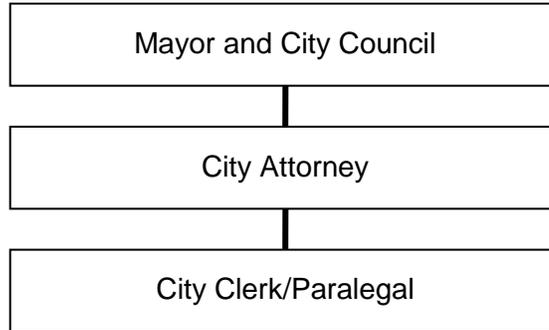
GENERAL INFORMATION

It is the duty of the City Clerk to give notice of all meetings of the Council, keep a journal of the proceedings of the Council, be the custodian of all city records, and perform any other duties that are required by statutes or the Council.

OBJECTIVES

- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government.
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To maintain and update Code of Ordinances.
- To provide records management services, including storage and retrieval of city records.

CITY OF ASHEBORO
Legal Department
Organizational Chart



**LEGAL & CITY CLERK
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-450

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-450-0200	110,770	110,770	110,770
PROFESSIONAL SERVICES	10-450-0400	710	710	710
FRINGE BENEFITS	10-450-0700			
FRINGE: FICA	10-450-0702	6,868	6,868	6,868
FRINGE: MEDICARE	10-450-0703	1,606	1,606	1,606
FRINGE: INSURANCE	10-450-0704	9,750	9,750	9,750
FRINGE: RETIREMENT	10-450-0705	7,754	7,754	7,754
TELEPHONE	10-450-1100	650	650	650
TRAVEL, SCHOOLS, CONFERENCES	10-450-1400	7,000	7,000	7,000
OFFICE SUPPLIES - PRINTING	10-450-3300	1,100	1,100	1,100
POSTAGE - PRIVILEGE LICENSE	10-450-3301	1,350	1,350	1,350
LAW LIBRARY	10-450-3400	5,000	5,000	5,000
CITY CODE	10-450-3500	4,000	4,000	4,000
PROFESSIONAL ASSOCIATION DUES	10-450-5300	1,100	1,100	1,100
INSURANCE	10-450-5400	700	700	700
MISCELLANEOUS EXPENSE	10-450-5700	500	500	500
WORKERS COMP	10-450-5800	362	362	362
SMALL EQUIPMENT	10-450-6000	2,000	2,000	2,000
TOTALS		161,220	161,220	161,220

CITY OF ASHEBORO

INFORMATION TECHNOLOGY



GENERAL INFORMATION

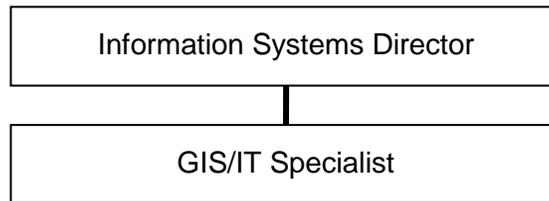
The Information Technology department manages computer and technology resources within the City, ensuring that those resources are available and secure for use. The department is responsible for network security, which includes restricting access to certain websites, maintaining virus and spyware protection, and employing other high tech security measures to safeguard the City's information. This department reviews and evaluates new technologies as they emerge and recommend any desirable hardware and software upgrades for the City. It also interacts with other departments as they plan to budget for technology purchases. The department oversees the planning and implementation of additions, deletions, and major modifications to the City's network infrastructure. It manages the City's telephone system as well as 130 cell phones and 42 smart cell phones. The department oversees and administers the maintenance of 13 servers, over 200 computer work stations, and the software required to use them and oversees system backups, archiving, and disaster recovery practices.

The Information Technology GIS Department deploys a working Geospatial Information System (GIS) to the City and to the public. A GIS is any system that captures, stores, analyzes, manages, and presents data that are linked to locations(s). The City uses this to provide location information on water/sewer utilities, street centerline data, structure addressing data and all other data related to property. GIS is also used as a platform for the creation of new data for short and/or long term use. For City use, GIS is used for producing maps specific to field related jobs or for field analysis. Each department within the City has access to a web based GIS service (ConnectGIS) for the creation of maps for specific projects or a general overview of what data is available.

OBJECTIVES

- Provides leadership for short and long range planning for all technology initiatives.
- Facilitates planning and implementation of telecommunication devices, along with local and wide area networks.
- Maintains servers that control email and internet connectivity for City of Asheboro employees.
- Ensures the maintenance of all computers and software.
- Plans and implements staff development to assist in using new software applications.
- Works with department heads to incorporate technology by identifying strategies and materials as needed.
- Assists end users in resolving technology oriented problems.

CITY OF ASHEBORO **Information Technology Department** **Organizational Chart**



**INFORMATION TECHNOLOGY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-480

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-480-0200	64,953	64,953	64,953
FRINGE BENEFITS	10-480-0700			
FRINGE: FICA	10-480-0702	4,027	4,027	4,027
FRINGE: MEDICARE	10-480-0703	942	942	942
FRINGE: INSURANCE	10-480-0704	5,200	5,200	5,200
FRINGE: RETIREMENT	10-480-0705	4,547	4,547	4,547
TELEPHONE	10-480-1100	6,000	6,000	6,000
INTERNET SERVICE	10-480-1101	11,000	11,000	11,000
TRAVEL, SCHOOLS, CONFERENCES	10-480-1400	800	800	800
OFFICE SUPPLIES	10-480-3300	150	150	150
OTHER SUPPLIES	10-480-3400	4,000	4,000	4,000
SOFTWARE / NETWORK SUPPORT	10-480-3500	39,000	39,000	39,000
SOFTWARE LICENSES	10-480-3500	55,000	55,000	55,000
UNIFORMS	10-480-3600	800	800	800
CONTR SERVICES	10-480-4500	20,000	20,000	20,000
CONTR SERV-T1 LINE TO R CTY	10-480-4501	4,000	4,000	4,000
DUES & SUBSCRIPTIONS	10-480-5300	500	500	500
INSURANCE	10-480-5400	800	800	800
MISC EXPENSE	10-480-5700	500	500	500
WORKERS COMP	10-480-5800	1,100	1,100	1,100
SMALL EQUIPMENT	10-480-6000	1,200	3,000	3,000
CAPITAL OUTLAY	10-480-7400	55,600	53,800	53,800
TOTALS		280,119	280,119	280,119

**INFORMATION TECHNOLOGY
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-480

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
1 Computer for Curtis to replace current Windows XP	6000	1	1,200	1,200	1,200
2 Computers in IT Currently Windows XP	7400	2	1,800	1,800	1,800
1 Server Public Works	7400	1	6,000	6,000	6,000
1 Email Server	7400	1	6,000	6,000	6,000
PW Conference A/V Upgrade	7400	1	7,800	7,800	7,800
Phone System at Public Works	7400	1	35,800	34,000	34,000
Total	7400		55,600	53,800	53,800
Upgrade Microsoft Office to 2013 Professional for Entire City		205	55,000	55,000	55,000



PLANNING & COMMUNITY DEVELOPMENT

GENERAL INFORMATION

The primary functions, duties and responsibilities of the Planning/Community Development Department are as follows:

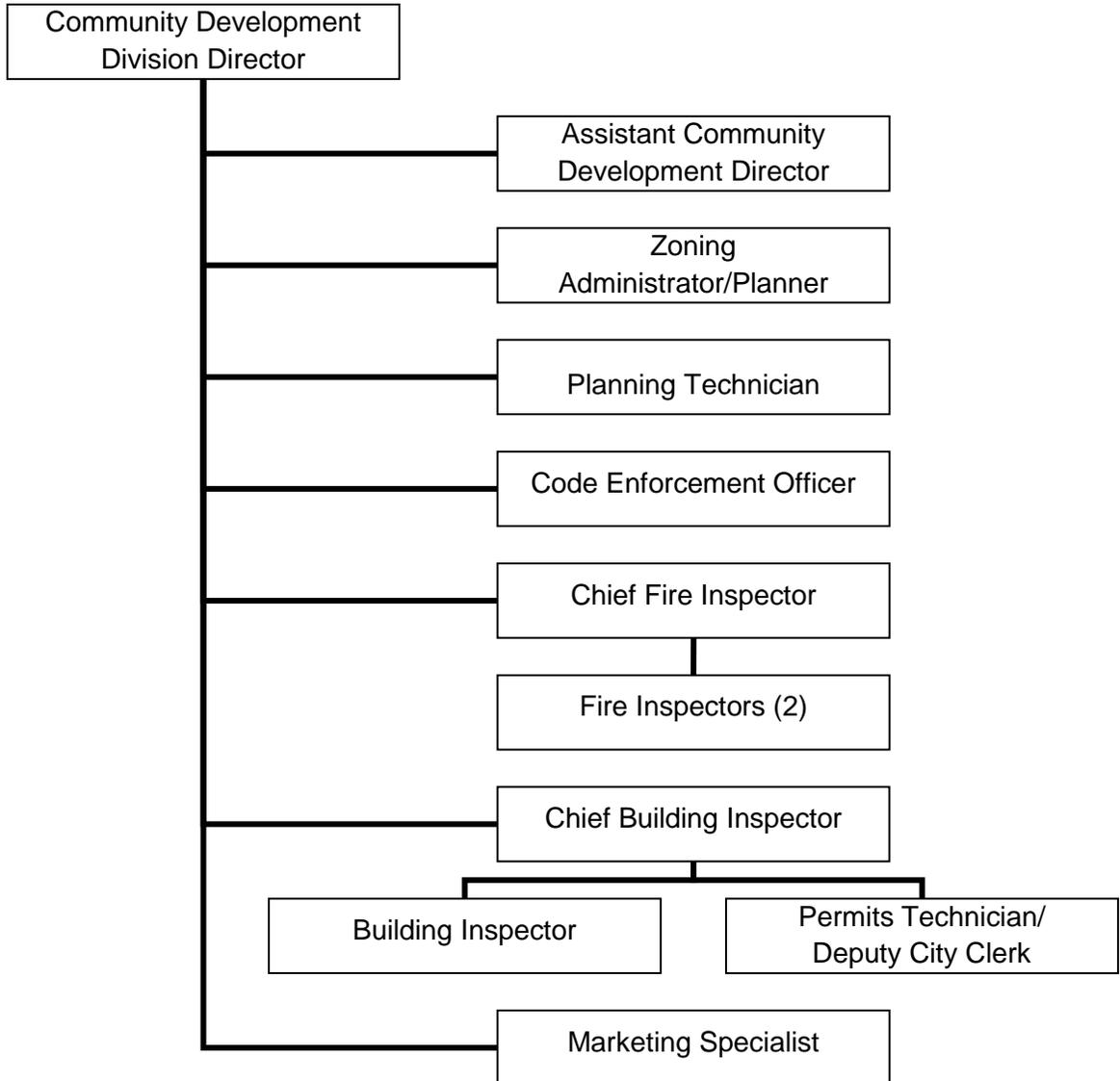
- Land Development Plan
- Zoning Ordinance
- Thoroughfare Plan
- Annexation studies
- Subdivision Ordinance
- Zoning permits
- Assistance to the Bureau of Census
- Soil Erosion and Sediment Control Ordinance
- Flood regulations
- Zoning hearings
- Subdivision review & approvals
- Site plan review & approval
- Consultation with developers before development
- Federal and State grant applications
- Administration of Federal and State grants
- Code enforcement
- Neighborhood analysis
- BOA hearings
- Energy advisory
- CBD revitalization
- Staff to the Planning Board/Board of Adjustment
- Staff to the Redevelopment Commission
- Staff to the Energy Advisory Committee
- Family Self Sufficient Advisory Committee
- Administration of Combined Housing Opportunities Program Consortium
- Assistance to Non Profit Housing Development Organizations

OBJECTIVES

The work objectives of the Planning / Community Development Department are directly related to all levels of planning; in particular, the day to day rudiments such as zoning, subdivision and grant administration, and long range planning such as comprehensive development plans and thoroughfare plans. Specifically, the Department will pursue a program that will promote a team approach to provide citizen services and support to Management and Council in implementation of specific goals and objectives. To this end, the following items are targeted for our objectives:

- Finish update of the Land Development Plan Map.
- Continue selective updating of the Zoning Ordinance.
- Continue the updating of the Subdivision Ordinance.
- Review other development regulations/codes and policies.
- Prepare applications for appropriate federal and state grants.
- Continue work on downtown revitalization.
- Continue comprehensive strategic planning program.
- Emphasize code enforcement activities.

CITY OF ASHEBORO
Community Development Division
Organizational Chart



**PLANNING & COMMUNITY DEVELOPMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-490

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-490-0200	272,236	272,236	272,236
SALARIES AND WAGES- PLANNING BD	10-490-0200	19,050	8,400	8,400
PART TIME WAGES	10-490-0200		7,050	7,050
PROF SERVICES	10-490-0400	34,000	20,000	20,000
FRINGE: FICA	10-490-0702	18,060	17,837	17,837
FRINGE: MEDICARE	10-490-0703	4,224	4,171	4,171
FRINGE: INSURANCE	10-490-0704	39,000	39,000	39,000
FRINGE: RETIREMENT	10-490-0705	19,057	19,057	19,057
TELEPHONE	10-490-1100	1,200	1,200	1,200
PRINT & PUBLISHING	10-490-1200	5,000	5,000	5,000
TRAVEL, SCHOOL, CONFERENCES	10-490-1400	3,500	3,500	3,500
MAINT & REPAIR-VEH PART	10-490-1700	2,000	2,000	2,000
GAS, OIL, TIRES	10-490-3100	2,000	2,000	2,000
OFFICE SUPPLIES	10-490-3300	1,000	1,000	1,000
POSTAGE	10-490-3400	1,500	1,500	1,500
CONTR SVCS- ANNEXATION	10-490-4500	300	300	300
ASHEBORO HOUSING AUTHORITY	10-490-5000	27,000	27,000	27,000
REDEVMNT PURCHASES	10-490-5200	500	500	500
DUES & SUBSCRIPTIONS(Software)	10-490-5300	25,000	25,000	25,000
INSURANCE	10-490-5400	3,159	3,159	3,159
CODE ENFORCEMENT	10-490-5500	1,000	1,000	1,000
MISC EXPENSE	10-490-5700	300	300	300
WORKERS COMP	10-490-5800	5,500	5,300	5,300
SMALL EQUIPMENT	10-490-6000	500	500	500
TOTALS		485,086	467,010	467,010

CITY OF
ASHEBORO
MARKETING / COMMUNICATIONS

GENERAL INFORMATION

This department is responsible for marketing, communications and public information functions of the City. Staff is responsible for publicizing, promoting and educating the public regarding functions and services of the City, through the development of public relations strategies and the creation and writing of varied public relations and communications products. The department also manages media relations and assists in grant preparation, monitoring, and reporting.

OBJECTIVES

During the 2013-2014 FY, the Marketing Specialist was responsible for:

- Continued growth of the City's social media program, which now includes Facebook and Twitter accounts allowing important messages to be communicated in real time.
- Coordinating with the Randolph County Tourism Development Authority on the promotion of special events.
- Maintenance and updates of the city's websites.
- Preparation of applications seeking regional and national recognition of Asheboro as a community on the rise.
- Migration to an electronic monthly employee-newsletter and development of a quarterly internal newsletter.
- Preparation of marketing and media proposals to build interest in city programs and services.
- Assisting with execution of a state grant supporting Randolph County Senior Adult Association's new Resource and Education Center.

CITY OF ASHEBORO
Marketing / Communications
Organizational Chart

Community Development Division Director
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**MARKETING / COMMUNICATIONS
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-495

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-495-0200	49,696	49,696	49,696
PROFESSIONAL SERVICES	10-495-0400	5,000	5,000	5,000
FRINGE BENEFITS: FICA	10-495-0702	3,081	3,081	3,081
FRINGE BENEFITS: MEDICARE	10-495-0703	721	721	721
FRINGE BENEFITS: INSURANCE	10-495-0704	6,500	6,500	6,500
FRINGE BENEFITS: RETIREMENT	10-495-0705	3,479	3,479	3,479
PRINTING AND PUBLISHING	10-495-1200	20,000	5,000	5,000
TRAVEL, SCHOOLS, CONFERENCES	10-495-1400	39,000	5,000	5,000
OFFICE SUPPLIES	10-495-3300	250	250	250
POSTAGE	10-495-3400	250	250	250
INSURANCE	10-495-5400	650	650	650
EDUCATIONAL PROGRAMS	10-495-5600	1,000	1,000	1,000
MISCELLANEOUS EXPENSE	10-495-5700	250	250	250
WORKERS COMPENSATION	10-495-5800	989	1,325	1,325
SMALL EQUIPMENT NON CAP	10-495-6000	750	750	1,950
CAPITAL OUTLAY: EQUIPMENT	10-545-7400	1,200	1,200	-
TOTALS		132,816	84,152	84,152

MARKETING / COMMUNICATIONS
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-495

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
New Laptop to replace CPU running Windows XP	7400	1	1,200		
	6000			1,200	1,200

CITY OF ASHEBORO

MUNICIPAL BUILDING HEADQUARTERS
Managed by City Engineer

GENERAL INFORMATION

The municipal building provides a central location for the administration and management of city government, finance, planning, zoning, community development, building and fire inspections, engineering, legal services and water and sewer billing and collection, as well as provide facilities for council and other meetings.



OBJECTIVE

To provide an efficient and practical administration and operation of municipal services.

**MUNICIPAL BUILDING HEADQUARTERS
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-500

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
TELEPHONE	10-500-1100	16,000	16,000	16,000
INTERNET SERVICE	10-500-1101	17,000	17,000	17,000
UTIL, FUEL & LIGHTS	10-500-1300	15,000	17,000	17,000
MAINT & REP - BLDG	10-500-1500	5,000	5,000	5,000
BLDG MAINT & REP - BILLING	10-500-1501	-	-	-
MAINT & REP - EQ	10-500-1600	5,000	5,000	5,000
CENTRAL OFFICE SUPPLY	10-500-3300	5,000	5,000	5,000
COPIER LEASE	10-500-3301	12,000	12,000	12,000
SUPPL & MATERIALS	10-500-3400	1,000	1,000	1,000
UNIFORMS AND ACCESSORIES	10-500-3600	1,000	1,000	1,000
PURCH FOR RESALE	10-500-4800	3,000	3,000	3,000
INSURANCE	10-500-5400	2,500	2,500	2,500
MISC EXPENSE	10-500-5700	2,000	2,000	2,000
SMALL EQUIP- NON CAP	10-500-6000	11,000	2,000	2,000
TOTALS		140,500	88,500	88,500

MUNICIPAL BUILDING HEADQUARTERS
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-500

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
City Council Ipad Air with Case	6000	10	9,000	-	-
City Hall Generator and All Apurtenances	7400	1	40,000	-	-

CITY OF ASHEBORO

POLICE DEPARTMENT



GENERAL INFORMATION

The Police Department, under the direction of the Chief of Police, provides professional law enforcement services for the City of Asheboro. The Assistant Chief of Police (Major) works under the direction of the Chief of Police and is responsible for overseeing all operations of the Police Department.

The department is divided into three separate divisions, each under the direct supervision of a Captain.

The foundation of the Police Department is the Patrol Division. This division is made up of uniformed officers who answer calls for service from the public, make criminal arrests and conduct traffic enforcement. The Patrol Division consists of the Traffic Unit and the Special Services Unit. The Traffic Unit consists of officers charged with investigating traffic accidents. The Special Services Unit consists of the Park Rangers, School Resource Officers, and D.A.R.E. Officer.

The Criminal Investigations Division consists of the Criminal Investigations Unit, Vice and Narcotics Unit and the Street Crimes Unit. The Criminal Investigations Unit handles all criminal cases. The Vice and Narcotics Unit investigates all drug and vice related complaints while conducting major drug operations targeting major dealers as well as street level dealers. The Street Crimes Unit is a uniformed unit that operates in marked patrol cars that are assigned to high crime areas. They work closely with Vice and Narcotics and the Patrol Division in targeting street level dealers and buyers. In FY 2008-2009, a Gang Intelligence Officer was added to the police force to monitor gang activity and to work to eliminate this serious threat to the City of Asheboro.

The Administrative Services Division is responsible for recruitment and hiring of personnel, uniforms and equipment, purchasing, training, personnel records, building and equipment maintenance and all Police Reserves. We now have an Explorers Post that has 8 youth participants who have police officers as mentors to allow youth in the community to see first-hand the workings at the police department.

POLICE DEPT. (Continued)

The Police Department has two Evidence / Property Control Technicians assigned to the Administrative Services Division. These positions are responsible for the safe and secure storage of all evidence and contraband.

The Department has two specially trained C.S.I. (Crime Scene Investigator) detectives who, with the aid of a fully equipped crime scene van, respond to all major crime scenes for the gathering of evidence.

The Department currently has two narcotic's canines. One dog is assigned to the Street Crimes Unit and the other canine is assigned to the Vice and Narcotics Unit.

In the event of a critical situation or incident, the Department can deploy its A.L.E.R.T. Team (Asheboro Law Enforcement Emergency Response Team). This specially trained and equipped unit handles all kinds of dangerous and lethal situations.

OBJECTIVES

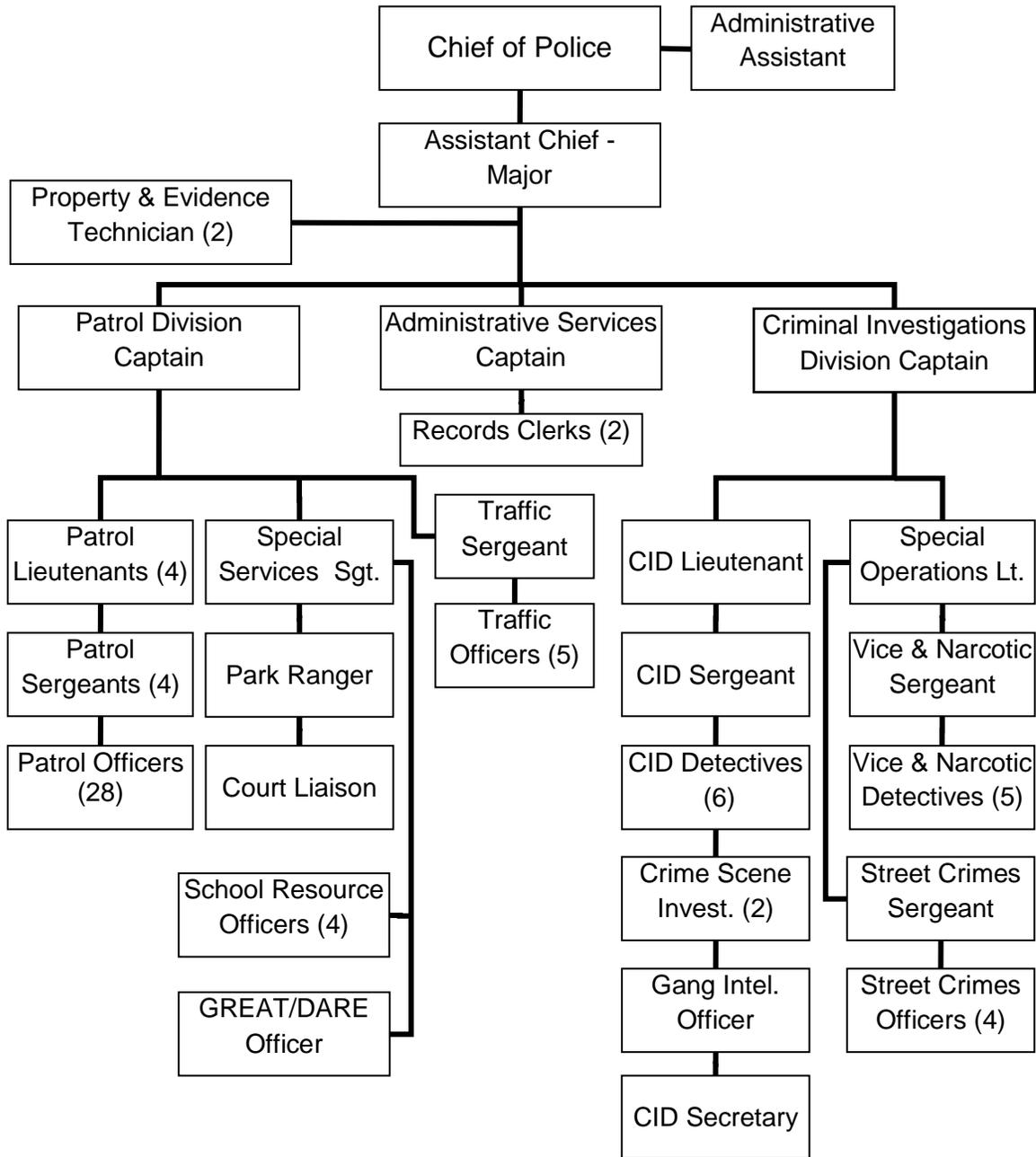
The goal of the Asheboro Police Department is to protect life and property within the City; to preserve the peace; to prevent criminal activity; to address drug-related problems and to detect and arrest the violators of the law. The Police Department recognizes that it is one of many functions within the city structure and is committed to providing professional law enforcement services for the City of Asheboro.

To ensure that our officers maintain a professional edge, we have equipped many of our police cars with Mobile Data Terminals (MDT's). We have also set a standard that every officer with the Asheboro Police Department must receive a minimum of forty hours of in-service training.

CITY OF ASHEBORO

Police Department

Organizational Chart



**POLICE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-510

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-510-0200	3,987,271	3,913,526	3,913,526
PART TIME CROSSING GUARDS	10-510-0200	22,750	22,750	22,750
OVERTIME EXPENSE	10-510-0201	42,000	42,000	42,000
PROF SERVICES	10-510-0400	30,000	moved 4510	moved 4510
FRINGE: FICA	10-510-0702	251,225	246,653	246,653
FRINGE: MEDICARE	10-510-0703	58,754	57,685	57,685
FRINGE: INSURANCE	10-510-0704	611,000	611,000	611,000
FRINGE: RETIREMENT	10-510-0705	282,049	276,887	276,887
FRINGE: 401K	10-510-0706	200,298	196,611	196,611
TELEPHONE	10-510-1100	57,000	57,000	57,000
INTERNET SERVICE	10-510-1101	11,000	11,000	11,000
UTIL, FUEL & LIGHTS	10-510-1300	25,000	25,000	25,000
TRAVEL, SCHOOLS, CONFERENCES	10-510-1400	16,000	16,000	16,000
ADVANCED LEADERSHIP/MGT. TRAINING	10-510-1401	5,700	5,700	5,700
MAINT & REPAIR -BLDG	10-510-1500	28,000	10,000	10,000
MAINT & REPAIR - EQ	10-510-1600	4,000	4,000	4,000
MAINT & REPAIR-VEH PART	10-510-1700	78,000	78,000	78,000
OFFICE RENTAL-VICE	10-510-2100	9,000	9,000	9,000
GAS, OIL & TIRES	10-510-3100	205,000	205,000	205,000
OFFICE SUPPL & PRINTING	10-510-3300	24,000	24,000	24,000
DARE/COMMUNITY WATCH SUPPLIES & PRINT	10-510-3301	5,000	5,000	5,000
OTHER SUPPL & MAT	10-510-3400	50,000	50,000	50,000
SMALL EQUIPMENT	10-510-3500	48,615	30,832	30,832
SMALL EQ- ALERT	10-510-3501	12,399	12,399	12,399
UNIFORMS & ACCESSORIES	10-510-3600	70,000	70,000	70,000
UNIFORM/ACCESS-BULLET P. VEST	10-510-3601	9,165	9,165	9,165
PROPERTY-EVIDENCE ADV	10-510-3700	2,000	2,000	2,000
AWARDS, RECOG & FLORAL	10-510-4000	800	800	800
CONTR MAINT & REPAIR-VEH	10-510-4400	8,000	8,000	8,000
CONTR SVCS	10-510-4500	46,000	46,000	46,000
CONTR SVCS: 911	10-510-4502	200,284	200,284	200,284
CONTR SVCS: RADIO MAINT	10-510-4504	12,800	12,800	12,800
CONTR SVCS: DCI USER FEE	10-510-4505	7,000	7,000	7,000
CONTR SVCS: COPIER LEASE	10-510-4506	2,300	2,300	2,300
CONT SVC: SPILLMAN	10-510-4508	2,000	2,000	2,000
CONT SVC: ANIMAL CONTROL	10-510-4510		60,000	60,000
DUES & SUBSCRIPTIONS	10-510-5300	2,500	2,500	2,500
INSURANCE - CARS	10-510-5400	110,000	110,000	110,000
MISC, DOG POUND & INFORMATION	10-510-5700	5,000	5,000	5,000
WORKERS COMP	10-510-5800	153,000	153,000	153,000
SMALL EQUIPMENT- NON CAP	10-510-6000	50,000	44,000	44,000
CAPITAL OUTLAY: EQ	10-510-7400	305,320	154,212	154,212
INVESTIGATION FUND	10-510-7500	18,000	18,000	18,000
LIBRARY FUND	10-510-7600	400	400	400
PRIN ON LT DEBT	10-510-8100	145,679	158,747	158,747
INT ON LT DEBT	10-510-8200	6,286	6,654	6,654
TOTALS		7,250,595	6,982,905	6,982,905

**POLICE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-510

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
2015 Dodge Charger V-8 Hemi AWD	7400	10	257,020	154,212	154,212
2015 Chevrolet Tahoe	7400	1	32,000	-	-
Police K-9 Dogs	7400	2	8,000	-	-
Enclosed K-9 Kennel	7400	2	7,000	-	-
Hot-N-Pop door popper for K-9 Vehicle	7400	1	1,300	-	-
	Total 7400		305,320	154,212	154,212
Gamber Johnson Console & MDT System Mount	3500	11	11,621	6,339	6,339
Striping For Marked Cars and Park Ranger Tahoe	3500	6	890	890	890
Sound Off Signal 100 Series Professional Speaker, H	3500	11	5,106	2,785	2,785
Emergency Lights	3500	11	14,750	8,045	8,045
Jotto AR-15, Remington 870 shotgun/rifle rack	3500	11	3,795	2,070	2,070
Brother PocketJet Printer	3500	11	3,850	2,100	2,100
Taser X26P	3500	8	7,283	7,283	7,283
Da-Lite Picture King Screen	3500	2	406	406	406
Infocus IN114A Projector	3500	2	914	914	914
	Total 3500		48,615	30,832	30,832
Protech Entry Vest	3501	2	5,280	5,280	5,280
Protech Ballistic Helmet	3501	2	858	858	858
Gas, less lethal, distraction devices	3501	1	6,261	6,261	6,261
	Total 3501		12,399	12,399	12,399
Mobile Data Terminals laptops	6000	25	30,000	24,000	24,000
Dell Desk Top Computers	6000	20	20,000	20,000	20,000
	Total 6000		50,000	44,000	44,000
Keyscan/Protection System Update	Part of 1500	1	4,995	-	-
	Total 1500 (part)		4,995	-	-

CITY OF
ASHEBORO
FIRE DEPARTMENT



GENERAL INFORMATION

The City of Asheboro Fire Department provides fire suppression, rescue, and hazardous materials response along with pre-hospital emergency medical services to city residents. In addition, we respond to a vast array of other predicaments as defined by our response community and are leaders in disaster preparedness for the citizens of Asheboro and surrounding communities.

Our Department consists of 53 well trained and highly-skilled professionals that are banded together organizationally to provide a model service to our community. We welcome new challenges and are in constant mode of preparation.

Within the department and in conjunction with operations, the Fire Prevention/Education Division enhances community safety through education, plan review and life safety inspections. Our relationship with the civilian population has proven to reduce injury and loss. Information gathered from these interactions is put to use as we prepare to combat all forms of danger to the public.

OBJECTIVES

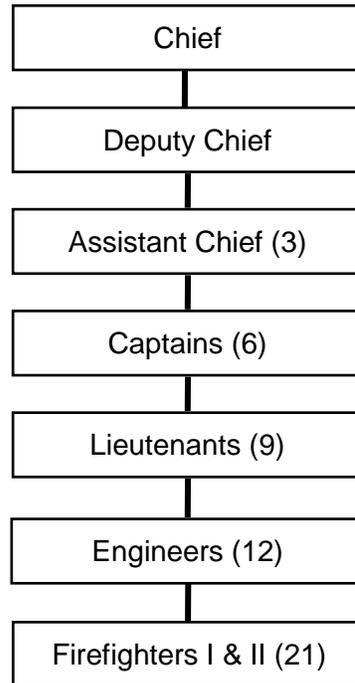
Improving services through:

- Planning
- Training
- Safety
- Conservation

STATISTICS FOR CALENDAR YEAR 2013

# Responses		1,705
Response hours		631
Response staff hours		4,452
Total dollar losses		\$464,552
Fire Safety programs		141
Program contacts:	Adult	3,064
	Children	1,625
Insurance rating classification		4
Total personnel training hours		14,321

CITY OF ASHEBORO Fire Department Organizational Chart



**FIRE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-530

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-530-0200	2,527,250	2,527,250	2,527,250
OVERTIME EXPENSE	10-530-0201	15,000	15,000	15,000
PROF SERVICES	10-530-0400	15,400	15,400	15,400
PROF SERVICES- ASH RAND RESCUE	10-530-0400	10,000	10,000	10,000
FRINGE BENEFITS	10-530-0700			
FRINGE: FICA	10-530-0702	157,620	157,620	157,620
FRINGE: MEDICARE	10-530-0703	36,863	36,863	36,863
FRINGE: INSURANCE	10-530-0704	370,500	370,500	370,500
FRINGE: RETIREMENT	10-530-0705	177,958	177,958	177,958
UNEMPLOYMENT COMP	10-530-0800			
DORM EXPENSE - FRATERNAL INS	10-530-1000	16,000	12,000	12,000
TELEPHONE	10-530-1100	17,000	15,000	15,000
INTERNET SERVICE	10-530-1101	11,200	11,200	11,200
UTIL, HEAT & LIGHTS	10-530-1300	33,000	33,000	33,000
TRAVEL, SCHOOLS, CONFERENCES	10-530-1400	7,500	5,000	5,000
MAINT & REPAIR - BLDG	10-530-1500	9,000	9,000	9,000
MAINT & REPAIR -EQ	10-530-1600	11,000	11,000	11,000
MAINT & REPAIR-VEH PART	10-530-1700	42,000	37,000	37,000
GAS, OIL & TIRES	10-530-3100	28,000	28,000	28,000
OFFICE SUPPL & PRINTING	10-530-3300	4,500	3,500	3,500
OTHER SUPPL & MATERIALS	10-530-3400	40,000	32,000	32,000
UNIFORMS & ACCESSORIES	10-530-3600	82,750	65,000	65,000
TRAINING AIDS/SUPPLIES	10-530-3800	4,500	4,500	4,500
CONTR MAINT-VEH PART	10-530-4400	7,000	7,000	7,000
CONTR MAINT & REPAIR	10-530-4500	160,000	100,000	100,000
DUES AND SUBSCRIPTIONS	10-530-5300	5,000	5,000	5,000
SOFTWARE SUBSCRIPTION	10-530-5301	10,000	10,000	10,000
INSURANCE	10-530-5400	28,000	30,000	30,000
MISC EXPENSE	10-530-5700	1,500	1,500	1,500
WORKERS COMP	10-530-5800	115,000	115,000	115,000
SMALL EQUIPMENT - NON CAP	10-530-6000	15,000	15,000	15,000
CAPITAL OUTLAY: EQ	10-530-7400	534,000	434,000	434,000
PRINC ON LT DEBT	10-530-8100	5,031	48,249	48,249
INT ON LT DEBT	10-530-8200	401	2,526	2,526
TOTALS		4,497,973	4,345,066	4,345,066

**FIRE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-530

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Administrative Assistant	200	1	35,000	-	-
Training/School/Conference/Seminar	1400	1	2,500	5,000	5,000
Support Vehicles Lights/Sirens	1700	2	10,000	5,000	5,000
			32,000	32,000	32,000
Office Printers	3300	4	780	-	-
			3,720	3,500	3,500
Additional Equipment Fire Engines	3400		22,000	32,000	32,000
Implement Standardized Uniform Purchase Plan	3600		82,750	65,000	65,000
Fire Station #1 Front Driveway	4500	1	60,000	-	-
Fire Station #1 Roof Replacement	4500	1	100,000	100,000	100,000
Total	4500		160,000	100,000	100,000
Additional Funding Increase	5300	1	1,200	5,000	5,000
Additional Funding Increase	5700	1	700	1,500	1,500
Computers	6000	9	9,500	9,500	9,500
Fire Engine	7400	1	425,000	425,000	425,000
Support Vehicle - Tahoe/Truck 4-DR	7400	2	56,000	-	-
Vehicle Mounted Intercom System	7400	4	24,000	-	-
Fire Station 1& 2 Commercial Washer/Dryer	7400	2	20,000	-	-
Defibrillators	7400	3	9,000	9,000	9,000
Total	7400		534,000	434,000	434,000



GENERAL INFORMATION

The primary functions, duties and responsibilities of the Inspection Department are reviewing plans, issuing permits and inspecting construction and properties as required by the North Carolina State Building Code and The North Carolina Fire Prevention Code.

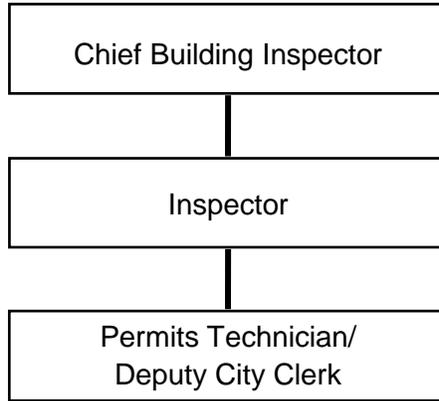
The department works closely with the Zoning Administrator and Code Enforcement Officer in the issuing of permits. Work is also coordinated with the Water Department, Engineering Department, Public Works Division, Fire Department and other departments and agencies in our endeavor to keep the buildings safe and stable for human habitation. The staff consists of two full time inspectors. The Inspection Department is responsible for periodic inspections of the public and private schools in the City limits. This requires a thorough inspection of each facility for compliance of all codes. The public also depends upon our office for various information and assistance.

The department assists the office of the city clerk with collecting, renewing and issuing all the City of Asheboro privilege licenses. The inspectors assist with monitoring the City for new and different businesses and collect on delinquent licenses. This is a constant process which changes very rapidly. Each day has a varied schedule and brings new challenges to our department that must be resolved.

OBJECTIVES

- The objectives of the Inspection Department are to continue to provide the following:
- Service all the citizens and the contractors in building related matters.
- Enforce all phases of the North Carolina Building Code.
- Protect the health, safety and welfare for each and every resident of the City.

CITY OF ASHEBORO
Building Inspections Department
Organizational Chart



**BUILDING INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-540

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-540-0200	108,820	108,820	108,820
PROFESSIONAL SERVICES	10-540-0400			
FRINGE BENEFITS: FICA	10-540-0702	6,747	6,747	6,747
FRINGE BENEFITS: MEDICARE	10-540-0703	1,578	1,578	1,578
FRINGE BENEFITS: INSURANCE	10-540-0704	13,000	13,000	13,000
FRINGE BENEFITS: RETIREMENT	10-540-0705	7,617	7,617	7,617
TELEPHONE	10-540-1100	500	500	500
TRAVEL, SCHOOLS & CONFERENCES	10-540-1400	1,100	1,100	1,100
MAINTENANCE AND REPAIR-EQUIP	10-540-1600	100	100	100
MAINTENANCE & REPAIR - VEHICLES	10-540-1700	1,400	1,400	1,400
COMPUTER PROG & SUPPLIES	10-540-2000	500	500	500
GAS, OIL, AND TIRES	10-540-3100	2,500	2,500	2,500
OFFICE SUPPLIES & PRINTING	10-540-3300	1,100	1,100	1,100
POSTAGE	10-540-3400	300	300	300
UNIFORMS AND ACCESSORIES	10-540-3600	600	600	600
CONTRACTED MAINT-VEHICLE PART	10-540-4400	700	700	700
DUES AND SUBSCRIPTIONS	10-540-5300	900	900	900
INSURANCE	10-540-5400	1,500	1,500	1,500
MISCELLANEOUS EXPENSE	10-540-5700	500	500	500
WORKERS COMPENSATION	10-540-5800	1,608	1,608	1,608
BOOKS - HANDICAP SIGNAGE REIMB	10-540-5900	300	300	300
SMALL EQUIPMENT NON CAP	10-540-6000	1,250	1,250	1,250
TOTALS		152,620	152,620	152,620



GENERAL INFORMATION

The primary functions, duties and responsibilities of the Fire Inspection Department are conducting annual fire inspections to all businesses, mercantile, factory, assembly, institutional, education, and high hazard occupancies. Our department reviews fire protection plans and issues operational and construction permits.

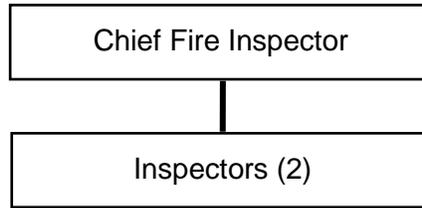
The department works closely with the Zoning Administrator, Planning Administrator and Building Inspectors Department. Our staff consists of three full time Level 3 Fire Inspectors.

OBJECTIVES

The objectives of the Fire Inspection Department are to continue to provide the following:

- Service all the citizens and the contractors in fire code related matters.
- Enforce all phases of the North Carolina Fire Prevention Code.
- Protect the health, safety and welfare for each and every citizen of the City.
- To maintain our level of training and certifications.

CITY OF ASHEBORO
Fire Inspections Department
Organizational Chart



**FIRE INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-545

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-545-0200	183,633	183,633	183,633
FRINGE BENEFITS	10-545-0700			
FRINGE BENEFITS: FICA	10-545-0702	11,385	11,385	11,385
FRINGE BENEFITS: MEDICARE	10-545-0703	2,663	2,663	2,663
FRINGE BENEFITS: INSURANCE	10-545-0704	19,500	19,500	19,500
FRINGE BENEFITS: RETIREMENT	10-545-0705	12,854	12,854	12,854
TELEPHONE	10-545-1100	1,700	1,700	1,700
PRINTING AND PUBLISHING	10-545-1200	900	900	900
TRAVEL, SCHOOLS & CONFERENCES	10-545-1400	1,900	1,000	1,000
MAINTENANCE AND REPAIR-EQUIP	10-545-1600	100	100	100
MAINTENANCE & REPAIR - VEHICLES	10-545-1700	2,500	2,500	2,500
GAS, OIL, AND TIRES	10-545-3100	5,500	5,000	5,000
OFFICE SUPPLIES & PRINTING	10-545-3300	500	500	500
POSTAGE	10-545-3400	100	100	100
UNIFORMS AND ACCESSORIES	10-545-3600	2,000	2,000	2,000
DUES AND SUBSCRIPTIONS	10-545-5300	1,800	1,800	1,800
INSURANCE	10-545-5400	1,000	1,000	1,000
MISCELLANEOUS EXPENSE	10-545-5700	1,000	1,000	1,000
WORKERS COMPENSATION	10-545-5800	10,452	10,400	10,400
SMALL EQUIPMENT NON CAP	10-545-6000	2,000	2,700	2,700
TOTALS		261,487	260,735	260,735

**FIRE INSPECTION DEPARTMENT
 SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-545

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
3 COMPUTERS	6000	3	2,700	2,700	2,700

CITY OF ASHEBORO

PUBLIC WORKS OPERATIONS



GENERAL INFORMATION

The Operations Department provides general supervision and assistance to all public works areas, including Street, Sanitation, Water & Sewer Maintenance, Grounds Maintenance, Fleet Maintenance and direct supervision to Traffic Division, Building Maintenance, Utility Inspections, Utility Locations, Cemetery Management and Erosion Control Program.

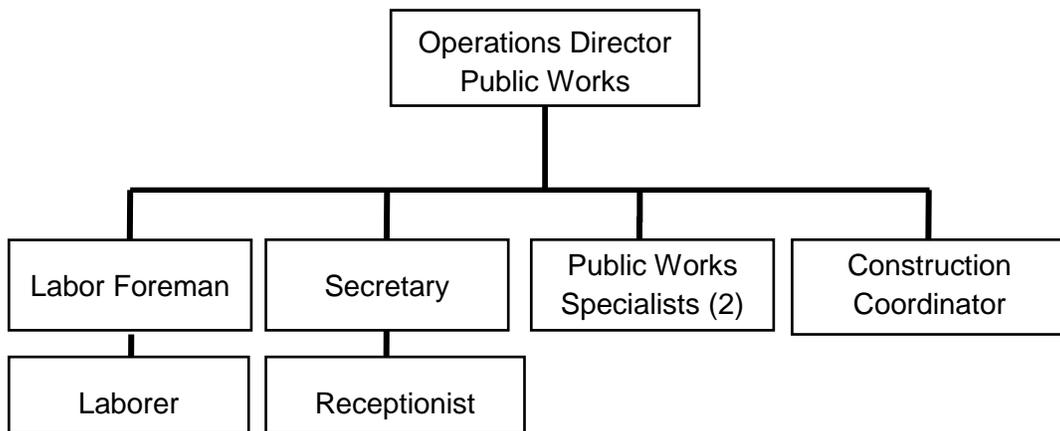
The Operations Department assists the general public by providing various types of information and assistance with complaints.

The Operations Department is also involved in setting quality standards, planning, goal setting, record keeping and various other activities as required.

OBJECTIVES

- Coordinate Public Works projects and activities.
- Investigate miscellaneous complaints and assist with solutions.
- Plan for future growth to provide adequate services.
- Maintain adequate records of city services and projects.
- Inspect all new utility and street projects to maintain proper quality standards.
- Administer Erosion and Sediment Control Program.

CITY OF ASHEBORO Public Works Operations Department Organizational Chart



**OPERATIONS DIVISION
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-550

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-550-0200	295,058	295,058	295,058
PART TIME WAGES	10-550-0200	30,100	30,100	30,100
OVERTIME EXPENSE	10-550-0201	15,000	15,000	15,000
PROFESSIONAL SERVICES	10-550-0400	1,000	1,000	1,000
FRINGE BENEFITS	10-550-0700			
FRINGE BENEFITS: FICA	10-550-0702	21,090	21,090	21,090
FRINGE BENEFITS: MEDICARE	10-550-0703	4,932	4,932	4,932
FRINGE BENEFITS: INSURANCE	10-550-0704	52,000	52,000	52,000
FRINGE BENEFITS: RETIREMENT	10-550-0705	21,704	21,704	21,704
UNEMPLOYMENT COMPENSATION	10-550-0800			
TELEPHONE	10-550-1100	15,000	15,000	15,000
INTERNET SERVICE	10-550-1101	10,000	10,000	10,000
UTILITES, FUEL & LIGHTS	10-550-1300	75,000	75,000	75,000
TRAVEL, SCHOOLS, CONFERENCES	10-550-1400	2,100	2,100	2,100
MAINTENANCE & REPAIR-BLDGS	10-550-1500	30,000	30,000	30,000
MAINT & REPAIR- EQ	10-550-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	10-550-1700	12,000	12,000	12,000
GAS, OIL & TIRES	10-550-3100	14,000	14,000	14,000
OFFICE SUPPLIES & PRINTING	10-550-3300	4,200	4,200	4,200
OTHER SUPPLIES & MATERIALS	10-550-3400	20,000	20,000	20,000
TRAFFIC DIV SUPPLIES-MATERIAL	10-550-3402	20,000	20,000	20,000
INCIDENT COMMAND CENTER	10-550-3500	2,500	2,500	2,500
UNIFORMS	10-550-3600	8,700	8,700	8,700
CONTRACTED MAINT-VEHICLE PART	10-550-4400	500	500	500
CONTRACTED SERVICES	10-550-4500	12,000	12,000	12,000
DUES & SUBSCRIPTIONS	10-550-5300	700	700	700
INSURANCE	10-550-5400	10,000	10,000	10,000
MISCELLANEOUS EXPENSE	10-550-5700	1,000	1,000	1,000
MISC- CEMETERY ISSUE COSTS	10-550-5701	2,000	2,000	2,000
WORKERS COMPENSATION	10-550-5800	53,600	53,600	53,600
SMALL EQUIPMENT NON CAP	10-550-6000	12,200	12,200	12,200
CAPITAL OUTLAY: EQUIPMENT	10-550-7400	63,000	-	-
PRINCIPAL ON LONG-TERM DEBT	10-550-8100	20,799	20,799	20,799
INTEREST ON LONG-TERM DEBT	10-550-8200	895	895	895
TOTALS		832,078	769,078	769,078

OPERATIONS DIVISION
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-550

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
		New Computers	6000		
Retroreflectometer	7400	1	13,000	-	-
4X4 Pickup Truck	7400	1	27,000	-	-
Small All wheel drive SUV	7400	1	23,000	-	-
Total	7400		63,000	-	-
Upgrade building alarm and software at PW	1500	1	13,000	13,000	13,000
other	1500		17,000	17,000	17,000
Total	1500		30,000	30,000	30,000

CITY OF ASHEBORO

FLEET MAINTENANCE



GENERAL INFORMATION

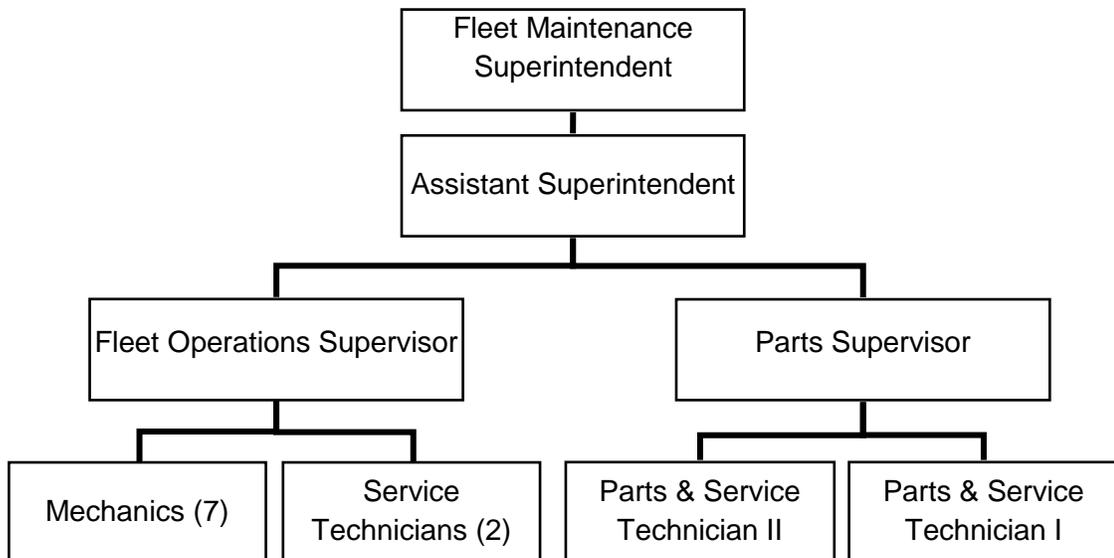
It is the Fleet Maintenance Department's responsibility to provide the following:

- Maintain, repair, and service all City owned "fleet" equipment, which includes about 336 licensed motor vehicles.
- Maintain fuel and parts inventory.
- Keep work orders and fuel records on each piece of equipment.
- Recommend when a piece of equipment needs to be replaced.
- Assist in writing specifications for purchasing equipment and in evaluating bids received.
- Provide Finance, on a monthly basis, information relating to the cost of services provided to each individual department.

OBJECTIVES

- To keep all City vehicles and equipment in safe and operational condition.
- To maintain a good preventive maintenance program by observing equipment more closely, such as checking brake pads and shoes and rotating tires.
- To give Department Heads an estimated cost before major repairs are made on their equipment.
- To purchase parts, fuel, oil and tires at the most economical price.
- To assist Departments with writing specifications and review bids to make sure they meet specifications.
- To provide professional and efficient service to all Departments.

CITY OF ASHEBORO Fleet Maintenance Department Organizational Chart



**FLEET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-555

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-555-0200	737,215	737,215	737,215
OVERTIME EXPENSE	10-555-0201	15,000	15,000	15,000
CONTRA - SALARIES AND WAGES	10-555-0300	(150,000)	(150,000)	(150,000)
PROFESSIONAL SERVICES	10-555-0400	1,000	1,000	1,000
FRINGE BENEFITS: FICA	10-555-0702	46,637	46,637	46,637
FRINGE BENEFITS: MEDICARE	10-555-0703	10,907	10,907	10,907
FRINGE BENEFITS: INSURANCE	10-555-0704	130,000	130,000	130,000
FRINGE BENEFITS: RETIREMENT	10-555-0705	52,655	52,655	52,655
UNEMPLOYMENT COMPENSATION	10-555-0800			
TELEPHONE	10-555-1100	5,000	5,000	5,000
TRAVEL, SCHOOLS, CONF, ETC	10-555-1400	8,500	8,500	8,500
MAINTENANCE AND REPAIR - BLDG	10-555-1500	1,800	1,800	1,800
MAINTENANCE & REPAIR - EQUIP	10-555-1600	12,000	12,000	12,000
MAINTENANCE & REPAIR-VEH PART	10-555-1700	14,500	14,500	14,500
VEHICLE PARTS - INVENTORY	10-555-1800	850,000	850,000	850,000
CONTRA-VEHICLE PARTS INVENTOR	10-555-1900	(650,000)	(650,000)	(650,000)
GAS, OIL & TIRES	10-555-3100	12,500	12,500	12,500
GAS, OIL & TIRES-INVENTORY	10-555-3200	800,000	800,000	800,000
OFFICE SUPPLIES	10-555-3300	3,000	3,000	3,000
COPIER LEASE #V011005691		600	600	600
OTHER SUPPLIES & MATERIALS	10-555-3400	31,500	31,500	31,500
CONTRA-GAS-OIL-TIRES-INVENTOR	10-555-3500	(700,000)	(700,000)	(700,000)
UNIFORMS AND ACCESSORIES	10-555-3600	22,000	22,000	22,000
CONTRACTED VEHICLE PARTS	10-555-4200	44,000	44,000	44,000
CONTRA-CONTRACTED VEH REPAIRS	10-555-4300	(44,000)	(44,000)	(44,000)
CONTR MAINT - VEHICLES	10-555-4400	500	500	500
DUES AND SUBSCRIPTIONS	10-555-5300	11,000	11,000	11,000
INSURANCE	10-555-5400	9,000	9,000	9,000
MISCELLANEOUS EXPENSE	10-555-5700	7,000	7,000	7,000
WORKERS COMPENSATION	10-555-5800	29,999	30,000	30,000
SMALL EQUIPMENT NON CAP	10-555-6000	13,000	13,000	13,000
CAPITAL OUTLAY: EQUIPMENT	10-555-7400	174,000	23,000	23,000
PRINCIPAL ON LONG-TERM DEBT	10-555-8100	13,352	13,352	13,352
INTEREST ON LONG-TERM DEBT	10-555-8200	570	570	570
TOTALS		1,513,235	1,362,236	1,362,236

**FLEET MAINTENANCE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-555

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
		COMPUTERS	6000		
PARTS TRUCK 2 DOOR 4X4	7400	1	23,000	-	-
SERVICE TRUCK X-CAB 4X4	7400	1	35,000	-	-
DEPT. HEAD TRUCK 4 DOOR 4X4	7400	1	27,000	-	-
AIR COMPRESSOR (GAS)	7400	1	3,000	-	-
TIG WELDER	7400	1	4,500	4,500	4,500
CLUTCH & FLY WHEEL LIFT	7400	1	2,500	2,500	2,500
4 POST LIFT FOR THE TIRE BAY	7400	1	16,000	16,000	16,000
BIG TRUCK TIRE CHANGER	7400	1	13,000	-	-
4 WHEEL ALIGNMENT MACHINE	7400	1	50,000	-	-
Total	7400		174,000	23,000	23,000



GENERAL INFORMATION

The Street Department is primarily responsible for maintenance of the City's streets. This includes, but is not limited to, a scheduled system of street repairs and maintenance to ensure safety and efficiency.

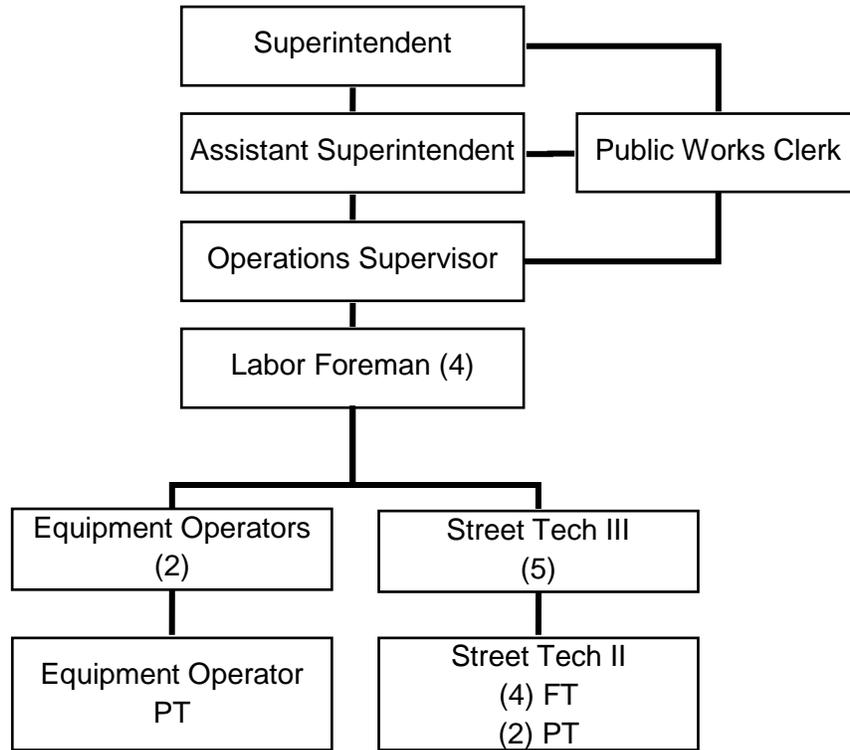
The Street Department also oversees snow and ice removal, leaf collection, curb and gutter repair, storm drain maintenance, driveway maintenance and installation and the cleaning of creeks, drainage ditches and side ditches.

The Street Department also maintains records supporting the City's use of Powell Bill Funds. Pursuant to North Carolina General Statutes 136-41.1 through 136-41.3 the Powell Bill provides for "funds to be allocated to cities and towns for the purpose of maintaining, repairing, constructing, reconstructing, or widening of any street or public thoroughfare within the corporate limits of that municipality". These funds are state shared revenues.

OBJECTIVES

- To maintain an efficient resurfacing program to ensure the citizens' safety.
- To patch pavement and make necessary utility cuts.
- To maintain a system of cleaning and flushing City streets.
- To provide an adequate and timely response to citizen calls.
- To mow street right of ways, sidewalk grass, and around city maintained parking lots on a consistent schedule. This will be done to ensure good appearance. This also includes any bush hogging done, including upkeep of the Asheboro Municipal Airport.
- To provide an efficient and responsive leaf collection program.
- To maintain an efficient snow and ice removal program through maintaining adequate equipment, including salt spreaders and snow plows.
- To maintain curbs, driveways, catch basins, storm drains, culverts and right of ways in safe condition.
- To minimize contract labor by using an in-department construction and concrete crew for the building of catch basins, curb replacement, ball fields, parking lots, sidewalks, etc.

CITY OF ASHEBORO
Street Maintenance Department
Organizational Chart



**STREET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-565

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-565-0200	725,110	732,110	732,110
PART TIME WAGES	10-565-0200	18,000	16,000	16,000
OVERTIME EXPENSE	10-565-0201	30,000	30,000	30,000
SALARIES & WAGES- POWELL BILL	10-565-0210			
PROFESSIONAL SERVICES	10-565-0400	45,000	45,000	45,000
FRINGE BENEFITS: FICA	10-565-0702	47,809	48,243	48,243
FRINGE BENEFITS: MEDICARE	10-565-0703	14,000	11,283	11,283
FRINGE BENEFITS: INSURANCE	10-565-0704	143,000	143,000	143,000
FRINGE BENEFITS: RETIREMENT	10-565-0705	52,858	53,348	53,348
UNEMPLOYMENT COMPENSATION	10-565-0800			
TELEPHONE	10-565-1100	5,500	5,500	5,500
WELCOME TO ASHEBORO SIGN UTILITY	10-565-1300	1,100	1,000	1,000
TRAVEL, SCHOOLS, CONFERENCES	10-565-1400	1,500	1,500	1,500
MAINTENANCE & REPAIR-VEH PART	10-565-1700	137,000	137,000	137,000
PARKING LOT LEASES	10-565-2100	6,200	6,200	6,200
EQUIPMENT RENTALS	10-565-2101	10,000	10,000	10,000
GAS, OIL AND TIRES	10-565-3100	100,000	100,000	100,000
GAS, OIL, TIRES - POWELL BILL	10-565-3110			
OFFICE SUPPLIES & PRINTING	10-565-3300	3,500	3,500	3,500
SUPPLIES AND MATERIALS	10-565-3400	41,000	300,000	300,000
UNIFORMS AND ACCESSORIES	10-565-3600	14,000	14,000	14,000
UNIFORMS & ACCES- POWELL BILL	10-565-3610	3,000	2,500	2,500
CONTRACTED MAINT - VEHICLES	10-565-4400			
CONTRACTED MAINT.	10-565-4500	55,000	55,000	55,000
CONTRACTED MAINT. - RAIL ROAD	10-565-4501	15,000	15,000	15,000
STREET LIGHTING CONTRACTED	10-565-4600	450,000	540,000	540,000
EASEMENT-RIGHT OF WAY PURCH	10-565-5000	15,000	10,000	10,000
DUES & SUBSCRIPTIONS	10-565-5300	800	500	500
INSURANCE	10-565-5400	25,000	20,000	20,000
MISCELLANEOUS EXPENSE	10-565-5700	3,000	3,000	3,000
WORKERS COMPENSATION	10-565-5800	73,700	73,700	73,700
SMALL EQUIPMENT NON CAP	10-565-6000	5,000	7,700	7,700
CAPITAL OUTLAY: EQUIPMENT	10-565-7400	1,210,532	167,721	167,721
PRINCIPAL ON LONG TERM DEBT	10-565-8100	35,155	48,902	48,902
INTEREST ON LONG TERM DEBT	10-565-8200	674	1,074	1,074
TOTALS		3,691,438	2,602,781	2,602,781

**STREET MAINTENANCE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-565

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Pickup truck	7400	3	81,000	-	-
3500 series service truck	7400	1	65,322	-	-
50hp. tractor	7400	1	24,000	-	-
paver	7400	1	161,570	-	-
410K backhoe	7400	1	100,033	-	-
Skid steer (compact track loader)	7400	1	54,060	-	-
Mower lift	7400	1	5,500	5,500	5,500
2 Ton flatbed	7400	3	240,000	-	-
Zero turn mower 72 in. deck	7400	2	28,440	-	-
Leaf truck	7400	2	324,442	162,221	162,221
Single drum roller for patching truck	7400	1	11,000	-	-
Total	7400		1,095,367	167,721	167,721
Office computers	6000	3	2,700	2,700	2,700
Tech II positions	200	3	107,065	-	-



GENERAL INFORMATION

The Engineering Department provides engineering services that include planning, design, and inspection of capital improvements to streets, water and sewer utilities, and other public works projects. Technical assistance is also provided to other departments of the City involved in the operation and maintenance of streets, water and sewer utilities and other City owned facilities.

The Engineering Department is also involved in developing and revising ordinances and policies on public works matters; reviewing subdivision maps and annexation petitions; assigning street numbers; and managing other matters relating to City owned property, water and sewer utility easements, maps and record drawings.

The Engineering Department assists the general public by providing information on streets, utilities, subdivisions, annexations and public works projects, as well as analyzing problems concerning City utilities and public works matters.

OBJECTIVES

- Coordinate Capital Improvements.
- Plan, Design, Contract and Inspect Street Improvements, Water and Sewer Utility Extensions and Other Projects.
- Coordinate Engineering Services Contracted for Larger Projects.
- Coordinate and Inspect Subdivision Development.
- Maintain and Update City Maps and Water and Sewer Utility Records.

PROJECTS COMPLETED FY 2013-2014

Construction Completed on:

- Sunset Theatre Renovations
- West Academy Street - Street/Sidewalk Improvements
- Waterline replacement on Giles Chapel Road Phase I
- Airport Clearing/Grubbing Project
- Airport Taxi-lane, Access Road & Hangar Site Prep. Grading
- Cul-de-sac on Birkhead Street
- Theatre Way Alley Improvements

Design and Plans Completed for:

- Pineview Lift Station Survey
- Water Treatment Plant Survey
- Wastewater Treatment Plant Survey
- Lanier Avenue - Street/Sidewalk Improvements
- Fire Station No. 1 Roof Replacement
- Theatre Way Alley Improvements
- Airport Terminal Building Renovation

PROJECTS SCHEDULED FY 2014-2015

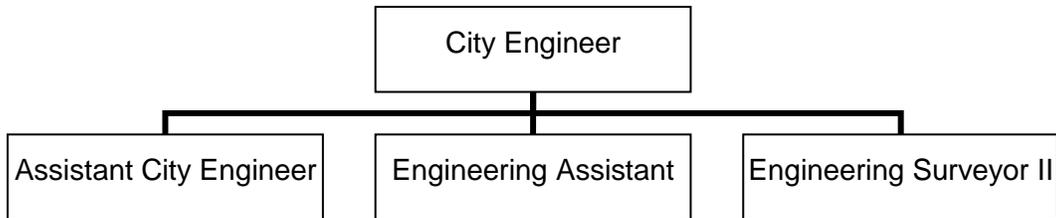
Construction for:

- Water Line replacement on Cedar Road
- Water Line replacement on Giles Chapel Road Phase II
- Cul-de-sacs on Lindsey Avenue, Whitley Street and Humble Street
- Culvert Invert Repair Under Tennis Courts at Memorial Park
- Culvert Repair Under Tamworth Rd
- Resurfacing Bicentennial Parking Lot
- Resurfacing Streets in the Carriage at Sykes Farm Subdivision

Design & Plans for:

- Water line replacement on Cedar Road
- Water line replacement on Giles Chapel Road Phase II
- Holly Street - Street/sidewalk Improvements
- Cul-de-sac on Humble Street
- Cul-de-sac on Lindsey Avenue

CITY OF ASHEBORO
Engineering Department
Organizational Chart



**ENGINEERING DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-575

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-575-0200	92,671	93,721	93,721
PROFESSIONAL SERVICES	10-575-0400	12,000	12,000	12,000
FRINGE BENEFITS	10-575-0700			
FRINGE BENEFITS: FICA	10-575-0702	5,746	5,811	5,811
FRINGE BENEFITS: MEDICARE	10-575-0703	1,344	1,359	1,359
FRINGE BENEFITS: INSURANCE	10-575-0704	16,250	16,250	16,250
FRINGE BENEFITS: RETIREMENT	10-575-0705	6,787	6,560	6,560
STATE PERMIT FEES	10-575-1000	1,000	1,000	1,000
TELEPHONE	10-575-1100	3,200	3,200	3,200
PUBLISHING	10-575-1200	4,500	4,500	4,500
TRAVEL, SCHOOLS, CONFERENCES	10-575-1400	2,000	2,000	2,000
MAINTENANCE AND REPAIR - EQUIP	10-575-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	10-575-1700	1,000	1,000	1,000
GAS, OIL AND TIRES	10-575-3100	1,500	1,500	1,500
OFFICE SUPPLIES & PRINTING	10-575-3300	7,000	7,000	7,000
COPIER LEASE	10-575-3301	6,000	6,000	6,000
UNIFORMS AND ACCESSORIES	10-575-3600	2,550	2,550	2,550
CONTRACTED MAINT & REPAIR-VEH	10-575-4400	500	500	500
DUES & SUBSCRIPTIONS	10-575-5300	5,000	5,000	5,000
INSURANCE	10-575-5400	2,500	2,500	2,500
MISCELLANEOUS EXPENSE	10-575-5700	1,200	1,200	1,200
WORKERS COMPENSATION	10-575-5800	5,000	5,000	5,000
SMALL EQUIPMENT- NON CAP	10-575-6000	2,200	2,200	2,200
CAPITAL OUTLAY: EQUIPMENT	10-575-7400	56,000	2,500	2,500
TOTALS		236,948	184,351	184,351

**ENGINEERING DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-575

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Ford Explorer 4X4 (State Contract)	7400	1	27,000	-	-
Robotic Surveying Instrument & Accessories	7400	1	26,500	-	-
CAD Machine	7400	1	2,500	2,500	2,500
Total	7400		56,000	2,500	2,500



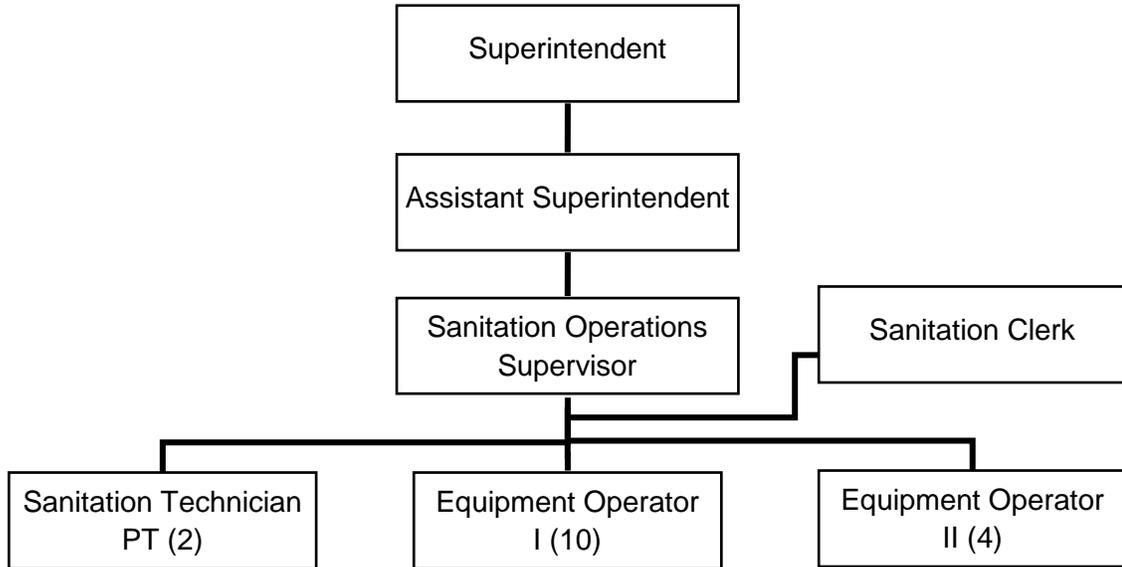
GENERAL INFORMATION

The Environmental Services Department makes collections of solid waste, recyclables and yard waste from residents (approx. 9,515 households) and commercial locations within the City limits. Collection's from commercial customers are fee-based and include restaurants, institutions, multi-family and businesses. Industries provide their own pick-up service. All solid waste is collected and transported to the City of Asheboro Recycle Transfer Station. To better serve the citizens, the Environmental Services Department has automated equipment. This automated equipment provides for a more efficient collection system. The Environmental Services Department maintains two drop sites for recyclables.

OBJECTIVE

- To continue to meet citizens' requests for solid waste, recyclables and yard waste collections.

CITY OF ASHEBORO
Environmental Services Department
Organizational Chart



**ENVIRONMENTAL SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-580

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-580-0200	639,728	646,028	646,028
PART TIME WAGES	10-580-0200	30,150	30,000	30,000
OVERTIME EXPENSE	10-580-0201	15,000	15,000	15,000
FRINGE BENEFITS	10-580-0700			
FRINGE BENEFITS: FICA	10-580-0702	42,462	42,853	42,853
FRINGE BENEFITS: MEDICARE	10-580-0703	9,931	10,022	10,022
FRINGE BENEFITS: INSURANCE	10-580-0704	136,500	136,500	136,500
FRINGE BENEFITS: RETIREMENT	10-580-0705	45,831	46,272	46,272
STATE PERMIT FEES	10-580-1000	750	750	750
TELEPHONE	10-580-1100	9,000	9,000	9,000
TRAVEL, SCHOOLS, CONFERENCES	10-580-1400	1,000	1,000	1,000
MAINT & REPAIR EQUIP-COMM SVC	10-580-1601	250	250	250
MAINTENANCE & REPAIR-VEH PART	10-580-1700	220,000	220,000	220,000
MAINT & REPAIR VEH-COMM SVC	10-580-1701	35,000	35,000	35,000
GAS, OIL AND TIRES	10-580-3100	215,000	215,000	215,000
GAS-COMMUNITY SERVICE	10-580-3101	46,000	46,000	46,000
OFFICE SUPPLIES AND PRINTING	10-580-3300	3,000	3,000	3,000
OTHER SUPPLIES AND MATERIALS	10-580-3400	7,500	7,500	7,500
GARBAGE CANS	10-580-3401	38,000	38,000	38,000
OTHER SUPPLIES & MAT-COMM. SERV.	10-580-3402	1,500	1,500	1,500
UNIFORMS AND ACCESSORIES	10-580-3600	12,500	12,500	12,500
CONTRACTED MAINT & REPAIR-VEH	10-580-4400	10,000	10,000	10,000
CONT MAINT & REPAIR-VEH-COMM SERV	10-580-4401	1,000	1,000	1,000
CONTRACTED MAINTENANCE	10-580-4500	500	500	500
DUES & SUBSCRIPTIONS	10-580-5300	300	300	300
INSURANCE	10-580-5400	28,000	28,000	28,000
MISCELLANEOUS EXPENSE	10-580-5700	15,000	15,000	15,000
WORKERS COMPENSATION	10-580-5800	45,000	45,000	45,000
SMALL EQUIPMENT- NON CAP	10-580-6000	5,000	5,000	5,000
CAPITAL OUTLAY: EQUIPMENT	10-580-7400	374,500	167,700	167,700
PRINCIPAL ON LONG-TERM DEBT	10-580-8100	187,253	187,253	187,253
INTEREST ON LONG-TERM DEBT	10-580-8200	8,126	8,126	8,126
TIPPING FEE	10-580-8300	600,000	550,000	550,000
TOTALS		2,783,781	2,534,054	2,534,054

**ENVIRONMENTAL SERVICES DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-580

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Desktop Computers	7400	3	2,700	2,700	2,700
Laptop Computer	7400	1	1,300	1,300	-
Road Tractor with wet line kit	7400	1	120,000	-	-
Cab & Chassis for K-Boom Truck	7400	1	92,000	-	-
Grapple and Dump Bed for K-Boom Truck	7400	1	73,000	-	-
Walking Floor Trailer	7400	1	85,500	-	-
Total	7400		374,500	4,000	2,700

CITY OF
ASHEBORO
RECYCLING TRANSFER STATION

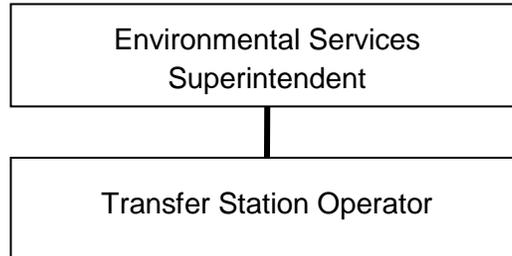
GENERAL INFORMATION

The City of Asheboro Recycling Transfer Station is located on the eastern edge of the City and serves as the City's solid waste disposal area. In addition to handling the City's solid waste, recyclables are also processed through the facility.

OBJECTIVE

- To provide a clean, safe and efficient facility where the City's recyclables and solid wastes are processed.

CITY OF ASHEBORO
Recycling Transfer Station
Organizational Chart



**RECYCLING TRANSFER STATION
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-585

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-585-0200	38,916	39,266	39,266
OVERTIME EXPENSE	10-585-0201	2,000	1,000	1,000
FRINGE BENEFITS: FICA	10-585-0702	2,537	2,558	2,558
FRINGE BENEFITS: MEDICARE	10-585-0703	593	598	598
FRINGE BENEFITS: INSURANCE	10-585-0704	6,500	6,500	6,500
FRINGE BENEFITS: RETIREMENT	10-585-0705	2,864	2,889	2,889
UNEMPLOYMENT COMPENSATION	10-585-0800			
STATE PERMIT FEES	10-585-1000	750	750	750
TELEPHONE	10-585-1100	300	300	300
UTILITIES, FUEL, LIGHTS	10-585-1300	8,000	8,000	8,000
TRAVEL, SCHOOLS, CONFERENCES	10-585-1400	500	500	500
MAINTENANCE & REPAIR-BLDG	10-585-1500	7,500	7,500	7,500
MAINT & REPAIR VEHICLES	10-585-1700	25,000	25,000	25,000
GAS, OIL, TIRES	10-585-3100	7,500	7,500	7,500
OFFICE SUPPLIES & MATERIALS	10-585-3300	500	500	500
OTHER SUPPLIES & MATERIALS	10-585-3400	2,000	2,000	2,000
UNIFORMS AND ACCESSORIES	10-585-3600	800	800	800
CONTRACTED MAINT VEHICLES	10-585-4400	2,500	2,500	2,500
CONTRACTED MAINTENANCE	10-585-4500	2,000	2,000	2,000
SOFTWARE SUBSCRIPTION & MAINT	10-585-5300	3,200	3,200	3,200
INSURANCE	10-585-5400	2,000	2,000	2,000
MISCELLANEOUS EXPENSE	10-585-5700	2,000	2,000	2,000
WORKERS COMPENSATION	10-585-5800	3,307	3,300	3,300
SMALL EQUIPMENT NON CAP	10-585-6000		6,000	6,000
CAPITAL OUTLAY: EQUIPMENT	10-585-7400	147,500	-	-
PRINCIPAL ON LONG TERM DEBT	10-585-8100	78,142	78,142	78,142
INTEREST ON LONG TERM DEBT	10-585-8200	6,255	6,255	6,255
TOTALS		353,164	211,058	211,058

RECYCLING TRANSFER STATION
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-585

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Desktop computers	6000	2	3,000	3,000	3,000
Backhoe 4x4 with 4in1 bucket, Hyd thumb	7400	1	130,000	-	-
Wash Down Pit	7400	1	14,500	-	-
Total	7400		144,500	-	-



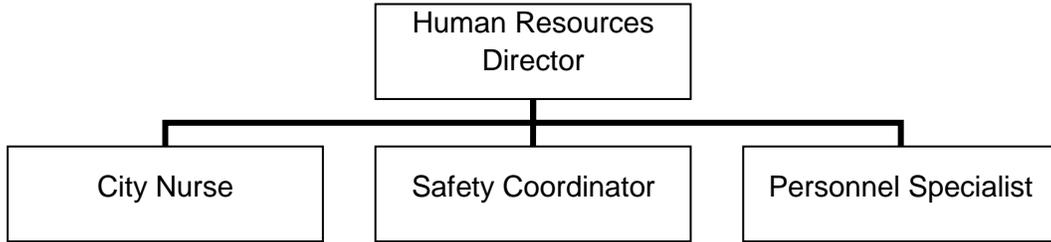
GENERAL INFORMATION

The Human Resources Department under the direction of the Human Resources Director has the responsibility of OSHA compliance, employee safety and wellness, workers compensation, liability insurance, health insurance and the personnel functions of the City. This requires orientation and training for both new and existing employees in order to stay in compliance with ever changing regulations. The City Nurse promotes wellness to all city employees. She accomplishes this through pre-employment and annual physicals as well as education and counseling. The City Nurse also assists with the workers compensation program for the City. The Personnel Specialist (Recruitment/Benefits) assists in administrating the Personnel Policy for the City of Asheboro. Other duties include interviewing and screening applicants for jobs, updating the Personnel Policy, job descriptions, the pay classification plan and assisting with the administration of the employee benefits package. The Safety Coordinator is responsible for the administration of OSHA compliance, workers compensation, liability insurance, and employee safety programs.

OBJECTIVES

- To make the City of Asheboro a safe and healthy workplace.
- To direct the personnel function for the City.
- To administer the employee benefits package.
- To promote employee safety and wellness programs.
- To promote ways to reduce liability for the City.
- To file all workers compensation and liability insurance claims in an expedient manner.
- To maintain employee records.
- To educate employees in areas affecting their jobs.

CITY OF ASHEBORO
Human Resources Department
Organizational Chart



**HUMAN RESOURCES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-590

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-590-0200	131,167	131,167	131,167
PROFESSIONAL SERVICES	10-590-0400	22,000	22,000	22,000
PROFESSIONAL SERVICES-WELLNESS	10-590-0401	205,000	205,000	205,000
EMPLOYEE HEALTH PROGRAM-WELLNESS	10-590-0500	19,000	19,000	19,000
EMPLOYEE HEALTH - GYM MEMBERSHIP	10-590-0501	500	500	500
FRINGE BENEFITS	10-590-0700			
FRINGE BENEFITS: FICA	10-590-0702	8,132	8,132	8,132
FRINGE BENEFITS: MEDICARE	10-590-0703	1,902	1,902	1,902
FRINGE BENEFITS: INSURANCE	10-590-0704	19,500	19,500	19,500
FRINGE BENEFITS: RETIREMENT	10-590-0705	9,182	9,182	9,182
TELEPHONE	10-590-1100	4,500	4,500	4,500
INTERNET SERVICE	10-590-1101	10,560	10,560	10,560
UTILITIES, FUEL & LIGHTS	10-590-1300	2,000	2,000	2,000
TRAVEL, SCHOOLS & CONFERENCES	10-590-1400	3,000	3,000	3,000
TRAVEL, SCHOOLS & CONFERENCES	10-590-1401	1,500	1,500	1,500
MAINTENANCE & REPAIR-BUILDING	10-590-1500	7,000	7,000	7,000
MAINTENANCE & REPAIR - EQUIP	10-590-1600	750	750	750
MAINTENANCE & REPAIR-VEHICLES	10-590-1700	200	200	200
MAINT & REPAIR-VEHICLES-WELLNESS	10-590-1701	200	200	200
GAS, OIL & TIRES	10-590-3100	350	350	350
GAS, OIL & TIRES-WELLNESS	10-590-3101	350	350	350
OFFICE SUPPLIES	10-590-3300	9,000	9,000	9,000
OTHER SUPPLIES AND MATERIALS	10-590-3400	6,000	6,000	6,000
SAFETY SUPPLIES & MATERIALS	10-590-3401	6,000	6,000	6,000
UNIFORMS-ACCESSORIES	10-590-3600	600	600	600
AWARDS/RECOGNITIONS	10-590-4000	9,000	9,000	9,000
DUES AND SUBSCRIPTIONS	10-590-5300	3,500	3,500	3,500
DUES AND SUBSCRIPTIONS-WELLNESS	10-590-5301	650	650	650
INSURANCE	10-590-5400	2,500	2,500	2,500
WORKERS COMPENSATION	10-590-5800	2,470	3,470	3,470
SMALL EQUIPMENT NON CAP	10-590-6000	3,600	3,600	3,600
TOTALS		490,113	491,113	491,113

**HUMAN RESOURCES DEPARTMENT
 SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-590

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
		Four (4) desktop computers	6000		
New shingles for HR Office Building	1500		7,000	7,000	7,000

CITY OF ASHEBORO

ARTS & CULTURAL SERVICES

GENERAL INFORMATION

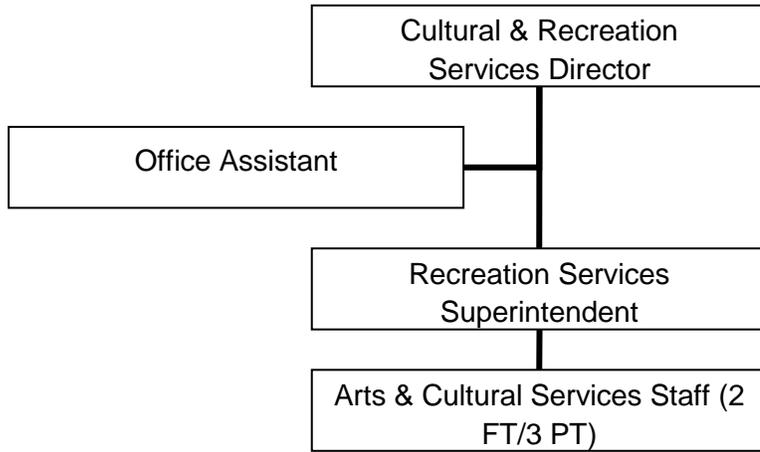
This department is responsible for the administration and the organization of the arts and cultural programs, activities and facilities provided by the city.

OBJECTIVES

To provide a complete and comprehensive cultural program for the citizens of Asheboro through a variety of programs, activities and facilities. Specifically:

- To provide a variety of arts and crafts classes throughout the year in cooperation with the Randolph Arts Guild.
- To provide a well organized Farmers' Market from May-October.
- To provide a wide variety of programs and events and oversee the operations of the Sunset Theatre.
- To provide the following facilities for public use: Downtown Farmers' Market, Sunset Theater and Rotary Pavilion at Bicentennial Park.
- To offer a variety of special activities and events for the citizens of Asheboro, including, but not limited to the Summer Concert Series, Art May-Ham Craft and Food Festival, Father/Daughter Valentines Dance, Trick or Treat in the Park and the Asheboro Community Choir.

CITY OF ASHEBORO
Arts & Cultural Services Department
Organizational Chart



**ARTS & CULTURAL SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-615

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-615-0200	64,010	64,010	64,010
PART TIME WAGES	10-615-0200	20,100	20,100	20,100
PROF SERVICES	10-615-0400	8,800	8,800	8,800
FRINGE BENEFITS: FICA	10-615-0702	5,215	5,215	5,215
FRINGE BENEFITS: MEDICARE	10-615-0703	1,220	1,220	1,220
FRINGE BENEFITS: INSURANCE	10-615-0704	13,000	13,000	13,000
FRINGE BENEFITS: RETIREMENT	10-615-0705	4,481	4,481	4,481
UNEMPLOYMENT COMPENSATION	10-615-0800			
PROGRAMS	10-615-1200	12,000	12,000	12,000
PROGRAMS-SUNSET THEATER	10-615-1201	40,000	40,000	40,000
PROGRAMS- CONCERT SERIES	10-615-1202	25,000	25,000	25,000
PROGRAMS- ARTS GUILD	10-615-1203	17,000	17,000	17,000
PROGRAMS- MALL PLAYGROUND	10-615-1204	10,000	10,000	10,000
PROGRAMS- SENIOR ADULT CENTER	10-615-1205	42,000	42,000	42,000
PROGRAMS - BBQ COOKOFF	10-615-1207	25,000	25,000	25,000
UTIL., FUEL, LGHTS- SUNSET THEATER	10-615-1301	18,000	18,000	18,000
UTIL., FUEL, LGHTS- FARMERS MKT	10-615-1302	1,700	1,700	1,700
TRAVEL, SCHOOLS & CONFERENCES	10-615-1400	500	500	500
MAINT & REPAIR- SUNSET THEATER	10-615-1501	3,000	3,000	3,000
OFFICE SUPPLIES & PRINTING	10-615-3300	1,000	1,000	1,000
OTHER SUPPLIES AND MATERIALS	10-615-3400	6,000	6,000	6,000
ADVERTISING	10-615-3500	1,500	1,500	1,500
UNIFORMS	10-615-3600	1,000	1,000	1,000
PURCHASES FOR RESALE	10-615-4800	8,500	8,500	8,500
DUES & SUBSCRIPTIONS	10-615-5300	750	750	750
INSURANCE	10-615-5400	2,800	2,800	2,800
CITYWIDE ART EXHIBIT	10-615-5600	4,300	4,300	4,300
MISCELLANEOUS EXPENSE	10-615-5700	1,000	1,000	1,000
WORKERS COMPENSATION	10-615-5800	3,510	3,510	3,510
PRINCIPAL ON DEBT	10-615-8100	171,429	171,429	171,429
INTEREST ON DEBT	10-615-8200	15,544	15,544	15,544
TOTALS		531,359	528,359	528,359

**ARTS & CULTURAL SERVICES DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-615

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Programs - Sunset Theatre	1201		40,000	40,000	40,000
Programs - BBQ Cook-off	1207		25,000	25,000	25,000
Utilities, Fuel, Lights - Sunset Theatre	1301		18,000	18,000	18,000
Other Supplies and Materials	3400		6,000	6,000	6,000
Furnishings	3401		3,000	-	-
Purchases for Resale	4800		8,500	8,500	8,500

CITY OF ASHEBORO

RECREATION SERVICES



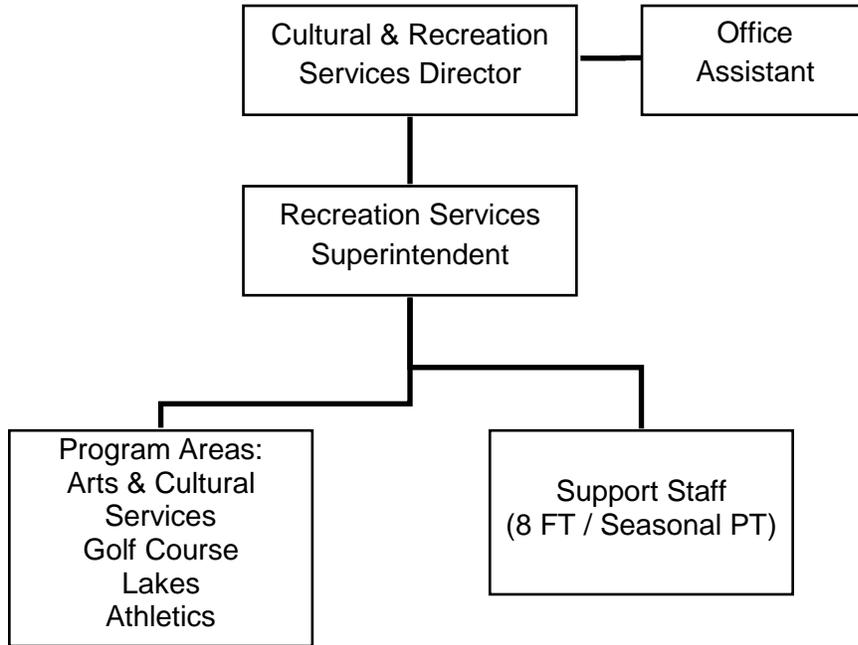
GENERAL INFORMATION

This department is responsible for the administration and the organization of the recreation programs, activities and facilities provided by the city.

OBJECTIVES

- To provide a complete and comprehensive recreation program for the citizens of Asheboro through a variety of recreation programs, activities and facilities. Specifically:
 - To organize and administer youth sports programs including but not limited to football, cheerleading, basketball, baseball and softball.
 - To organize and administer a variety of adult sports programs including softball throughout the year.
 - To provide a variety of special events including but not limited to: Fall Festival 10K Run, Rolling in Randolph 25-50-100 Bike Ride, Special Trips, Easter Egg Hunts, Skateboard and Disc Golf Tournaments, Saturday Slugfest, etc.
 - To operate the W. W. Thomas Tennis Facility and to provide instructional programs for youth and adults and Adult Leagues.
 - To offer a comprehensive aquatic program during the summer months with an emphasis on public swim and lessons.
 - To provide a variety of events and activities for Special Olympians through assisting the Randolph County Special Olympics Committee.
 - To provide recreation opportunities at the municipal lakes.
 - To conduct Randolph County Senior Games by offering a variety of events for senior citizens in cooperation with the Senior Games Committee.
 - To provide the following facilities for public use: Asheboro Skate Park, Bicentennial Park, Various Community Parks (Eastside, Frazier, Hammer, Kiwanis, Memorial, North Asheboro, Park Street, Westwood), Lake Lucas, Lake Reese, and McCrary Ball Park.
 - To provide certain facilities for the athletic and club teams associated with the Asheboro City Schools.

CITY OF ASHEBORO
Recreation Services Department



**RECREATION SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-620

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-620-0200	272,098	275,248	275,248
PART TIME WAGES	10-620-0200	20,000	20,000	20,000
SEASONAL WAGES	10-620-0200	128,000	128,000	128,000
PROF SVC-CONTRACT BOYS/GIRLS CLUB	10-620-0402	25,000	25,000	25,000
PROGRAM INSURANCE	10-620-0600	4,000	4,000	4,000
FRINGE BENEFITS: FICA	10-620-0702	26,046	26,241	26,241
FRINGE BENEFITS: MEDICARE	10-620-0703	6,091	6,137	6,137
FRINGE BENEFITS: INSURANCE	10-620-0704	52,000	52,000	52,000
FRINGE BENEFITS: RETIREMENT	10-620-0705	19,047	19,267	19,267
TELEPHONE	10-620-1100	14,000	14,000	14,000
INTERNET SERVICE	10-620-1101	10,560	10,560	10,560
ATHLETIC PROGRAMS	10-620-1200	60,000	50,000	50,000
OTHER PROGRAMS	10-620-1201	20,000	20,000	20,000
MCCRARY PARK LEASE	10-620-1202	18,423	18,423	18,423
UTILITIES, FUEL, LIGHTS	10-620-1300	78,000	78,000	78,000
UTILITIES, FUEL & LTS-SKATE PARK	10-620-1303	4,000	4,000	4,000
TRAVEL, SCHOOLS & CONFERENCES	10-620-1400	4,000	4,000	4,000
MAINTENANCE & REPAIR - BLDG	10-620-1500	6,000	6,000	6,000
BLDG MAINT & REPAIR -BALLPARK	10-620-1503	225,000	225,000	225,000
MAINTENANCE & REPAIR-EQUIP	10-620-1600	7,500	7,500	7,500
MAINTENANCE & REPAIR-VEH PART	10-620-1700	3,000	3,000	3,000
GAS, OIL AND TIRES	10-620-3100	6,000	6,000	6,000
OFFICE SUPPLIES & PRINTING	10-620-3300	7,000	7,000	7,000
COPY MACHINE LEASE	10-620-3301	4,000	4,000	4,000
OTHER SUPPLIES AND MATERIALS	10-620-3400	48,000	45,000	45,000
ADVERTISING	10-620-3500	1,500	1,500	1,500
UNIFORMS	10-620-3600	4,000	4,000	4,000
CONTRACTED MAINTENANCE	10-620-4500	5,000	5,000	5,000
PURCHASES FOR RESALE	10-620-4800	30,000	30,000	30,000
STATE SALES TAX REPORT	10-620-4900	4,500	4,500	4,500
DUES & SUBSCRIPTIONS	10-620-5300	500	500	500
INSURANCE	10-620-5400	8,600	8,600	8,600
MISCELLANEOUS EXPENSE	10-620-5700	2,500	2,500	2,500
MERCHANT FEE	10-620-5701	2,100	2,100	2,100
WORKERS COMPENSATION	10-620-5800	19,000	19,000	19,000
SMALL EQUIPMENT- NON CAP	10-620-6000	5,400	5,400	5,400
ADA IMPROVEMENTS	10-620-8400	1,500	1,500	1,500
TOTALS		1,202,365	1,142,976	1,142,976

**RECREATION SERVICES DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-620

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Athletic Programs	1200		60,000	50,000	50,000
Other Supplies and Materials	3400		48,000	45,000	45,000
Purchases for Resale	4800		30,000	30,000	30,000
Maintenance & Repair - McCrary Park	1503		225,000	225,000	225,000
Maintenance & Repair - Tennis Stadium	1507		15,000	-	-
Small Equipment - Non Capital	6000	6	5,400	5,400	5,400
Picnic Shelter at Lake Reese	7400		12,000	-	-
Floating Fishing Pier at Lake Reese	7400		23,000	-	-
Total	7400		35,000	-	-

CITY OF ASHEBORO

MUNICIPAL GOLF COURSE



GENERAL INFORMATION

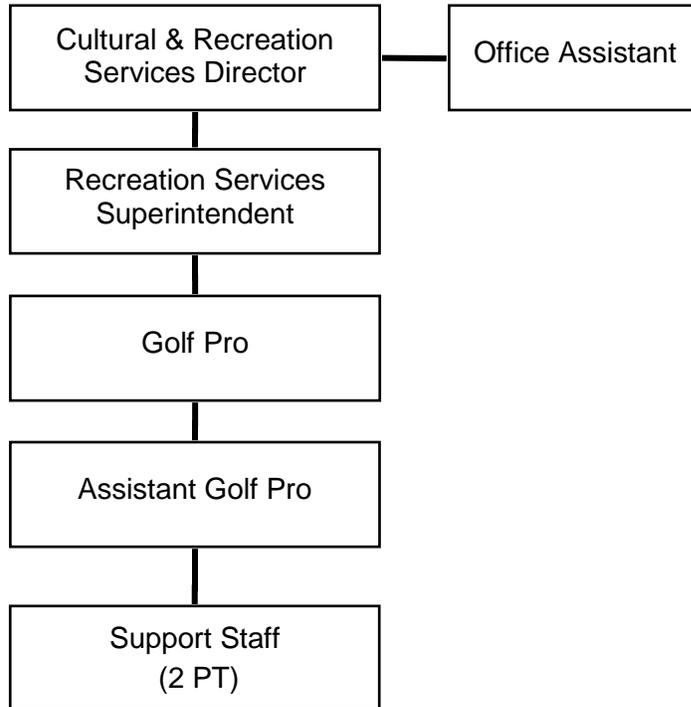
The City meets the recreational needs of the public through many services sponsored by the Asheboro Cultural and Recreation Services Department. One of the City's most outstanding contributions to public recreation is the municipal golf course. The facility is a nine-hole course designed by Donald Ross, and serves as the home of the city golf championship.

OBJECTIVES

- To serve the community by providing a well groomed public golf course.
- To promote recreation and athletics through continued sponsorship of the City golf tournament.
- To maintain the facility so that play is not adversely affected.
- To conduct the following special events:
 - Men's City Amateur
 - Ladies' City Amateur
 - Junior Amateur
 - Club Championships
 - Parent / Child Tournaments
 - Night Golf Tournaments

Youth Lessons

CITY OF ASHEBORO
Municipal Golf Course
Organizational Chart



**MUNICIPAL GOLF COURSE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-625

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-625-0200	74,002	74,702	74,702
PART TIME WAGES	10-625-0200	15,500	15,050	15,050
FRINGE BENEFITS: FICA	10-625-0702	5,521	5,565	5,565
FRINGE BENEFITS: MEDICARE	10-625-0703	1,291	1,301	1,301
FRINGE BENEFITS: INSURANCE	10-625-0704	13,000	13,000	13,000
FRINGE BENEFITS: RETIREMENT	10-625-0705	5,180	4,229	4,229
UNEMPLOYMENT COMPENSATION	10-625-0800			
TELEPHONE	10-625-1100	2,000	2,000	2,000
GOLF PROGRAMS	10-625-1200	5,000	5,000	5,000
GOLF PROGRAMS- CITY AM	10-625-1210	15,000	15,000	15,000
GOLF PROGRAMS- JUNIOR	10-625-1230	500	500	500
UTILITIES, FUEL & LIGHTS	10-625-1300	11,000	11,000	11,000
TRAVEL, SCHOOLS & CONFERENCES	10-625-1400	500	500	500
MAINTENANCE & REPAIR -BLDG	10-625-1500	1,000	1,000	1,000
MAINTENANCE & REPAIR-EQUIP	10-625-1600	500	500	500
MAINTENANCE & REPAIR-VEH PART	10-625-1700	1,000	1,000	1,000
GAS, OIL AND TIRES	10-625-3100	9,000	9,000	9,000
SUPPLIES AND MATERIALS	10-625-3400	22,000	22,000	22,000
CONTRACTED MAINTENANCE	10-625-4500	2,500	2,500	2,500
PURCHASES FOR RESALE	10-625-4800	3,000	3,000	3,000
STATE SALES TAX REPORT	10-625-4900	4,000	4,000	4,000
INSURANCE	10-625-5400	600	600	600
MISCELLANEOUS EXPENSE	10-625-5700	1,500	1,500	1,500
WORKERS COMPENSATION	10-625-5800	1,500	1,500	1,500
TOTALS		195,094	194,447	194,447

MUNICIPAL GOLF COURSE
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-625

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Golf Programs - City Am	1210		15,000	15,000	15,000



GENERAL INFORMATION

The City of Asheboro provides the Asheboro / Randolph Public Library building and supports the ongoing maintenance of the building and its' equipment. It also provides a satellite location on Sunset Avenue for the Friends of the Library. In FY 2007-2008, the City of Asheboro purchased two old houses adjacent to the main library location. In FY 2010-2011, the City began to convert this space into additional parking for library visitors and staff use.

The City of Asheboro also contributes to the book and periodical selection of reading material available to its citizens through the Asheboro Public Library.

OBJECTIVE

- To provide for a safe facility for all individuals to enjoy.

LIBRARY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015

Code: 10-630

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
UTILITY, FUEL, LIGHTS	10-630-1300	15,459	15,459	15,459
BLDG MAINT & REPAIR- MAIN LOC	10-630-1500	6,500	6,500	6,500
BLDG MAINT & REP- SUNSET AVE LOC	10-630-1501	100	100	100
ASHEBORO PUBLIC LIBRARY-BOOKS	10-630-3400	70,000	70,000	70,000
ASHEBORO PUB LIB-PERIODICALS	10-630-3402	25,000	25,000	25,000
ASHEBORO PUB LIB-SUPPLIES	10-630-3403	12,500	12,500	12,500
INSURANCE-LIBRARY	10-630-5400	2,800	2,800	2,800
PRINCIPAL-LONG TERM DEBT-LIB	10-630-8100	7,492	7,492	7,492
INTEREST ON LONG TERM DEBT-LIB	10-630-8200	262	262	262
TOTALS		140,113	140,113	140,113



GENERAL INFORMATION

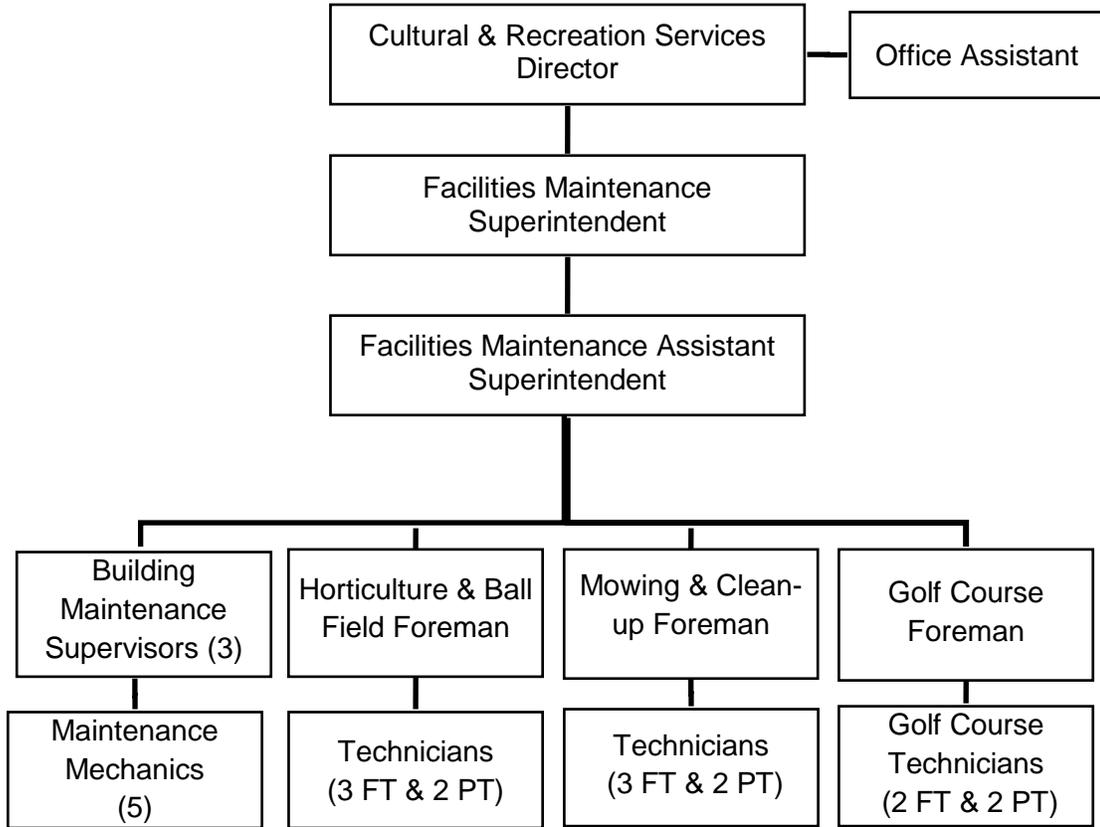
This department is responsible for the care and maintenance of the city cemeteries, city parks, ball fields, lakes and adjoining facilities, and the municipal golf course. In addition to the care of the grounds of city property and public lands, the department is responsible for the maintenance of the buildings and equipment at these facilities.

OBJECTIVES

- To maintain city parks, lakes and cemeteries for the enjoyment of the citizens of Asheboro. Specifically:
- To maintain city parks, lakes, golf course and ball fields in an appealing manner.
- To provide a safe environment for the facility users.
- To maintain the city cemeteries so as to provide an appropriate environment.
- To continue cooperation between other governmental units in facility use and preparation.
- To develop and maintain landscape areas of the City including Hwy 220 Bypass Project.

CITY OF ASHEBORO

Facilities Maintenance Organizational Chart



**FACILITIES MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-640

Object of Expenditure	Number	Estimated 6-30-14	FY 14-15		
			Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	10-640-0200	888,675	801,263	808,963	808,963
PART TIME WAGES	10-640-0200	99,400	99,400	99,400	99,400
OVERTIME EXPENSE	10-640-0201	30,000	35,000	35,000	35,000
SALARIES & WAGES-CONTRA	10-640-0300	(45,000)	(30,000)	(30,000)	(30,000)
FRINGE BENEFITS: FICA	10-640-0702	63,121	58,011	58,489	58,489
FRINGE BENEFITS: MEDICARE	10-640-0703	14,762	13,567	13,679	13,679
FRINGE BENEFITS: INSURANCE	10-640-0704	121,000	169,000	169,000	169,000
FRINGE BENEFITS: RETIREMENT	10-640-0705	64,307	58,538	59,077	59,077
TELEPHONE	10-640-1100	9,000	9,500	9,500	9,500
INTERNET SERVICE	10-640-1101	9,000	11,000	11,000	11,000
UTILITIES, LIGHTS, AND FUEL	10-640-1300	9,000	9,000	9,000	9,000
TRAVEL, SCHOOLS, CONFERENCES	10-640-1400	5,000	5,000	5,000	5,000
MAINTENANCE AND REPAIR -BLDG	10-640-1500	20,000	110,000	20,000	20,000
MAINTENANCE & REPAIR - EQUIP	10-640-1600	20,000	20,000	20,000	20,000
MAINTENANCE & REPAIR-VEH PART	10-640-1700	35,000	35,000	35,000	35,000
GAS, OIL AND TIRES	10-640-3100	45,000	50,000	50,000	50,000
OFFICE SUPPLIES AND PRINTING	10-640-3300	3,500	3,500	3,500	3,500
OTHER SUPPLIES AND MATERIALS	10-640-3400	30,000	32,000	32,000	32,000
HORTICULTURE SUPPLIES	10-640-3401	12,000	13,000	13,000	13,000
HORTICULTURE SUPPLIES BY PASS	10-640-3402	6,500	6,500	6,500	6,500
SAFETY SUPPLIES	10-640-3403	7,500	7,500	7,500	7,500
JANITORIAL SUPPLIES	10-640-3404	25,000	30,000	30,000	30,000
OTHER SUPPLIES & MATER-LIBRARY	10-640-3405	6,000	6,000	6,000	6,000
UNIFORMS	10-640-3600	18,000	18,000	18,000	18,000
CONTRACTED MAINT - VEHICLES	10-640-4400	7,500	10,000	10,000	10,000
CONTRACTED MAINTENANCE	10-640-4500	6,500	7,500	7,500	7,500
DUES & SUBSCRIPTIONS	10-640-5300	500	500	500	500
INSURANCE	10-640-5400	25,000	25,000	25,000	25,000
COMMUNITY APPEARANCE	10-640-5500	17,500	25,000	25,000	25,000
MISCELLANEOUS EXPENSE	10-640-5700	3,000	3,000	3,000	3,000
WORKERS COMPENSATION	10-640-5800	45,000	45,000	45,000	45,000
SMALL EQUIPMENT NON CAP	10-640-6000	10,000	10,000	10,000	10,000
CAPITAL OUTLAY: EQUIPMENT	10-640-7400	-	52,700	6,000	6,000
CAPITAL OUTLAY: COMM. APPEARANCE	10-640-7401	3,000	10,000	10,000	10,000
PRINCIPAL ON LONG-TERM DEBT	10-640-8100	38,405	29,501	29,501	29,501
INTEREST ON LONG-TERM DEBT	10-640-8200	3,426	1,277	1,277	1,277
TOTALS		1,661,596	1,790,257	1,662,386	1,662,386

**FACILITIES MAINTENANCE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 10-640

Item	Acct #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
		Addition to existing building	1500		
laptop	6000	1	1,300	-	-
computer server	7400	1	6,000	6,000	6,000
Zero turn mower	7400	1	17,500	-	-
Toro Groundsmaster mower	7400	1	22,000	-	-
Proforce debris blower	7400	1	7,200	-	-
Total	7400		52,700	6,000	6,000



GENERAL INFORMATION

The City of Asheboro owns and maintains a regional airport that serves the citizens of both Asheboro and Randolph County. The airport features a 5,500 foot lighted and paved runway with parallel taxiway, 43 single aircraft hangars, 2 multiple aircraft hangars, tie down apron space for 38 aircraft and an aircraft museum. The airport provides aircraft maintenance, avionics service and maintains a staff field operator during the daylight hours to provide for safety and air traffic control.

OBJECTIVES

- To provide a safe and well maintained airport for commercial and private users.
- To meet all federal and state safety and operational guidelines for regional airports.

PROJECTS COMPLETED FY 2012-2013

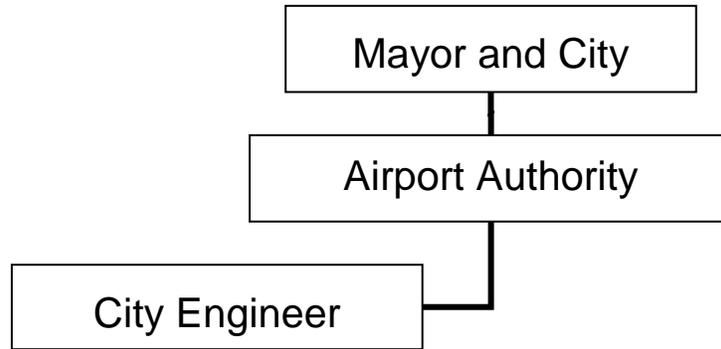
- Construction of Airport water & sewer line extensions, and the Airport/Tot Hill Farm sewer pump station and force main
- Plans and bid documents for construction of taxi lane and hangar site preparation
- Plans and bid documents for obstruction clearing at the north end of the runway

PROJECTS SCHEDULED FY 2013-2014

- Construction of taxi lane and hangar site preparation
- Obstruction clearing at the north end of the runway
- Plans and bid documents for taxi lane paving
- Remarketing of runway for better visibility

CITY OF ASHEBORO

Airport Authority Organizational Chart



**AIRPORT AUTHORITY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2014-2015**

Code: 10-650

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
AIRPORT AUTHORITY FRINGE-XMAS	10-650-0701	150	150	150
STATE PERMIT FEES	10-650-1000	100	100	100
UTILITIES, LIGHTS AND FUEL	10-650-1300	27,000	27,000	27,000
TRAVEL, SCHOOLS, CONFERENCES	10-650-1400	900	900	900
MAINT & REPAIR-BUILDINGS	10-650-1500	1,500	1,500	1,500
MAINTENANCE & REPAIR - EQUIP	10-650-1600	5,000	5,000	5,000
MAINTENANCE & REPAIR-VEH PARTS	10-650-1700	1,000	1,000	1,000
SUPPLIES AND MATERIALS	10-650-3400	2,000	2,000	2,000
CONTRACTED MAINT-VEHICLE PARTS	10-650-4400	500	500	500
CONTRACTED SERVICES	10-650-4500	1,500	1,500	1,500
INSURANCE	10-650-5400	6,100	6,100	6,100
CONTRIB-AIRPORT RW EXT PH III	10-650-6600	16,700	16,700	16,700
TOTALS		62,450	62,450	62,450



**CITY OF ASHEBORO
WATER AND SEWER FUND**

CITY OF ASHEBORO ANNUAL BUDGET
WATER & SEWER FUND REVENUES
FY 2014-2015

Fund Code: 30

ACCOUNT	Number	FY 14-15	
		Manager Recommended	Council Approved
INTEREST EARNED ON INVESTMENTS	329-0000	8,000	8,000
RENTS- MISC	331-0100	3,000	3,000
RENTS - SPRINT	331-0300	23,804	23,804
RENTS - AT&T	331-0400	47,600	47,600
RENTS - VERIZON WIRELESS	331-0500	20,700	20,700
MISCELLANEOUS REVENUE	335-0000	25,000	25,000
RECOVERY OF BAD DEBTS	335-0500	65,000	65,000
PERSONAL USE OF CITY VEHICLES	335-0600	6,100	6,100
SALE OF WATER	371-0100	6,557,000	6,557,000
SEWER CHARGES	371-0200	5,007,000	5,007,000
SAMPLING AND MONITORING FEES	372-0000	25,000	25,000
SURCHARGES	372-0100	206,000	206,000
SEPTIC TANK DISCHARGES	372-0200	43,000	43,000
WATER TAPS AND CONNECTION FEES	373-0000	32,000	32,000
SEWER TAPS AND CONNETION FEES	374-0000	11,000	11,000
LATE FEES	375-0000	360,000	360,000
RETURNED CHECK FEES	376-0000	5,500	5,500
SALE OF MATERIALS - SERVICES	381-0000	18,000	18,000
PROCEEDS LEASE (FINANCING)	385-0100	-	-
WATER - SEWER FD. REV. EST.		12,463,704	12,463,704
RETAINED EARNINGS ALLOCATION	399-0000	3,722,764	3,722,764
TOTAL WATER - SEWER FD. REV.		16,186,468	16,186,468

**CITY OF ASHEBORO
WATER-SEWER FUND EXPENDITURE SUMMARY
FY 2014-2015**

ACCT	DEPARTMENT OR FUNCTION	Manager Recommended	Council Approved
720	BILLING AND COLLECTING	432,157	432,157
810	WATER METER OPERATIONS	762,195	762,195
820	WATER SUPPLY & TREATMENT	4,186,623	4,186,623
830	WASTEWATER TREATMENT	5,246,264	5,246,264
840	WATER MAINTENANCE	1,258,000	1,258,000
850	WASTEWATER MAINTENANCE	1,942,018	1,942,018
860	TECHNICAL SERVICES	190,587	190,587
870	SYSTEMS MAINTENANCE	1,326,576	1,326,576
880	WATER QUALITY	1,076,048	1,076,048
	WATER - SEWER FUND TOTAL	16,420,468	16,420,468



GENERAL INFORMATION

The major purpose of the Billing and Collection Department is to provide efficient and accurate service to all billing customers. The Billing and Collection Department handles the billing for various water and sewer utility services and in conjunction with the Environmental Services department, they process the billing for various services such as commercial dumpster collection and charges for curbside, white goods and brush collection.

Duties performed by departmental staff include the processing of customer orders for the start, termination or transfer of water services; billing of all customers on a monthly basis; receiving and processing payments; handling of customer service, billing problems and customer complaints; keeping correct records on customer accounts; processing permits for the discharge of holding tank waste, billing and processing payments for the users of bulk water; billing and processing payments of industries for sampling and monitoring fees and surcharges for excessive pollutants, billing and processing payments of residential (as applicable) and commercial for garbage charges.

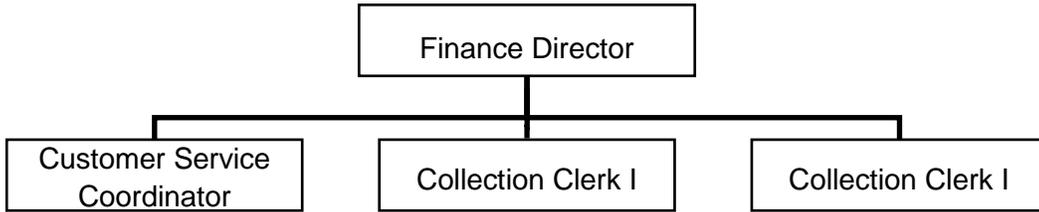
OBJECTIVES

The work objective is to provide the citizens of Asheboro with efficient services at the most economical costs.

Specific goals include:

- To ensure that all water and sewer accounts remain current, past due notices will be mailed on or about the 16th of each month. Additionally, on or about the 26th of each month delinquent accounts service will be disconnected. If payment is not remitted, accounts will be turned over to an outside agency for collection.
- To have readings rechecked on water bills as applicable before billing and to notify customers, either by phone or by information tags left on doors whenever possible, of possible leaks as detected by higher than normal consumption for that location. This procedure saves the customer money and also keeps the water loss to a minimum.
- To assure that accounts receivable information is current and accurate; all accounts will be balanced monthly.

CITY OF ASHEBORO
Billing and Collection
Organizational Chart



**BILLING & COLLECTION DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2014-2015**

Code: 30-720

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	30-720-0200	215,389	216,789	216,789
FRINGE BENEFITS: FICA	30-720-0702	13,354	13,441	13,441
FRINGE BENEFITS: MEDICARE	30-720-0703	3,123	3,143	3,143
FRINGE BENEFITS: INSURANCE	30-720-0704	35,750	35,750	35,750
FRINGE BENEFITS: RETIREMENT	30-720-0705	15,077	15,175	15,175
TELEPHONE	30-720-1100	884	884	884
TRAVEL, SCHOOLS, CONFERENCES	30-720-1400	250	250	250
MAINTENANCE & REPAIR-EQUIP	30-720-1600	2,500	2,500	2,500
COMPUTER PROGRAMMING	30-720-2000	10,000	10,000	10,000
OFFICE SUPPLIES AND PRINTING	30-720-3300	7,000	7,000	7,000
COMPUTER SUPPLIES & EQUIPMENT	30-720-3301	1,000	1,000	1,000
COPIER LEASE #U11003208	30-720-3302	500	500	500
POSTAGE	30-720-3400	59,700	59,700	59,700
CONTRACTED BILLING EXPENSE	30-720-4500	27,000	27,000	27,000
CREDIT CARD & BANK FEES	30-720-4501	13,000	13,000	13,000
CONTR SVS- KIOSK	30-720-4502	7,000	7,000	7,000
DUES AND SUBSCRIPTIONS	30-720-5300	300	300	300
DUES & SUBSCRIPTIONS-SOFTWARE	30-720-5301	8,200	8,200	8,200
INSURANCE	30-720-5400	1,750	1,750	1,750
MISCELLANEOUS EXPENSE	30-720-5700	2,000	2,000	2,000
WORKERS COMPENSATION	30-720-5800	575	575	575
CASH SHORTAGES/OVERAGES	30-720-5900	200	200	200
SMALL EQUIPMENT NON CAP	30-720-6000	6,000	6,000	6,000
TOTALS		430,552	432,157	432,157



WATER METER OPERATIONS

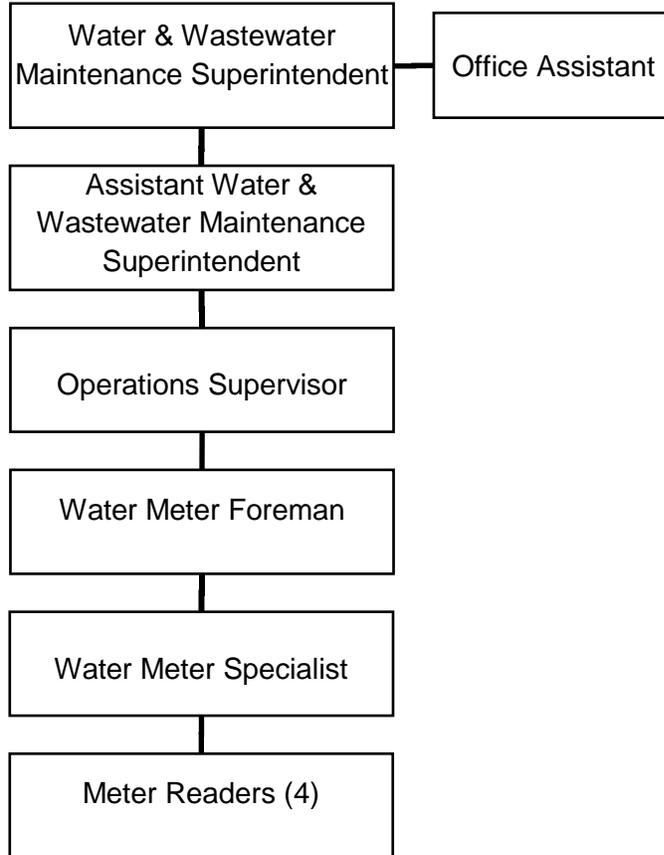
GENERAL INFORMATION

This department is responsible for the readings of meters in preparation for billing, replacement of worn or defective meters as well as initiating and terminating services to water customers.

OBJECTIVES

- To read meters promptly and accurately.
- To reduce water revenue loss by replacing worn or defective meters.
- To perform all duties in a cost effective manner.
- To test water meters as needed for accuracy.

CITY OF ASHEBORO
Water Meter Operations
Organizational Chart



**WATER METER OPERATIONS DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2014-2015**

Code: 30-810

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	30-810-0200	384,175	386,338	386,338
OVERTIME EXPENSE	30-810-0201	3,000	3,000	3,000
PROF SERVICES	30-810-0400	200	200	200
FRINGE BENEFITS: FICA	30-810-0702	24,005	24,139	24,139
FRINGE BENEFITS: MEDICARE	30-810-0703	5,614	5,645	5,645
FRINGE BENEFITS: INSURANCE	30-810-0704	69,376	69,376	69,376
FRINGE BENEFITS: RETIREMENT	30-810-0705	27,102	27,254	27,254
FRINGE BENEFITS: 401K	30-840-0706	461	461	461
TELEPHONE	30-810-1100	2,200	2,200	2,200
TRAVEL, SCHOOLS, CONFERENCES	30-810-1400	300	300	300
MAINTENANCE & REPAIR-EQUIPMENT	30-810-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	30-810-1700	15,000	15,000	15,000
GAS, OIL AND TIRES	30-810-3100	25,000	25,000	25,000
OFFICE SUPPLIES AND PRINTING	30-810-3300	1,500	1,500	1,500
OTHER SUPPLIES AND MATERIALS	30-810-3400	25,000	25,000	25,000
METER REPLACEMENT	30-810-3401	140,000	100,000	100,000
UNIFORMS & ACCESSORIES	30-810-3600	6,500	6,500	6,500
CONTRACTED MAINTENANCE-VEHICLES	30-810-4400	1,500	1,500	1,500
CONTRACTED MAINTENANCE	30-810-4500	11,000	11,000	11,000
CONTRACTED MAINTENANCE -HH	30-810-4510	5,000	5,000	5,000
DUES & SUBSCRIPTIONS	30-810-5300	300	300	300
INSURANCE	30-810-5400	3,700	3,700	3,700
MISCELLANEOUS EXPENSE	30-810-5700	2,000	2,000	2,000
WORKERS COMPENSATION	30-810-5800	9,648	9,648	9,648
SMALL EQUIPMENT NON CAP	30-810-6000	1,500	1,500	1,500
CAPITAL OUTLAY: EQUIPMENT	30-810-7400	28,000	28,000	28,000
PRINCIPAL ON LONG TERM DEBT	30-810-8100	6,362	6,362	6,362
INTEREST ON LONG TERM DEBT	30-810-8200	272	272	272
TOTALS		799,715	762,195	762,195

CITY OF
ASHEBORO
WATER TREATMENT



GENERAL INFORMATION

Raw water for Asheboro is obtained from three impounding lakes west of the city. The major sources are Lake Lucas having a 1.25 billion gallon capacity and Lake Reese having a capacity of 2.4 billion gallons. Lake Bunch serves as an auxiliary water supply.

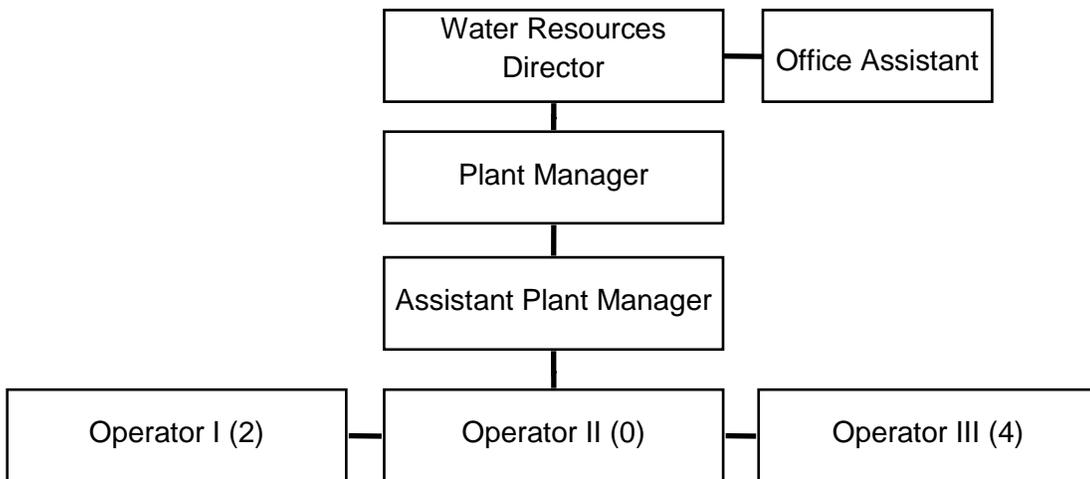
Water is treated at the W. L. Brown Water Treatment Plant on Winslow Avenue with a treatment capacity of 12 MGD. Water is pumped from the treatment plant to customers through five high service pumps and stored in six storage tanks with a capacity of 6.66 million gallons. The operators at the treatment plant constantly monitor the system at all points to ensure a clean, pure water supply and exceed requirements of the NCDENR and the EPA.

The total amount of water treated for fiscal year 2013-2014 was 1.455 billion gallons at an average daily consumption rate of 3.99 MGD.

OBJECTIVES

- Provide the citizens of Asheboro with a safe, pleasant and adequate supply of potable water at a reasonable cost.
- Provide an adequate and safe supply of potable water through a water treatment process which is in accordance with current state and federal water quality standards.
- Enhance competent and responsible operational personnel through training, certification and pride in a professional performance.
- Ensure operational and treatment control through analytical laboratory performance and data analyses.

CITY OF ASHEBORO Water Supply & Treatment Plant Organizational Chart



**WATER SUPPLY AND TREATMENT PLANT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2014-2015**

Code: 30-820

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	30-820-0200	536,239	538,752	538,752
OVERTIME EXPENSE	30-820-0201	1,500	1,500	1,500
ENGINEERING SERVICES	30-820-0400	25,000	25,000	25,000
FRINGE BENEFITS: FICA	30-820-0702	33,340	33,496	33,496
FRINGE BENEFITS: MEDICARE	30-820-0703	7,797	7,834	7,834
FRINGE BENEFITS: INSURANCE	30-820-0704	70,460	70,460	70,460
FRINGE BENEFITS: RETIREMENT	30-820-0705	37,642	37,818	37,818
FRINGE BENEFITS: 401K	30-840-0706	461	461	461
TELEPHONE	30-820-1100	8,000	8,000	8,000
INTERNET SERVICE	30-820-1101	9,650	9,650	9,650
UTILITIES, FUEL AND LIGHTS	30-820-1300	460,000	460,000	460,000
TRAVEL, SCHOOLS & CONFERENCES	30-820-1400	1,500	1,500	1,500
MAINT & REPAIR-BLDGS & TANKS	30-820-1500	46,500	46,500	46,500
MAINTENANCE & REPAIR - EQUIP	30-820-1600	163,800	163,800	163,800
MAINTENANCE & REPAIR - GENERATORS	30-820-1601	2,500	2,500	2,500
MAINTENANCE & REPAIR-VEH PART	30-820-1700	2,100	2,100	2,100
MAINT & REPAIR PUMP STATIONS	30-820-1800	77,000	77,000	77,000
GAS, OIL AND TIRES	30-820-3100	6,100	6,100	6,100
OFFICE SUPPLIES AND PRINTING	30-820-3300	4,000	4,000	4,000
COPIER LEASE V011005132	30-820-3301	500	500	500
OTHER SUPPLIES AND MATERIALS	30-820-3400	6,000	6,000	6,000
LAB CHEMICALS AND SUPPLIES	30-820-3450	3,500	3,500	3,500
CHEMICALS	30-820-3500	400,000	400,000	400,000
UNIFORMS AND ACCESSORIES	30-820-3600	8,500	8,500	8,500
CONTRACTED SERVICES	30-820-4500	686,000	1,443,000	1,443,000
INSTRUMENT MAINTENANCE	30-820-4502	40,000	40,000	40,000
COMPUTER PROGRAM & MAINTENANCE	30-820-4503	2,000	2,000	2,000
CONTRACTED MAINT - TANKS	30-820-4504	161,379	161,379	161,379
PERMITS, FEES & CERTIFICATION	30-820-5100	3,800	3,800	3,800
DUES AND SUBSCRIPTIONS	30-820-5300	3,500	3,500	3,500
INSURANCE	30-820-5400	17,000	17,000	17,000
STATE MACHINERY TAX REPORT	30-820-5500	1,000	1,000	1,000
MISCELLANEOUS EXPENSE	30-820-5700	1,500	1,500	1,500
WORKERS COMPENSATION	30-820-5800	16,750	16,750	16,750
SMALL EQUIPMENT NON CAP	30-820-6000	2,500	2,500	2,500
CAPITAL OUTLAY: EQUIPMENT	30-820-7400	184,000	184,000	184,000
LIBRARY FUND	30-820-7600	500	500	500
PRINCIPAL ON LONG TERM DEBT	30-820-8100	294,767	294,768	294,768
INTEREST ON LONG TERM DEBT	30-820-8200	99,955	99,955	99,955
TOTALS		3,426,740	4,186,623	4,186,623

**WATER SUPPLY AND TREATMENT PLANT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-820

Item	Acct. #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Sample sink in operators room	1500		15,000	15,000	15,000
Ecomizer for air handler	1500		14,000	14,000	14,000
Install railing on roof at gas pack	1500		2,500	2,500	2,500
Miscellaneous	1500		15,000	15,000	15,000
Total	1500		46,500	46,500	46,500
Replace raw water flow meters	1600		27,000	27,000	27,000
Replace south filter effluent flow meters	1600		19,500	19,500	19,500
Replace globe valve on high service pump 5	1600		19,000	19,000	19,000
Replace obsolete pH meters	1600		14,500	14,500	14,500
Replace gearbox on south plant flocculator #3	1600		8,000	8,000	8,000
Replace obsolete Honeywell multitrend in operators room	1600		5,800	5,800	5,800
Miscellaneous	1600		70,000	70,000	70,000
Total	1600		163,800	163,800	163,800
Upgrade obsolete motor control starters at lake Lucas	1800		37,000	37,000	37,000
Miscellaneous	1800		40,000	40,000	40,000
Total	1800		77,000	77,000	77,000
Filter Upgrade	4500			757,000	757,000
N Plant Filter Upgrade	4500		500,000	500,000	500,000
Scada system upgrade	4500		36,000	36,000	36,000
Replace valves and actuators on filters 1&2	4500		75,000	75,000	75,000
Replace valves and actuators on filters 3&4	4500		75,000	75,000	75,000
Total	4500		686,000	1,443,000	1,443,000
Contracted Maintenance	4504		161,379	161,379	161,379
Replace 2 computers	6000		2,500	2,500	2,500
Telemetry panel for daves mt. pump station	7400		14,000	14,000	14,000
Generator for Daves Mt. pump station	7400		40,000	40,000	40,000
Chlorine Dioxide Generator	7400		100,000	100,000	100,000
Replace truck 1133	7400		26,000	26,000	26,000
Used electric pallet jack	7400		4,000	4,000	4,000
Total	7400		184,000	184,000	184,000



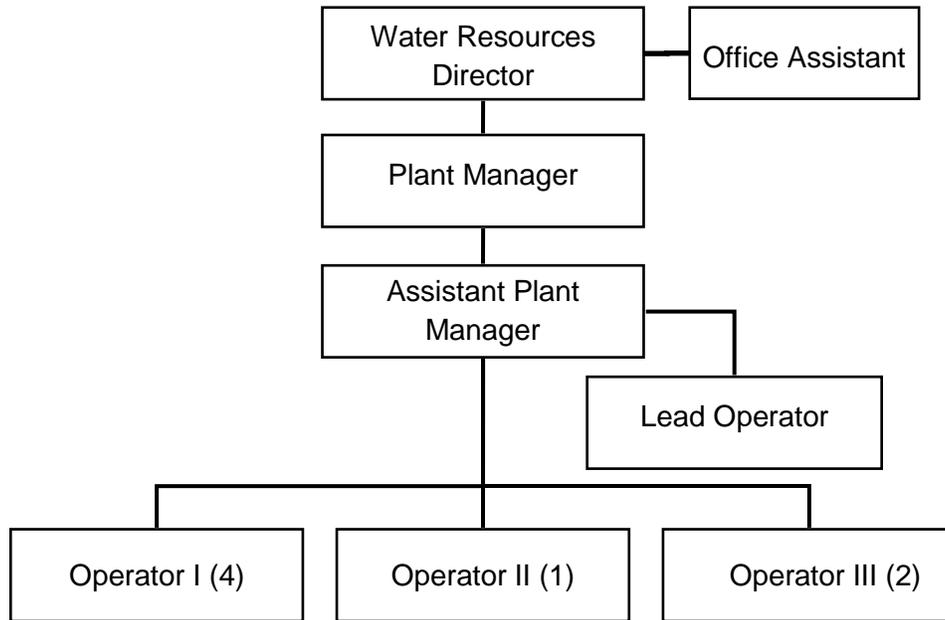
GENERAL INFORMATION

The City of Asheboro operates a 9.0 MGD (capacity) Trickling Filter/Nitrification Aeration type waste treatment facility that discharges into Haskett's Creek, a class "C" stream. The total volume of wastewater treated during the 2013-2014 fiscal period was 1.435 billion gallons at an average daily flow of 3.93 MGD. The professional staff at the treatment plant constantly monitors the system to ensure effective treatment.

OBJECTIVES

- Provide adequate treatment of wastewater which is in accordance with current state and federal regulations.
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance.
- Protect the treatment works for efficient operation through preventive maintenance program.
- Ensure operational and treatment control through analytical laboratory performance and data analyses.
- Utilize a beneficial disposal of wastewater sludge through a contractual land agricultural use program.

CITY OF ASHEBORO
Wastewater Treatment Plant
Organizational Chart



**WASTEWATER TREATMENT PLANT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2014-2015**

Code: 30-830

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	30-830-0200	697,802	641,894	641,894
OVERTIME EXPENSE	30-830-0201	6,000	6,000	6,000
PROFESSIONAL SERVICES	30-830-0400	10,000	10,000	10,000
FRINGE BENEFITS: FICA	30-830-0702	43,264	40,169	40,169
FRINGE BENEFITS: MEDICARE	30-830-0703	10,118	9,394	9,394
FRINGE BENEFITS: INSURANCE	30-830-0704	102,960	102,960	102,960
FRINGE BENEFITS: RETIREMENT	30-830-0705	45,079	45,353	45,353
FRINGE BENEFITS: 401K	30-830-0706	461	461	461
TELEPHONE	30-830-1100	11,000	11,000	11,000
INTERNET SERVICE	30-830-1101	10,000	10,000	10,000
UTILITIES: WASTEWATER PLANT	30-830-1350	355,000	355,000	355,000
TRAVEL, SCHOOLS & CONFERENCES	30-830-1400	3,500	3,000	3,000
MAINTENANCE AND REPAIR - BLDG	30-830-1500	1,020,000	1,020,000	1,020,000
MAINTENANCE AND REPAIR - EQUI	30-830-1600	295,000	275,000	275,000
MAINTENANCE & REPAIR-VEH PART	30-830-1700	15,000	15,000	15,000
GAS, OIL AND TIRES	30-830-3100	8,000	8,000	8,000
OFFICE SUPPLIES AND PRINTING	30-830-3300	4,000	4,000	4,000
OTHER SUPPLIES AND MATERIALS	30-830-3400	40,000	40,000	40,000
CHEMICALS	30-830-3500	270,000	270,000	270,000
UNIFORMS AND ACCESSORIES	30-830-3600	7,800	7,800	7,800
CONTRACTED MAINTENANCE - VEH	30-830-4400	2,000	2,000	2,000
CONTRACTED SERVICES	30-830-4500	240,000	240,000	240,000
CONT. SERV - INST. MTN	30-830-4502	9,200	9,200	9,200
CONTR SERV-COMPUTER PROG	30-830-4503	4,000	4,000	4,000
CONTR SERV-SLUDGE MANAG	30-830-4504	250,000	250,000	250,000
CONTR SVS - BAR SCREEN REFUSE	30-830-4507	5,000	5,000	5,000
PERMITS, FEES & CERTIFICATION	30-830-5100	10,000	10,000	10,000
DUES AND SUBSCRIPTIONS	30-830-5300	15,000	15,000	15,000
INSURANCE	30-830-5400	27,000	27,000	27,000
MISCELLANEOUS EXPENSE	30-830-5700	4,000	4,000	4,000
WORKERS COMPENSATION	30-830-5800	22,780	22,780	22,780
SMALL EQUIPMENT NON CAP	30-830-6000	4,000	4,000	4,000
CONTRIB CAPITAL PROJECT (EC Dev)	30-830-7200	800,000	800,000	800,000
EQUIPMENT UNDER CAP THRESHOLD	30-830-7300	3,000	3,000	3,000
CAPITAL OUTLAY: EQUIPMENT	30-830-7400	1,140,000	400,000	400,000
LIBRARY FUND	30-830-7600	1,000	1,000	1,000
PRINCIPAL ON LONG TERM DEBT	30-830-8100	510,830	510,830	510,830
INTEREST ON LONG TERM DEBT	30-830-8200	63,423	63,423	63,423
TOTALS		6,066,217	5,246,264	5,246,264

**WASTEWATER TREATMENT PLANT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL**

Code: 30-830

Item	Acct. #	Department Requested		Manager Recommended	Council Approved
		Qty	Cost		
Replace Digester Cover	1500		1,000,000	1,000,000	1,000,000
Press Filtrate Piping	1600		20,000		
Rebuild DAF	1600		90,000	90,000	90,000
General Equipment Repair	1600		185,000	185,000	185,000
Total	1600		295,000	275,000	275,000
Coating system for B Building, Primary#7, light poles	4500		40,000	40,000	40,000
Coating System for 1 final clarifier	4500		200,000	200,000	200,000
Total	4500		240,000	240,000	240,000
Control System for Nitrification and TF	7400		400,000	400,000	400,000
New Chemical Feed Building	7400		400,000		
Digester #2 Cover	7400		300,000		
Lime Sludge Mixer	7400		40,000		
Total	7400		1,140,000	400,000	400,000

CITY OF
ASHEBORO
WATER MAINTENANCE

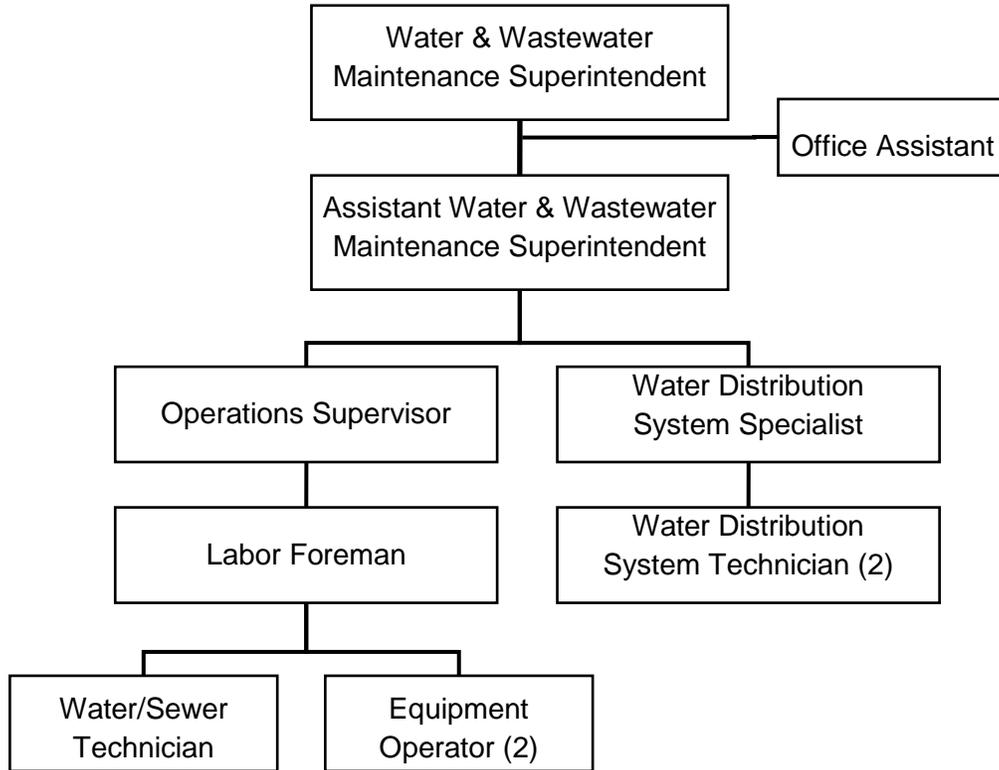
GENERAL INFORMATION

The purpose of this department is to maintain the city's water distribution system, consisting of approximately 2240 miles of water lines, and to insure an uninterrupted flow of clean, safe water to residential, commercial, and industrial users. In addition to upgrading and replacement of existing water lines, this department also raises and replaces valve boxes, manhole ring covers and fire hydrants as needed. Production of water taps to serve new customers is another function of this department.

OBJECTIVES

- To maintain a dependable water supply system.
- To perform repair service promptly.
- To reduce water revenue loss by repairing non-serviceable lines.
- To perform preventive maintenance on all service lines.
- To encourage technical proficiency through continuing education.
- To maintain a quality water supply system.
- To flow, inspect and paint all hydrants within the City's system as needed.
- To exercise water valves to ensure they are working properly

CITY OF ASHEBORO
Water Maintenance
Organizational Chart



**WATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2014-2015**

Code: 30-840

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	30-840-0200	442,570	445,083	445,083
OVERTIME EXPENSE	30-840-0201	35,000	35,000	35,000
PROFESSIONAL SERVICES	30-840-0400	500	500	500
FRINGE BENEFITS: FICA	30-840-0702	29,609	29,765	29,765
FRINGE BENEFITS: MEDICARE	30-840-0703	6,925	6,961	6,961
FRINGE BENEFITS: INSURANCE	30-840-0704	75,876	75,876	75,876
FRINGE BENEFITS: RETIREMENT	30-840-0705	33,430	33,606	33,606
FRINGE BENEFITS: 401K	30-840-0706	461	461	461
TELEPHONE	30-840-1100	4,000	4,000	4,000
TRAVEL, SCHOOLS & CONFERENCES	30-840-1400	3,500	3,500	3,500
MAINTENANCE & REPAIR - EQUIP	30-840-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	30-840-1700	30,000	20,000	20,000
GAS, OIL AND TIRES	30-840-3100	25,000	20,000	20,000
OFFICE SUPPLIES AND PRINTING	30-840-3300	500	500	500
SUPPLIES AND MATERIALS	30-840-3400	160,000	150,000	150,000
SUPP & MAT - STONE	30-840-3401	35,000	30,000	30,000
SUPP & MAT -ASPHALT	30-840-3402	3,000	3,000	3,000
SUPP & MAT-HYDRANT PARTS	30-840-3403	23,000	23,000	23,000
SUPP & MAT- DOT IMPROVEMENTS	30-840-3404	5,000	5,000	5,000
UNIFORMS AND ACCESSORIES	30-840-3600	6,500	6,500	6,500
CONTRACTED MAINTENANCE-VEH	30-840-4400	450	450	450
CONTRACTED CONSTRUCTION	30-840-4500	15,000	15,000	15,000
CONTRACTED CONST-EXTENSION	30-840-4501	50,000	50,000	50,000
PERMITS, FEES & CERTIFICATIONS	30-840-5100	2,500	2,000	2,000
DUES & SUBSCRIPTIONS	30-840-5300	3,000	2,500	2,500
INSURANCE	30-840-5400	5,300	5,300	5,300
MISCELLANEOUS EXPENSE	30-840-5700	3,000	2,700	2,700
WORKERS COMPENSATION	30-840-5800	17,420	17,420	17,420
SMALL EQUIPMENT NON CAP	30-840-6000	3,000	3,000	3,000
CAPITAL OUTLAY: EQUIPMENT	30-840-7400	287,600	242,600	242,600
PRINCIPAL ON LONG TERM DEBT	30-840-8100	22,483	22,483	22,483
INTEREST ON LONG TERM DEBT	30-840-8200	795	795	795
TOTALS		1,331,419	1,258,000	1,258,000

CITY OF ASHEBORO

WASTEWATER MAINTENANCE

GENERAL INFORMATION

The basic function of this department is to provide an effective wastewater collection program. This department's responsibility is to perform preventive maintenance to all sewer mains and laterals within the system, make new service taps, repair breaks or blocked sewers, visually inspect all manholes yearly and raise or replace manhole ring covers. The system contains approximately 206 miles of sewer lines.

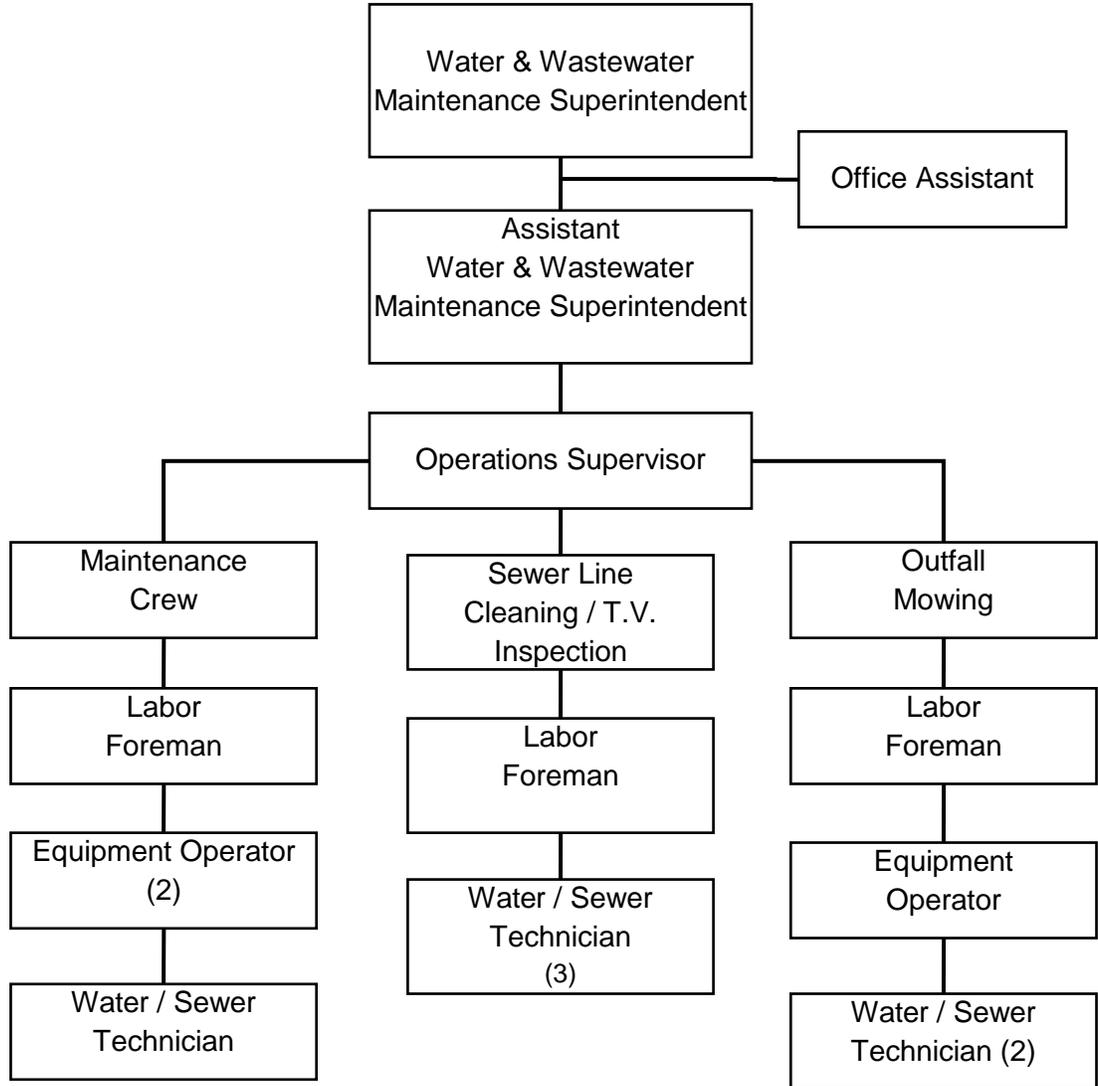
OBJECTIVES

- To ensure uninterrupted sewer service by doing as much preventive maintenance as time will allow.
- To have all sewer right-of-ways cleared and mowed every year.
- To clean and T.V. inspect a minimum of 10% a year.
- To visually inspect manholes for inflow and infiltration.

CITY OF ASHEBORO

Wastewater Maintenance

Organizational Chart



**WASTEWATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2014-2015**

Code: 30-850

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	30-850-0200	624,520	629,133	629,133
OVERTIME EXPENSE	30-850-0201	40,000	40,000	40,000
PROFESSIONAL SERVICES	30-850-0400	-	-	-
FRINGE BENEFITS: FICA	30-850-0702	41,200	41,486	41,486
FRINGE BENEFITS: MEDICARE	30-850-0703	9,636	9,702	9,702
FRINGE BENEFITS: INSURANCE	30-850-0704	108,378	108,378	108,378
FRINGE BENEFITS: RETIREMENT	30-850-0705	46,516	46,839	46,839
FRINGE BENEFITS: 401K	30-850-0706	461	461	461
UNEMPLOYMENT COMPENSATION	30-850-0800	-	-	-
TELEPHONE	30-850-1100	8,500	8,500	8,500
TRAVEL, SCHOOL AND CONFERENCE	30-850-1400	3,700	3,700	3,700
MAINTENANCE & REPAIR-EQUIPMENT	30-850-1600	60,000	60,000	60,000
MAINTENANCE & REPAIR-VEH PART	30-850-1700	65,000	65,000	65,000
GAS, OIL AND TIRES	30-850-3100	40,000	40,000	40,000
OFFICE SUPPLIES AND PRINTING	30-850-3300	1,000	1,000	1,000
OTHER SUPPLIES AND MATERIALS	30-850-3400	85,000	85,000	85,000
UNIFORMS AND ACCESSORIES	30-850-3600	11,000	11,000	11,000
CONTRACTED MAINTENANCE-VEH	30-850-4400	5,000	5,000	5,000
CONT CONST-SEWER LINE EXT / REPA	30-850-4500	50,000	50,000	50,000
CONT CONST-EXT FOR DEV	30-850-4501	50,000	50,000	50,000
CONTRACTED MAINTENANCE	30-850-4600	8,000	8,000	8,000
CONTRACTED MAINT-CHEM ROOT	30-850-4601	100,000	100,000	100,000
CONTRACTED MAINT-OUTFALL MAINT	30-850-4602	2,500	2,500	2,500
PERMITS, FEES & CERTIFICATIONS	30-850-5100	3,000	2,500	2,500
DUES & SUBSCRIPTIONS	30-850-5300	-	500	500
INSURANCE	30-850-5400	22,000	22,000	22,000
MISCELLANEOUS EXPENSE	30-850-5700	4,000	4,000	4,000
WORKERS COMPENSATION	30-850-5800	30,820	30,820	30,820
SMALL EQUIPMENT- NON CAP	30-850-6000	2,700	2,700	2,700
CAPITAL OUTLAY: EQUIPMENT	30-850-7400	2,599,310	250,000	250,000
PRINCIPAL ON LONG TERM DEBT	30-850-8100	13,393	13,393	13,393
INTEREST ON LONG TERM DEBT	30-850-8200	407	406	406
TOTALS		6,635,351	1,942,018	1,942,018



GENERAL INFORMATION

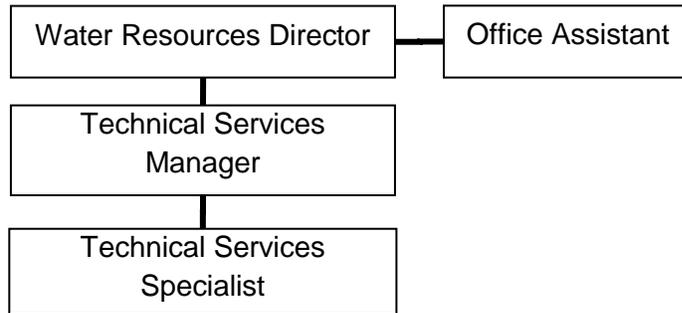
The Technical Services Department performs technical, observational, enforcement and educational work with industries and food service establishments for the protection of the wastewater collection and treatment systems. The Technical Services Department implements and enforces guidelines for direct and indirect contributors into the wastewater collection system. This department also assists in special studies and administration of public education and safety programs for the Water Resources Division.

The City of Asheboro has 16 permitted significant industrial users, 165 food services establishments, 10 authorized septic dischargers and 1 ground water remediation discharger.

OBJECTIVES

- Ensure industrial and nondomestic wastewater dischargers meet local, state and federal requirements through permits, allocation of pollutant loadings, monitoring, inspection and enforcement.
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance.
- Inspect and educate food establishments to ensure wastewater discharges are compliant with regulations and will not contribute to sewer line blockage and overflow.
- Prevent the introduction of pollutants and wastewater discharges into wastewater treatment plant which will interfere with the operation of the system.
- Work with various public groups to provide education and outreach regarding water resource activities.

CITY OF ASHEBORO
Technical Services Department
Organizational Chart



**TECHNICAL SERVICES
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET**

Code: 30-860

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	30-860-0200	113,375	114,075	114,075
FRINGE BENEFITS: FICA	30-860-0702	7,029	7,073	7,073
FRINGE BENEFITS: MEDICARE	30-860-0703	1,644	1,654	1,654
FRINGE BENEFITS: INSURANCE	30-860-0704	13,000	13,000	13,000
FRINGE BENEFITS: RETIREMENT	30-860-0705	7,936	7,985	7,985
TELEPHONE	30-860-1100	1,000	1,000	1,000
TRAVEL, SCHOOLS AND CONFERENCES	30-860-1400	2,800	2,800	2,800
MAINTENANCE & REPAIR-EQUIPMENT	30-860-1600	1,000	1,000	1,000
MAINTENANCE & REPAIR-VEH PART	30-860-1700	2,000	2,000	2,000
GAS, OIL AND TIRES	30-860-3100	2,500	2,500	2,500
OFFICE SUPPLIES AND PRINTING	30-860-3300	1,250	1,250	1,250
OTHER SUPPLIES AND MATERIALS	30-860-3400	16,000	16,000	16,000
UNIFORMS AND ACCESSORIES	30-860-3600	1,000	1,000	1,000
PERMITS, FEES & CERTIFICATIONS	30-860-5100	200	200	200
DUES & SUBSCRIPTIONS	30-860-5300	500	500	500
INSURANCE	30-860-5400	2,000	2,000	2,000
MISCELLANEOUS EXPENSE	30-860-5700	1,000	1,000	1,000
WORKERS COMPENSATION	30-860-5800	5,360	5,576	5,576
SMALL EQUIPMENT- NON CAP	30-860-6000	500	500	500
CAPITAL OUTLAY: EQUIPMENT	30-860-7400	3,900	3,900	3,900
PRINCIPAL ON LONG TERM DEBT	30-860-8100	5,469	5,469	5,469
INTEREST ON LONG TERM DEBT	30-860-8200	105	105	105
TOTALS		189,784	190,587	190,587



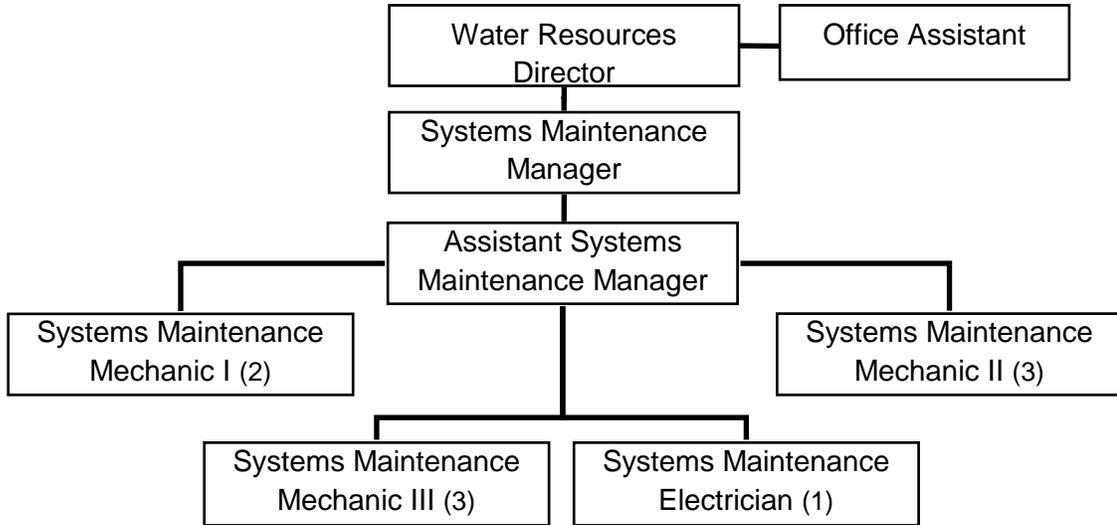
GENERAL INFORMATION

The Systems Maintenance is responsible for performing maintenance at the Water and Wastewater Treatment Plants. They are also responsible for maintaining structures and pumps at the Lakes. Systems Maintenance routinely performs inspections and maintenance needs at the six (6) water tanks in the distribution system. This department is responsible for checking and maintaining twenty-six (26) lift stations throughout the wastewater collection system. Other requirements of the department include maintaining pressure reducing valves, air relief valves and other water system equipment.

OBJECTIVES

- Maximize equipment life through proper preventative and breakdown maintenance.
- Enhance competent and responsible mechanical personnel through training, certification and pride in professional performance.
- Perform weekly checks at various sites throughout the water system to meet state and federal requirements.

CITY OF ASHEBORO
Systems Maintenance Department
Organizational Chart



**SYSTEMS MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2014-2015**

Code: 30-870

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	30-870-0200	457,007	460,857	460,857
OVERTIME EXPENSE	30-870-0201	15,000	15,000	15,000
PROFESSIONAL SERVICES	30-870-0400	-	-	-
FRINGE BENEFITS: FICA	30-870-0702	29,264	29,503	29,503
FRINGE BENEFITS: MEDICARE	30-870-0703	6,844	6,900	6,900
FRINGE BENEFITS: INSURANCE	30-870-0704	71,500	71,500	71,500
FRINGE BENEFITS: RETIREMENT	30-870-0705	33,041	33,310	33,310
TELEPHONE	30-870-1100	5,500	5,500	5,500
UTILITIES FUEL LIGHTS	30-870-1300	115,000	115,000	115,000
TRAVEL, SCHOOL AND CONFERENCE	30-870-1400	3,500	3,500	3,500
MAINTENANCE & REPAIR-EQUIPMENT	30-870-1600	\$14,500	\$14,500	\$14,500
MAINTENANCE & REPAIR-VEH PART	30-870-1700	20,000	20,000	20,000
MAINT & REPAIR - PUMP STATION	30-870-1800	140,000	140,000	140,000
LOW PRESSURE SEWER MAINT - TO	30-870-1900	10,000	10,000	10,000
GAS, OIL AND TIRES	30-870-3100	28,000	28,000	28,000
OFFICE SUPPLIES AND PRINTING	30-870-3300	1,000	1,000	1,000
OTHER SUPPLIES AND MATERIALS	30-870-3400	25,000	25,000	25,000
ODOR CONTROL BIOXIDE	30-870-3500	120,000	120,000	120,000
DEGREASER	30-870-3501	6,000	6,000	6,000
UNIFORMS AND ACCESSORIES	30-870-3600	9,000	9,000	9,000
CONTRACTED SERVICES-CRANE INSPECTION	30-870.4501	3,200	3,200	3,200
PERMITS, FEES & CERTIFICATIONS	30-870-5100	3,000	3,000	3,000
DUES & SUBSCRIPTIONS	30-870-5300	1,000	1,000	1,000
INSURANCE	30-870-5400	4,900	4,900	4,900
MISCELLANEOUS EXPENSE	30-870-5700	3,000	3,000	3,000
WORKERS COMPENSATION	30-870-5800	22,780	22,780	22,780
SMALL EQUIPMENT- NON CAP	30-870-6000	3,500	3,500	3,500
CAPITAL OUTLAY: EQUIPMENT	30-870-7400	122,000	102,000	102,000
PRINCIPAL ON LONG TERM DEBT	30-870-8100	65,711	65,711	65,711
INTEREST ON LONG TERM DEBT	30-870-8200	2,915	2,915	2,915
TOTALS		1,342,162	1,326,576	1,326,576



GENERAL INFORMATION

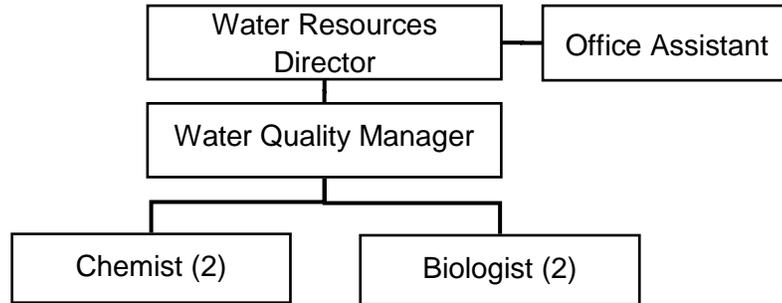
The Water Quality Department operates North Carolina certified laboratories at the water and wastewater treatment plants. Personnel in this department perform physical, chemical and biological analysis of water and wastewater parameters for the plant operations, industrial survey and state and federal authorities. Commercial laboratories are required for specialized services and are coordinated through the Water Quality Department.

OBJECTIVES

- Provide valid data through the performance of accurate laboratory analysis required for treatment of water and wastewater which is in accordance with current state and federal regulations.
- Ensure customers have access to safe, pleasant drinking water required for public health.
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance.

- Utilize the City of Asheboro / commercial laboratory services to provide the most efficient, cost effective analysis to meet and exceed all local, state and federal regulatory requirements.
- Improve quality of life for customers and aquatic life.

CITY OF ASHEBORO
Water Quality Department
Organizational Chart



**WATER QUALITY
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FISCAL YEAR 2014-2015**

Code: 30-880

Object of Expenditure	Number	FY 14-15		
		Department Requested	Manager Recommended	Council Approved
SALARIES AND WAGES	30-880-0200	271,790	273,540	273,540
PROFESSIONAL SERVICES	30-880-0400	-	-	-
FRINGE BENEFITS: FICA	30-880-0702	16,851	16,960	16,960
FRINGE BENEFITS: MEDICARE	30-880-0703	3,941	3,966	3,966
FRINGE BENEFITS: INSURANCE	30-880-0704	32,500	32,500	32,500
FRINGE BENEFITS: RETIREMENT	30-880-0705	19,025	19,148	19,148
TELEPHONE	30-880-1100	800	800	800
TRAVEL, SCHOOLS AND CONFERENCES	30-880-1400	2,000	2,000	2,000
MAINTENANCE & REPAIR-BLDGS	30-880-1500	4,000	4,000	4,000
MAINTENANCE & REPAIR-central Lab	30-880-15xx		300,000	300,000
MAINTENANCE & REPAIR-EQUIPMENT	30-880-1600	1,500	1,500	1,500
MAINTENANCE & REPAIR-VEH PART	30-880-1700	1,000	1,000	1,000
GAS, OIL AND TIRES	30-880-3100	2,000	2,000	2,000
OFFICE SUPPLIES AND PRINTING	30-880-3300	2,000	2,000	2,000
OTHER SUPPLIES AND MATERIALS	30-880-3400	15,000	15,000	15,000
LAB CHEM & SUPPL - WW	30-880-3451	60,000	60,000	60,000
LAB CHEM & SUPPL - H2O	30-880-3452	35,000	35,000	35,000
UNIFORMS AND ACCESSORIES	30-880-3600	4,000	4,000	4,000
CONTRACTED MAINT-EQUIP - WW	30-880-4501	36,000	36,000	36,000
CONTRACTED MAINT-EQUIP - H2O	30-880-4502	7,000	7,000	7,000
CONTR SERV LAB - WW	30-880-4601	20,000	20,000	20,000
CONTR SERV LAB - H2O	30-880-4602	20,000	20,000	20,000
PERMITS, FEES & CERTIFICATIONS WW	30-880-5101	3,000	3,000	3,000
PERMITS, FEES & CERTIFICATIONS H2O	30-880-5102	1,500	1,500	1,500
DUES & SUBSCRIPTIONS	30-880-5300	5,000	5,000	5,000
SUBSCRIPTION- SOFTWARE	30-880-53xx			11,000
INSURANCE	30-880-5400	2,000	2,000	2,000
MISCELLANEOUS EXPENSE	30-880-5700	1,000	1,000	1,000
WORKERS COMPENSATION	30-880-5800	12,500	12,500	12,500
SMALL EQUIPMENT- NON CAP	30-880-6000	7,000	7,000	7,000
CAPITAL OUTLAY: EQUIPMENT	30-880-7400	331,000	181,000	170,000
PRINCIPAL ON LONG TERM DEBT	30-880-8100	6,362	6,362	6,362
INTEREST ON LONG TERM DEBT	30-880-8200	272	272	272
TOTALS		924,041	1,076,048	1,076,048

BUDGET PROCESS

The budget is the single most important document presented to the City Council. It is primarily intended to establish policy determination but also serves the citizens by providing understanding of the City's operating fiscal programs. It reflects the City's commitment to maintaining necessary services, improving the quality of service and keeping the impact of taxes to the citizens at a minimum.

The City operates under an annual budget ordinance adopted in accordance with the provisions of the Local Government Budget and Fiscal Control Act. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. The balanced budget ordinance must be adopted prior to the beginning of the fiscal year. The ordinance is subjected to public inspection and a public hearing prior to adoption. The budget is considered balanced when estimated net revenue and appropriated fund balance equals appropriations.

The budget is adopted on a departmental basis and is prepared using the modified accrual method of accounting for all funds. All monies received and expended must be included in the budget ordinance. Departmental appropriations that have not been expended by the end of the fiscal year shall lapse.

The Budget Officer is authorized to transfer budgeted amounts within the departments but any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the Asheboro City Council and made a matter of record in the minutes.

The preparation of the budget not only requires structured guidelines but also the participation and cooperation of many participants and a carefully scheduled series of events.

The following summarized budget cycle is followed by the City in the formulation of the budget.

FORMULATE HISTORICAL DATA

During the first phase of the budget process the accumulation of past financial information is prepared by the Finance Department. The data concerning expenditures are segregated by operational departments to be used by department heads and management for performance evaluation and projection of resources required to meet departmental objectives.

PREPARATION OF DEPARTMENT REQUEST BY DEPARTMENT HEADS

Estimating departmental expenditures is the primary responsibility of the department head. When budgeting expenditures, the basic requirements established by the department head are requested. Funding will be sufficient to adequately operate the department and requested funding will be at the lowest reasonable level in order to achieve the departmental goals and objectives.

CONSOLIDATE PRELIMINARY BUDGET

The departmental requests are submitted to the Finance Director in order to consolidate the individual departmental request into an overall budget. At this point, the focus of attention shifts from the departmental basis to the fund basis. Departmental capital outlay requests are analyzed in coordination with the approved (if applicable) Capital Improvement Budget. The Finance Director projects resources through established revenue rationale and the formal budget review begins.

EVALUATE SERVICE PRIORITIES AND OBJECTIVES

This phase of the budgeting process is an important step in developing a fiscal plan which will achieve the City's program of service for the ensuing year. The budget document should reflect the service priorities of the Governing Body and citizens of Asheboro. A comprehensive review of service needs compared to departmental goals and objectives will be analyzed by the City Manager.

BALANCE PROPOSED BUDGET

After the City's program of service priorities have been established, a balanced plan for funding must be formulated. The City Manager must reconcile the growing demand for service with the limited resources available to the City. The budget is organized in final format together with various summaries and submitted to the City Council for legislative review.

LEGISLATIVE REVIEW

The City Council reviews the budget, department by department, with the City Manager during special work sessions. If necessary, departmental objectives and service priorities may be adjusted during this procedure. A copy of the budget will be filed with the City Clerk for public inspection and a public hearing will be scheduled prior to the formal adoption of the budget.

BUDGET ADOPTION

The adoption of the proposed budget is the culmination of the review of budget proposals by the City Council, Finance Director and City Manager. Adoption of the proposed budget by the Governing Body establishes the legal authority to incur expenditures in the next fiscal year.

CHART OF ACCOUNTS – STRUCTURE

PURPOSE

This chart of accounts is designated to provide a uniform and orderly list from which the City of Asheboro's Finance Department can elect uniform account codes.

PROCEDURE

Nine digit account numbers have been assigned in all cases. The first two digits are the fund codes and remain the same for assets, liabilities, revenues and expenditures within that fund.

Categorized, examples of these numbers are:

10 – General Fund

30 – Water and Sewer Fund

The third, fourth and fifth digits are basic account numbers for assets, liabilities, revenues and designated expenditures. In the two annually adopted budgets of the General Fund and the Water & Sewer Fund, these digits represent the departmental area of expense. In Special Revenue and Capital Project funds, these digits represent area of expense. They are numbered thusly:

101-199- Assets and Other Debits

201-299- Liabilities and Other Credits

301-399- Revenues

400-999- Expenditures – Departmental Expenditures

The last four digits are the sub-account codes in the assets, liabilities, and revenues and expenditure sections of the chart. These numbers are used to provide further detail. For example, these digits in the expenditure section of the General Fund and in the Water & Sewer Fund are used to indicate the object of expenditure.

Account Number Structure:

Fund XX- XXX- XXXX
Basic Account XXX
Sub-Account XXXX

Typical Revenue Account Number:

10-301-2010

General Fund – Ad Valorem Taxes-2010 Levy

Typical Expenditure Account

30 -840-3600

Water & Sewer Enterprise Fund - Water Maintenance Department -
Uniforms & Accessories

DEFINITION OF FUND CODES

10 General Fund

The General Fund accounts for the revenues and expenditures of all City departments except those required to be accounted for in other funds.

30 Water and Sewer Fund

The Water and Sewer Fund is an enterprise fund which accounts for the operations of water treatment and distribution systems and the wastewater collection and treatment systems.

Note: The above referenced accounts are the permanent funds with annually adopted budgets. Project funds are created as needed.

DEFINITION OF REVENUE CODES

301-302 Ad Valorem Current Year

Revenue account showing taxes paid on personal and real property to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

303-305 Ad Valorem Prior Years

Collections of delinquent personal and real estate property taxes from years before the current levy. Sub-account numbers are used to indicate the year of the levy.

311 Tax Discounts

An account showing the 2% discount on ad valorem taxes paid from July 1 through August 31 each year.

314 Animal Taxes and Fees

License fee charged by the City for dogs and impoundment fees for animals picked up by the Animal Control Officer.

317 Tax Penalties and Interest

Penalty for late payment of ad valorem taxes.

320 ABC Board Distribution

Funds from the Asheboro ABC Board includes voluntary distribution as well as required Law Enforcement fee

325 Privilege Licenses & Business Licenses & Cable Franchise Fee

Includes business licenses imposed by local ordinance on the basis of a fixed rate per year.

326 Rezoning and Cemetery Fees

Charges for rezoning hearings, zoning applications and headstone placement fees.

- 329 Interest Earned on Investments
Revenue from interest on investments cash balances.
- 331 Concessions and Rents
Revenues from the sale of merchandise from concession operations and rents paid.
- 335 Miscellaneous Revenue
Includes a sub-account for rebate for ad valorem revenues lost due to the elderly exemption and revenues of a nature too insignificant to categorize.
- 336 Rental Vehicles Local Tax
Tax on rental vehicles in lieu of property tax on these vehicles.
- 337 Utility Franchise Tax
A state-shared tax remitted to municipalities quarterly. For budgetary purposes this is considered non-tax revenue.
- 343 Powell Bill
A state-shared tax on motor fuel which is distributed on the basis of population and street mileage to be used for the construction and maintenance of municipal streets.
- 345 & 346 Local Sales Tax
A local option sales tax collected by the N.C. Department of Revenue and transmitted to the county in which collected and the municipalities therein.
- 347 Solid Waste Disposal Tax
- 348 Alcoholic Beverage Tax Distribution
- 349 State Grants
Grants in aid received from or through the State or Federal Government for such purposes as construction of water and sewage treatment facilities, airports and urban renewal. Sub-account codes are used to identify specific restricted revenues.
- 350 Vice and Narcotics Allocation & US Treasury Funds Allocation
Monies received from the court system for confiscated money and materials from drugs, alcohol and gambling raids by the Police Department.
- 351 Court Costs – Fees
Facility fees and arrest fees.
- 352 Parking Violations
Monies from parking tickets.
- 353 Homeowners Recovery Funds
- 354 Grant Proceeds – Fire Department

- 355 Building Permits
Permits for construction or alteration of buildings. Charges are a fixed percentage of the cost of such construction or alterations.
- 356 Certificates of Occupancy
- 357 Inspection Fees
Fees for services of building, plumbing or electrical inspectors.
- 358 Charges for Services – Refuse Collection
Monies derived from collection of commercial garbage collection.
- 361 Sale of Cemetery Lots
Monies derived from the sale of plots in the City cemeteries.
- 365 Recreation Program and Facilities
Admission fees, sponsor fees, green fees, cart fees and various monies derived from the operation of various recreation facilities and programs.
- 367 Sales Tax Refund – State
Refunds from N.C. Department of Revenue for state and county sales taxes.
- 371 Sale of Water and Sewer Charges
City charges to customers for consumption of water and discharges of waste.
- 372 Sampling & Monitoring Fees, Surcharges, Septic Tank Discharge (Water and Sewer)
Additional charges to industry for sampling and monitoring of waste and special treatment for specific types of waste discharged.
- 373 Water Taps and Connection Fees
Fees for production of water taps and charges to connect new customers to the City water system.
- 374 Sewer Taps and Connection Fees
Fees for production of sewer taps and charges to connect new customers to the City sewer system.
- 375 Late & Reconnection Fees
Charges to renew water and sewer services which had been disconnected due to non-payment or vacancy.
- 381 Sale of Materials
For sale of materials or other property not considered a fixed asset pursuant to applicable state law.
- 383 Sale of Fixed Assets
Proceeds from the sale of surplus fixed assets such as machinery, equipment and vehicles.

- 385 Proceed from Issuance of Long-Term Debt
An alternative financing source that reflects the gross amount of long-term debt issued by the City which will be repaid at a specific future date.
- 397 Contributions from Other Funds
Permanent transfers from one fund to another within the same governmental unit. Use sub-account codes to identify each fund, agency or unit as appropriate.
- 399 Fund Balance Appropriated
An account to be used for budget purposes only. It is a balancing item in the budget to show the amount of the estimated fund balance at the end of the current year which is being carried forward to balance the budget.

DEFINITION OF DEPARTMENTAL EXPENDITURE CODES

- 410 Mayor and Governing Body
Includes the cost relating to the City Council.
- 420 Administration and City Manager's Office
Expenditures of the office of the City Manager.
- 440 Finance
Expenditures of the Finance Director including accounting, accounts payable, payroll and purchasing.
- 450 Legal Services & City Clerk
Retainers and payments for special services performed by the City Attorney.
- 480 Information Technology
Expenditures for maintenance of Internet servers, assist end users in technology issues, maintenance of pagers, radios and cellular phones.
- 490 Planning and Community Development
Expenditures for the Planning Department, zoning and enforcement.
- 495 Marketing & Communications
Expenditures relating to Marketing, Communications & Public Information functions.
- 500 Municipal Headquarters Building
Operating expenses of City Hall.
- 510 Police Department
Operational expenditures of the Police Department including Central Communications, Crime prevention, Narcotics Division, Special Operations Division and Investigative Division.

- 530 Fire Department
Includes cost incurred for firefighting and fire prevention.
- 540 Building Inspection Department
Accounts for the cost incurred to enforce the North Carolina Building Code to include building, plumbing, and electrical inspections.
- 545 Fire Inspection Department
Expenditures relating to the North Carolina Fire Code
- 550 Operations Division – Public Works
Cost of producing and maintaining City street signs and the operation of the sign shop and Public Works department and facility.
- 555 Fleet Maintenance – Public Works
The maintenance of the City fleet of vehicles and equipment for departments funded by the General Fund.
- 565 Street Maintenance
General Fund expenditures for the maintenance of City streets and right of ways. Includes Powell Bill expenditures for the maintenance of City streets and right of ways.
- 575 City Engineer Office
Cost of administration of Street, Public Building and other Public Works Departments.
- 580 Environmental Services Department
Accounts for the disposal of garbage and other similar waste materials through the use of a private contractor.
- 585 Recycling Transfer Station
Expenditures for disposal of solid waste and items to be recycled.
- 590 Human Resources
Cost of administration of the employee's safety program, wellness, personnel administration and risk management functions of the City.
- 615 Arts and Cultural Services
Funds to support Arts & Cultural Services types of activities such as Sunset Theatre and Farmer's Market.
- 620 Recreation Services
Funds necessary for the recreation programs, facilities and administrative staff.
- 625 Municipal Golf Course
Accounts for the operation and maintenance of the Municipal Golf Course.

- 630 Library
City cost for certain building and operational costs incurred in operation of the Asheboro / Randolph County Library.
- 640 Facilities Maintenance
Cost incurred for the maintenance of the grounds of the City's public facilities.
- 650 Airport Authority
Includes City's contribution to fund the cost of operating the airport.
- 720 Billing and Collecting
The expense of billing and collecting water and sewer user fees.
- 810 Water Meter Operations
Expense for meter reading and maintenance.
- 820 Water Supply and Treatment
Includes the cost of operating the water plant and supplying water to users.
- 830 Wastewater Treatment
Expenses incurred for the operation of the wastewater treatment plant.
- 840 Water Maintenance
Cost of maintaining the City water line system.
- 850 Wastewater Maintenance
Cost of maintaining the City wastewater collection system.
- 860 Technical Services
Costs of performing technical, observational, enforcement & educational work with Industries & foods service establishments
- 870 Systems Maintenance
Expenses incurred for maintenance of water tanks, lift stations, water plant and wastewater plant
- 880 Water Quality
Costs associated with physical, chemical & biological analysis of water & wastewater.

DEFINITIONS – OBJECT OF EXPENDITURE CODES

- 02 Salaries and Wages
Gross earnings of all employees.
- 04 Professional Services
Auditing, management consulting, engineering architectural services and other subcontracted services.

- 07 Fringe Benefits
Employer's portion of the contribution for retirement compensation, group insurance and Christmas baskets.
- 11 Telephone
Cost of communications.
- 13 Utilities
Heating and utility cost for public buildings including electricity for street lights and traffic signals.
- 14 Travel, Schools and Conferences
Expenses of governmental officials and employees while away from their normal work stations on public business and attending workshops and training sessions.
- 15 Maintenance and Repairs – Buildings
Cleaning, painting and repairs to public buildings.
- 16 Maintenance and Repairs – Equipment
Service and repairs to mechanical equipment such as heavy construction equipment and office machines. Includes annual maintenance contracts.
- 17 Maintenance and Repairs – Vehicles
Service and repairs to automotive equipment.
- 31 Gas, Oil and Tires
Fuel, lubricants and tires for City owned vehicles.
- 33 Office Supplies and Printing
Supplies and materials for office operations normally and routinely required for the operation of the department.
- 34 Other Supplies and Materials
Supplies and materials normally and routinely required for the operation of the department.
- 36 Uniforms
Cost of uniforms and any other special clothing required to be worn by the employees.
- 40 Awards and Recognitions
Cost incurred relating to the Employee Service Awards Program.
- 44 Contracted Maintenance and Repair – Vehicles
Payments to contractors for repair to vehicles.

- .45 Contracted Services
 - Payments to contractors for contractual services.

- 53 Dues and Subscriptions
 - Memberships in professional societies for governmental officials and subscriptions to technical publications. Includes dues assessed on annual basis by advisory governmental groups.

- 54 Insurance and Bonds
 - Liability and property damage insurance on autos and trucks, fire insurance on public buildings and facilities, fidelity bonds on public officials, and any other type of insurance other than group insurance.

- 57 Miscellaneous
 - Expenses of a general or non-recurring nature which are too insignificant to be classified elsewhere.

- 58 Workers Compensation
 - Insurance for job related injuries.

- 60- Small Equipment- Equipment less than Capitalization threshold. ex: most computers

- 71 Capital Outlay: Land
 - The acquisition of real property.

- 74 Capital Outlay
 - Machinery, equipment, furniture and fixtures of too permanent a nature to be considered expendable at time of purchase. Account includes heavy construction equipment, automobiles, trucks, office machines, furniture and the like.

- 81 Principal Maturities on Long-Term Debt
 - Amount paid for principal on funded debt owed by the City.

- 82 Interest on Long-Term Debt
 - Amount paid for interest on funded debt owed by the City.

- 83 Fiscal Agent Fees
 - Used to record expenditures relating to long-term debt administration.

Note: Accounts are added and changed throughout the year as needed.

BUDGET GLOSSARY

Ad Valorem Taxes – Revenue accounts showing taxes paid on real property, personal property and property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Appropriation – An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation – A value that is established for real or personal property for use as a basis to levy property taxes.

Bond – A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget – A plan for raising and spending money for specific purposes during a fiscal year.

Budget Amendment – A legal procedure utilized by the City staff and City Council to revise a budget appropriation.

Budget Calendar – The schedule of key dates which the City's departments follow in the preparation, adoption and administration of the budget.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

Budget Message – The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Budget Ordinance – The official enactment by the City Council to establish legal authority for the levying of taxes and appropriation of funds for specific purposes during a fiscal year.

Budgetary Control – The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Asset – Tangible property with an expected useful life in excess of one year

Capital Outlay – Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Capital Improvement Program – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Cash Accounting - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Management – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships.

Contingency Account – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise included in the budget.

Debt Services – The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Delinquent Taxes – Taxes that remain unpaid on and after the due date on which a penalty for non-payment is attached.

Department – An organizational unit responsible for carrying out a major governmental function.

Department Budget – A budget which uses departmental total as the basis for limiting expenditures. The City of Asheboro uses a departmental budget.

Depreciation – The process of estimating and recording the expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair.

Disbursement – Payment for goods and services in cash or by check.

Encumbrance-The commitment of appropriated funds to purchase an item or service. To encumber funds is to set aside or commit funds for future expenditures.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. The enterprise fund in Asheboro provides water and sewer services.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount revenue appropriated is the amount approved by the City Council.

Expenditure – This term refers to the outflow of funds paid or to be paid for an asset, debt-retired or goods and services obtained regardless of when the amount is actually paid. This term applies to all funds.

Expenses – Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other non-capital charges.

Fiscal Year – The time period designating the beginning and ending period for recording financial transactions. The City of Asheboro's fiscal year begins July 1st and ends June 30th.

Fixed Assets – Assets of long term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Fund – An accounting entity that has a set of self balancing accounts and that records all financial transactions for specific activities or government functions.

Fund Balance – Fund balance is the excess of assets over liabilities and is sometimes referred to as fund surplus.

Function – A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

General Accepted Accounting Principles (GAAP) – Uniform minimum standards of, and guidelines for financial accounting and reporting. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices.

General Fund – The General Fund accounts for the financial resources of the government not required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, public works, general governmental administration, recreation, and economic and physical development.

General Ledger – A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds – Bonds that finance a variety of public projects such as water and sewer plants, buildings and improvements; the repayment of these bonds is usually made from the General Fund and the Water and Sewer Fund. These bonds are backed by the full faith and credit of the issuing government.

Grant – A contribution by a government or other organizations to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed by the grantee.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue – Revenue received from another government for a specific purpose.

Inventory – A detailed listing of non-capital, tangible property currently held by the government.

Levy – To impose taxes, special assessments, or service charges for the support of City activities.

Line Item Budget – A budget that lists each expenditure category (salaries, materials, telephone, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Local Government Budget and Fiscal Control Act – This act governs all financial activities of local Governments within the State of North Carolina. (North Carolina General Statutes 159.7 through 159.42)

Long Term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturities – The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Accounting – A basis of accounting in which expenditures are accrued but revenues generally are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually “measurable” and “available for expenditure”.

Objectives – A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.

Object Code – An expenditure category, such as salaries, supplies or vehicles.

Operations – The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as supplies, utilities, materials, and travel.

Operating Transfer – Routine and/or recurring transfers of assets between funds.

Property Tax – Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue – Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Restricted Fund Balance – An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Service Level – Services(s) or product(s) which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Source of Revenue – Revenues are classified according to their source or point of origin.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

State Shared Revenue – Funds remitted by the state to municipalities; mostly taxes collected by the state. Includes the utility franchise tax, Powell Bill allocation for state street expenditures, local option sales tax and food stamp sales tax and inventory tax rebate.

Unencumbered Balance – The amount of an appropriation which has not been expended or committed for use. It is essentially the amount of money still available for future purchases.